



# 2024

## Lynn Township

### Ontelaunee Park Pavilion Reservation Form

Please call Lynn Township @ 610-298-2645 for reservations and questions about reserving a date. Phone reservations will be accepted on a first come, first served basis; however the reservation application is not considered complete until the reservation form and payment are received.

Please sign the reservation form and return to Lynn Township. Application fees will be refunded and cancellation requests honored provided a written request is received by the Township at least (15) days prior to the reserved date.

Please make check payable to Lynn Township and if you wish to mail the address is:

7911 Kings Highway, New Tripoli, PA 18066

Please call Park Attendant; Travis Williams #570-657-8224 with any questions or concerns during your function





# Ontelaunee Park Pavilion Reservation Form

**Check all that apply:**

- ☐ Upper Pavilion – With Kitchen/Bathrooms - \$200.00
- ☐ Lower Pavilion (Newest) – No Kitchen/Bathroom - \$100.00
- ☐ Band Shell - \$ 100.00
- ☐ Butterfly Garden & Covered Bridge - Donations

Name: \_\_\_\_\_

Park Sign Advertisement: \_\_\_\_\_

Purpose of Reservation/Event: \_\_\_\_\_

Address: \_\_\_\_\_

Reservation Date: \_\_\_\_\_ Facility Opening Time: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Pavilion Fee(s) : \_\_\_\_\_

Band Shell: \_\_\_\_\_

Butterfly Garden (donation): \_\_\_\_\_

Security Deposit: \$ 50.00 (refundable)

Total: \_\_\_\_\_

*Please make checks payable to Lynn Township. The \$50.00 security deposit will be returned to you after your event if there was no damage.*

This permit entitles the above mentioned applicant sole use of the above-mentioned pavilion(s). Under no circumstances should the holder of this permit be denied, by general public, sole access to the pavilion. All parking must be contained in designated parking lots only. No refunds will be issued due to inclement weather.

I certify that I am at least twenty-one (21) years old, agree to comply with the representations set forth on this reservation form and the permit, acknowledge receipt of a copy of Ordinance 18-01, and agree to comply with all rules and regulations promulgated there under. I further acknowledge and agree that I shall be liable for all actions and interactions of all person(s) utilizing the reserved facility or facilities identified in the permit, including compliance with all park rules and regulations, and shall exonerate , indemnify and hold harmless, Lynn Township, its Supervisors, insurers, agents, workmen, and/or employees from and against all claims, lawsuits, and damages (including those for attorney fees, and costs) based upon, arising out of, or occurring during the use of such facility or facilities reserved by the permit.

Signature: \_\_\_\_\_

Lynn Township Representative: \_\_\_\_\_ Date Rec'd: \_\_\_\_\_

Please call Park Attendant; Travis Williams #570-657-8224 with any questions or concerns during your function



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DRUG AND ALCOHOL POLICY

Alcoholic beverages and controlled substances shall not be permitted on any Lynn Township Park premises. Lynn Township shall not be responsible for any actions, demands, or claims for any damages (personal property, bodily injury, and/or death) that may arise as a direct or indirect result of the consumption of alcoholic beverages and/or use of controlled substances on the said premises. The applicant, by the reservation of the said facility and the execution of this application, does for himself or herself on behalf of the applicant, acknowledge this condition for the reservation and use of the said facility and does, for itself and the members and/or guests, release, remise, and discharge Lynn Township from any and all claims which may arise directly and/or indirectly from the consumption of alcoholic beverages and/or use of controlled substances on the said premises in violation of this condition.

I, the undersigned, on behalf of the applicant, and having the authority to execute this application, on its behalf, do acknowledge and consent to the above mentioned conditions established by Lynn Township, as the same are hereinabove set forth.

I, the undersigned, have also received a copy of Ordinance #2018-01, which governs the use of Ontelaunee Park, as well as a copy of the Ontelaunee Park Pavilion Rules and Regulations.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Lynn Township Representative

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Approved

**ORDINANCE NO. 18-01**

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP,  
LEHIGH COUNTY, PENNSYLVANIA, REGULATING THE USE AND ENJOYMENT  
BY THE PUBLIC OF PARKS AND RECREATION GROUNDS OWNED AND  
OPERATED BY THE TOWNSHIP; PRESCRIBING RULES FOR THE USE BY THE  
PUBLIC OF PARKS AND RECREATION GROUNDS AND THE FACILITIES  
CONNECTED THEREWITH; AND PRESCRIBING PENALTIES FOR THE  
VIOLATIONS OF THOSE RULES AND REGULATIONS.**

WHEREAS, Lynn Township is a Second Class Township located in Lehigh County, Pennsylvania; and

WHEREAS, pursuant to Section 67203 of the Second Class Township Code, the Board of Supervisors may regulate the use and enjoyment by the public of any park or recreation grounds owned and maintained by the Township, and prescribe rules for the use by the public of parks and recreation grounds and facilities connected therewith; and

WHEREAS, the Board of Supervisors of Lynn Township have heretofore previously adopted Ordinance No. 2008-02 regulating the use and enjoyment by the public at Ontelaunee Park located within the Township; and

