

Board of Supervisors
Thursday, September 10th, 2026 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Vice Chairman Frederick Najarian, at 6:30 pm in the Municipal Building. Present were Vice Chairman Frederick Najarian, Member Ronald Jerdon, Secretary/Treasurer Tammy M. White, Road Master Matthew Henderson, Solicitor Marc Fisher, and approximately 21 citizens. Absent was Chairman Brian C. Dietrich

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: NWP Kathryn Townsend

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Frederick Najarian and seconded by Ronald Jerdon to accept the minutes from 08/13/26 and direct the treasurer to pay the bills as they become due. Motion carried unanimously.*

Fire Companies: Fire Chief, Nick Gruber New Tripoli Fire Company: 133 Emergency calls to date; crews recently participated in a regional training involving a bus and heavy rescue drill; Fall bash tickets are available. We are starting to set up. Bash is Sept 19th; Personnel from NTFC & LPFC worked the stand at Night in the Country. The event was a success Thank you to Lynn Twp and EMA for assisting with LED sign board and public messaging while we worked through the barn fire over last weekend; Thank you to the road crew for the work they put into fixing our back lot; we are working on LSA grant for a vehicle that will assist with EMS calls. Fire Chief, Phil Hobel Lynnport Fire Company: 13 calls for the month of August and 71 calls to date; 1 returning member; 1 member completed Firefighter Survival; 1 member completed First In Size-Ups Radio reports and First Alarm Strategy/Tactics; Breakfast starts back up 9/20; LSA State and Local Share Account Truck Fund-Starting letter of support for local businesses, Ryan Mack providing a letter of support; St. Lukes Outreach – in Review Pending, EMS equipment \$7,740; Sheetz, Wegman, State Farm, Tractor Supply request, \$5,000 Truck Fund Equipment Fund-Pending; Engine 14 will have a staff crew during the fall bash for all calls in the twp.

Tax Relief, 1st Responders & EMC: The Fire Chiefs will be in contact with Tammy White.

Grants: Michelle Ellison is working with the NTFC preparing 2 grants; 1 is for the purchase of a Quick Response Service Vehicle and 1 is towards the purchase of a new fire engine.

Resolution 2026-17: *A motion was made by Ronald Jerdon and seconded by Frederick Najarian approving Resolution 2026-17: A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY PA FOR NORTHAMPTON/LEHIGH COUNTY SHARE ASSESSMENT GRANT OF 90K FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE PURCHASE OF A QUICK RESPONSE SERVICE VEHICLE ON BEHALF OF COMMUNITY FIRE CO. OF NEW TRIPOLI. Motion carried unanimously.*

Resolution 2026-18: *A motion was made by Ronald Jerdon and seconded by Frederick Najarian approving Resolution 2026-18: A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY PA FOR STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$1,000,000.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE PURCHASE OF A FIRE ENGINE ON BEHALF OF COMMUNITY FIRE CO. OF NEW TRIPOLI, Motion carried unanimously.*

EMS- EMS coordinator Phil Hobel along with Ronald Jerdon and Nick Gruber discussed the meetings that they had with Cetronia Ambulance to try and establish an agreement with them. Cetronia's proposal was \$54,927.39/month = \$659,128.44 to continue EMS service for Lynn Township. Per the BOS...it seems like the proposal was intentionally made this high knowing the township would not be able to absorb the cost. EMC Phil Hobel along with the BOS and Nick Gruber are currently working to provide Lynn Township with adequate emergency services coverage. *A motion was made by Frederick Najarian and seconded by Ronald Jerdon authorizing Solicitor Marc Fisher to prepare an RFP for Emergency Services for Lynn Township. Motion carried unanimously.*

Road Report: Matt Henderson, Road master, reported for the month of August: (1) Night in the Country disassemble. (2) Mowing (3) Paved Stoney Ridge Rd. and Hernuhutter Strass Rd. and rough spots of Owl Valley. (4) Oil and chipped Northwest rec. fields. (5) Regraded NTFC side lot. (6) Put asphalt over replaced pipes on Ontelaunee Rd. (7) Line Painting. (8) Attend Lehigh County Association of Township Officials at the new Upper Macungie Building. Anticipated work for September: (1) Mowing (2) Asphalt patching. (3) Installing new cross pipe markers. (4) Helping Heidelberg & Weisenberg pave.

