

Board of Supervisors
Thursday, August 13th, 2026 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich at 6:30 pm in the Municipal Building. Present were, Chairman Brian C. Dietrich, Vice Chairman Frederick Najarian, Member Ronald Jerdon, Secretary/Treasurer Tammy M. White, Asst. Road Master Jarett White, Solicitor Marc Fisher, and approximately 14 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: TV13

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Ronald Jerdon and seconded by Frederick Najarian to accept the minutes from 07/09/26 and the minutes from the Codification Workshop held on 7/15/26 and direct the treasurer to pay the bills as they become due. Motion carried unanimously.

Subdivision: Frederick Najarian stated he received an email from a relative of the Davis family asking if the subdivision was approved. The Subdivision has been approved and there is no further action needed from the Township.

Fire Companies: LPFC Fire Chief Phil Hobel: 9 calls for the month of July; Call volume to date 57; 1 new member completed Water rescue awareness training; throughout the month numerous joint training with station 17; LPFC hosted regional training at Leaser Lake; online raffles running to help fund new truck; Pizza fundraiser to be held at Twp building 8/17; Committee visited facility in Annville on 9/25 to look at potential new truck; **Grants** - LSA State and Local Share Account Truck Fund-Starting letter of support for local businesses - Ryan Mack providing a letter of support. St. Luke's Outreach - In review Pending-EMS equipment \$7,740.00. Sheetz, Wegman, State Farm, Tractor Supply request - 5K Truck Fund Equipment Fund-Pending. New Lynn Twp boxes with Station 17 are active. A motion was made Ronald Jerdon and seconded by Frederick Najarian approving traffic control for both NTFC and LPFC to assist at the Red Eye Rodeo on August 29th in Kempton. Motion carried unanimously. **NTFC Fire Chief, Nick Gruber reported for the NTFC:** 119 Emergency calls to date; 1 FF started their FF1 training; Fall bash tickets are available; NTFC will be at Night in the Country with a joint food stand with LPFC as well as a fire company stand; Truck replacement committee has sent final revisions in for the Engine 17 replacement, a price will follow shortly; Request for the township assistance to move concrete blocks again for the fall bash and drain clean out; following up on the parking lot repairs for the upper lot. NTFC has submitted their quote. Matt Henderson is in the process of getting a quote for LPFC. Each FC will be treated as a separate project. The BOS stated that the road crew can spread millings for the NTFC that are already on site as well as cleaning out culverts.

EMS: Lynn Township received a letter dated 8/12 from Cetronia Ambulance with a notice of Cessation of Emergency Medical Services. The letter states that Cetronia Ambulance Corps is providing formal notice that the organization will cease emergency medical services at the Lynn Township Station effective 12:00 am on November 14, 2026. In light of the letter of cessation of services, Supervisor Najarian requested the Solicitor Fisher be provided with a copy of the EMS contract between Lynn Township and the Cetronia Ambulance Corps for legal review. Supervisor Ronald Jerdon along with Phil Hobel will be scheduling meetings to provide a suitable alternative for Lynn Township.

Road Report: Jarett White, Asst. Road master, reported for the month of July: (1) Put stone on dirt roads. (2) Started mowing for second time. (3) Replaced pipe on Ontelaunee Rd. (4) Put new drive tires on Blue Mack. (5) Cleaned trucks and equipment. (6) Oil and chipped Leh Ct. Anticipated work for August: (1) Regrading Milo and dirt roads. (2) Set-up/tear down for night in the country. (3) Paving Stoney Ridge Rd. (4) Sweeping Leh Ct. (5) Replacing pipe on Behler Rd. (6) Patching blacktop. (7) Set up and tear down for Night in the Country. Jarett White stated that the road crew just paved Lynn Twp section of Stony Ridge Road with a 25mm base leveling course of 2" top coat and will oil and chip next year.

Park: Jarett White, Asst. Road master, reported for the month of July: (1) Applied second coat of sealer to bandshell face. (2) Applied sealcoat to "test area", seems to be good material. (3) Removed a few more trees around ponds. (4) Looked for a hole in concrete wall, causing a sink hole. (5) Purchased boat for lily pad removal. Anticipated work for August: (1) Stump grinding. (2) Apply more asphalt sealer. (3) Research aeration options for ponds. **Large Flower Head Concert:** A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving the Large Flower Head Contract for Sunday, September 27, 2026 @ the cost of \$1,400.00. Motion carried unanimously. **Park Tree:** Rod Beck sent an email asking if a tree can be planted in Ontelaunee Park in memory of his late wife Mara Beck. The board agreed that Matt Henderson and Jarett White can check the park for a location and what kind of tree would be best. It was also suggested to check with the Historical Society.

CD Renewal: A motion was made by Ronald Jerdon and seconded by Frederick Najarian approving the renewal of REC CD #4181 for 13 months @ 3.73%; Equipment CD #4272 for 13 months @ 3.73%; Capital Reserve CD #1921 for 182 days @ 3.59%. Motion carried unanimously.

