

**Board of Supervisors**  
**Thursday, September 8th, 2022 @ 6:30 PM**  
**Lynn Twp.~7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Admin/Zoning office Secretary Kathy A. Hermany, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 16 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** NA.

**Executive Session:** Justin N. Smith announced that an executive session was held prior to the meeting to discuss real estate matters.

**Public Comment:** 1. Resident Tammy Wesoloski expressed to the board her concerns with dirt run off on Madison St. across from the post office. Chris Noll stated that he will look into it. In addition she expressed her concerns regarding a small farm also located on Madison Street. Chris Noll stated he will look into it. She also thanked the board for having the 7495 Camp Meeting road house boarded up, but asked if there is something that can be done about boarding up the shed on the same property, as there is still activity there. The BOS stated they will look into it.

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 08/11/22 and direct the treasurer to pay the bills. Motion carried unanimously.

**Fire Companies:** Asst. Fire Chief, Nick Gruber reported the monthly report for New Tripoli Fire Company: As of 09/08/22 112 emergency call were responded to; FF Ostrander & Jr. FF's Tyler Kuntz and Abby Fusselman completed their MOD III at Walnutport; Asst. Chief Zach Paris completed the Maryland state fire academy and he will be employed as a full time FF; FF Ostrander will be taking his MOD 4 with live burn at Walnutport starting on 09/27; 2 background checks were turned in for an EMT that joined the department; 6<sup>th</sup> Annual Guns and Cash Bash was once again a huge success and the NTFC thanked everyone for their continued support; NTFC has been awarded a \$2,790.00 on a DCNR matching grant for new equipment.

**Subdivision:** Kistler: Mike Houston from Art Swallow was present to review the Kistler plan with the BOS. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour granting final approval subject to Chris Noll letter dated August 6, 2022. Motion carried unanimously.

**Road Report:** Bruce Raber, Road master, reported for the month of August: (1) Second round of shoulder mowing has been completed. (2) Paved on Old Orchard Ct 2 large gutters by hand (17 ton). (3) Helped Weisenberg Twp. With a paving project. (4) Worked on mountain roads (dirt roads only). (5) Put millings down and rolled them on Hummingbird Rd. (hill only). (6) Worked 3 and half days on setting up & taking down for Night in the Country. (7) Helped Lowhill Twp. With their paving project. (8) Repaired road & bridge signs. (9) Mowed & weed wacked around bridges & guide rails. (10) Repaired storm box & made a new grate for it on Hoffadeckel Ct. Anticipated work for September: (1) Work on a few dirt roads. (2) Replace 2 road pipes. (3) 2 small paving projects (all by hand) both about ton each.

**Joint Salt Bid:**

**Joint Bids – Received for Salt, 225 Tons ~**  
**Sodium Chloride Deicing Rock Salt**

Salt Bids Received	225 Tons Sodium Chloride Deicing Rock Salt -
Cargill Deicing Technology 24950 Country Club Blvd Suite 450 North Olmsted, OH 44070	<u>225 TON</u> Unit Price Del. As directed \$90.74 Total = \$20,416.50 Unit Price pick up \$89.00 Total = \$20,025.00
Eastern Salt Company, Inc. 134 Middle St, Suite 210 Lowell, MA 01852	<u>225 TON</u> Unit Price Del. As directed \$84.50 Total = \$19,012.50 Unit Price pick up \$84.50 Total = \$19,012.50
Morton Salt Inc. 444 W. Lake Street, Suite 3000 Chicago, IL 60606	<u>225 TON</u> Unit Price Del. As directed \$83.38 Total = \$18,760.50 Unit Price pick up \$83.00 Total = \$18,675.00

American Rock Salt  
5520 New York -63  
Mount Morris, NY 14510

NO BID

A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Lynn Townships portion of the Joint Salt bid of 225 Ton from Morton Salt In. as highlighted in yellow. Motion carried unanimously. Lowhill Township did the Joint Bidding and made a motion to accept all the bids as well as approving Morton Salt Inc. as the lowest bid.

**Park:** Justin N. Smith stated that 2 arborvitaes at the dog park had to be removed.

**Resolution 2022-13:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Resolution 2022-13: A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA FOR THE TRANSFER OF UNENCUMBERED MONEYS FROM ONE TOWNSHIP ACCOUNT TO ANOTHER. Motion carried. Justin N. Smith abstained. The Resolution was to close Subdivision for Glenn & Sally Smith.

**Pension/2023 MMO:** Justin Schmoyer, Financial Advisor for Pennwood Financial Group furnished the BOS with a pension update for Lynn Township's pension plan. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour authorizing the 2023 MMO for the Non-Uniformed Pension Plan and the 2023 MMO for the 401A plan. Motion carried unanimously.

**Cell Tower:** Marc Fisher stated that Tmobile has contacted the Township regarding leasing on our existing Tower @ 1,200 a month. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour allowing Tmobile to move forward with a lease. Motion carried unanimously. Tmobile has already inquired about adding antenna's but nothing can move forward until a lease is acquired with the township.

**Transfer Station:** Marc Fisher stated that 4 bids where received for the purchase of the 6540 Schollar Road (TS) property the highest being 60K. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour accepting the bids for consideration. Motion carried unanimously. A second motion was made by Brian C. Dietrich and seconded by Steve I. Feinour rejecting all the bids. Motion carried unanimously.

**Miscellaneous:** (1) Trick or Treat: The BOS set Trick or Treat for Saturday, October 29, 2022 from 6pm to 8pm. (2) (3) Regional Plan: The r regional plan will be ready for the Oct or Nov. Board meeting. (4) Night in the Country: Justin N. Smith announced that Night in the Country was a success. Don Billig added that \$1,650.00 was made on the Cow Flop. Justin N. Smith thanked Don Billig and Kathy Hermany for organizing this years Night in the Country.

**Public Comment:** (1)

**Announcements:** (1) Wednesday, September 28, 2022 Budget Meeting 6:30 pm. (2) The Large Flower Heads Sunday September 25<sup>th</sup> 2-5pm @ Ontelaunee Park.

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:13 pm.

**As of September 30, 2022**

Account	Balance
General Fund	227,061.51
Capital Reserve	5,469.74
CD's	972,666.07
Covid	376,641.11
Zoning/Subdivision	72,086.10
Veteran	23,846.92
HLLW COG	80,828.91
State Road	149,341.34
Equipment	152,671.48
Street Light	3,429.59
Park	84,261.87
Recreation	12,651.10
<b>Total</b>	<b>2,160,955.74</b>

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

301.10 · Real Estate Tax-Current

1,162.03



301.40 · Delinquent RE Tax-Tax Claim	88.83
Total 301 · Real Property Taxes	1,250.86
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	6,737.50
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	69,539.87
Total 310.20 · Earned Income Tax	69,539.87
Total 310 · Local Tax Enabling Act	76,277.37
331 · Fines	
331.10 · Court - Magistrate	9.70
Total 331 · Fines	9.70
341 · Interest	
341.01 · Interest on Checking	98.01
Total 341 · Interest	98.01
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	2,662.00
Total 342 · Interest, Rents & Royalties	2,662.00
354 · Capital & Operating Grants	
354.01 · General Government	232,102.83
Total 354 · Capital & Operating Grants	232,102.83
355 · Shared Revenue & Entitlements	
355.04 · Alcoholic Beverage Licenses	600.00
355.05 · Gen Municipal Pension State Aid	22,730.95
355.99 · Fire Relief Account	32,401.61
Total 355 · Shared Revenue & Entitlements	55,732.56
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.30 · Zoning-Subdiv-Land Dev Fees	1,955.45
361.94 · Misc. Billing	100.00
Total 361 · General Government	2,055.45
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	250.00
362.41F · Building Permit Filed	600.00
Total 362.41 · Building Permit	850.00
362.42 · Electrical Permit	550.00
Total 362.40 · Protective Inspection Fees	1,400.00
362.47 · State fees for Permits	18.00
Total 362 · Public Safety	1,418.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	328.00
Total 364 · Sanitation	328.00
Total 360 · Gen. Govt. Charges for Services	3,801.45
392 · Interfund Operating Transfer	

392.91 · Transfer from Covid Fund	13,208.60
392.95 · Transfer from Vet Mem	483.63
392.98 · Transfer from SubD/Zoning	<u>429.58</u>

Total 392 · Interfund Operating Transfer	<u>14,121.81</u>
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<b>Total Income</b>	<b>386,056.59</b>
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Expense

400 · General Government

400.00 · Legislative (Governing) Body

400.05 · Supervisor Salaries	<u>468.75</u>
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Total 400.00 · Legislative (Governing) Body	468.75
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403 · Tax Collection

403.16 · Commission Paid as Compensation	61.05
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403.23 · Postage for Tax Collector	<u>60.00</u>
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Total 403 · Tax Collection	121.05
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404 · Solicitor/Legal Services	1,544.00
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405 · Secretary/Clerk

405.12 · Salary Township Secretary	<u>4,205.20</u>
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Total 405 · Secretary/Clerk	4,205.20
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406 · Other General Govt. Admin

Payroll	-1,477.61
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406.12 · Salary Full Time Staff	2,348.32
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406.21 · Office Supplies	998.40
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406.32 · Communication - Phone/Wireless	399.61
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406.38 · Rentals	<u>173.87</u>
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Total 406 · Other General Govt. Admin	2,442.59
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409 · General Government Bldg&Plants

409.36 · Public Utility Services (TWP)	295.89
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409.37 · Repairs and Maint.	4,185.26
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409.44 · Laundry/Other Sanitary Services	<u>1,492.65</u>
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Total 409 · General Government Bldg&Plants	<u>5,973.80</u>
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Total 400 · General Government	14,755.39
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410 · Public Safety

411 · Fire

411.99 · Fire Company - Miscellaneous	<u>1,030.35</u>
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Total 411 · Fire	1,030.35
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413 · Code Enforcement

413.31 · Code enforcement pro. service	<u>1,355.64</u>
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Total 413 · Code Enforcement	1,355.64
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414 · Planning & Zoning

414.31 · Professional services	990.00
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414.98 · Zoning Recording/Transcription	<u>250.00</u>
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Total 414 · Planning & Zoning	<u>1,240.00</u>
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Total 410 · Public Safety	3,625.99
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430 · Public Works Hwy,Rds,Streets

437 · Repair of Tools & Machinery

437.99 · Truck Repair	<u>1,318.88</u>
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Total 437 · Repair of Tools & Machinery	1,318.88
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	16,296.41
438.25 · Repairs & Maint Supplies	11,900.71
438.99 · Truck Fuel	2,686.62
Total 438 · Road/Bridge Maint. and Repair	30,883.74
Total 430 · Public Works Hwy,Rds,Streets	32,202.62
450 · Cultlure-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,880.00
454.15 · Parks part time staff (GF)	593.85
454.25 · Repairs & Maint Supplies	265.74
Total 454 · GF Parks	3,739.59
Total 450 · Cultlure-Recreation	3,739.59
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,757.46
481.20 · Employer paid Medicare	411.02
481.30 · Employer paid Unemployment Comp	78.25
483.49 · 457 Pension contribution	1,526.00
Total 481 · Employer paid Taxes	3,772.73
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	14,355.30
487.02 · Life Insurance	111.08
487.04 · Workers Compensation Vol Fire	1,189.00
Total 487 · Other Group Insurance Benefits	15,655.38
Total 480 · Misc. Expense	19,428.11
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.01 · Transfer to GF	0.00
492.91 · Transfer to Covid Fund	232,102.83
Total 492 · Interfund Operating Transfer	232,102.83
Total 490 · Other Financing Uses-exp	232,102.83
<b>Total Expense</b>	<b>305,854.53</b>
<b>Net Income</b>	<b>80,202.06</b>
	<b>Sep 22</b>

