

**Board of Supervisors**  
**Thursday, August 11th, 2022 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Vice Chairman Steve I. Feinour, at 6:30 pm in the Municipal Building. Present were President Justin N. Smith, Vice Chairman Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Admin/Zoning office Secretary Kathy A. Hermany, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, Absent was member Steve I. Feinour, and approximately 14 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:**

**Public Comment:** 1. Nancy Smith questioned where the BOS was at with the 10% ruling. The BOS stated that there was not going to be any significant change, just clarification in some gray areas. There will be a joint meeting of the Planning Commission and BOS on Tues. August 16, 2022 at 7pm at the Township. 2. Kathy McQuilken questioned the BOS regarding 7436 Allemaengel Rd. where there is a person living in a tent on the property. The BOS stated that the property is owned by the persons family and the Township has no rules or regulations. 3. Tammy Wesoloski addressed her concerns of 7495 Camp Meeting Road, that was recently condemned. The BOS stated the situation of this location is being taken care of. She also had concerns regarding the house on the corner of camp meeting and Madison Street across from the NT Bank. Chris Noll will look into this property regarding a hoarding issue on the property.

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 07/14/22 and direct the treasurer to pay the bills. Motion carried unanimously.

**Fire Companies:** LPFC 2nd Asst. Fire Chief, Tim VanBlargan reported for the LPFC: 35 emergency calls for the year; hoagie order forms are out and due by August 27<sup>th</sup> with pick up on September 7<sup>th</sup>; LPFC will be attending Night in the Country and will have a stand setup selling sportsman ticket's which include prizes of a side x side, and an ATV and a Kayak on display; Engine 1412 received all new tires' Oath of Office forms and Hazmat certificates for LPFC where turned in as well. NTFC Fire Chief, Gary Kuntz reported for the NTFC: 93 emergency calls to date with one of them being a rescue & save of an unconscious individual in a home with very high carbon monoxide levels; FF Sedora completed his VRT 1006 Pro Board certification; Asst. Chief Paris completed his NR-EMT certification; FF Dorney & FF Kahora completed their MOD 4 certification; FF Ostrander & Jr. FF Tyler Kuntz completed their MOD 2 certification; FF Josh McQuilken completed his FF1 Pro Board certification; FF Ostrander, Jr. FF Abby Fusselman, Jr. FF Tyler Kuntz is currently taking their MOD III certification at Walnutport; 4 FF attended a MedEvac class at west Penn Fire Co. on Tuesday 8/9; NTFC will be at Night in the Country event on 8/20 with apparatus, handouts and fire police, they will also have a food stand; Currently there are 110 volunteers signed up to help at this year's Guns and Cash Bash event on 8/27 and there is still time to sign up to help; 1 new background check to hand in for new EMT Brianna Longacre; The tanker has been pushed back to March/April of 2023 delivery, current lead time for new apparatus is 29 months. As soon as the Tanker is finalized they will be starting on an Engine replacement due by 2026; Turnout gear is currently costing of 4K and taking 8 months to get.

**Road Report:** Bruce Raber, Road master, reported for the month of July: (1) Cleaned out gutters on springhouse rd. & gun club rd. (2) Swept all roads that were oiled & chipped. (3) Helped Weissenberg Twp. With their paving project (1day). (4) We put millings down & rolled them on Ulrich Mill Rd. and a week and a half later oiled & chipped over them (with help from the other 3 townships). (5) Started second round of shoulder mowing. (6) Did more cold patching. (7) Did Maintenance on backhoe & grader (changed oils & filters) (8) Worked on Mountain Roads filling in gutters and widening them at some spots. Anticipated work for August: (1) Do some small paving projects. (2) Work on a dirt road (Hummingbird Rd.) (3) Set up for night in the country.

**Park:** The BOS directed Tammy White to contact Keystone Technology for an updated proposal for cameras in the Park. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving a quote from GC Lumber to remove 154 stumps at \$50/per stump=\$7,700.00. Motion carried unanimously.

**Resolution:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving Resolution 2022-12: **A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUTNY, PA FOR THE TRANSFER OF UNENCOMBERED MONEYS FROM ONE TOWNSHIP ACCOUNT TO ANOTHER.** Motion carried unanimously. The resolution was to close Nancy Smith subdivision.

**Miscellaneous:** (1) Camera for 7911 & 7923 Kings Highway, office and garages: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving a proposal from Keystone Technology for cameras at the cost of \$10,561.00 and electrical @ \$3,299.00 for a total of \$13,860.00. Motion carried unanimously. The cost will be paid for from the COVID Account. (2) Bausch Road Structure: The BOS directed Chris Noll to contact Keith George, BCO to list the structure as condemned. The property is owned by Lynnvill Holdings, LLC. (3) Night in the Country: Justin N. Smith thanked Don Billig and Rachel Blayle for transitioning into running night in the country with the guidance of Kathy Hermany. (4) Logo: Justin N. Smith thanked KCE for their Logo to be added to the REC Building.

