

Board of Supervisors Budget Meeting
Wednesday, September 23rd, 2026 @ 6:30 P M
Lynn Twp.- 7911 Kings Hgwy., New Tripoli

Call to Order: The Budget meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Frederick Najarian, Member Ronald Jerdon, Secretary/Treasurer Tammy M. White, and Asst. Secretary/Treasurer Trish Burkhardt.

The Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media: None.

Public Comment: None.

EMS Update: Phil Hobel reported that Cetronia will not budge on the quoted cost for dedicated 24/7 ALS services of \$801,001.34 annually/\$66,750.11 per month. In addition Cetronia will not extend services till the end of the 2026 year and remain with the date of November 14, 2026. Ronald Jerdon presented the RFP. *A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving the RFP to include a 3rd bullet under section 2 b) File Monthly EMS Reports to Lynn Township EMA and to remove the section that states the question if they intend to honor subscriptions previously paid to Cetronia Ambulance Corps, and to forward to Marc Fisher for final review. Motion carried unanimously. A motion was made by Frederick Najarian and seconded by Ronald Jerdon authorizing the RFP to be sent to NOVA, Cetronia, Macungie, Northampton Regional, Tipton, Albany Township, St Lukes, LVHN, and any other organizations that the EMC feels appropriate. Motion carried unanimously.*

2027 Draft Budget:

- The REC Fee chart was reviewed. The REC Fund currently has \$37,663.96 with 150K in CD's, and 20K owed to the REC fund.
- Road Fund monies were discussed. Estimated LFF for 2027 has not yet been received.
- The Municipal Property Record was reviewed.
- The Pension State Aid was discussed. The state aid for 2027 has not been received at this time. Pension Representative Justin Schmoyer will be present at the October 8th BOS meeting.
- *A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving a 3.5% Wage increase to employees based on the cost of living. Motion carried unanimously.*
- The list of dates to remember for 3rd quarter 2026 and the beginning of 2027 where reviewed.
- Terms for the PC, ZHB, EAC, Building Code of Appeals, and Farmland Preservation where discussed. Tammy White has already contacted the individuals regarding renewal of their term. Tammy White was also directed to advertise for the committees and publish the advertisement on the township website.

The **1st draft of the 2027 Budget** was presented by each individual account with emphasis on the General Fund. The following are some of the items that were discussed:

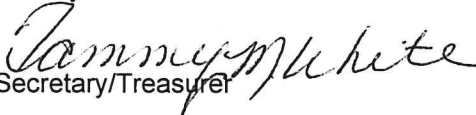
- **Equipment Fund:** 35K for 2026 has not been transferred to the Equipment fund. The BOS will speak with Matt Henderson in regards to what the Road Crew may need to purchase in 2027 before designating another 35K to the Equipment fund. The Current LFF balance is \$141,569.66, with 150K in CD's.
- **General Fund:**
 - 75K has been designated/budgeted in the GF above Liquid Fuel money.
 - 50K has been designated/budgeted in the GF for Truck/Machine Repairs.
 - \$4,139.00 has been designated/budgeted to equal 20K for Zoning Officer.
 - \$1,402.27 has been designated/budgeted to equal 30K for Solicitor fees.
 - 60K has been designated/budgeted for Engineer fees.
 - 30K has been designated/budgeted in the GF for the Park.
 - 50K has been designated/budgeted for EMS.
 - \$8,550 has been designated/budgeted in the GF for outside Audit firm.
 - 45K has been designated/budgeted in the GF for Road Maint. Supplies.
 - \$46,540.69 has been designated for the Fire Company radio's.
 - 10%(estimate) increase for Health Insurance has been added = \$19,949.54.
 - Added 30K for EIT income.
 - Added 30K Real Estate income.
 - Added 30K Transfer Tax income.
 - Added 10% increase of \$5,524.92for Workers Comp, FC workers Comp and Liability Insurance.
 - Numerous one-time expenses were removed from expenditures.
 - Earmarked funds in the Park where reviewed.
- **Park Rentals:**

- Added \$8,174.93 to Park rentals as income to = 20K.
- The EAC is asking for a budget of \$2,500.00 for 2027. The BOS agreed that the EAC committee submit a list/cost of things they have planned for 2027.
- Trish Burkhardt suggested that a permit fee should be added to the fee sheet for those who have already completed construction/building who never got a permit. Trish will contact Ryan Wessner for examples that other townships have in place.
- After discussion, the Board unanimously agreed that, as a part-time Ontelaunee Park employee, Tina Snyder's salary shall be reimbursed to the General Fund from the Park Fund, effective starting in the 2027 calendar year.

Public Comment: None.

Adjournment: *A motion was made by Ronald Jerdon and seconded by Frederick Najarian to adjourn the meeting at 7:51pm. Motion carried unanimously.*

Respectfully Submitted,
Tammy M. White


Secretary/Treasurer