Income-LIGHT FUND

383.11 · Street Lighting Tax	58.86
<b>Total Income</b>	<b>58.86</b>
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,061.10
Total 434 · Street Lighting	1,061.10
<b>Total Expense</b>	<b>1,061.10</b>
<b>Net Income</b>	<b>-1,002.24</b>

	Sep 22
Other Income/Expense- <b>CR</b>	
Other Income	
341.02 · Interest on Savings	2.49
<b>Total Other Income</b>	<b>2.49</b>
Net Other Income	2.49
Net Income	<b>2.49</b>
	Sep 22
Income- <b>LFF</b>	
341.01 · Interest on Checking	79.75
<b>Total Income</b>	<b>79.75</b>
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	5,165.34
439 · HW Construction/Rebuilding Proj	-450.00
Total 430 · LFF Public Works	4,715.34
<b>Total Expense</b>	<b>4,715.34</b>
Net Income	<b>-4,635.59</b>
	Sep 22
Income- <b>HLLW COG</b>	
341.02 · Interest on Savings	36.87
<b>Total Income</b>	<b>36.87</b>
Expense	0.00
Net Income	<b>36.87</b>
	Sep 22
Income- <b>RECREATION FUND</b>	
341.01 · Interest on Checking	1.04
<b>Total Income</b>	<b>1.04</b>
Expense	0.00
Net Income	<b>1.04</b>
	Sep 22
Income- <b>ESCROW</b>	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.68
341.02 · Interest J&M, LLC	29.39
Total 341.000 · Interest Earnings	30.07
<b>Total Income</b>	<b>30.07</b>
Expense	
492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	429.58
Total 492 · Interfund Operating Transfers	429.58
<b>Total Expense</b>	<b>429.58</b>
Net Income	<b>-399.51</b>

	Sep 22
<b>Income-PARK</b>	
341.01 · Interest on Checking	6.65
342.59 · Rental of Park Facilities	1,800.00
387 · Contributions and Donations	15,584.20
<b>Total Income</b>	<b>17,390.85</b>

Expense

454 · Parks	
454.24 · General Supplies	1,400.00
454.25 · Repairs & Maintenance Supplies	285.00
454.36 · Public Utilities	271.45
454.38 · Rental	245.00
454.59 · Rental fee Deposit Refund	300.00
<b>Total 454 · Parks</b>	<b>2,501.45</b>
<b>Total Expense</b>	<b>2,501.45</b>
<b>Net Income</b>	<b>14,889.40</b>

Sep 22

**Income-EQUIPMENT**

341.02 Interest on Equip Fund	73.02
<b>Total Income</b>	<b>73.02</b>
Expense	
392.94 Transfer from Covid	-74,900.00
492.02 Transfer to Covid	400.00
<b>Total Expense</b>	<b>-74,500.00</b>
<b>Net Income</b>	<b>74,573.02</b>

Sep 22

**Ordinary Income/Expense-VETERANS**

Income	
341.03 Interest Memorial Fund	10.92
357.01 Grants/Donations	326.00
<b>Total Income</b>	<b>336.92</b>
Gross Profit	336.92
Expense	
492.95 Transfer to General Fund	483.63
<b>Total Expense</b>	<b>483.63</b>
<b>Net Ordinary Income</b>	<b>-146.71</b>
<b>Net Income</b>	<b>-146.71</b>

Sep 22

**Income-COVID**

341.03 Interest Covid Fund	166.69
392.91 Transfer From GF	232,102.83
392.92 Transfer from Equipment	400.00
<b>Total Income</b>	<b>232,669.52</b>
Expense	

492.91 Transfer to GF	13,208.60
492.93 Transfer to Equipment	74,900.00
<b>Total Expense</b>	<b>88,108.60</b>
<b>Net Income</b>	<b>144,560.92</b>
<b>Total Income (all accounts)</b>	<b>636,735.98</b>
<b>Total Expense (all accounts)</b>	<b>328,654.23</b>
<b>Net Income(all accounts)</b>	<b>308,081.75</b>

Respectfully Submitted,

Tammy M. White  
Secretary/Treasurer

*Tammy M. White*