

**Board of Supervisors**  
**Thursday, May 14th, 2026 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Frederick Najarian, Member Ronald Jerdon, Secretary/Treasurer Tammy M. White, Road Master Matt Henderson, Solicitor Marc Fisher, Engineer Karl Scherzberg, Zoning Officer, and approximately 12 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** N/A

**Public Comment:**

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Ronald Jerdon and seconded by Frederick Najarian to accept the minutes from 04/09/26 and to direct the treasurer to pay the bills as they become due. Motion carried unanimously.

**Subdivision:** 7861 Springhouse Wagner Farms Improvements agreement/letter of credit/stormwater maintenance agreement: A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving the Land Development Plan Agreement. Motion carried unanimously. A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving the Maintenance Agreement. Motion carried unanimously. Bittner Lot line-Preliminary/Final Waiver: A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving the waiver allowing for Preliminary final approval. Motion carried unanimously. A motion was made by Frederick Najarian and seconded by Ronald Jerdon granting final approval based on KCE letter dated 4/15/26. Motion carried unanimously. Trevor German Stormwater Agreement: A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving the Stormwater agreement. Motion carried unanimously. 5494 Schochary Rd. Sewage Planning Module: A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving the Sewage Planning Module. Motion carried unanimously. 7531 Bausch Road Silvaggio Stormwater Maintenance agreement: A motion was made by Ronald Jerdon and seconded by Frederick Najarian approving the Stormwater Maintenance agreement. Motion carried unanimously.

**Fire Companies:** LPFC Fire Chief Phil Hobel reported: Call volume to date=21; 8 calls for the month of April; 1 new firefighter; Attended 2 joint training sessions and continued to train with NTFC; last breakfast is Sunday May 17<sup>th</sup>; Bake Sale May 19<sup>th</sup> during elections to benefit truck fund; hoagies sales are over until September 2<sup>nd</sup>; Breakfast starts back up Sunday September 20<sup>th</sup>; June online raffles start back up to help fund new truck; Members are going to the fire expo May 16<sup>th</sup> to review other options for a new truck; Grants= LSA State & Local Share Account-Truck Fund; St. Luke's Outreach – in review Pending-EMS Equipment \$7,740; Bass Pro Shop outdoor fund-Water rescue ropes-\$2,500, denied due to lack of funds from Bass Pro; Wawa, Sheetz, Wegman, State Farm-\$5,000 Truck Fund Equipment Fund-pending; Good turnout for the community Stop the Bleed Class. St. Lukes donated 5 stop the bleed kits for the Chief's vehicle and other apparatus. NTFC Fire Chief Nick Gruber reported: 61 emergency calls; crews took part in a landing zone training provided by Medivac last week; 2 firefighters participated in a forestry training Monday with the forestry task force crew; 1 firefighter started NIMS and hazmat awareness training; 1 firefighter finished NIMS and hazmat awareness training; crews held a boot drive last Friday evening; applied for the State Farm grant for up to 10K; 4/12/26 crews responded and spent all day at a large brush fire at the Lehigh gap; received new Jr. FF application.

**Schedule Workshop date for Codification:** Workshop date is set for June 9<sup>th</sup> 2026 at 6:30pm.

**Road Report:** Matt Henderson, Road master, reported for the month of April: (1) Finished sweeping roads (2) Spread swept stone on Hummingbird Rd. (3) Spread millings on Hummingbird Rd. (4) Put up "Burn Ban" signs, and fortunately took them back down (5) Attended PSATS conference (6) Shoulder cutting (7) Replaced one pipe on Ontelaunee Rd. (8) Helped Weisenberg Twp pave (9) Widening Stoney Ridge Rd.. Anticipated work for May: (1) Finish widening Stoney Ridge Rd. (2) Replace 3 more pipes on Ontelaunee Rd. (3) Start shoulder and boom mowing. (4) Helping to pave Weiseneurg Community center. Discussion was held regarding the purchase of a 4WD Boom Mower with 4600 hrs. The BOS stated to hold off on purchasing the Boom Mower.

