

Board of Supervisors
Thursday, July 13th, 2023 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Vice Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Trish Burkhardt, Road Master Bruce Raber, Solicitor Marc Fisher, Absent were Chairman Justin N. Smith, and Engineer Chris Noll and approximately 11 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: NWP, Marieke Andronache; BRCTV13.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to accept the minutes from 06/08/23 and to direct the treasurer to pay the bills. Motion carried unanimously.*

Fire Companies- LPFC Asst. Fire Chief, Tim VanBlargan reported for the month of June: 47 emergency calls for the year; 7/22 LPFC will be participating in a food stand at the Red Eye Rocks being held at the Kempton Community Center.

NTFC Fire Chief, Gary Kuntz reported for the month of June: 101 emergency calls to date; 6 fire team members signed up to take FF II Pro Board certification at St. 10; 1 FF passed her FF I Pro Board certification; 7th annual fall bash tickets are out and they are selling rapidly; Letters needed from Trish for Bash to be sent to Virginville, West Penn, Upper Macungie, North Whitehall, Washington Township; Pierce Tanker has arrived and been placed in service; Polaris Ranger UTV has been delivered, it will be in service in the coming weeks; 2 background checks were turned in. Nite In The Country Fire Police Request & Memorial ride/Rodeo at Kempton 7/22/23: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving LPFC & NTFC fire police to assist at the Memorial Ride and Night in the Country. Motion carried unanimously.*

Road Report: Bruce Raber, Road master, reported for the month of June: **(1)** Worked on getting Blue Mt. House Rd. ready to do a penetration job or 3 coats of oil & chip, 1 mile. **(2)** Helped Heidelberg Twp. With their paving project. **(3)** Worked on getting black top roads ready to oil & chip. **(4)** Finished up the first round of shoulder mowing. **(5)** Helped Weisenberg Twp. With their oil & chipping. **(6)** Finished up our oil & chip – Blue Mt. House Rd. – Lochland Rd. – Hunter's Hill Rd. – Weiss Rd. – Long Ct.- Old Orchard Ct. and Halpin Rd. **(7)** Did some cold patching. **(8)** Filled Pot holes on Dirt roads. Anticipated work for July: **(1)** Help Heidelberg Twp. & Lowhill Twp. With their oil & chip. **(2)** Work on Dirt roads. **Employee:** Employee Ed Sawyer has given his 2 week notice. The BOS has directed Tammy M. White to advertise for the position. **Bids for 1999 International:** 2 bids were received; 1st-\$3,600 and 2nd \$2,500. *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to reject the 2 bids. Motion carried unanimously. A second motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to readvertise the truck bid. Motion carried unanimously.*

Park: Scout Project Update: N/A. Kitchen/Bathroom Update: N/A.

Donations: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich for the township to pay NTFC and the LPFC based on the % of coverage and the rest of the donation to stay the same as 2022. Motion carried unanimously.*

Miscellaneous: **(1)** Resident, Nancy Smith asked if the Multi Municipal Plan was coming along. Brian C. Dietrich stated that the plan has been signed by all 6 municipalities and that the plan is moving ahead. **(2) (3)**

Public Comment: None

Announcements: None

Adjournment: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:43 pm*

As of July 31, 2023

Account	Balance
General Fund	172,256.33
Capital Reserve	5,413.52
CD's	793,168.83
Covid	134,715.35
Zoning/Subdivision	73,271.29
Veteran	15,053.23
HLLW COG	83,150.05
State Road	138,841.04
Equipment	124,197.46
Street Light	6,604.11

Park	87,167.47
Recreation	<u>12,691.84</u>
Total	1,646,530.52

	<u>TOTAL</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	4,779.07
301.40 · Delinquent RE Tax-Tax Claim	144.74
301.60 · Real Estate Tax-Interim-Current	<u>28.02</u>
Total 301 · Real Property Taxes	4,951.83
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	4,456.71
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>18,182.46</u>
Total 310.20 · Earned Income Tax	<u>18,182.46</u>
Total 310 · Local Tax Enabling Act	22,639.17
331 · Fines	
331.10 · Court - Magistrate	<u>1.71</u>
Total 331 · Fines	1.71
341 · Interest	
341.01 · Interest on Checking	<u>151.69</u>
Total 341 · Interest	151.69
356 · State Payments in Lieu of Taxes	
356.10 · Fish & Boat 2006 In-Lieu of Tax	<u>222.00</u>
Total 356 · State Payments in Lieu of Taxes	222.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	<u>75.00</u>
Total 361 · General Government	75.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	4,786.00
362.41D · Driveway Permit	50.00
362.41F · Building Permit Filed	450.00
362.41R · Renew BLDG, Zone, Plumb	100.00
362.41S · Accessory Struc < 1000 ft	<u>385.00</u>
Total 362.41 · Building Permit	5,771.00
362.42 · Electrical Permit	100.00
362.44 · Sewage Permits (SEO Fees)	<u>960.00</u>
Total 362.40 · Protective Inspection Fees	6,831.00
362.47 · State fees for Permits	<u>81.00</u>
Total 362 · Public Safety	<u>6,912.00</u>
Total 360 · Gen. Govt. Charges for Services	6,987.00
392 · Interfund Operating Transfer	
392.91 · Transfer from Covid Fund	6,221.00

