

**Board of Supervisors**  
**Thursday, April 9th, 2026 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular scheduled meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Frederick Najarian, Member Ronald Jerdon, Secretary/Treasurer, Tammy M. White, Road Master Matt Henderson, Solicitor Marc Fisher, Engineer, Karl Scherzberg, and 25 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Public Comment:** 1. Resident Peter Knight asked for a correction to be printed in the NW Press stating that there is "NO" development currently planned for his property located on Rte. 309, and in fact part of the land is being preserved and alfalfa is also being planted this spring. A previous article that was published in the NW Press stated that the property was being subdivided for a 12 home development. 2. Geoff Whitecomb, from Lower Macungie Township announced his Democratic Candidacy for the 187<sup>th</sup> District.

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Ronald Jerdon and seconded by Frederick Najarian to accept the minutes from 03/12/26 and to direct the treasurer to pay the bills as they become due. Motion carried unanimously.

**Subdivision: Brian Gibson preliminary final:** Brad Rock from Lehigh Engineering presented the 2 lot minor subdivision for conditional final approval. A motion was made by Ronald Jerdon and seconded by Frederick Najarian approving the deferrals of waivers 1-5 on the letter dated March 17, 2026 from Lehigh Engineering. Motion carried unanimously. A motion was made by Ronald Jerdon and seconded by Frederick Najarian granting final conditional approval based on KCE letter dated March 3, 2026. Motion carried unanimously. Marc Fisher stated that he added the notation to the plan regarding the remaining subdivision calculation referencing the court case for the variance. **Madison Village letter of Credit Reduction:** A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving the letter from KCE dated March 25, 2026 requesting a credit reduction to release 1.04 million leaving 625K left in their security. Motion carried unanimously.

**Fire Companies: LPFC Fire Chief Phil Hobe:** 3 emergency calls for the past month; 1 member completed HazMat Awareness; Members completed Hazmat Ops Refresher; 7 members completed Traffic Incident Management System; 2 members completed S-130, S180, S190 Basic Wildland Firefighter Course; Applied for a \$7,740 EMS Grant from St. Lukes Hosting a Stop The Bleed class May 13<sup>th</sup>; All you can eat breakfast Sunday 19<sup>th</sup> 8am-12:30pm, proceeds from the breakfast to be donated towards fallen Berks County Fire Chiefs; J-rads pizza fundraiser Monday 13<sup>th</sup> Lynn Township building 2pm-7pm. **NTFC 2<sup>nd</sup> Asst. Chief Gary Kuntz:** 45 Emergency calls to date; 1 Fire Fighter took the PA 130 Forestry training test; 1 Fire Fighter started their Mod 4 Training; Easter event with LPFC on 4/4 was a great success; May calendar tickets are still available; 6 members will be participating in the Honor Guard ceremony this weekend for the fallen Berks County Fire Chiefs that passed away last week; 1 new member, David Rivera background check completed. Frederick Najarian will draft a letter for the May meeting regarding pond access.

**Road Report: Matt Henderson, Road master, reported for the month of March:** (1) Cleaning up trees from storm on 3/16. (2) Cutting dead trees and removing line of sight trees. (3) Purchased and delivered supplies to LCTI to build "Smokey the Bear". (4) Filled holes on dirt roads. (5) Cold patching. (6) Swept stones at intersections and some roads. (7) Cutting shoulders. (8) Attended Flagger training. **Anticipated work:** (1) Finish sweeping roads. (2) Cutting shoulders. (3) Attending PSATS. Matt Henderson stated that the 2 trees in the area of the Historical Society building will remain until constructions begins, at that time the trees will be taken down. Ronald Jerdon suggested that 2 trees be purchased and planted somewhere in the park to replace the 2 that are taken down.

