

Lynn Township Environmental Advisory Council Minutes

Thursday, January 15, 2026, 6:30 PM

Lynn Township Building

7911 Kings Highway, New Tripoli, PA 18066

Present: Rob Sayre, Gabriel Caprio, Tricia Ferraro, Kathryn Townsend, Annie Glenn

Absent:

Guest:

Call to Order: 6:37 PM. Called: K. Townsend, 2nd: G. Caprio.

Approval of minutes: 12/18/2025 Called: T. Ferraro, 2nd: R. Sayre. Unanimously approved, no edits.

Reports:

1. BOS – R. Sayre: Annual Re-Org meeting. Normal appointments and votes taken. G. Caprio's bid to be an EAC member who also sits on the Planning Commission (per Ord 2006-6) failed (he was not mentioned on the agenda). Harold Handwerk and Fritz Najarian were re-appointed for 4 year terms. Note- EAC Chair needs to be appointed/re-appointed at the Re-Org meeting in future (per Ord 2006-6).
2. Planning Commission: No January meeting
3. Bird Town Subcommittee: R. Sayre will present the Ontelaunee garden proposal to the Historical Society at their 1/20/26 meeting.

New Business:

1. **EAC Re-Org elections:**
 - a. **Chair: K. Townsend** Called: R. Sayre, 2nd: T. Ferraro. Unanimously approved
 - b. **Vice Chair: T. Ferraro** Called: R. Sayre, 2nd: A. Glenn. Unanimously approved
 - c. **Secretary: A. Glenn** Called: R. Sayre, 2nd: T. Ferraro. Unanimously approved
 - d. **Assistant Secretary: R. Sayre** Called: R. Ferraro, 2nd: A. Glenn. Unanimously approved
2. **EAC Annual Budget & Funding Topics:** Request an ongoing annual budget of \$2,500 get built into the Township Annual Budget. Request Ad Hoc budget of approximately \$1,800. \$900 for Ontelaunee garden, \$900 for Clean up day extras and permanent signage.

Old Business:

1. **Smart Winter Salt Practices** – G. Caprio: Left a VM for the Road Master. Make video regardless- tentative date 1/18.
2. **Spring Clean Up:** April 18, 2026. Keep it strictly clean up and informational this year. Goodwill will be onsite and providing free electronics recycling. May also have RRS onsite for residence to pay for items Goodwill won't take. Have enough PPD from PennDOT, do not need more. Kids craft table- make rain chains? Need decent permanent sandwich board signage. Set up in front Parking lot if not raining, under pavilion if raining.
3. **Recycling Initiative** - Pushing A. Dobak presentation to the BOS 3/12/26 meeting.

Tabled:

1. **Lighting Ordinance** – continue to table, 2026 priority.
2. **C2P2 Shovel Ready Projects** – continue to table

Miscellaneous

1. List of EAC priorities
 - i. Lighting Ordinance
 - ii. Contingencies for new construction permits
 - iii. Clean up days- make viable
 - iv. Lynn Township household recycling program
 - v. Effective communication
 1. Annual Chemical recycling program
 2. Partner with Fire Companies and Rural Associations
 - vi. Nurture Bird Town
 - vii. Reduce tractor trailer traffic on Blue Mountain House Rd

Action Items:

1. **Action Items for Clean-up Day:**
 - a. Ask BOS for \$400-500- A. Glenn
 - b. Ask for Clean up day to be advertised on the digital sign at Ontelaunee- A. Glenn
 - c. Request “work crew ahead” signs from PennDOT -T. Ferraro
 - d. Explore kid craft table in partnership with Conservation District- G. Caprio
 - e. Research other local “Clean Up Day” events to avoid overlap and competition (specifically our Fire Companies) – T. Ferraro - **None were found**
 - f. Contact electronics recycling companies to book and get pricing (avoid a fund raiser type program if possible) – T. Ferraro – **Booked Goodwill which is free, considering also having RRS for items Goodwill won’t take for free.**
 - g. Contact Berger for a dumpster – R. Sayre
 - h. Develop a Township road map with specified clean up zones or “hot spots” that are safe enough to walk– G. Caprio – **maps were discussed and style was approved.**
 - i. Contact non-profits who may be interested in setting up information tables – R. Sayre
 - j. Reserve Ontelaunee for 4/18/26 from 8am – 1pm – A. Glenn - **done**
 - k. Procure free food day of and/or request a budget from the BOS to provide hot dogs and soda or similar - A. Glenn - **sodas confirmed from Blue Mountain Beverage, waiting on confirmation on hot dogs from Carey and Schnalzer.**
 - l. Create giveaways/incentives – A. Glenn
 - i. Free small ice-cream cone at Wanamaker’s? **Confirmed for under 21.** Free drink at Eight Oaks? **Confirmed for over 21**
 - ii. Free Leaser Lake Bike and Boat paddle or Mother’s Day basket for most trash by weight? **Confirmed**
 - iii. Other ideas?
 - m. Once give aways/info booths/electronics recycling/free food source secured, create flyer – T. Ferraro
 - n. Create PR campaign on-line and in print – K. Townsend – **initial post made and generating buzz**
 - o. Get special colored trash bags that citizens must pick up at Township building prior or at park day of? - TBD
 - p. Sign up? - TBD
 - q. Volunteer/Participant recruitment plan - TBD

- Email BOS to start budget conversation – A. Glenn
- Email Road Master to request that we give the crew the Smart Winter Salt Practice presentation and get their help filming a short educational PSA for our social media/Township website – G. Caprio
- Co-ordinate with the Lynn Heidelberg Historical Society to place the native plant garden – R. Sayre
- Research building size, new construction additions for a lighting ordinance – G. Caprio
- Set up social media accounts ie. Nextdoor, - K. Townsend
- Request and create an information page on recycling and disposal of complicated trash on the BOS website. TBD
- Attend BOS 2/12/26 reorg meeting- TBD
- Establish Bird Town sub-committee- K. Townsend, R. Sayre

Announcements: None

Adjournment: 7:40 PM. Motion made by G. Caprio, seconded by T. Ferarro.

Approved: 2/19/2026