**Joint Oil / Joint Line Painting-** A motion was made by Ronald Jerdon and seconded by Frederick Najarian approving Lynn Twp. Line Painting and Oil Bids highlighted on the chart below. Motion carried unanimously. Weisenberg did the bidding

<b>Line Painting (Lynn Twp. Portion)</b>			
		<b>Unit Price Per Mile</b>	<b>4" Dbl. Yellow Traffic Lines</b>
<b>A-1Traffic Control Products, LLC</b>		<b>\$580.80</b>	<b>15 miles-79,200LF*.11 cents = \$8,712.00</b>
		<b>Unit Price Per Mile</b>	<b>4" Single. White Edge Lines</b>
<b>A-1Traffic Control Products, LLC</b>		<b>\$316.80</b>	<b>5 miles-26,400LF*.06 cents = \$1,584.00</b>
<b>Joint Bids (Lynn Twp. Portion)–Received for Oil~45,000 Gallons CRS-2PME3M</b>			
<b>Oil Bids Received</b>		<b>CRS-2PME3M-LYNN TWP</b>	
Midland Asphalt Materials, Inc		45,000 Gallons	
Heidelberg~Lynn~Weisenberg~Lowhill		\$2.40 Gal.	
30K	45K	40K	15K
		Total=\$108,000.00	

**Park:** Park Report: (1) Picnic tables bought on Municibid were picked up, painted and are up under pavilions (2) Mulch is being spread (3) Mowing grass (4) New cameras were installed at 143 entrance. Anticipated work for May: (1) Tree removal (2) Stump Grinding (3) Replace overflow pipe in big pond.

**Resolution 2025-15-**A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving Resolution 2025-15: A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA FOR THE TRANSFER OF UNENCUMBERED MONEYS FROM ONE TOWNSHIP ACCOUNT TO ANOTHER. Motion carried unanimously. The resolution was to close F & L Doors and June Dirany subdivision.

**Ag Security Proposals:** A motion was made by Ronald Jerdon and seconded by Frederick Najarian accepting the Ag Security proposal from Susan Giralico 8140 Weavers Court NT, PA 18066 Pin#541858471086; Susan Giralico (Ben Giralico) Pin#54184866945521.1A; Dane & Kimberly Moyer 4975 Golden Key Road Kempton, PA 19529 Pin# 54177802964911.0, stating both proposals request deemed approval process at 180 days, and to direct Staff and Marc Fisher to proceed with the paperwork. Motion carried unanimously.

**Short Term Rentals:** June BOS meeting

**EAC: Garden:** Robert Sayre reported that trees to be removed are marked red and the trees to remain are marked green. Looking at June 6<sup>th</sup> to remove brush with the help of the scouts. Matt Henderson will supply a truck at the park.

**Ontelaunee Gun Club:** Joe Mule from the Gun Club came back in front of the board requesting the help of Lynn Township in submitting a grant for a skeet range. The question to the board was whether they felt the skeet range was in the interest of the public. The topic is tabled until ideas on how to make more modifications can be made.

**Miscellaneous:** (1) Have not received Barry Mantz resignation letter. (2) Frederick Najarian took the worn flags, from the township, to Heintzelman Funeral Home where the worn flags are cremated with veterans. (3) Historical Society: Dennis Hartman presented the Board with a new rendition from Brown Design of the proposed Historical Society building. 2 trees will need to be removes and the possibility of a 3rd (beach tree). Modifications will be made showing the building with the rest of the parks layout and then should have a final plan in 2 weeks. The new Lease agreement will be drafted once the final plans are received. Chris Brown is aware of what is needed for the final plan. Building is scheduled to start in August and the blueprints are being drawn up for committee approval. The committee is looking for sponsors for the building/rooms as a fundraiser for the project.

**Public Comment:** None

**Announcements:**

(1) NW Lehigh Education Foundation 5k in Ontelaunee Park Sun. June 07, 2025 6-11am.

- (2) Annual Memorial Day Ceremony, Ontelaunee Park Monday, May 25<sup>th</sup> 11am.
- (3) Sunday, May 17<sup>th</sup> LPFC Breakfast 8am-12:30pm.

**Adjournment:** A motion was made by Frederick Najarian and seconded by Ronald Jerdon to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:56 pm.

**As of May 31, 2026**

<b>Account</b>	<b>Balance</b>
General Fund	108,127.51
Capital Reserve	5,640.17
Capital	
ReserveCD's	622,677.14
Equipment	53,637.69
Equipment CD's	150,000.00
Recreation	40,643.04
REC CD's	150,000.00
Zoning/Subdivision	120,379.47
Veteran	14,672.47
Veteran CD	80,000.00
HLLW COG	99,643.45
State Road	274,588.68
Street Light	2,193.51
Park	12,874.40
Covid	8,258.64
Farmland	2,358.44
<b>Total</b>	<b>1,745,694.61</b>

