

LYNN TOWNSHIP ZONING OFFICE

LEHIGH COUNTY

7911 Kings Highway • New Tripoli, PA 18066 • (610) 298-2645 • Fax (610) 298-2896
E-mail: trishb@lynntwp.org Website: www.lynntwp.org

PUBLIC RECORD REVIEW / DUPLICATION REQUEST

Please print legibly.

DATE REQUESTED: _____

REQUEST SUBMITTED BY: E-MAIL US MAIL FAX IN-PERSON

NAME OF REQUESTOR: _____

STREET ADDRESS : _____

CITY / STATE / COUNTY (Required): _____

TELEPHONE: _____

RECORDS REQUESTED: *Provide as much specific detail as possible so the agency can identify the information.*

I certify that I am a legal resident of the United States of America.

Signature of Requested

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

This request may be submitted in person, by mail, by facsimile, or e-mail to:

Trisha Burkhardt, Open Records Officer

Lynn Township

7911 Kings Highway

New Tripoli, PA 18066

Fax: 610-298-2896

e-mail: lynntzone@ptd.net

(FOR OFFICE USE ONLY)

FORWARD TO: ADMINISTRATOR
 SEC./TRES.
 BOARD
 OTHER

RIGHT TO KNOW OFFICER: _____

DATE RECEIVED BY THE AGENCY: _____

AGENCY FIVE (5)-DAY RESPONSE DUE: _____

EXTENSION REQUESTED: YES or NO; If yes, Last Day to Produce: _____

OF COPIES _____ TOTAL COST \$ _____ STAFF MEMBER _____ DATE PICKED UP _____