**Public Comment:** None

**Announcements:** Night in the Country is scheduled for Saturday, August 20, 2022 from 4-10pm, with a rain date of Sunday the 21st.

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6.59 pm

**As of August 31, 2022**

Account	Balance
General Fund	146,259.45
Capital Reserve	5,467.25
CD's	927,666.07
Covid	232,080.19
Zoning/Subdivision	72,485.61
Veteran	22,897.30
HLLW COG	80,792.04
State Road	153,976.93
Equipment	23,993.63
Street Light	4,431.83
Park	69,372.47
Recreation	12,650.06
<b>Total</b>	<b>1,752,072.83</b>

**TOTAL**

**Income-GENERAL FUND**

<b>301 · Real Property Taxes</b>	
301.10 · Real Estate Tax-Current	1,654.40
301.40 · Delinquent RE Tax-Tax Claim	132.58
<b>Total 301 · Real Property Taxes</b>	<b>1,786.98</b>
<b>310 · Local Tax Enabling Act</b>	
310.10 · Real Estate Transfer Tax	9,190.78
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	98,437.54
<b>Total 310.20 · Earned Income Tax</b>	<b>98,437.54</b>
<b>Total 310 · Local Tax Enabling Act</b>	<b>107,628.32</b>
<b>321 · Business Licenses and Permits</b>	
321.80 · Cable Television Francise	13,730.45
<b>Total 321 · Business Licenses and Permits</b>	<b>13,730.45</b>
<b>331 · Fines</b>	
331.10 · Court - Magistrate	9.70
<b>Total 331 · Fines</b>	<b>9.70</b>
<b>341 · Interest</b>	
341.01 · Interest on Checking	38.53
<b>Total 341 · Interest</b>	<b>38.53</b>
<b>342 · Interest, Rents &amp; Royalties</b>	
342.53 · Royalties from Cell Tower Rent	1,331.00
<b>Total 342 · Interest, Rents &amp; Royalties</b>	<b>1,331.00</b>
<b>360 · Gen. Govt. Charges for Services</b>	
<b>361 · General Government</b>	
361.30 · Zoning-Subdiv-Land Dev Fees	429.58
361.94 · Misc. Billing	3.00



Total 361 · General Government	432.58
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,890.00
362.41D · Driveway Permit	50.00
362.41F · Building Permit Filed	200.00
362.41K · Deck, Patios, Patio Roof, Porch	190.00
362.41P · Pool/Hot Tub/Spa Permit	154.00
362.41S · Accessory Struc < 1000 ft	200.00
Total 362.41 · Building Permit	2,684.00
362.44 · Sewage Permits (SEO Fees)	2,075.00
362.48 · Demolition Permit	250.00
Total 362.40 · Protective Inspection Fees	5,009.00
362.47 · State fees for Permits	27.00
Total 362 · Public Safety	5,036.00
Total 360 · Gen. Govt. Charges for Services	5,468.58
392 · Interfund Operating Transfer	
392.98 · Transfer from SubD/Zoning	404.80
392.99 · Transfer from COG	160.00
Total 392 · Interfund Operating Transfer	564.80
<b>Total Income</b>	<b>130,558.36</b>

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	96.11
Total 403 · Tax Collection	96.11
404 · Solicitor/Legal Services	692.75
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	4,305.20
Total 405 · Secretary/Clerk	4,305.20
406 · Other General Govt. Admin	
Payroll	-1,343.52
406.12 · Salary Full Time Staff	749.44
406.21 · Office Supplies	501.45
406.23 · Postage	290.27
406.32 · Communication - Phone/Wireless	628.21
406.34 · Advertising	40.71
406.38 · Rentals	579.42
406.42 · Membership/Dues	3,412.71
Total 406 · Other General Govt. Admin	4,858.69
408 · Engineering Services	
408.99 · Township engineer	1,616.25

Total 408 · Engineering Services	1,616.25
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	357.75
409.44 · Laundry/Other Sanitary Services	<u>128.40</u>
Total 409 · General Government Bldg&Plants	<u>486.15</u>
Total 400 · General Government	12,523.90
410 · Public Safety	
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>4,945.00</u>
Total 413 · Code Enforcement	4,945.00
414 · Planning & Zoning	
414.31 · Professional services	1,134.00
414.34 · ZB Advertising, Print, & Bind	163.59
414.98 · Zoning Recording/Transcription	297.50
414.99 · Salary Zoning Officer	<u>552.50</u>
Total 414 · Planning & Zoning	<u>2,147.59</u>
Total 410 · Public Safety	7,092.59
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.01 · Repairs and Maint COG Equipment	160.00
437.98 · Repair of Machinery	<u>3,165.03</u>
Total 437 · Repair of Tools & Machinery	3,325.03
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	16,431.13
438.25 · Repairs & Maint Supplies	3,634.03
438.38 · Road/Bridge-Rental of Machinery	1,736.00
438.99 · Truck Fuel	<u>3,218.93</u>
Total 438 · Road/Bridge Maint. and Repair	<u>25,020.09</u>
Total 430 · Public Works Hwy,Rds,Streets	28,345.12
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,880.00
454.15 · Parks part time staff (GF)	1,460.55
454.25 · Repairs & Maint Supplies	526.00
454.31 · Parks Professional services	4,306.00
454.37 · Repairs and Maint. serv (park)	<u>7,950.00</u>
Total 454 · GF Parks	<u>17,122.55</u>
Total 450 · Culture-Recreation	17,122.55
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,644.21
481.20 · Employer paid Medicare	384.54
481.30 · Employer paid Unemployment Comp	59.58
483.49 · 457 Pension contribution	<u>1,526.00</u>
Total 481 · Employer paid Taxes	3,614.33
487 · Other Group Insurance Benefits	