**Stone & Bituminous Material Bids:** See 2026 bid results below.

2026 Road Materials								
		200 Ton #67	700 Ton #57	1600 Ton	2000 Ton #8	500 Ton	300 Ton	450 Ton
<b>COMPANY</b>		Stone 1.0%	Stone 2%	#2A Stone	Stone 1.0%	#1 Stone	#10 Stone	2 RC
		LBW	LBW		LBW			
<b>Lehigh Asphalt</b>	FOB	\$18.90	\$17.95	\$14.50		\$17.70		\$13.00
	Total	\$3,780.00	\$12,565.00	\$23,200.00		\$8,850.00		\$5,850.00
	Delivered	\$25.40	\$24.45	\$21.00		\$24.20		\$19.50
	Total	\$5,080.00	\$17,115.00	\$33,600.00		\$12,100.00		\$8,775.00
<b>New Enterprise</b>	FOB	\$17.05	\$17.05	\$11.30	\$35.05	\$15.90	\$20.00	\$8.55
	Total	\$3,410.00	\$11,935.00	\$18,080.00	\$70,100.00	\$7,950.00	\$6,000.00	\$3,847.50
	Delivered	\$25.10	\$25.10	\$18.85	\$43.10	\$23.95	\$27.55	\$16.60
	Total	\$5,020.00	\$17,570.00	\$30,160.00	\$86,200.00	\$11,975.00	\$8,265.00	\$7,470.00
		600 Ton	1400 Ton	500 Ton	500 Ton	200 Ton	500 Ton	300 Ton

<u>COMPANY</u>		Type 2 or 3	9.5 mm HMA	9.5 mm WMA	19 mm HMA	25 mm HMA	9.5mm HMA	UPM perm
		Anti-Skid	Superpave	Superpave	Superpave	Superpave	Superpave	Coldpatch
<b>Lehigh Asphalt</b>	FOB	\$16.50	\$71.00	\$71.00	\$66.00	\$58.25	\$70.00	
	Total	\$9,900.00	\$99,400.00	\$35,500.00	\$33,000.00	\$11,650.00	\$35,000.00	
	Delivered	\$23.00	\$79.90	\$79.90	\$74.90	\$67.15	\$78.90	
	Total	\$13,800.00	\$111,860.00	\$39,950.00	\$37,450.00	\$13,430.00	\$39,450.00	
<b>New Enterprise</b>	FOB	\$16.50	\$73.65	\$73.65	\$64.70	\$58.60	\$68.05	\$150.00
	Total	\$9,900.00	\$103,110.00	\$36,825.00	\$32,350.00	\$11,720.00	\$34,025.00	\$45,000.00
	Delivered	\$24.55	\$84.40	\$84.40	\$75.45	\$69.35	\$78.80	\$158.40
	Total	\$14,730.00	\$118,160.00	\$42,200.00	\$37,725.00	\$13,870.00	\$39,400.00	\$47,520.00
		200 Ton	400 Ton	300 Ton				
<u>COMPANY</u>		B-1	#R3 Stone	#R4 Stone				
		Sand						
<b>Lehigh Asphalt</b>	FOB	\$22.00	\$20.00	\$23.50				
	Total	\$4,400.00	\$8,000.00	\$7,050.00				
	Delivered	\$28.50	\$26.50	\$30.00				
	Total	\$5,700.00	\$10,600.00	\$9,000.00				
<b>New Enterprise</b>	FOB		\$17.50	\$17.50				
	Total		\$7,000.00	\$5,250.00				
	Delivered		\$25.55	\$25.55				
	Total		\$10,220.00	\$7,665.00				
			Diesel Fuel					
<b>PAPCO</b>			NO BIDS RECEIVED					

A motion was made by Ronald Jerdon and seconded by Frederick Najarian accepting the bids and to award the lowest highlighted bids on the chart above. Motion carried unanimously.

**Park Report:** March: (1) Bob White went back to the Park on April 6<sup>th</sup>. (2) Installed pipe for people to cross into park from the church lot. (3) Purchased 19 picnic tables on Muncibid to use at park. April: (1) Tree removal for Historical Building. (2) Cleaning up from winter. (3) Water test.

**Certificate of deposit:** A motion was made by Frederick Najarian and seconded by Ronald Jerdon to renew (REC CD #4199 due 5/3); (Equip CD #4280 50K due 5/3) each at 13 months at 3.25% until 6/3/27; and to not renew (CR CD #0115 30K due 4/14) and have it deposited into the General Fund. Motion carried unanimously.

**Resolution 2026-13:** A motion was made by Ronald Jerdon and seconded by Frederick Najarian approving Resolution 2026-13: A CERTIFIED RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF LYNN, LEHIGH COUNTY, PA TO OPEN AND MAINTAIN ACCOUNTS. Motion carried unanimously. The resolution was to open a CD for the Veterans Fund in the amount of 80K. Frederick Najarian stated that the Veterans Committee Treasurer should be responsible for their account and that the committee should apply for their own 501c3.