	<u>TOTAL</u>
<b>Income-GENERAL FUND</b>	
Income 301 · Real Property Taxes	
Income 301.10 · Real Estate Tax-Current	<u>17,609.87</u>
Income Total 301 · Real Property Taxes	17,609.87
Income 310 · Local Tax Enabling Act	
Income 310.10 · Real Estate Transfer Tax	4,919.60
Income 310.20 · Earned Income Tax	
Income 310.21 · Earned Income Tax-Current	<u>132,932.30</u>
Income Total 310.20 · Earned Income Tax	<u>132,932.30</u>
Income Total 310 · Local Tax Enabling Act	137,851.90
Income 321 · Business Licenses and Permits	
Income 321.80 · Cable Television Francise	<u>10,521.41</u>
Income Total 321 · Business Licenses and Permits	10,521.41
Income 331 · Fines	
Income 331.10 · Court - Magistrate	<u>38.57</u>
Income Total 331 · Fines	38.57
Income 341 · Interest	
Income 341.01 · Interest on Checking	43.77
Income 341 · Interest - Other	<u>1,877.08</u>
Income Total 341 · Interest	1,920.85
Income 342 · Interest, Rents & Royalties	
Income 342.53 · Royalties from Cell Tower Rent	<u>2,251.60</u>
Income Total 342 · Interest, Rents & Royalties	2,251.60
Income 360 · Gen. Govt. Charges for Services	
Income 361 · General Government	
Income 361.21 · Office Supplies	25.00
Income 361.30 · Zoning-Subdiv-Land Dev Fees	
Income 361.32 · Fees for Eng., Insp, & Reviews	<u>15,967.49</u>
Income Total 361.30 · Zoning-Subdiv-Land Dev Fees	15,967.49
Income 361.81 · Business Permit	150.00
Income 361.89 · Short Term Rental Permit	<u>100.00</u>
Income Total 361 · General Government	16,242.49
Income 362 · Public Safety	
Income 362.40 · Protective Inspection Fees	
Income 362.41 · Building Permit	
Income 362.41B · BLDG/Alter/Repair Permit	4,021.50
Income 362.41F · Building Permit Filed	900.00
Income 362.41S · Accessory Struc < 1000 ft	450.00
Income 362.41 · Building Permit - Other	<u>875.00</u>
Income Total 362.41 · Building Permit	6,246.50
Income 362.42 · Electrical Permit	200.00
Income 362.44 · Sewage Permits (SEO Fees)	<u>1,977.00</u>
Income Total 362.40 · Protective Inspection Fees	8,423.50

Income	362.47 · State fees for Permits	<u>85.50</u>
Income	Total 362 · Public Safety	8,509.00
Income	364 · Sanitation	
Income	364.30 · Solid Waste Collection/Disposal	<u>363.80</u>
Income	Total 364 · Sanitation	<u>363.80</u>
Income	Total 360 · Gen. Govt. Charges for Services	25,115.29
Income	392 · Interfund Operating Transfer	
Income	392.91 · Transfer from Covid Fund	1,850.00
Income	392.95 · Transfer from Vet Mem	302.10
Income	392.98 · Transfer from SubD/Zoning	<u>900.00</u>
Income	Total 392 · Interfund Operating Transfer	3,052.10
Income	394.000 · Short-Term Debt	
Income	394.200 · Reimbursement to Township	<u>100.00</u>
Income	Total 394.000 · Short-Term Debt	<u>100.00</u>

<b>Total Income</b>		<u><b>198,461.59</b></u>
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Gross Profit		198,461.59
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Expense

SUPERVISOR MEETING		156.25
400 · General Government		
400.00 · Legislative (Governing) Body		
400.05 · Supervisor Salaries		<u>312.50</u>
Total 400.00 · Legislative (Governing) Body		312.50
403 · Tax Collection		
403.16 · Commission Paid as Compensation		<u>953.34</u>
Total 403 · Tax Collection		953.34
404 · Solicitor/Legal Services		2,022.84
405 · Secretary/Clerk		
405.12 · Salary Township Secretary		<u>15,015.22</u>
Total 405 · Secretary/Clerk		15,015.22
406 · Other General Govt. Admin		
Payroll		-583.87
406.12 · Salary Full Time Staff		1,001.16
406.21 · Office Supplies		5,558.18
406.23 · Postage		211.65
406.32 · Communication - Phone/Wireless		2,561.68
406.38 · Rentals		<u>279.25</u>
Total 406 · Other General Govt. Admin		9,028.05
408 · Engineering Services		
408.99 · Township engineer		<u>12,385.53</u>
Total 408 · Engineering Services		12,385.53
409 · General Government Bldg&Plants		
409.36 · Public Utility Services (TWP)		1,961.77
409.37 · Repairs and Maint.		1,429.76
409.44 · Laundry/Other Sanitary Services		<u>280.00</u>
Total 409 · General Government Bldg&Plants		<u>3,671.53</u>

