

**Board of Supervisors**  
**Thursday, July 14th, 2022 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy A. Hermany, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 10 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** None

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 06/06/22 and to direct the treasurer to pay the bills. Motion carried unanimously.

**Subdivision- Frederick & Joyce Najarian Waivers/Final:** A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving the waiver request dated April 22, 2022. Motion carried unanimously. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour granting final approval. Motion Carried unanimously. **BROC Tile Waiver:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the Waiver dated 06/24/2022, with stipulation that mores stormwater runoff calculations are reviewed and satisfy the engineers concerns for run off. Motion carried unanimously. **10% Rule:** The BOS will attend the PC meeting on Tuesday, July 19<sup>th</sup> at 7pm for further discussion. The meeting will be advertised.

**Fire Companies- LPFC Asst. Fire Chief, Tim VanBlargan reported for the month of June:** No Representation. **NTFC Fire Chief, Gary Kuntz reported for the month of June:** As of 7/14/22 80 emergency calls; 1 Firefighter completed NFPA 1006 Vehicle Rescue Awareness and Operations Pro-Board Certification; 2 Jr. FF and 1 Sr. FF are starting their Mod 3 in August; Tanker Shuttle training held on Monday 6/27 at Ontelaunee Park; NTFC Tanker will be attending a joint training with Neffs Fire Dept. on Monday July 18<sup>th</sup>; Guns and Cash Bash event is on Saturday, August 27<sup>th</sup>, tickets are going fast and help is still needed with approximately 150 volunteers needed; The 1<sup>st</sup> Knox box has been installed under the recently passed ordinance.

**Road Report:** Bruce Raber, Road master, reported for the month of June: (1) First round of shoulder mowing is finished. (2) Cold Patching. (3) Filled in and regraded mountain roads. (4) Repaired & Replaced 3 road signs. (5) Trucks ready for oil & chipping. (6) Lynn Twp. – Weisenberg Twp. – Heidelberg Twp. Oil & chipping are finished. Anticipated work for July: (1) Help Lowhill twp.. with their oil & chip. (2) Ger millings down on Ulrich Mill Rd. then in the beginning of September we will oil and chip over them (Dirt Part). **Salt Shed:** A motion was made by Brian C. Dietrich seconded by Steve I. Feinour awarding the Salt Shed Contract to Dutchman Contracting, LLC in the amount of \$213,420.00. Motion carried unanimously.

**Park: Large Flower Head Concert:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving The Large Flower Head Contract @ the cost of \$1,400.00, for Sunday, September 25, 2022. Motion carried unanimously.

**Donations:** A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich for the township to pay NTFC and the LPFC based on the % of coverage and the rest of the donation to stay the same as 2021. Motion carried unanimously.

**Miscellaneous:** (1) **Chris Noll:** Probes where done at the Transfer Station. When test results are complete the findings will be fully disclosed in the advertisement of the property. A motion was made by Justin N. Smith and seconded by Brian C. Dietrich that no minimum dollar amount will be included in the advertisement for the sale of the property. Motion carried unanimously. The BOS agreed to have the test well located at the Transfer Station pressure grouted. The cost would approximately be 5K. (2) **Steve I. Feinour:** Chris Noll will call Chris Zajack regarding the house located on the property where the proposed Manufactured homes is proposed. (3) Justin N. Smith: Reported some damage at the REC Fields. 6 signs were sold for the advertisement at the REC Fields.

**Public Comment:** None

**Announcements:** None

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:07 pm

**As of July 31, 2021**

<b>Account</b>	<b>Balance</b>
General Fund	103,839.14
Capital Reserve	5,465.08
CD's	927,666.07
Covid	231,967.03
Zoning/Subdivision	72,864.00

Veteran	22,879.30
HLLW COG	75,515.78
State Road	161,369.63
Equipment	78,467.25
Street Light	5,225.29
Park	69,287.75
Recreation	<u>12,648.92</u>
<b>Total</b>	<b>1,767,195.24</b>

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

301.10 · Real Estate Tax-Current	4,107.13
301.22 · Street Light Tax-Prior	103.43
301.40 · Delinquent RE Tax-Tax Claim	<u>22.57</u>

Total 301 · Real Property Taxes 4,233.13

310 · Local Tax Enabling Act

310.10 · Real Estate Transfer Tax	22,076.38
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>18,318.02</u>

Total 310.20 · Earned Income Tax 18,318.02

Total 310 · Local Tax Enabling Act 40,394.40

331 · Fines

331.10 · Court - Magistrate	<u>16.01</u>
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Total 331 · Fines 16.01