Historical Society: Dennis Hartman presented the BOS with a color print out of the proposed Historical Society Building. The BOS was in favor of the color. Mike Madtes also submitted the survey for Solicitor Marc Fisher to prepare

the lease. Dennis Hartman added that the Historical Society will ensure insurance coverage contract with Arbor Insurance Company. Core Structures has their own insurance and also have stamped prints. A 4' fence will be use to close in the work area. Discussion was held regarding security cameras and that the current cameras in the Park may already cover the area. Dennis Hartman stated that construction may start in September or early October. The Historical Society will look into the electric service as well to confirm if it will be metered separately. Steve Bachman stated that Peter Knight is the Chairman of the Fundraising Committee for the proposed building and \$86,757.00 has already been raised.

EAC: Gabriel Caprio stated that the EAC did not hold a meeting in the months of July and August. He added that Rob Sayre will be planting native plants sometime in September and that they will be ordering Bird Town Signs. The EAC will also be drafting a Lighting Ordinance to be presented to the BOS at their October meeting.

Review Refund/Billing minimum amounts: Discussion was held regarding refund/billing minimum amounts. This will be discussed at the January 2027 re-org meeting to decide on a dollar amount.

Resolution 2026-17: *A motion was made by Ronald Jerdon and seconded by Brian C. Dietrich approving Resolution 2026-17: A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA APPROVING PIN #540894593177-27.8 acres; PIN #541805383202-29 acres; PIN #540895796800-9 acres INTO THE AG SECURITY AREA. MOTION CARRIED.* Frederick Najarian recused himself as owner of the property.

Gun Club Grant: Joe Mule from Ontelaunee Gun came back to the board regarding 150K grant for the Gun Club for kitchen renovations and deck. After lengthy discussion the Board stated that the grant will become available next year and it can be revisited at that time.

Miscellaneous: (1) Frederick Najarian stated that the Donats Peak bridge project is set to start August 17, 2026. (2) Brian C. Dietrich stated that he would like to see the taxes broken out for the upcoming budget for 2027.

Public Comment: Resident Ron Smith questioned the board with concerns regarding the retention pond that has been installed by his neighbor on Baush Rd. Mr. Smith's neighbor is doing a large addition to his home and the retention pond was installed to prevent water run off onto Mr. Smith property. Engineer Karl Schcherzberg will visit the site this upcoming week.

Announcements: Night In The Country 8/15/26.

Adjournment: *A motion was made by Frederick Najarian and seconded by Ronald Jerdon to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:52 pm*

As of August 31, 2026

Account	Balance
General Fund	92,972.84
Capital Reserve	5,652.48
Capital	
ReserveCD's	530,000.00
Equipment	53,754.74
Equipment CD's	150,000.00
Recreation	40,663.96
REC CD's	150,000.00
Zoning/Subdivision	121,553.08
Veteran	16,163.99
Veteran CD	80,000.00
HLLW COG	99,685.72
State Road	173,627.01
Street Light	5,174.38
Park	11,100.27
Covid	8,188.54
Farmland	2,363.59
Total	1,540,900.60

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

301.10 · Real Estate Tax-Current

1,248.90

301.12 · Street Light Tax-Current	322.19
301.40 · Delinquent RE Tax-Tax Claim	<u>221.11</u>
Total 301 · Real Property Taxes	1,792.20
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	11,833.50
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	124,128.95
310.20 · Earned Income Tax - Other	<u>7,972.07</u>
Total 310.20 · Earned Income Tax	<u>132,101.02</u>
Total 310 · Local Tax Enabling Act	143,934.52
321 · Business Licenses and Permits	
321.80 · Cable Television Francise	<u>10,269.12</u>
Total 321 · Business Licenses and Permits	10,269.12
341 · Interest	
341.01 · Interest on Checking	<u>32.62</u>
Total 341 · Interest	32.62
356 · State Payments in Lieu of Taxes	555.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.30 · Zoning-Subdiv-Land Dev Fees	
361.32 · Fees for Eng., Insp, & Reviews	<u>8,874.52</u>
Total 361.30 · Zoning-Subdiv-Land Dev Fees	8,874.52
361.81 · Business Permit	75.00
361.94 · Misc. Billing	<u>1,000.00</u>
Total 361 · General Government	9,949.52
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	900.00
362.41D · Driveway Permit	125.00
362.41F · Building Permit Filed	750.00
362.41 · Building Permit - Other	<u>1,367.00</u>
Total 362.41 · Building Permit	3,142.00
362.42 · Electrical Permit	75.00
362.44 · Sewage Permits (SEO Fees)	<u>1,870.00</u>
Total 362.40 · Protective Inspection Fees	5,087.00
362.47 · State fees for Permits	<u>49.50</u>
Total 362 · Public Safety	<u>5,136.50</u>
Total 360 · Gen. Govt. Charges for Services	15,086.02
392 · Interfund Operating Transfer	
392.95 · Transfer from Vet Mem	<u>3,445.15</u>
Total 392 · Interfund Operating Transfer	3,445.15
394.000 · Short-Term Debt	
394.200 · Reimbursement to Township	310.00
394.000 · Short-Term Debt - Other	100.00