Park: *Reported for the month of August:* (1) Mowing/Weed whacking. (2) Applied sealcoat to road in front of playground. (3) Tree removal. Anticipated work for September: (1) Stump grinding. (2) Tree removal for new building. (3) Mowing/Weed whacking. (4) Tree removal along pond. Ronald Jerdon presented a bench for the park that an LCTI student would like to build and place in the park. The Student worked on the foot bridge as well as the Smokey the Bear sign. The BOS were in favor of the project. Ronald Jerdon will contact the student and have him work with Matt Henderson as to where the bench should be located and if the student is supplying the materials. **The Pond Guy:** A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving the quote from The Pond Guy for \$5,472.91 to install 4 Diffuser's for aeration of the large pond located in Ontelaunee Park. Motion carried unanimously.

Historical Society: A motion was made by Ronald Jerdon and seconded by Frederick Najarian approving the proposed lease for the Heidelberg/Lynn Historical Society to include the new building. Motion carried unanimously. A motion was made by Ronald Jerdon and seconded by Frederick Najarian authorizing up to \$600 a year/annual for electrical use by the new Heidelberg/Lynn Building. Motion carried unanimously. Dennis Hartman will contact David Wright regarding an electrical sub meter. Dennis Hartman added that the start date for construction is scheduled for October 26th and the fence and posts are already in hand. Fundraising is also active for the project. A fundraising sign will be installed at the park to show the progress of the fundraising. The sign will be up before the Apple Festival.

Pension/2027 MMO: Justin Schmoyer, Financial Advisor for Lynn Township was not present for the meeting and will be present at the October 8th BOS meeting.

EAC: Kathryn Townsend reported that \$130 worth of plants were purchased and will be planted at the park in the designated area on 9/19 or 9/26. Hardware for the Bird Town signs will be purchased. The BOS were presented with a draft lighting ordinance. Annie Glenn will not be staying on the EAC. Her term is up on January 1st 2027.

Miscellaneous: (1) Frederick Najarian reported that the Donats Peak Bridge construction has started.

Public Comment: None

Announcements: (1) Wednesday, September 23, 2026 Budget Meeting 6:30 pm. (2) The Large Flower Heads Sunday September 27th 2-5pm @ Ontelaunee Park.

Adjournment: A motion was made by Ronald Jerdon and seconded by Frederick Najarian to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:14 pm.

As of September 30, 2026

Account	Balance
General Fund	148,559.59
Capital Reserve	5,656.41
Capital Reserve	
CD's	656,729.46
Equipment	53,792.15
Equipment CD's	150,000.00
Recreation	40,670.38
REC CD's	150,000.00
Zoning/Subdivision	121,608.59
Veteran	22,433.86
Veteran CD	81,442.91
HLLW COG	99,545.10
State Road	141,687.26
Street Light	43,939.18
Park	14,982.87
Covid	8,194.30
Farmland	2,365.23
Total	1,741,607.29

	<u>TOTAL</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	1,143.58
301.40 · Delinquent RE Tax-Tax Claim	233.99
Total 301 · Real Property Taxes	1,377.57
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	13,156.50
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	48,583.99
Total 310.20 · Earned Income Tax	48,583.99
Total 310 · Local Tax Enabling Act	61,740.49