Total 400 · General Government	43,389.01
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	<u>2,715.06</u>
Total 411 · Fire	2,715.06
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>5,467.00</u>
Total 413 · Code Enforcement	5,467.00
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	<u>675.00</u>
Total 414 · Planning & Zoning	675.00
419 · Other Public Safety	
419.99 · PA One Call	<u>14.11</u>
Total 419 · Other Public Safety	<u>14.11</u>
Total 410 · Public Safety	<u>8,871.17</u>

<b>Total Expense</b>	<b>52,416.43</b>
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Net Income	<u>146,045.16</u>
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May 26

Income-LIGHT FUND

383.11 · Street Lighting Tax	<u>1,457.02</u>
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<b>Total Income</b>	<b>1,457.02</b>
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Expense	<u>0.00</u>
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Net Income	<u>1,457.02</u>
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May 26

Other Income/Expense-CR

Other Income

341.02 · Interest on Savings	<u>3.79</u>
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<b>Total Other Income</b>	<b>3.79</b>
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Net Other Income	<u>3.79</u>
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Net Income	<u>3.79</u>
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May 26

Income-LFF

341.01 · Interest on Checking	<u>163.42</u>
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<b>Total Income</b>	<b>163.42</b>
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Expense

430 · LFF Public Works

438 · Maint./Repair Roads & Bridges	<u>8,389.30</u>
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439 · HW Construction/Rebuilding Proj	<u>3,912.08</u>
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Total 430 · LFF Public Works	<u>12,301.38</u>
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<b>Total Expense</b>	<b>12,301.38</b>
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Net Income	<u>-12,137.96</u>
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May 26

Income-HLLW COG

341.02 · Interest on Savings	66.99
<b>Total Income</b>	<b>66.99</b>
Expense	0.00
<b>Net Income</b>	<b>66.99</b>
	<b>May 26</b>

**Income-RECREATION**

341.01 · Interest on Checking	6.45
<b>Total Income</b>	<b>6.45</b>
Expense	0.00
<b>Net Income</b>	<b>6.45</b>
	<b>May 26</b>

**Income-ESCROW**

341.000 · Interest Earnings	
341.01 · Interest on Checking	8.71
341.02 · Interest J&M, LLC	44.45
Total 341.000 · Interest Earnings	53.16
<b>Total Income</b>	<b>53.16</b>
Expense	
492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	900.00
Total 492 · Interfund Operating Transfers	900.00
<b>Total Expense</b>	<b>900.00</b>
<b>Net Income</b>	<b>-846.84</b>
	<b>May 26</b>

**Income-PARK**

341.01 · Interest on Checking	1.96
342.59 · Rental of Park Facilities	436.50
<b>Total Income</b>	<b>438.46</b>
Expense	0.00
<b>Net Income</b>	<b>438.46</b>
	<b>May 26</b>

**Income-EQUIPMENT**

341.02 Interest on Equip Fund	36.06
<b>Total Income</b>	<b>36.06</b>
Expense	0.00
<b>Net Income</b>	<b>36.06</b>
	<b>May 26</b>

**Ordinary Income/Expense-VETERANS**

Income	
341.03 Interest Memorial Fund	7.89
357.01 Grants/Donations	976.89
392.02 Transfer from GF	4,000.00
<b>Total Income</b>	<b>4,984.78</b>

Gross Profit	4,984.78
Expense	
492.95 Transfer to General Fund	<u>302.10</u>
Total Expense	<u>302.10</u>
Net Ordinary Income	4,682.68
Net Income	<u>4,682.68</u>
	<u>May 26</u>
Income-COVID	
341.03 Interest Covid Fund	5.81
Total Income	<u>5.81</u>
Expense	
492.91 Transfer to GF	<u>1,850.00</u>
Total Expense	<u>1,850.00</u>
Net Income	<u>-1,844.19</u>
	<u>May 26</u>
Income-FARM	
341 - Interest	1.59
Total Income	<u>1.59</u>
Expense	0.00
Net Income	<u>1.59</u>
Total Income (all accounts)	<u>205,679.12</u>
Total Expense (all accounts)	<u>67,467.81</u>
Net Income(all accounts)	<u>138,211.31</u>

*Tammy M. White*