

Board of Supervisors
Monday, December 27th, 2021 (Close-out meeting) @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The Close-out meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Absent Member Steve I. Feinour, Solicitor Marc Fisher, Secretary/Treasurer Tammy M. White, and 2 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: No Representation.

Public Comment: Planning Commission member, Fritz Najarian presented the BOS with an interested individual to replace Scott Nagle on the Planning Commission. The BOS will review.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 12/8/22 and to direct the treasurer to pay the bills. Motion carried.

Subdivision: Nancy Smith time extension request: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving Nancy Smith Waiver dated 10/21/22, extension of time to and including June 21, 2023. Motion carried.
Daniel Kistler Final: Mike Houston, from Art Swallow was present to review the final plan. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith granting final approval for the Daniel Kistler subdivision. Motion carried.

10% Rule- Ordinance 2022-02; Solicitor, Marc Fisher opened a public hearing, at 6:39 pm for comments on Ordinance 2022-02. No comments were received and the hearing was closed at 6:40 pm. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving Ordinance 2022-02: **AN ORDINANCE OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA AMENDING THE CODE OF ORDINANCES, TOWNSHIP OF LYNN, TO CLARIFY AND UPDATE PROVISIONS REGARDING NON-AGRICULTURAL DWELLING UNITS IN THE AGRICULTURE PRESERVATION ("AP) ZONING DISTRICT.** Motion carried.

Misc: None

Public Comment: None

Announcements: Re-org (BOS) meeting is Tuesday, January 3, 2023 @ 6:30 PM.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:42 pm.

As of December 31, 2022

Account	Balance
General Fund	218,265.35
Capital Reserve	5,479.66
CD's	944,527.52
Covid	153,037.99
Zoning/Subdivision	72,903.53
Veteran	37,008.53
HLLW COG	84,314.20
State Road	141,483.07
Equipment	152,986.87
Street Light	505.62
Park	82,240.48
Recreation	12,659.78
Total	1,905,412.60

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

301.10 · Real Estate Tax-Current

190.44

301.40 · Delinquent RE Tax-Tax Claim

10.24

Total 301 · Real Property Taxes

200.68

310 · Local Tax Enabling Act

310.10 · Real Estate Transfer Tax	5,953.50
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>89,722.75</u>
Total 310.20 · Earned Income Tax	<u>89,722.75</u>
Total 310 · Local Tax Enabling Act	95,676.25
341 · Interest	
341.01 · Interest on Checking	<u>153.10</u>
Total 341 · Interest	153.10
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	<u>1,331.00</u>
Total 342 · Interest, Rents & Royalties	1,331.00
360 · Gen. Govt. Charges for Services	
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41A · Permit for Ag. Bldg.	516.80
362.41B · BLDG/Alter/Repair Permit	1,891.00
362.41F · Building Permit Filed	<u>50.00</u>
Total 362.41 · Building Permit	2,457.80
362.42 · Electrical Permit	<u>240.00</u>
Total 362.40 · Protective Inspection Fees	2,697.80
362.47 · State fees for Permits	<u>40.50</u>
Total 362 · Public Safety	<u>2,738.30</u>
Total 360 · Gen. Govt. Charges for Services	2,738.30
391 · Proceeds of General Fixed Asset	
391.10 · Sale of Vehicles, Equip, land, etc	<u>86,443.00</u>
Total 391 · Proceeds of General Fixed Asset	86,443.00
392 · Interfund Operating Transfer	
392.95 · Transfer from Vet Mem	<u>18,865.00</u>
Total 392 · Interfund Operating Transfer	18,865.00
395 · Refunds of Prior Yr Expenditure	
395.35 · Insurance & Bonding	<u>9,904.91</u>
Total 395 · Refunds of Prior Yr Expenditure	<u>9,904.91</u>
Total Income	215,312.24

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>468.75</u>
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	<u>15.67</u>
Total 403 · Tax Collection	15.67
404 · Solicitor/Legal Services	1,066.59
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>4,255.20</u>

