

**Board of Supervisors**  
**Thursday, June 8th, 2023 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:52 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Absent-Secretary/Treasurer Tammy M. White, Absent-Asst. Sec./Treas. Trish Burkhardt, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 10 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** NWP, Marieke Andronache

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 05/11/23 and to direct the treasurer to pay the bills. Motion carried unanimously.*

**Fire Companies:** LPFC for the month of May: N/A. NTFC Fire Chief, Gary Kuntz reported for the month of May: 85 emergency calls as of 6/8/23; Kayla M. completed her National Registry EMT cert.; 1 FF completed his Pumps I cert.; Josh McQuilken and Abby Fusselman will be taking their National Registry EMT cert. starting in June; 1 FF in the FFI Academy at Fogelsville; Several members attended a live burn session on Saturday 6/3/23 at the Berks county fire training grounds with several Berks departments; 7<sup>th</sup> annual fall bash tickets are out and they are selling rapidly. There is a Ford Bronco as an attendance prize. Businesses are coming forward to sponsor this event and partner with us. NTFC will be partnering with the Hilton Garden Inn in Fogelsville for discounted room rates; The new Pierce tanker will arrive at the dealer this Saturday the 10<sup>th</sup>; New Polaris ranger UTV should be delivered by the end of June; Gary Kuntz attended a public hearing at Emerald Fire company with a panel of PA State representatives. Gary provided the link to the Supervisors via email, and gave paper copies to BOS. The topic of the hearing was the crisis in the fire service. Several Fire Chief's gave testimony on the rapidly declining number of volunteers, the lack of funding as prices continue to skyrocket, and lack of incentive by the state to promote consolidation of departments. At least one of the Chief's told the panel that they are 15 years or more behind the times in dealing with this crisis. Gary Kuntz thanked the BOS for agreeing to implement a burn ban in Lynn Township. NTFC has an ISO audit scheduled for 07/31/23 @ 5pm. Part of the ISO rating is based on pump testing apparatus which is scheduled for testing on 6/12 & 6/13/23 @ station 10.

**Extension Request:** *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the extension request dated 05/16/23 submitted by Nancy Smith requesting a time extension to and including December 21, 2023 for their preliminary/final plan. Motion carried unanimously.*

**Ag Security:** Marc Fisher opened the hearing at 7:00pm, no comments or questions were asked and the hearing was closed at 7:01pm. **Resolution 2023-12:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Resolution 2023-12: **A RESOLUTION APPROVING AGRICULTURAL SECURITY AREA OWNED BY MICHAEL P GROSS AND ABIGAIL GROSS TOTALING 10 ACRES; 7118 SPRINGHOUSE ROAD NEW TRIPOLI, PA 18066; PIN # 551071987121, INTO THE AG SECURITY AREA.** Motion carried unanimously.

**Road Report:** Bruce Raber, Road master, reported for the month of May: (1) Helped Weisenberg Twp Oil & Chip over millings. (2) Started shoulder mowing. (3) Finished up all of our paving projects (Red Rd. – Rabbit Run Rd. – Bausch Rd. – Flint Hill Rd. – Long Ct. – Old Orchard Ct. & Halpin Rd.) (4) Helped Lowhill twp. With their paving projects. (5) Oiled & Chipped over millings on Weavers Ct. (doubled chipped) & re-chipped Ulrich Mill Rd. Milling we Put down last year. (6) Repaired & Replaced Road Signs. Anticipated work for June: (1) Get roads ready for Oil & Chip. (2) Continue shoulder mowing.

**Park:** Scout Project Update: Not present. Kitchen/Bathroom update: Chris Noll stated the L&M Plumbing is coming to check out a second well approximately 30 yards from the pavilion where the kitchen/bathroom are being built.

**Solar Ordinance:** Discussed at workshop held prior to the BOS meeting.

**Northern Lehigh Multi-Municipal Plan Update:** *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving THE NORTHERN LEHIGH MULTIMUNICIPAL COMPREHENSIVE PLAN INTERMUNICIPAL COOPERATIVE IMPLEMENTATION AGREEMENT as well as Resolution 2023-15: A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA APPROVING THE NORTHERN LEHIGH MULTIMUNICIPAL COMPREHENSIVE PLANN INTERMUNICIPAL IMPLEMENTATION AGREEMENT. Motion carried.* Steve I. Feinour stated he did not approve of the Plan.

**Cable Franchise Renewal:** The current plan expires December 2023 and is for a 5 year renewal. Tammy M. White will contact Blue Ridge to have a representative attend a board meeting to further discuss the renewal.

**Miscellaneous:** (1) REC Fields: Justin N. Smith stated that there is only 1 more sign (AD) to be sold and the advertisements should bring approximately 10K a year. In addition Justin N. Smith stated the current area at the REC fields that is used as a skate park will now be split into 2 areas. ½ will be for the skate park with newer items purchased and the other ½ will be 2 pickle ball courts.

**Public Comment:** None

**Announcements:** None

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:10 pm.

**As of June 30, 2023**

Account	Balance
General Fund	227,434.14
Capital Reserve	5,409.56
CD's	792,168.83
Covid	140,826.60
Zoning/Subdivision	73,221.83
Veteran	13,582.94
HLLW COG	73,221.83
State Road	213,840.75
Equipment	124,097.78
Street Light	7,203.65
Park	87,729.15
Recreation	12,687.54
<b>Total</b>	<b>1,771,424.60</b>

**TOTAL**

**Income-GENERAL FUND**

**301 · Real Property Taxes**

301.10 · Real Estate Tax-Current 44,844.52

301.40 · Delinquent RE Tax-Tax Claim 132.34

301.60 · Real Estate Tax-Interim-Current 98.24

**Total 301 · Real Property Taxes 45,075.10**

**310 · Local Tax Enabling Act**

310.10 · Real Estate Transfer Tax 2,744.00

310.20 · Earned Income Tax

310.21 · Earned Income Tax-Current 47,942.66

**Total 310.20 · Earned Income Tax 47,942.66**

**Total 310 · Local Tax Enabling Act 50,686.66**

**331 · Fines**

331.10 · Court - Magistrate 41.36

**Total 331 · Fines 41.36**

**341 · Interest**

341.01 · Interest on Checking 160.22

**Total 341 · Interest 160.22**

**342 · Interest, Rents & Royalties**

342.53 · Royalties from Cell Tower Rent 2,662.00

**Total 342 · Interest, Rents & Royalties 2,662.00**

**360 · Gen. Govt. Charges for Services**

**361 · General Government**

361.81 · Business Permit 175.00

**Total 361 · General Government 175.00**

**362 · Public Safety**

362.40 · Protective Inspection Fees

362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	2,481.00
362.41D · Driveway Permit	100.00
362.41F · Building Permit Filed	550.00
362.41S · Accessory Struc < 1000 ft	50.00
Total 362.41 · Building Permit	3,181.00
362.42 · Electrical Permit	150.00
362.44 · Sewage Permits (SEO Fees)	900.00
Total 362.40 · Protective Inspection Fees	4,231.00
362.47 · State fees for Permits	54.00
Total 362 · Public Safety	4,285.00
Total 360 · Gen. Govt. Charges for Services	4,460.00
395 · Refunds of Prior Yr Expenditure	
395.35 · Insurance & Bonding	24,080.00
Total 395 · Refunds of Prior Yr Expenditure	24,080.00
<b>Total Income</b>	<b>127,165.34</b>

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	2,497.63
403.21 · Office Supplies	469.75
Total 403 · Tax Collection	2,967.38
404 · Solicitor/Legal Services	1,190.78
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	7,992.40
Total 405 · Secretary/Clerk	7,992.40
406 · Other General Govt. Admin	
Payroll	-1,186.25
406.19 · Personal Services-Benefits,ETC	225.00
406.21 · Office Supplies	304.85
406.23 · Postage	70.59
406.32 · Communication - Phone/Wireless	132.51
406.38 · Rentals	897.48
406.42 · Membership/Dues	3,711.62
406.99 · Payroll Processing Fees	613.00
Total 406 · Other General Govt. Admin	4,768.80
408 · Engineering Services	
408.99 · Township engineer	5,521.51
Total 408 · Engineering Services	5,521.51
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	1,897.74
409.44 · Laundry/Other Sanitary Services	536.64
Total 409 · General Government Bldg&Plants	2,434.38

Total 400 · General Government	25,344.00
410 · Public Safety	
411 · Fire	
411.54 · Fire Co. Donations	0.00
411.99 · Fire Company - Miscellaneous	<u>1,491.00</u>
Total 411 · Fire	1,491.00
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>6,127.50</u>
Total 413 · Code Enforcement	6,127.50
414 · Planning & Zoning	
414.31 · Professional services	900.00
414.34 · ZB Advertising, Print, & Bind	110.49
414.98 · Zoning Recording/Transcription	250.00
414.99 · Salary Zoning Officer	<u>1,362.00</u>
Total 414 · Planning & Zoning	2,622.49
419 · Other Public Safety	
419.99 · PA One Call	<u>35.53</u>
Total 419 · Other Public Safety	<u>35.53</u>
Total 410 · Public Safety	10,276.52
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	<u>753.16</u>
Total 437 · Repair of Tools & Machinery	753.16
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	17,914.31
438.25 · Repairs & Maint Supplies	356.05
438.99 · Truck Fuel	<u>4,466.22</u>
Total 438 · Road/Bridge Maint. and Repair	<u>22,736.58</u>
Total 430 · Public Works Hwy,Rds,Streets	23,489.74
450 · Cultlure-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	3,193.57
454.15 · Parks part time staff (GF)	737.88
454.25 · Repairs & Maint Supplies	650.00
454.28 · Park Equipment	0.00
454.74 · Machinery & Equipment	<u>5,190.00</u>
Total 454 · GF Parks	<u>9,771.45</u>
Total 450 · Cultlure-Recreation	9,771.45
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	2,067.15
481.20 · Employer paid Medicare	483.45
481.30 · Employer paid Unemployment Comp	95.94
481.43 · Qrtly Federal Excise Tax	42.00
483.49 · 457 Pension contribution	<u>613.00</u>
Total 481 · Employer paid Taxes	3,301.54

486 · Insurance

486.10 · Insurance - Liability 3,443.20

Total 486 · Insurance 3,443.20

487 · Other Group Insurance Benefits

487.01 · Health Insurance 15,886.20

487.02 · Life Insurance 176.28

487.03 · Workmans Compensation 3,347.75

487.04 · Workers Compensation Vol Fire 1,215.00

Total 487 · Other Group Insurance Benefits 20,625.23

489 · All other unclassified Expenses

489.98 · Clothing Allowance 241.35

Total 489 · All other unclassified Expenses 241.35

Total 480 · Misc. Expense 27,611.32

Total Expense 96,493.03

Net Income 30,672.31

Jun 23

Income-LIGHT FUND

383.11 · Street Lighting Tax 5,009.80

Total Income 5,009.80

Expense 0.00

Net Income 5,009.80

Jun 23

Other Income/Expense-CR

Other Income

341.02 · Interest on Savings 3.83

Total Other Income 3.83

Net Other Income 3.83

Net Income 3.83

Jun 23

Income-LFF

341.01 · Interest on Checking 104.65

355 · LFF State Shared Revenue

355.02 · Motor Vehicle Fuel Taxes 290,311.81

Total 355 · LFF State Shared Revenue 290,311.81

Total Income 290,416.46

Expense

430 · LFF Public Works

438 · Maint./Repair Roads & Bridges 27,554.10

439 · HW Construction/Rebuilding Proj 92,255.70

Total 430 · LFF Public Works 119,809.80

Total Expense 119,809.80

Net Income 170,606.66

Jun 23



Income-HLLW

341.02 · Interest on Savings	57.78
<b>Total Income</b>	<b>57.78</b>
Expense	0.00
<b>Net Income</b>	<b>57.78</b>
<b>Jun 23</b>	

Income-RECREATION

341.01 · Interest on Checking	4.16
<b>Total Income</b>	<b>4.16</b>
Expense	0.00
<b>Net Income</b>	<b>4.16</b>
<b>Jun 23</b>	

Income-ESCROW

341.000 · Interest Earnings	
341.01 · Interest on Checking	2.76
341.02 · Interest J&M, LLC	45.07
<b>Total 341.000 · Interest Earnings</b>	<b>47.83</b>
361 · General Government	
361.96 · Subdivision Escrow Deposit	500.00
<b>Total 361 · General Government</b>	<b>500.00</b>
<b>Total Income</b>	<b>547.83</b>
Expense	0.00
<b>Net Income</b>	<b>547.83</b>
<b>Jun 23</b>	

Income-PARK

341.01 · Interest on Checking	29.06
342.59 · Rental of Park Facilities	1,150.00
387 · Contributions and Donations	620.00
<b>Total Income</b>	<b>1,799.06</b>
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	921.39
454.38 · Rental	269.00
454.59 · Rental fee Deposit Refund	775.00
<b>Total 454 · Parks</b>	<b>1,965.39</b>
<b>Total Expense</b>	<b>1,965.39</b>
<b>Net Income</b>	<b>-166.33</b>
<b>Jun 23</b>	

Income-EQUIPMENT

341.02 Interest on Equip Fund	96.39
<b>Total Income</b>	<b>96.39</b>
Expense	0.00
<b>Net Income</b>	<b>96.39</b>

	Jun 23
Ordinary Income/Expense- <b>VETERANS</b>	
Income	
341.03 Interest Memorial Fund	9.24
357.01 Grants/Donations	1,358.25
<b>Total Income</b>	<b>1,367.49</b>
Gross Profit	1,367.49
Net Ordinary Income	1,367.49
Net Income	<b>1,367.49</b>
	Jun 23
Income- <b>COVID</b>	
341.03 Interest Covid Fund	109.40
<b>Total Income</b>	<b>109.40</b>
Expense	0.00
Net Income	<b>109.40</b>
Total Income (all accounts)	426,577.54
Total Expense (all accounts)	218,268.22
Net Income(all accounts)	<b>208,309.32</b>

Respectfully Submitted, *Tammy M. White*  
 Tammy M. White Secretary/Treasurer