392.95 · Transfer from Vet Mem	640.00
Total 392 · Interfund Operating Transfer	6,861.00
Total Income	41,814.40
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	272.64
403.46 · Meetings, Conferences, Cont. Ed	60.00
Total 403 · Tax Collection	332.64
404 · Solicitor/Legal Services	3,490.00
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	8,092.40
Total 405 · Secretary/Clerk	8,092.40
406 · Other General Govt. Admin	
Payroll	-1,546.25
406.21 · Office Supplies	181.37
406.23 · Postage	80.59
406.32 · Communication - Phone/Wireless	763.98
406.34 · Advertising	456.82
406.38 · Rentals	45.48
406.42 · Membership/Dues	14.40
406.48 · Internet Fees/Web Design	300.00
406.99 · Payroll Processing Fees	147.17
Total 406 · Other General Govt. Admin	443.56
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	285.51
409.44 · Laundry/Other Sanitary Services	419.25
Total 409 · General Government Bldg&Plants	704.76
Total 400 · General Government	13,532.11
410 · Public Safety	
411 · Fire	
411.54 · Fire Co. Donations	10,000.00
Total 411 · Fire	10,000.00
412 · Ambulance/Rescue	
412.54 · Ambulance/Rescue Donations	3,000.00
Total 412 · Ambulance/Rescue	3,000.00
413 · Code Enforcement	
413.31 · Code enforcement pro. service	6,989.62
Total 413 · Code Enforcement	6,989.62
414 · Planning & Zoning	
414.31 · Professional services	744.00
Total 414 · Planning & Zoning	744.00
419 · Other Public Safety	

419.99 · PA One Call	43.66
Total 419 · Other Public Safety	43.66
Total 410 · Public Safety	20,777.28
420 · Health and Human Services	
422 · Vector (Animal) Control	
422.99 · Stray Animals	2,160.00
Total 422 · Vector (Animal) Control	2,160.00
Total 420 · Health and Human Services	2,160.00
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	466.78
437.99 · Truck Repair	1,133.95
Total 437 · Repair of Tools & Machinery	1,600.73
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	17,266.90
438.25 · Repairs & Maint Supplies	543.83
438.99 · Truck Fuel	1,959.54
Total 438 · Road/Bridge Maint. and Repair	19,770.27
Total 430 · Public Works Hwy,Rds,Streets	21,371.00
450 · Culture-Recreation	
452 · Participant Recreation	
452.97 · Northwestern Rec Commission	5,500.00
Total 452 · Participant Recreation	5,500.00
454 · GF Parks	
454.12 · Parks full time staff (GF)	3,009.60
454.15 · Parks part time staff (GF)	1,861.47
454.25 · Repairs & Maint Supplies	1,208.33
454.31 · Parks Professional services	6,221.00
Total 454 · GF Parks	12,300.40
Total 450 · Culture-Recreation	17,800.40
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,946.24
481.20 · Employer paid Medicare	455.17
481.30 · Employer paid Unemployment Comp	87.81
483.49 · 457 Pension contribution	1,586.00
Total 481 · Employer paid Taxes	4,075.22
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	15,886.20
487.04 · Workers Compensation Vol Fire	1,215.00
Total 487 · Other Group Insurance Benefits	17,101.20
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	175.00
Total 489 · All other unclassified Expenses	175.00
Total 480 · Misc. Expense	21,351.42

Total Expense	96,992.21
Net Income	-55,177.81
	Jul 23
Income-LIGHT FUND	
383.11 · Street Lighting Tax	595.64
Total Income	595.64
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,195.18
Total 434 · Street Lighting	1,195.18
Expense	1,195.18
Net Income	-599.54
	Jul 23
Other Income/Expense-CR	
Other Income	
341.02 · Interest on Savings	3.96
Total Other Income	3.96
Net Other Income	3.96
Net Income	3.96
	Jul 23
Income-LFF	
341.01 · Interest on Checking	124.66
Total Income	124.66
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	75,124.37
Total 430 · LFF Public Works	75,124.37
Total Expense	75,124.37
Net Income	-74,999.71
	Jul 23
Income-HLLW	
341.02 · Interest on Savings	59.75
Total Income	59.75
Expense	0.00
Net Income	59.75
	Jul 23
Income-REC	
341.01 · Interest on Checking	4.30
Total Income	4.30
Expense	0.00
Net Income	4.30
	Jul 23

Income-ESCROW

341.000 · Interest Earnings	
341.01 · Interest on Checking	2.85
341.02 · Interest J&M, LLC	46.61
Total 341.000 · Interest Earnings	49.46
Total Income	49.46
Expense	0.00
Net Income	49.46
	Jul 23

Income-PARK

341.01 · Interest on Checking	29.96
342.59 · Rental of Park Facilities	1,850.00
387 · Contributions and Donations	20.00
Total Income	1,899.96
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	1,185.35
454.36 · Public Utilities	311.29
454.38 · Rental	265.00
454.59 · Rental fee Deposit Refund	700.00
Total 454 · Parks	2,461.64
Total Expense	2,461.64
Net Income	-561.68
	Jul 23

Income-EQUIPMENT

341.02 Interest on Equip Fund	99.68
Total Income	99.68
Expense	0.00
Net Income	99.68
	Jul 23

Ordinary Income/Expense-VETERAN

Income	
341.03 Interest Memorial Fund	10.29
357.01 Grants/Donations	2,100.00
Total Income	2,110.29
Gross Profit	2,110.29
Expense	
492.95 Transfer to General Fund	640.00
Total Expense	640.00
Net Ordinary Income	1,470.29
Net Income	1,470.29
	Jul 23

Income-COVID

341.03 Interest Covid Fund	109.75
Total Income	109.75
Expense	
492.91 Transfer to GF	6,221.00
Total Expense	6,221.00
Net Income	-6,111.25
Total Income (all accounts)	46,871.85
Total Expense (all accounts)	182,634.40
Net Income(all accounts)	-135,762.55

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer

