

Board of Supervisors
Monday, December 29th, 2025 (Close-out meeting) @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The Close-out meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Frederick Najarian, Member Ronald Jerdon, Solicitor Marc Fisher, Secretary/Treasurer Tammy M. White, Road Master Matt Henderson and 5 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: N/A

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Frederick Najarian and seconded by Ronald Jerdon to accept the minutes from 12/11/25 and to direct the treasurer to pay the bills as they become due. Motion carried unanimously.

Subdivision: Dirany Brobst Hill Road Preliminary Final: Mike Madtes presented the BOS with the Dirany minor subdivision. June Dirany was present along with previous landowner Lori Witkowski. Adjoining property owners Ken & Patricia Clariday were also present and expressed their concerns regarding water runoff issues to their property. Mr. Madtes stated that gutters have been installed on the barn which will divert any run off water. A motion was made by Ronald Jerdon and seconded by Frederick Najarian approving the waiver request of section 22-204 & 206 to approve the plan as a preliminary/final plan. Motion carried unanimously. A motion was made by Ronald Jerdon and seconded by Frederick Najarian approving a deferral of section 22-302.5.1 for the requirement of showing proposed contours and a deferral of section 22-302.4J for the requirement of submitting an erosion and sedimentation control plan. Motion carried unanimously. A motion was made by Frederick Najarian and seconded by Ronald Jerdon granting final preliminary approval contingent on KCE letter dated 12/10/25 and with the condition that the neighbors, adjoining property owners, be informed when the submission of the building plan, stormwater management plan and grading plans are submitted and that the property line is surveyed and marked with pins. Motion carried unanimously.

CD Renewal: A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving the renewal of Capital Reserve CD #0107 for 182 days @ 3.49%. Motion carried unanimously.

Misc: 1. Asphalt Zipper: A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving Matt Henderson and Jarett White to look at a Asphalt Zipper located in Lansford and for them to bid the low bid of 35K but not to exceed 50K. Motion carried unanimously. **2. PSATS Youth Award:** Ronald Jerdon presented the BOS with a PSATS youth award program that would be for LCTI and the work their students did on completing the new foot bridge in Ontelaunee Park. The BOS where in favor of Ronald Jerdon submitting the completed documents.

Public Comment: Frederick Najarian stated that the BOS held an executive session prior to tonight's meeting to discuss legal and personnel matters.

Announcements: Re-org (BOS) meeting is Monday, January 5, 2026 @ 6:30 PM.

Adjournment: A motion was made by Ronald Jerdon and seconded by Frederick Najarian to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:05 pm.

As of December 31, 2025

Account	Balance
General Fund	61,412.00
Capital Reserve	5,620.72
CD's	982,677.14
Zoning/Subdivision	111,215.84
Veteran	87,762.66
HLLW COG	96,956.74
State Road	2,929.61
Equipment	46,644.31
Street Light	578.39
Park	96,554.38
Covid	16,659.35
Farmland Pres.	354.14
Recreation	57,602.17
Total	1,898,861.80

	<u>TOTAL</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	930.46
301.40 · Delinquent RE Tax-Tax Claim	<u>11.61</u>
Total 301 · Real Property Taxes	942.07
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	3,503.50
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>43,432.49</u>
Total 310.20 · Earned Income Tax	<u>43,432.49</u>
Total 310 · Local Tax Enabling Act	46,935.99
331 · Fines	
331.10 · Court - Magistrate	<u>50.34</u>
Total 331 · Fines	50.34
341 · Interest	
341.01 · Interest on Checking	72.58
341 · Interest - Other	<u>2,372.56</u>
Total 341 · Interest	2,445.14
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	<u>2,251.60</u>
Total 342 · Interest, Rents & Royalties	2,251.60
356 · State Payments in Lieu of Taxes	9.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.21 · Office Supplies	120.00
361.81 · Business Permit	75.00
361.90 · Mechanical/HVAC Permit	<u>75.00</u>
Total 361 · General Government	270.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	2,944.50
362.41D · Driveway Permit	125.00
362.41F · Building Permit Filed	300.00
362.41S · Accessory Struc < 1000 ft	<u>355.00</u>
Total 362.41 · Building Permit	3,724.50
362.42 · Electrical Permit	150.00
362.44 · Sewage Permits (SEO Fees)	<u>1,165.50</u>
Total 362.40 · Protective Inspection Fees	5,040.00
362.47 · State fees for Permits	<u>31.50</u>
Total 362 · Public Safety	5,071.50
364 · Sanitation	<u>62.00</u>
Total 360 · Gen. Govt. Charges for Services	5,403.50
392 · Interfund Operating Transfer	