487.01 · Health Insurance	14,355.30
487.02 · Life Insurance	55.54
487.04 · Workers Compensation Vol Fire	1,189.00
Total 487 · Other Group Insurance Benefits	15,599.84
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	211.00
Total 489 · All other unclassified Expenses	211.00
Total 480 · Misc. Expense	19,425.17
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.96 · Transfer to HLLW COG	3,628.72
Total 492 · Interfund Operating Transfer	3,628.72
Total 490 · Other Financing Uses-exp	3,628.72
<b>Total Expense</b>	<b>88,138.05</b>
<b>Net Income</b>	<b>42,420.31</b>
	<b>Aug 22</b>

Income-LIGHT FUND

383.11 · Street Lighting Tax	267.64
<b>Total Income</b>	<b>267.64</b>
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,061.10
Total 434 · Street Lighting	1,061.10
<b>Total Expense</b>	<b>1,061.10</b>
<b>Net Income</b>	<b>-793.46</b>
	<b>Aug 22</b>

Other Income/Expense-CAP RES

Other Income	
341.02 · Interest on Savings	2.17
<b>Total Other Income</b>	<b>2.17</b>
<b>Net Other Income</b>	<b>2.17</b>
<b>Net Income</b>	<b>2.17</b>
	<b>Aug 22</b>

Income-LFF

341.01 · Interest on Checking	73.49
<b>Total Income</b>	<b>73.49</b>
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	7,466.19
Total 430 · LFF Public Works	7,466.19
<b>Total Expense</b>	<b>7,466.19</b>
<b>Net Income</b>	<b>-7,392.70</b>
	<b>Aug 22</b>

**Income-HLLW**

341.02 · Interest on Savings	30.23
342.40 · Rent of Machinery and Equipment	1,777.31
392.01 · Transfer from General Fund	3,628.72
<b>Total Income</b>	<b>5,436.26</b>
<b>Expense</b>	
492 · Interfund Transfer	
492.01 · Transfer to GF Cking	160.00
<b>Total 492 · Interfund Transfer</b>	<b>160.00</b>
<b>Total Expense</b>	<b>160.00</b>
<b>Net Income</b>	<b>5,276.26</b>
	<b>Aug 22</b>

**Income-RECREATION**

341.01 · Interest on Checking	1.14
<b>Total Income</b>	<b>1.14</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>1.14</b>
	<b>Aug 22</b>

**Income-ESCROW**

341.000 · Interest Earnings	
341.01 · Interest on Checking	0.80
341.02 · Interest J&M, LLC	25.61
<b>Total 341.000 · Interest Earnings</b>	<b>26.41</b>
<b>Total Income</b>	<b>26.41</b>
<b>Expense</b>	
492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	404.80
<b>Total 492 · Interfund Operating Transfers</b>	<b>404.80</b>
<b>Total Expense</b>	<b>404.80</b>
<b>Net Income</b>	<b>-378.39</b>
	<b>Aug 22</b>

**Income-PARK**

341.01 · Interest on Checking	6.31
342.59 · Rental of Park Facilities	990.00
387 · Contributions and Donations	20.00
<b>Total Income</b>	<b>1,016.31</b>
<b>Expense</b>	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	69.00
454.36 · Public Utilities	303.61
454.38 · Rental	158.98
454.59 · Rental fee Deposit Refund	400.00
<b>Total 454 · Parks</b>	<b>931.59</b>
<b>Total Expense</b>	<b>931.59</b>

Net Income	84.72
	Aug 22
Income-EQUIPMENT	
341.02 Interest on Equip Fund	31.21
Total Income	31.21
Expense	0.00
Net Income	31.21
	Aug 22
Ordinary Income/Expense-VETERANS	
Income	
341.03 Interest Memorial Fund	9.33
357.01 Grants/Donations	1,105.00
Total Income	1,114.33
Gross Profit	1,114.33
Net Ordinary Income	1,114.33
Net Income	1,114.33
	Aug 22
Income-COVID	
341.03 Interest Covid Fund	113.16
Total Income	113.16
Expense	0.00
Net Income	113.16
Total Income (all accounts)	138,640.48
Total Expense (all accounts)	98,161.73
Net Income(all accounts)	40,478.75

Respectfully Submitted

*Tammy M. White*  
 Tammy M. White  
 Secretary/Treasurer