WHEREAS, after careful study, the Board is desirous of amending those rules.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, by the Board of Supervisors of Lynn Township, Lehigh County, Pennsylvania, as follows:

1. The Board of Supervisors of Lynn Township hereby adopt the attached rules and regulations for Ontelaunee Park for the use and enjoyment by the public of the park, recreational grounds, and the facilities connected therewith. A copy of the rules and regulations are attached hereto, made a part hereof, and marked as Exhibit "A".
2. The rules and regulations shall be posted in conspicuous places within Ontelaunee Park.
3. Any person who violates the rules and regulations shall be guilty of a summary offense, be sentenced to a term of imprisonment which shall be fixed by the Court at not more than ninety (90) days and/or be fined in an amount not to exceed One Thousand and 00/100 (\$1,000.00) Dollars per violation. In addition, any person found

guilty of a summary offense shall be directed to make restitution to the Township, be responsible for all reasonable attorney fees and expenses incurred by the Township as a result of the prosecution, and be responsible for all costs of prosecution.

4. All ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed.

5. This Ordinance shall become effective immediately.

ORDAINED AND ADOPTED this 8 day of Feb., 2018, by the  
Board of Supervisors of Lynn Township.

ATTEST:

Tammy M. White  
Secretary

BOARD OF SUPERVISORS OF  
LYNN TOWNSHIP

[Signature]  
CHAIRPERSON

[Signature]  
VICE CHAIRPERSON

[Signature]  
SUPERVISOR

# EXHIBIT "A"

## ONTELAUNEE PARK RULES AND REGULATIONS

1. The cutting, mutilating, removing, defacing or damaging of any Township property, including but not limited to any structure, equipment, trees, grass, vegetated areas, and/or the grading thereof, is prohibited.
2. Dumping and/or the abandonment of any matter on Ontelaunee Park grounds ("park grounds"), including but not limited to refuse, trash or litter, is prohibited, unless placed in receptacles provided by the Township for that purpose. Glass beverage containers are prohibited.
3. Fishing is permitted in accordance with current Commonwealth fish laws and regulations promulgated thereunder, unless otherwise posted. However, the digging of bait on park grounds is prohibited.
4. Pavilion(s) and picnic tables must be returned to the original condition/position immediately following any use thereof.
5. Parents, guardians and persons in loco parentis are responsible for the actions of any child under his/her supervision on park grounds, including any damage inflicted upon park property, and making restitution therefor, regardless of whether the parents, guardians or persons in loco parentis accompany their children to or at the park.
6. The presence, distribution, use or consumption of alcohol and/or controlled substances (as defined by Title 35 of the Pennsylvania Consolidated Statutes and/or Federal law) on park grounds is prohibited.
7. Engaging in conduct which is abusive, insulting, obscene, indecent, or which tends to disrupt good order and to provoke a disturbance, or otherwise constitutes a breach of the peace, is prohibited.
8. No-domesticated animals are permitted unless they are under control by the use of a leash. The owner of the animal shall clean up any defecation rendered by the animal.
9. Unless otherwise posted, visitors may only build fires in gas or charcoal grills provided or brought to the park for that purpose, provided the grill is of a kind manufactured for the purpose of properly and safely containing outdoor fires for cooking. Charcoal and gas grills are only permitted on the grass or designated areas, not on the cement pavilion.
10. Camping is prohibited, except upon the specific authorization of the Board of Supervisors ("Board") of Lynn Township. When camping is authorized, all camp lighting and fires shall be extinguished at 10:00 p.m. unless extended by the Board.

11. All golf is prohibited, except "Frisbee golf".
12. Motor vehicles may be parked or operated only in areas designated for parking or operation, but never on any grassy or finished surface, unless posted by a designated representative of the Board. All motor vehicle operators shall be required to comply with all laws and regulations.
13. Dirt bikes, all-terrain vehicles, snowmobiles, and/or other vehicles not meant for road use are prohibited throughout the park grounds as well as Skateboards, Roller-skates and Roller-blades.
14. Motor vehicles must not exceed a speed of ten miles per hour (10 mph) on Township properties.
15. No vehicles can be repaired mechanically, except for emergency breakdown, washed, painted or have any other work performed on them while on Township property, unless authorized specifically by the Board.
16. Firearms, tasers, air pistols, air rifles, spring guns, bows and arrows, slingshots, laser pointers and paint ball guns are prohibited.
17. Merchandise and services shall not be offered or advertised for sale on park grounds, except by consent of the Board.
18. Paper Lanterns/Balloons are prohibited.
19. The pavilion(s) must be vacated by 9:00 p.m. (cleanup by 10:00 p.m.).
20. The use of tacks, nails, tape or glue (or other attachment device) for decorations on the wood paneling of the pavilion(s) is prohibited.
21. All cigarette butts shall be placed in the ashtrays located on the poles under the pavilion.
22. No sanitary napkins, tampons, diapers or other materials shall be placed in any toilet.