341 · Interest	
341.01 · Interest on Checking	51.41
341 · Interest - Other	<u>13,462.70</u>
Total 341 · Interest	13,514.11
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	<u>2,251.60</u>
Total 342 · Interest, Rents & Royalties	2,251.60
355 · Shared Revenue & Entitlements	
355.05 · Gen Municipal Pension State Aid	26,522.46
355.99 · Fire Relief Account	35,850.74
355 · Shared Revenue & Entitlements - Other	<u>200.00</u>
Total 355 · Shared Revenue & Entitlements	62,573.20
360 · Gen. Govt. Charges for Services	
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,829.50
362.41F · Building Permit Filed	900.00
362.41S · Accessory Struc < 1000 ft	320.00
362.41 · Building Permit - Other	<u>50.00</u>
Total 362.41 · Building Permit	3,099.50
362.42 · Electrical Permit	354.50
362.44 · Sewage Permits (SEO Fees)	<u>1,399.00</u>
Total 362.40 · Protective Inspection Fees	4,853.00
362.47 · State fees for Permits	<u>31.50</u>
Total 362 · Public Safety	<u>4,884.50</u>
Total 360 · Gen. Govt. Charges for Services	4,884.50
392 · Interfund Operating Transfer	
392.96 · Transfer from the REC	3,000.00
392.99 · Transfer from COG	<u>209.95</u>
Total 392 · Interfund Operating Transfer	3,209.95
394.000 · Short-Term Debt	
394.200 · Reimbursement to Township	<u>5,308.00</u>
Total 394.000 · Short-Term Debt	<u>5,308.00</u>
Total Income	<u>154,859.42</u>
Gross Profit	154,859.42
Expense	
SUPERVISOR MEETING	156.25
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>312.50</u>
Total 400.00 · Legislative (Governing) Body	312.50
403 · Tax Collection	
403.16 · Commission Paid as Compensation	<u>0.00</u>
Total 403 · Tax Collection	0.00
404 · Solicitor/Legal Services	2,395.10

405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>10,216.41</u>
Total 405 · Secretary/Clerk	10,216.41
406 · Other General Govt. Admin	
Payroll	-674.18
406.12 · Salary Full Time Staff	452.14
406.21 · Office Supplies	477.86
406.23 · Postage	111.65
406.32 · Communication - Phone/Wireless	1,583.79
406.34 · Advertising	37.27
406.38 · Rentals	<u>117.00</u>
Total 406 · Other General Govt. Admin	2,105.53
408 · Engineering Services	
408.99 · Township engineer	<u>1,740.52</u>
Total 408 · Engineering Services	1,740.52
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	37.08
409.44 · Laundry/Other Sanitary Services	<u>140.00</u>
Total 409 · General Government Bldg&Plants	<u>177.08</u>
Total 400 · General Government	16,947.14
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	<u>36,179.32</u>
Total 411 · Fire	36,179.32
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>3,397.00</u>
Total 413 · Code Enforcement	3,397.00
414 · Planning & Zoning	
414.34 · ZB Advertising, Print, & Bind	<u>230.47</u>
Total 414 · Planning & Zoning	230.47
419 · Other Public Safety	
419.99 · PA One Call	<u>13.68</u>
Total 419 · Other Public Safety	<u>13.68</u>
Total 410 · Public Safety	39,820.47
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	<u>8,375.20</u>
Total 432 · Winter Maintenance	8,375.20
437 · Repair of Tools & Machinery	
437.01 · Repairs and Maint COG Equipment	209.95
437.98 · Repair of Machinery	317.42
437.99 · Truck Repair	<u>5,207.59</u>
Total 437 · Repair of Tools & Machinery	5,734.96
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	3,065.24
438.98 · Twp. paid road maint mat.	1,728.41