Total 405 · Secretary/Clerk	4,255.20
406 · Other General Govt. Admin	
Payroll	-1,215.41
406.12 · Salary Full Time Staff	3,847.20
406.21 · Office Supplies	1,473.37
406.23 · Postage	116.29
406.32 · Communication - Phone/Wireless	397.47
406.34 · Advertising	135.18
406.38 · Rentals	335.05
406.42 · Membership/Dues	1,283.00
406.99 · Payroll Processing Fees	47.15
Total 406 · Other General Govt. Admin	6,419.30
408 · Engineering Services	
408.99 · Township engineer	3,174.64
Total 408 · Engineering Services	3,174.64
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	344.70
409.44 · Laundry/Other Sanitary Services	545.70
Total 409 · General Government Bldg&Plants	890.40
Total 400 · General Government	16,290.55
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	274.35
Total 411 · Fire	274.35
413 · Code Enforcement	
413.31 · Code enforcement pro. service	3,932.50
Total 413 · Code Enforcement	3,932.50
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	3,760.00
414.99 · Salary Zoning Officer	551.88
Total 414 · Planning & Zoning	4,311.88
415 · Emergency Management and Comm.	
415.21 · EMS Office Supplies	2,000.00
Total 415 · Emergency Management and Comm.	2,000.00
419 · Other Public Safety	
419.99 · PA One Call	19.84
Total 419 · Other Public Safety	19.84
Total 410 · Public Safety	10,538.57
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	16,721.34
Total 432 · Winter Maintenance	16,721.34
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	4,532.54
Total 437 · Repair of Tools & Machinery	4,532.54
438 · Road/Bridge Maint. and Repair	

438.25 · Repairs & Maint Supplies	5,715.47
438.99 · Truck Fuel	4,424.86
Total 438 · Road/Bridge Maint. and Repair	10,140.33
Total 430 · Public Works Hwy,Rds,Streets	31,394.21
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,880.00
454.25 · Repairs & Maint Supplies	39.97
454.31 · Parks Professional services	18,865.00
Total 454 · GF Parks	21,784.97
Total 450 · Culture-Recreation	21,784.97
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,781.50
481.20 · Employer paid Medicare	416.64
481.30 · Employer paid Unemployment Comp	20.46
483.49 · 457 Pension contribution	30,152.33
Total 481 · Employer paid Taxes	32,370.93
486 · Insurance	
486.10 · Insurance - Liability	650.00
Total 486 · Insurance	650.00
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	14,749.26
487.02 · Life Insurance	55.54
487.04 · Workers Compensation Vol Fire	4,498.00
Total 487 · Other Group Insurance Benefits	19,302.80
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	430.49
Total 489 · All other unclassified Expenses	430.49
Total 480 · Misc. Expense	52,754.22

Total Expense	132,762.52
Net Income	82,549.72

Dec 22

Income-LIGHT FUND

383.11 · Street Lighting Tax	122.89
Total Income	122.89

Expense

434 · Street Lighting	
434.36 · Street Lighting Electric	1,068.94
Total 434 · Street Lighting	1,068.94
Total Expense	1,068.94

Net Income	-946.05
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Dec 22

Other Income/Expense-CR

Other Income		
	341.02 · Interest on Savings	3.59
Total Other Income		3.59
Net Other Income		3.59
Net Income		3.59
		Dec 22
Income-LFF		
	341.01 · Interest on Checking	102.93
Total Income		102.93
Total Expense		0.00
Net Income		102.93
Income-HLLW		
	341.02 · Interest on Savings	55.20
Total Income		55.20
Total Expense		0.00
Net Income		55.20
		Dec 22
Income-RECREATION		
	341.01 · Interest on Checking	3.63
Total Income		3.63
Expense		0.00
Net Income		3.63
		Dec 22
Income-ESCROW		
	341.000 · Interest Earnings	
	341.01 · Interest on Checking	2.40
	341.02 · Interest J&M, LLC	42.25
Total 341.000 · Interest Earnings		44.65
Total Income		44.65
Expense		0.00
Net Income		44.65
		Dec 22
Income-PARK		
	341.01 · Interest on Checking	23.85
	342.59 · Rental of Park Facilities	50.00
	387 · Contributions and Donations	20.00
Total Income		93.85
Expense		
	454 · Parks	
	454.25 · Repairs & Maintenance Supplies	125.00
	454.36 · Public Utilities	342.58
Total 454 · Parks		467.58
Total		467.58

Expense	
Net Income	-373.73
	Dec 22
Income-EQUIPMENT	
341.02 Interest on Equip Fund	112.90
Total Income	112.90
Expense	0.00
Net Income	112.90
	Dec 22
Ordinary Income/Expense-Veterans	
Income	
341.03 Interest Memorial Fund	18.10
357.01 Grants/Donations	160.00
Total Income	178.10
Gross Profit	178.10
Expense	
492.95 Transfer to General Fund	18,865.00
Total Expense	18,865.00
Net Ordinary Income	-18,686.90
Net Income	-18,686.90
	Dec 22
Income-Covid	
341.03 Interest Covid Fund	112.66
Total Income	112.66
Expense	0.00
Net Income	112.66
Total Income (all accounts)	216,142.64
Total Expense (all accounts)	153,164.04
Net Income(all accounts)	62,978.60

Respectfully Submitted
Tammy M. White

Tammy M. White
Secretary/Treasurer