**Ag Security Resolution 2026-14:** Marc Fisher opened a public hearing at 7:12 pm for any discussion on the Harwick Ag Security. No discussion was held and the hearing was closed at 7:13 pm. A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving Resolution 2026-14: A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA INCLUDING THE PROPER OF Keith Harwick INTO THE AG SECURITY AREA 13.758 ACRES PIN# 540870453489. Motion carried unanimously.

**Ag Security Proposal:** A motion was made by Frederick Najarian and seconded by Ronald Jerdon accepting the Ag Security proposal of Eric & Cheyenne Barr and directing the staff and Marc Fisher to proceed with the paperwork. Motion carried unanimously.

**Property Lien:** A motion was made by Ronald Jerdon and seconded by Frederick Najarian authorizing Marc Fisher to proceed with preparing a municipal lien on property 8307 Creamery Rd. New Tripoli, pa 18066; Pin#5428512896361. Motion carried unanimously. The claim is being filed for unpaid engineering and legal charges due and owing the Claimant regarding stormwater review/legal review fees related to the property.

**NW Recreation-** A motion was made by Brian C. Dietrich and seconded by Ronald Jerdon agreeing to split the estimated cost of 27k between Heidelberg, Lowhill and Weisenberg Townships for paving to the NW Recreation parking lot. Motion carried unanimously. Matt Henderson will reach out to the 3 townships for the manpower to do the work.

**Historical Society:** Dennis Hartman announced the Celebration of Allemaengel 250<sup>th</sup> Community Celebration being held at the Kempton Community Center on Sunday April 12, 2026 starting at 12:30. Dennis Hartman informed the BOS

that markers were placed in the designated area where the Historical Society building has been proposed. Brian Dietrich and Ronald Jerdon looked at the markers and both were OK with the placement. 90% of the funding is secure but also will be looking into funding through grants and corporations. The current lease will need to be amended adding the new area. Ronald Jerdon added that there is no water line leading to the lower pavilion and suggested that when the water line is installed it be extended to the lower pavilion. Construction of the building is estimated to start Mid-August 2026 with completion in 4-6 weeks. Assistance from the 4 road crews in hauling stone will be needed. *A motion was made by Ronald Jerdon and seconded by Frederick Najarian to waive the permit fees to the Historical Society. Motion carried unanimously.*

**EAC:** Spring Clean up Saturday, April 18<sup>th</sup> at Ontelaunee Park. Kathryn Townsend asked the BOS if Bird town could meet every other month on the 3<sup>rd</sup> Thursday of the Month. The BOS suggested that they meet prior to the EAC meeting. Bird town signs were taken down by PennDot. One sign was returned to the township.

**Miscellaneous:** (1) Frederick Najarian asked that those who want to be municipal users for the codification let Trish Burkhardt know. (2) Frederick Najarian informed the BOS that an anonymous person donated 2K to the Farmland Preservation fund. Ronald Jerdon opposed the donation and stated that anonymous funds should not be funneled through the township and that the Farmland Preservation Committee should establish their own 501c3. Brian Dietrich stated the Farmland Preservation Committee is already exploring the possibility of establishing a 501c3. (3) Barry Mantz has not submitted anything regarding his resignation. (4) Fritz Najarian stated that the Boy Scouts were notified that the flag box located in the hallway is full. (5) Frederick Najarian stated that some residents attending the meetings cannot hear individuals clearly when addressing the BOS. They can hear the BOS fine because they are speaking directly to the audience. It was suggested that a audio microphone could be installed.

**Public Comment:** (1) Richard Metzger asked how he can dispose of old paint cans. It was suggested to him to let the cans open and add kitty litter. Lehigh County also has a drop off in Allentown for Hazardous materials every other year, however the next drop off will be in November of 2027. (2) Steve Bachman stated the Historical Society will volunteer to take care of replacing the 2 trees being removed and added that it could be part of their fundraising.

**Announcements:**

- Monday, May 25<sup>th</sup> Memorial Day Celebration Ontelaunee Park.
- 5K Run NWL Educational Foundation Sunday, June 07, 2026; Ontelaunee Park 6-11am.
- Sunday, 4/19/26 LPFC Breakfast 8am-12:30pm.

**Adjournment:** *A motion was made by Ronald Jerdon and seconded by Frederick Najarian .to adjourn the meeting. Motion carried unanimously.* Meeting adjourned at 7:53 pm.

**As of April 30, 2026**

Account	Balance
General Fund	33,077.14
Capital Reserve	5,636.38
Capital	
ReserveCD's	652,677.14
Equipment	53,601.63
Equipment CD's	150,000.00
Recreation	40,636.59
REC CD's	150,000.00
Zoning/Subdivision	121,226.31
Veteran	9,989.79
Veteran CD	80,000.00
HLLW COG	99,576.46
State Road	286,726.64
Street Light	736.49
Park	12,470.79
Covid	10,014.71
Farmland	2,356.85
<b>Total</b>	<b>1,708,726.92</b>

	<u>TOTAL</u>
<b>Income-General Fund</b>	
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	20,085.10
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>46,853.67</u>
Total 310.20 · Earned Income Tax	<u>46,853.67</u>
Total 310 · Local Tax Enabling Act	66,938.77
341 · Interest	
341.01 · Interest on Checking	10.68
341 · Interest - Other	<u>563.12</u>
Total 341 · Interest	573.80
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	<u>2,251.60</u>
Total 342 · Interest, Rents & Royalties	2,251.60
355 · Shared Revenue & Entitlements	168.91
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.21 · Office Supplies	240.00
361.30 · Zoning-Subdiv-Land Dev Fees	
361.32 · Fees for Eng., Insp, & Reviews	<u>5,949.00</u>
Total 361.30 · Zoning-Subdiv-Land Dev Fees	5,949.00
361.89 · Short Term Rental Permit	100.00
361.95 · Permits	<u>50.00</u>
Total 361 · General Government	6,339.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	5,191.12
362.41F · Building Permit Filed	<u>950.00</u>
Total 362.41 · Building Permit	6,141.12
362.42 · Electrical Permit	150.00
362.44 · Sewage Permits (SEO Fees)	<u>710.00</u>
Total 362.40 · Protective Inspection Fees	7,001.12

362.47 · State fees for Permits	<u>72.00</u>
Total 362 · Public Safety	<u>7,073.12</u>
Total 360 · Gen. Govt. Charges for Services	13,412.12
392 · Interfund Operating Transfer	
392.91 · Transfer from Covid Fund	6,598.50
392.97 · Transfer from Park	20,000.00
392.99 · Transfer from COG	107.95
392 · Interfund Operating Transfer - Other	<u>30,000.00</u>
Total 392 · Interfund Operating Transfer	56,706.45
394.000 · Short-Term Debt	
394.200 · Reimbursement to Township	<u>100.00</u>
Total 394.000 · Short-Term Debt	<u>100.00</u>
<b>Total Income</b>	<b><u>140,151.65</u></b>
Gross Profit	140,151.65
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>413.49</u>
Total 400.00 · Legislative (Governing) Body	413.49
403 · Tax Collection	
403.23 · Postage for Tax Collector	<u>78.00</u>
Total 403 · Tax Collection	78.00
404 · Solicitor/Legal Services	2,349.80
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,157.33</u>
Total 405 · Secretary/Clerk	2,157.33
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,846.47
406.21 · Office Supplies	10,994.71
406.32 · Communication - Phone/Wireless	3,668.63
406.38 · Rentals	247.69
406.99 · Payroll Processing Fees	4,893.31
406 · Other General Govt. Admin - Other	<u>1,999.00</u>
Total 406 · Other General Govt. Admin	23,649.81
408 · Engineering Services	
408.99 · Township engineer	<u>19,270.80</u>
Total 408 · Engineering Services	19,270.80
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	1,663.03
409.44 · Laundry/Other Sanitary Services	123.50
409.99 · Heating - Oil/Propane	<u>2,144.48</u>
Total 409 · General Government Bldg&Plants	<u>3,931.01</u>
Total 400 · General Government	51,850.24
410 · Public Safety	
411 · Fire	

411.99 · Fire Company - Miscellaneous	279.35
Total 411 · Fire	279.35
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,446.12
Total 413 · Code Enforcement	2,446.12
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	825.00
Total 414 · Planning & Zoning	825.00
Total 410 · Public Safety	3,550.47
420 · Health and Human Services	
422 · Vector (Animal) Control	
422.99 · Stray Animals	475.00
Total 422 · Vector (Animal) Control	475.00
Total 420 · Health and Human Services	475.00

<b>Total Expense</b>	<b>55,875.71</b>
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<b>Net Income</b>	<b>84,275.94</b>
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Apr 26

Other Income/Expense-**CR**

Other Income

341.02 · Interest on Savings	3.92
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<b>Total Other Income</b>	<b>3.92</b>
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Net Other Income	3.92
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Net Income	<b>3.92</b>
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Apr 26

Income-**LFF**

341.01 · Interest on Checking	4.28
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355 · LFF State Shared Revenue	
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355.02 · Motor Vehicle Fuel Taxes	284,135.67
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Total 355 · LFF State Shared Revenue	284,135.67
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<b>Total Income</b>	<b>284,139.95</b>
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Expense

430 · LFF Public Works	
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438 · Maint./Repair Roads & Bridges	946.50
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Total 430 · LFF Public Works	946.50
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<b>Total Expense</b>	<b>946.50</b>
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Net Income	<b>283,193.45</b>
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Apr 26

Income-**GOG**

341.02 · Interest on Savings	69.28
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<b>Total Income</b>	<b>69.28</b>
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Expense

492 · Interfund Transfer	
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492.01 · Transfer to GF Cking	107.95
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Total 492 · Interfund Transfer	107.95
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<b>Total Expense</b>	107.95
<b>Net Income</b>	<b>-38.67</b>
	<b>Apr 26</b>
<b>Income-Recreation</b>	
341.01 · Interest on Checking	6.67
<b>Total Income</b>	<b>6.67</b>
Expense	0.00
<b>Net Income</b>	<b>6.67</b>
	<b>Apr 26</b>
<b>Income-Escrow</b>	
341.000 · Interest Earnings	
341.01 · Interest on Checking	9.00
341.02 · Interest J&M, LLC	46.17
<b>Total 341.000 · Interest Earnings</b>	<b>55.17</b>
361 · General Government	
361.96 · Subdivision Escrow Deposit	600.00
<b>Total 361 · General Government</b>	<b>600.00</b>
<b>Total Income</b>	<b>655.17</b>
Expense	0.00
<b>Net Income</b>	<b>655.17</b>
	<b>Apr 26</b>
<b>Income-Park</b>	
341.01 · Interest on Checking	5.37
342.59 · Rental of Park Facilities	1,350.00
387 · Contributions and Donations	25.00
<b>Total Income</b>	<b>1,380.37</b>
Expense	
454 · Parks	
454.24 · General Supplies	1,700.00
454.25 · Repairs & Maintenance Supplies	1,345.00
454.36 · Public Utilities	390.95
454.38 · Rental	265.00
454.74 · Machinery and Equipment	271.08
<b>Total 454 · Parks</b>	<b>3,972.03</b>
492 · Interfund Operating Transfers	
492.01 · Transfer to General Fund	20,000.00
<b>Total 492 · Interfund Operating Transfers</b>	<b>20,000.00</b>
<b>Total Expense</b>	<b>23,972.03</b>
<b>Net Income</b>	<b>-22,591.66</b>
	<b>Apr 26</b>
<b>Income-Equipment</b>	
341.02 Interest on Equip Fund	37.28
<b>Total Income</b>	<b>37.28</b>

	Expense	0.00
	Net Income	<u>37.28</u>
		<u>Apr 26</u>
<b>Ordinary Income/Expense-Veterans</b>		
	Income	
	341.03 Interest Memorial Fund	6.95
	<b>Total Income</b>	<u>6.95</u>
	Gross Profit	6.95
	Net Ordinary Income	6.95
	Net Income	<u>6.95</u>
		<u>Apr 26</u>
<b>Income-Covid</b>		
	341.03 Interest Covid Fund	7.18
	<b>Total Income</b>	<u>7.18</u>
	Expense	
	492.91 Transfer to GF	6,598.50
	<b>Total Expense</b>	<u>6,598.50</u>
	Net Income	<u>-6,591.32</u>
		<u>Apr 26</u>
<b>Income-Farm</b>		
	341 - Interest	2,001.64
	<b>Total Income</b>	<u>2,001.64</u>
	Expense	0.00
	Net Income	<u>2,001.64</u>
	Total Income (all accounts)	<u>428,460.06</u>
	Total Expense (all accounts)	<u>87,500.69</u>
	Net Income(all accounts)	<u>340,959.37</u>

*Tammy M. White*