438.99 · Truck Fuel	3,149.37
Total 438 · Road/Bridge Maint. and Repair	7,943.02
Total 430 · Public Works Hwy,Rds,Streets	22,053.18
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	6,884.96
454.15 · Parks part time staff (GF)	1,895.20
454.25 · Repairs & Maint Supplies	1,828.98
454.36 · Public Utilities	186.50
Total 454 · GF Parks	10,795.64
Total 450 · Culture-Recreation	10,795.64
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	2,140.35
481.20 · Employer paid Medicare	500.55
481.30 · Employer paid Unemployment Comp	19.72
483.49 · 457 Pension contribution	3,042.97
483.52 · Roth IRA Capital Trust	700.00
Total 481 · Employer paid Taxes	6,403.59
486 · Insurance	
486.10 · Insurance - Liability	4,268.20
Total 486 · Insurance	4,268.20
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	19,564.74
487.02 · Life Insurance	116.60
Total 487 · Other Group Insurance Benefits	19,681.34
Total 480 · Misc. Expense	30,353.13
490 · Other Financing Uses-exp	
491 · Refund of prior year revenues	
491.99 · Refund of Prior yrs Expenditure	1.09
Total 491 · Refund of prior year revenues	1.09
492 · Interfund Operating Transfer	
492.95 · Transfer to Ontelaunee Park	3,000.00
492.98 · Transfer to Electric Light Fund	322.19
Total 492 · Interfund Operating Transfer	3,322.19
Total 490 · Other Financing Uses-exp	3,323.28
Total Expense	123,449.09
Net Income	31,410.33
	Sep 26
Income-LIGHT FUND	
383.11 · Street Lighting Tax	90.87
392 · Interfund Operating Transfers	
392.01 · Transfer from General Fund	322.19
Total 392 · Interfund Operating Transfers	322.19
Total Income	413.06

Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,194.26
Total 434 · Street Lighting	1,194.26
Total Expense	1,194.26
Net Income	-781.20
	Sep 26
Other Income/Expense- CR	
Other Income	
341.02 · Interest on Savings	3.93
Total Other Income	3.93
Net Other Income	3.93
Net Income	3.93
	Sep 26
Income- LFF	
341.01 · Interest on Checking	117.60
Total Income	117.60
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	32,057.35
Total 430 · LFF Public Works	32,057.35
Total Expense	32,057.35
Net Income	-31,939.75
	Sep 26
Income- HLLW COG	
341.02 · Interest on Savings	69.33
Total Income	69.33
Expense	
492 · Interfund Transfer	
492.01 · Transfer to GF Cking	209.95
Total 492 · Interfund Transfer	209.95
Total Expense	209.95
Net Income	-140.62
	Sep 26
Income- RECREATION	
341.01 · Interest on Checking	6.42
367.99 · Rec Fee from Subdivision	3,000.00
Total Income	3,006.42
Expense	
492.98 · Transfer to GFMM	3,000.00
Total Expense	3,000.00
Net Income	6.42
	Sep 26

Income-ESCROW

341.000 · Interest Earnings	
341.01 · Interest on Checking	9.18
341.02 · Interest J&M, LLC	46.33
Total 341.000 · Interest Earnings	55.51
Total Income	55.51
Expense	0.00
Net Income	55.51
	Sep 26

Income-PARK

341.01 · Interest on Checking	2.21
342.59 · Rental of Park Facilities	775.60
387 · Contributions and Donations	225.00
392 · Interfund Operating Transfer	
392.02 · GF MM Acct.	3,000.00
Total 392 · Interfund Operating Transfer	3,000.00
Total Income	4,002.81
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	350.94
454.36 · Public Utilities	53.46
454.38 · Rental	270.00
454.74 · Machinery and Equipment	60.80
454.98 · Fuel for equipment	-614.99
Total 454 · Parks	120.21
Total Expense	120.21
Net Income	3,882.60
	Sep 26

Income-EQUIPMENT

341.02 Interest on Equip Fund	37.41
Total Income	37.41
Expense	0.00
Net Income	37.41
	Sep 26

Ordinary Income/Expense-VETERANS

Income	
341.03 Interest Memorial Fund	12.32
357.01 Grants/Donations	6,500.00
Total Income	6,512.32
Gross Profit	6,512.32
Net Ordinary Income	6,512.32
Net Income	6,512.32
	Sep 26

Income-COVID

341.03 Interest Covid Fund	5.76
Total Income	5.76
Expense	0.00
Net Income	5.76
	Sep 26
Income-FARMLAND	
341 - Interest	1.64
Total Income	1.64
Expense	0.00
Net Income	1.64
Total Income (all accounts)	169,085.21
Total Expense (all accounts)	160,030.86
Net Income(all accounts)	9,054.35

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer