

Board of Supervisors
Thursday, June 11th, 2026 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Frederick Najarian, Member Ronald Jerdon, Secretary/Treasurer Tammy M. White, Road Master Matt Henderson, Solicitor Marc Fisher, Zoning Officer/BCO Ryan Wessner, and approximately 8 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: NWP Kathryn Townsend.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Ronald Jerdon and seconded by Frederick Najarian to accept the minutes from 05/14/26 and to direct the treasurer to pay the bills as they become due. Motion carried unanimously.*

Subdivisions: NONE

Short Term Rentals: Zoning Officer Ryan Wessner confirmed that initial letters have been sent out. While some responses have been received, the next step for those who have not complied will be to issue formal notices of violation. If there is still no response following those notices, the matters will be referred to the Magistrate. Additionally, Marc Fisher noted that any short-term rentals established prior to 2020 will be grandfathered.

Fire Companies: LPFC Fire Chief, Phil Hobel reported for the month of May: Call volume to date:34; 11 calls for the month of May; 1 new firefighter; 5/4-7 members attended medivac training at Station 17; 5/10-5 members attended joint wild land training with Station 10, 17, 51, 99; 5/31-3 members attended joint training with Station 17, 10, 51 at Whitehall burn tower; June online raffles running to help fund new truck; The truck committee is looking at listing the 1983 engine for sale; LSA Grant for State and Local Share account for the Truck Fund; St. Luke's Outreach – in review Pending for EMS equipment \$7,740; Wawa, Sheetz, Wegman, State Farm 5K Truck Fund Equipment fund – Pending; Updated Lynn Twp boxes with Station 17, NTFC Fire Chief, Nick Gruber reported for the month of May: 79 Emergency calls to date; Working on a drill at the Madison Park town houses that is scheduled for 6/22; Father's day chicken BBQ will be held again this year on 6/21; yard sale at Park 7/18; Will be running a food stand again this year at the Kempton Fair and a stand at the Schnecksville Fair again this year, basket tickets will be available at both; Need approval to provide fire police to Weisenberg Fire Co. on 8/1 to assist with parking and traffic at their departments 20th anniversary and America 250 Event. *A motion was made by Ronald Jerdon and seconded by Frederick Najarian approve the fire police to attend on 8/1. Motion carried unanimously.* The board of directors is looking for assistance with a chip and stone project in the back parking lot. The issue was discussed and LPFC is also looking to have some oil and chip work done. Both fire chiefs will meet and report at the BOS meeting in July.

Codification update from June 9th: *Ronald Jerdon made a motion seconded by Frederick Najarian authorizing the advertisement for a public workshop on Wednesday, July 15th 6:30pm @ the Lynn Twp municipal building to discuss the Codification. Motion carried unanimously.*

Road Report: Matt Henderson, Road master, reported for the month of May: (1) Widened Stoney Ridge Rd. (2) Replaced 2 of 3 pipes on Ontelaunee Rd. (3) Installed "Smokey the Bear".(4) Hauled blacktop to Weisenberg Community Center. (5) Completed mowing all township roads. (6) Patching/leveling Springhouse Rd. Anticipated work for reported for the month of June: (1) Finish preparing Springhouse, Hamm Ct. and Gun Club for Oil and Chip. (2) Helping Weisenberg to Oil and Chip. (3) Replace 1 more pipe on Ontelaunee Rd. (4) Replace pipe on Behler Rd.

Park: Matt Henderson, Road master, reported for the month of May: (1) Mowing every day. (2) Bandshell has 1 coat of sealer on it, will recoat when weather permits. (3) Tree Removal. Anticipated work for reported for the month of June: (1) Lilypad Removal. (2) Keeping up with mowing. (3) Sealcoat and crack seal areas of parking lot. Matt Henderson parked a truck up at the Park for the EAC to remove the remaining piles of brush from the clean up held on 6/6. Kathryn Townsend will take care of it. The BOS approved a Park Rental for the lower pavilion and the band shell for Saturday 9/12 stating that there is no wine or alcohol allowed.

Donats Peak Bridge update: Frederick Najarian spoke with Project Engineer Mike Mignella regarding the bridge update. They are currently waiting for the correct size concrete culverts to arrive. The project is scheduled to begin late August 2026, with an estimated completion date at the end of October 2026.

Historical Society: Dennis Hartman reported that the prints will be back from the state in a few weeks. The building measures 56 X 70. Mike Madtes should be contacted ASAP to survey the area including the proposed train tracks so Marc Fisher can draft a new lease. A Boy Scout will be doing upgrades around the grader located in the Park. Ronald Jerdon as if the Boy Scout can coordinate through the Road Master.