	394.000 · Short-Term Debt	410.00
Total Income		175,524.63
Gross Profit		175,524.63
Expense		
	SUPERVISOR MEETING	156.25
	400 · General Government	
	400.00 · Legislative (Governing) Body	
	400.05 · Supervisor Salaries	312.50
	Total 400.00 · Legislative (Governing) Body	312.50
	403 · Tax Collection	
	403.16 · Commission Paid as Compensation	78.55
	Total 403 · Tax Collection	78.55
	404 · Solicitor/Legal Services	2,529.21
	405 · Secretary/Clerk	
	405.12 · Salary Township Secretary	10,050.10
	Total 405 · Secretary/Clerk	10,050.10
	406 · Other General Govt. Admin	
	Payroll	-520.53
	406.12 · Salary Full Time Staff	732.03
	406.21 · Office Supplies	3,995.20
	406.23 · Postage	34.61
	406.32 · Communication - Phone/Wireless	1,342.40
	406.34 · Advertising	1,479.73
	406.38 · Rentals	260.80
	406.46 · Mtg., Conf., Cont.Ed.	210.00
	Total 406 · Other General Govt. Admin	7,534.24
	408 · Engineering Services	
	408.99 · Township engineer	17,075.81
	Total 408 · Engineering Services	17,075.81
	409 · General Government Bldg&Plants	
	409.36 · Public Utility Services (TWP)	592.14
	409.44 · Laundry/Other Sanitary Services	140.00
	Total 409 · General Government Bldg&Plants	732.14
	Total 400 · General Government	38,312.55
	410 · Public Safety	
	411 · Fire	
	411.99 · Fire Company - Miscellaneous	5,192.08
	Total 411 · Fire	5,192.08
	413 · Code Enforcement	
	413.31 · Code enforcement pro. service	7,630.00
	Total 413 · Code Enforcement	7,630.00
	414 · Planning & Zoning	
	414.99 · Salary Zoning Officer	1,875.00
	Total 414 · Planning & Zoning	1,875.00
	419 · Other Public Safety	

419.99 · PA One Call	26.48
Total 419 · Other Public Safety	26.48
Total 410 · Public Safety	14,723.56
Total Expense	53,192.36
Net Income	122,332.27
	Aug 26
Total Income-Light FUnd	0.00
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,242.35
Total 434 · Street Lighting	1,242.35
Total Expense	1,242.35
Net Income	-1,242.35
	Aug 26
Other Income/Expense-Cap Res	
Other Income	
341.02 · Interest on Savings	42.69
Total Other Income	42.69
Net Other Income	42.69
Net Income	42.69
	Aug 26
Income-LFF	
341.01 · Interest on Checking	138.07
Total Income	138.07
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	4,857.19
Total 430 · LFF Public Works	4,857.19
Total Expense	4,857.19
Net Income	-4,719.12
	Aug 26
Income-HLLW COG	
341.02 · Interest on Savings	71.64
Total Income	71.64
Total Expense	0.00
Net Income	71.64
	Aug 26
Income-RECREATION	
341.01 · Interest on Checking	6.90
Total Income	6.90
Expense	0.00

Net Income	6.90
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Aug 26

Income-**ONTELAUNEE PARK**

341.01 · Interest on Checking	244.53
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342.59 · Rental of Park Facilities	533.15
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387 · Contributions and Donations	25.00
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Total Income	802.68
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Expense

454 · Parks

454.25 · Repairs & Maintenance Supplies	1,023.32
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454.36 · Public Utilities	570.11
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454.38 · Rental	726.10
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454.98 · Fuel for equipment	614.99
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Total 454 · Parks	2,934.52
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Total Expense	2,934.52
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Net Income	-2,131.84
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Aug 26

Income-**Equipment Fund**

341.02 Interest on Equip Fund	38.63
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Total Income	38.63
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Expense	0.00
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Net Income	38.63
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Aug 26

Ordinary Income/Expense

Income-**VETERANS FUND**

341.03 Interest Memorial Fund	12.98
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357.01 Grants/Donations	806.60
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Total Income	819.58
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Gross Profit	819.58
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Expense

492.95 Transfer to General Fund	3,445.15
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Total Expense	3,445.15
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Net Ordinary Income	-2,625.57
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Net Income	-2,625.57
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Aug 31 - Sep 1,
26

Income-**COVID FUND**

341.03 Interest Covid Fund	5.95
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Total Income	5.95
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Expense	0.00
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Net Income	5.95
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Aug 26

Income-**FARMLAND**

	341 - Interest	1.70
	Total Income	1.70
	Expense	0.00
	Net Income	1.70
	Total Income (all accounts)	177,452.47
	Total Expense (all accounts)	65,671.57
	Net Income(all accounts)	111,780.90

Tammy M. White

Respectfully Submitted

Tammy M. White
Secretary/Treasurer