392.98 · Transfer from SubD/Zoning	<u>3,300.00</u>
Total 392 · Interfund Operating Transfer	3,300.00
394.000 · Short-Term Debt	
394.200 · Reimbursement to Township	<u>100.00</u>
Total 394.000 · Short-Term Debt	100.00
395 · Refunds of Prior Yr Expenditure	
395.35 · Insurance & Bonding	<u>639.07</u>
Total 395 · Refunds of Prior Yr Expenditure	<u>639.07</u>
Total Income	<u>62,076.71</u>
Gross Profit	62,076.71
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>312.50</u>
Total 400.00 · Legislative (Governing) Body	312.50
403 · Tax Collection	
403.16 · Commission Paid as Compensation	<u>62.79</u>
Total 403 · Tax Collection	62.79
404 · Solicitor/Legal Services	2,577.85
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	10,774.00
405.35 · Insurance and Bonding	<u>11.00</u>
Total 405 · Secretary/Clerk	10,785.00
406 · Other General Govt. Admin	
Payroll	-387.77
406.12 · Salary Full Time Staff	663.58
406.21 · Office Supplies	98.00
406.23 · Postage	111.65
406.32 · Communication - Phone/Wireless	888.85
406.34 · Advertising	112.05
406.38 · Rentals	398.72
406.42 · Membership/Dues	<u>1,330.00</u>
Total 406 · Other General Govt. Admin	3,215.08
408 · Engineering Services	
408.99 · Township engineer	<u>6,514.39</u>
Total 408 · Engineering Services	6,514.39
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	638.36
409.44 · Laundry/Other Sanitary Services	140.00
409.99 · Heating - Oil/Propane	<u>2,008.74</u>
Total 409 · General Government Bldg&Plants	<u>2,787.10</u>
Total 400 · General Government	26,254.71
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	<u>274.35</u>

Total 411 · Fire	274.35
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>3,905.50</u>
Total 413 · Code Enforcement	3,905.50
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	2,800.00
414.34 · ZB Advertising, Print, & Bind	144.85
414.98 · Zoning Recording/Transcription	<u>375.00</u>
Total 414 · Planning & Zoning	3,319.85
419 · Other Public Safety	
419.99 · PA One Call	<u>18.96</u>
Total 419 · Other Public Safety	18.96
Total 410 · Public Safety	<u>7,518.66</u>
Total Expense	33,773.37
Net Income	<u><u>28,303.34</u></u>

Dec 25

Income-LIGHT

383.11 · Street Lighting Tax	<u>127.40</u>
Total Income	127.40

Expense

434 · Street Lighting	
434.36 · Street Lighting Electric	<u>1,241.98</u>
Total 434 · Street Lighting	1,241.98
Total Expense	1,241.98

Net Income	<u><u>-1,114.58</u></u>
------------	-------------------------

Dec 25

Ordinary Income/Expense-CR

Expense

406 · Bank fees	<u>424,689.14</u>
Total Expense	<u>424,689.14</u>

Net Ordinary Income	-424,689.14
---------------------	-------------

Other Income/Expense

Other Income	4.30
---------------------	-------------

341.02 · Interest on Savings	<u>3,931.90</u>
------------------------------	-----------------

Total Other Income	<u>3,936.20</u>
--------------------	-----------------

Net Other Income	<u>3,936.20</u>
------------------	-----------------

Net Income	<u><u>-420,752.94</u></u>
------------	---------------------------

Net Income	<u>4.30</u>
------------	-------------

Dec 25

Income-LFF

341.01 · Interest on Checking	<u>15.53</u>
Total Income	15.53

Expense

430 · LFF Public Works	
430.74 · Purchase Equip & Machinery	52,250.00
Total 430 · LFF Public Works	52,250.00
Total Expense	52,250.00
Net Income	-52,234.47
	Dec 25
Income- COG	
341.02 · Interest on Savings	73.31
392.01 · Transfer from General Fund	2,173.76
Total Income	2,247.07
Expense	0.00
Net Income	2,247.07
	Dec 25
Income- REC	
341.01 · Interest on Checking	10.40
Total Income	10.40
Expense	0.00
Net Income	10.40
	Dec 25
Income- ESCROW	
341.000 · Interest Earnings	
341.01 · Interest on Checking	8.50
341.02 · Interest J&M, LLC	50.52
Total 341.000 · Interest Earnings	59.02
361 · General Government	
361.96 · Subdivision Escrow Deposit	400.00
Total 361 · General Government	400.00
Total Income	459.02
Expense	
492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	3,300.00
Total 492 · Interfund Operating Transfers	3,300.00
Total Expense	3,300.00
Net Income	-2,840.98
	Dec 25
Income- PARK	
341.01 · Interest on Checking	17.47
342.59 · Rental of Park Facilities	400.00
387 · Contributions and Donations	25.00
Total Income	442.47
Expense	
454 · Parks	
454.59 · Rental fee Deposit Refund	50.00

Total 454 - Parks	50.00
Total Expense	50.00
Net Income	392.47
	Dec 25
Income-EQUIP	
341.02 Interest on Equip Fund	35.68
Total Income	35.68
Expense	0.00
Net Income	35.68
	Dec 25
Ordinary Income/Expense-VETERANS	
Income	
341.03 Interest Memorial Fund	64.85
357.01 Grants/Donations	5,673.52
Total Income	5,738.37
Gross Profit	5,738.37
Net Ordinary Income	5,738.37
Net Income	5,738.37
	Dec 25
Income-COVID	
341.03 Interest Covid Fund	12.74
Total Income	12.74
Expense	0.00
Net Income	12.74
	Dec 25
Income-FARM	
341 - Interest	0.27
Total Income	0.27
Expense	0.00
Net Income	0.27
Total Income (all accounts)	71,169.96
Total Expense (all accounts)	90,615.35
Net Income(all accounts)	-19,445.39

Respectfully Submitted,

Tammy M. White
Secretary/Treasurer

Tammy M. White