Gun Club: Ronald Jerdon submitted 4 recommendations to the Gun Club for consideration along with others they developed, and no one has responded.

EAC: Kathryn Townsend stated the Native Garden is in the works. There were 15 cubs scouts and 10 parents who helped with the clean-up. Kathryn Townsend asked if the EAC would be able to have their own lynntwp.org email address. Tammy White will look into it.

Miscellaneous: (1) A motion was made by Frederick Najarian and seconded by Ronald Jerdon accepting the resignation from Barry Mantz from the Building Code of appeals board. Motion carried unanimously. (2) Matt Henderson will contact Karl Scherzberg regarding some trees that need to be taken out at the water basin located at the townhouses and if they need to be replaced. (3) Frederick Najarian congratulated Ronald Jerdon, Tammy White and employees for participating in the monthly Safety Program which helps the Township's Workers' Comp score of 9 out of 10. (4) Waiting to hear from the County when the \$46,540.69 for the FC Radios is due. (5) Frederick Najarian asked Marc Fisher if Lynn Twp was covered for a Data Center or if the township needs to incorporate a Data Center Ordinance. Data Centers fall in Lowhill Township according to the MMP and no action needs to be done by Lynn Township. (6) The Covid money account has been closed with the County and the remaining money was earmarked for Permit Manager.

Public Comment: None

Announcements: Scouting for Cars/Annual car show 06/27 -9am-3pm.

FF appreciation Sunday, June 28th 1pm-5pm @Ontelaunee Park Rain dates 7/11 or 7/27

Adjournment: A motion was made by Frederick Najarian and seconded by Ronald Jerdon to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:29 pm.

As of June 30, 2025

Account	Balance
General Fund	128,863.70
Capital Reserve	5,644.36
Capital ReserveCD's	656,729.46
Equipment	53,677.51
Equipment CD's	150,000.00
Recreation	40,650.16
REC CD's	150,000.00
Zoning/Subdivision	121,438.47
Veteran	17,142.81
Veteran CD	80,000.00
HLLW COG	99,717.42
State Road	255,434.30
Street Light	6,983.35
Park	13,733.78
Covid	8,176.65
Farmland	2,360.19

Total 1,790,552.16

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

301.10 · Real Estate Tax-Current 44,547.51

301.40 · Delinquent RE Tax-Tax Claim 190.56

Total 301 · Real Property Taxes 44,738.07

310 · Local Tax Enabling Act

310.10 · Real Estate Transfer Tax 15,170.61

310.20 · Earned Income Tax

310.21 · Earned Income Tax-Current 46,355.98

Total 310.20 · Earned Income Tax 46,355.98

Total 310 · Local Tax Enabling Act 61,526.59

341 · Interest	
341.01 · Interest on Checking	89.64
Total 341 · Interest	89.64
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	2,251.60
Total 342 · Interest, Rents & Royalties	2,251.60
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.21 · Office Supplies	-179.02
361.30 · Zoning-Subdiv-Land Dev Fees	
361.32 · Fees for Eng., Insp, & Reviews	3,140.64
Total 361.30 · Zoning-Subdiv-Land Dev Fees	3,140.64
Total 361 · General Government	2,961.62
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	3,548.74
362.41F · Building Permit Filed	2,740.00
362.41S · Accessory Struc < 1000 ft	60.00
Total 362.41 · Building Permit	6,348.74
362.42 · Electrical Permit	404.50
362.44 · Sewage Permits (SEO Fees)	1,845.00
Total 362.40 · Protective Inspection Fees	8,598.24
362.47 · State fees for Permits	76.50
Total 362 · Public Safety	8,674.74
Total 360 · Gen. Govt. Charges for Services	11,636.36
392 · Interfund Operating Transfer	
392.95 · Transfer from Vet Mem	694.11
Total 392 · Interfund Operating Transfer	694.11
394.000 · Short-Term Debt	
394.200 · Reimbursement to Township	100.00
Total 394.000 · Short-Term Debt	100.00
395 · Refunds of Prior Yr Expenditure	279.36
Total Income	121,315.73
Gross Profit	121,315.73
Expense	
SUPERVISOR MEETING	156.25
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	312.50
Total 400.00 · Legislative (Governing) Body	312.50
403 · Tax Collection	
403.16 · Commission Paid as Compensation	2,466.95
Total 403 · Tax Collection	2,466.95
404 · Solicitor/Legal Services	1,657.00

405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>10,136.15</u>
Total 405 · Secretary/Clerk	10,136.15
406 · Other General Govt. Admin	
Payroll	-370.53
406.12 · Salary Full Time Staff	624.37
406.23 · Postage	410.86
406.32 · Communication - Phone/Wireless	464.38
406.34 · Advertising	524.02
406.38 · Rentals	<u>394.69</u>
Total 406 · Other General Govt. Admin	2,047.79
408 · Engineering Services	
408.99 · Township engineer	<u>11,860.02</u>
Total 408 · Engineering Services	11,860.02
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	1,807.94
409.44 · Laundry/Other Sanitary Services	<u>140.00</u>
Total 409 · General Government Bldg&Plants	<u>1,947.94</u>
Total 400 · General Government	30,428.35
410 · Public Safety	
411 · Fire	
411.97 · Lynnport FC Fuel	323.11
411.98 · New Tripoli FC Fuel	911.10
411.99 · Fire Company - Miscellaneous	<u>317.58</u>
Total 411 · Fire	1,551.79
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>5,757.00</u>
Total 413 · Code Enforcement	5,757.00
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	<u>900.00</u>
Total 414 · Planning & Zoning	900.00
419 · Other Public Safety	
419.99 · PA One Call	<u>23.00</u>
Total 419 · Other Public Safety	<u>23.00</u>
Total 410 · Public Safety	<u>8,231.79</u>
Total Expense	<u>38,816.39</u>
Net Income	<u>82,499.34</u>
	<u>Jun 26</u>
Income-LIGHT FUND	
383.11 · Street Lighting Tax	<u>4,789.84</u>
Total Income	<u>4,789.84</u>
Expense	0.00
Net Income	<u>4,789.84</u>
	<u>Jun 26</u>

Other Income/Expense-**CR**

Other Income

341.02 · Interest on Savings	4.19
Total Other Income	4.19
Net Other Income	4.19
Net Income	4.19
	Jun 26

Income-**LFF**

341.01 · Interest on Checking	210.77
392 · Interfund Operating Transfers	
392.01 · Transfer from General Fund	868.40
Total 392 · Interfund Operating Transfers	868.40
Total Income	1,079.17

Expense

430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	14,303.69
439 · HW Construction/Rebuilding Proj	5,929.86
Total 430 · LFF Public Works	20,233.55
Total Expense	20,233.55
Net Income	-19,154.38
	Jun 26

Income-**COG**

341.02 · Interest on Savings	73.97
Total Income	73.97
Expense	0.00
Net Income	73.97
	Jun 26

Income-**RECREATION**

341.01 · Interest on Checking	7.12
Total Income	7.12
Expense	0.00
Net Income	7.12
	Jun 26

Income-**ESCROW**

341.000 · Interest Earnings	
341.01 · Interest on Checking	9.79
341.02 · Interest J&M, LLC	49.21
Total 341.000 · Interest Earnings	59.00
361 · General Government	
361.96 · Subdivision Escrow Deposit	1,900.00
Total 361 · General Government	1,900.00
Total Income	1,959.00
Expense	

492 · Interfund Operating Transfers	
492.01 · Transfer to General Fund	900.00
Total 492 · Interfund Operating Transfers	900.00
Total Expense	900.00
Net Income	1,059.00
	Jun 26
Income- PARK	
341.01 · Interest on Checking	2.38
342.59 · Rental of Park Facilities	832.00
387 · Contributions and Donations	25.00
Total Income	859.38
Expense	0.00
Net Income	859.38
	Jun 26
Income- EQUIPMENT	
341.02 Interest on Equip Fund	39.82
Total Income	39.82
Expense	0.00
Net Income	39.82
	Jun 26
Ordinary Income/Expense- VETERANS	
Income	
341.03 Interest Memorial Fund	11.47
357.01 Grants/Donations	
Strip Deposit	970.55
357.01 Grants/Donations - Other	2,174.70
Total 357.01 Grants/Donations	3,145.25
Total Income	3,156.72
Gross Profit	3,156.72
Expense	
492.95 Transfer to General Fund	694.11
Total Expense	694.11
Net Ordinary Income	2,462.61
Net Income	2,462.61
	Jun 26
Income- COVID	
341.03 Interest Covid Fund	6.13
Total Income	6.13
Expense	0.00
Net Income	6.13
	Jun 26
Income- FARM	
341 - Interest	1.75

Total Income	1.75
Expense	0.00
Net Income	1.75
Total Income (all accounts)	133,292.82
Total Expense (all accounts)	60,644.05
Net Income(all accounts)	72,648.77

Respectfully Submitted,
 Tammy M. White Secretary/Treasurer

Tammy M. White