341 · Interest

341.01 · Interest on Checking	<u>38.23</u>
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Total 341 · Interest 38.23

342 · Interest, Rents & Royalties

342.53 · Royalties from Cell Tower Rent	<u>1,331.00</u>
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Total 342 · Interest, Rents & Royalties 1,331.00

356 · State Payments in Lieu of Taxes

356.10 · Fish & Boat 2006 In-Lieu of Tax	<u>222.00</u>
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Total 356 · State Payments in Lieu of Taxes 222.00

360 · Gen. Govt. Charges for Services

361 · General Government

361.30 · Zoning-Subdiv-Land Dev Fees	275.20
361.81 · Business Permit	150.00
361.90 · Mechanical/HVAC Permit	420.00
361.97 · Zoning Board Appeal Fee	<u>500.00</u>

Total 361 · General Government 1,345.20

362 · Public Safety

362.40 · Protective Inspection Fees

362.41 · Building Permit

362.41B · BLDG/Alter/Repair Permit	2,587.00
362.41D · Driveway Permit	100.00
362.41F · Building Permit Filed	400.00

362.41S · Accessory Struc < 1000 ft	185.00
<b>Total 362.41 · Building Permit</b>	<b>3,272.00</b>
362.42 · Electrical Permit	635.00
362.43 · Plumbing Permit	360.00
362.44 · Sewage Permits (SEO Fees)	1,100.00
<b>Total 362.40 · Protective Inspection Fees</b>	<b>5,367.00</b>
362.47 · State fees for Permits	63.00
362.98 · Sign Permit	30.00
<b>Total 362 · Public Safety</b>	<b>5,460.00</b>
<b>Total 360 · Gen. Govt. Charges for Services</b>	<b>6,805.20</b>
<b>395 · Refunds of Prior Yr Expenditure</b>	
395.35 · Insurance & Bonding	29,096.69
<b>Total 395 · Refunds of Prior Yr Expenditure</b>	<b>29,096.69</b>
<b>Total Income</b>	<b>82,136.66</b>
<b>Expense</b>	
<b>400 · General Government</b>	
<b>400.00 · Legislative (Governing) Body</b>	
400.05 · Supervisor Salaries	468.75
<b>Total 400.00 · Legislative (Governing) Body</b>	<b>468.75</b>
<b>403 · Tax Collection</b>	
403.16 · Commission Paid as Compensation	222.11
403.21 · Office Supplies	17.56
<b>Total 403 · Tax Collection</b>	<b>239.67</b>
404 · Solicitor/Legal Services	286.90
<b>405 · Secretary/Clerk</b>	
405.12 · Salary Township Secretary	4,205.20
<b>Total 405 · Secretary/Clerk</b>	<b>4,205.20</b>
<b>406 · Other General Govt. Admin</b>	
Payroll	-1,486.42
406.12 · Salary Full Time Staff	3,947.20
406.21 · Office Supplies	359.21
406.23 · Postage	90.59
406.32 · Communication - Phone/Wireless	398.94
406.38 · Rentals	1,029.88
406.99 · Payroll Processing Fees	159.45
<b>Total 406 · Other General Govt. Admin</b>	<b>4,498.85</b>
<b>408 · Engineering Services</b>	
408.99 · Township engineer	7,678.14
<b>Total 408 · Engineering Services</b>	<b>7,678.14</b>
<b>409 · General Government Bldg&amp;Plants</b>	
409.36 · Public Utility Services (TWP)	289.95
409.44 · Laundry/Other Sanitary Services	128.40
<b>Total 409 · General Government Bldg&amp;Plants</b>	<b>418.35</b>
<b>Total 400 · General Government</b>	<b>17,795.86</b>
<b>410 · Public Safety</b>	
411 · Fire	

411.54 · Fire Co. Donations	10,000.00
411.99 · Fire Company - Miscellaneous	<u>823.05</u>
Total 411 · Fire	10,823.05
412 · Ambulance/Rescue	
412.54 · Ambulance/Rescue Donations	<u>3,000.00</u>
Total 412 · Ambulance/Rescue	3,000.00
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>3,407.00</u>
Total 413 · Code Enforcement	3,407.00
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	163.59
414.98 · Zoning Recording/Transcription	552.00
414.99 · Salary Zoning Officer	<u>170.00</u>
Total 414 · Planning & Zoning	<u>885.59</u>
Total 410 · Public Safety	18,115.64
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>1,364.00</u>
Total 437 · Repair of Tools & Machinery	1,364.00
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	16,477.85
438.25 · Repairs & Maint Supplies	1,608.90
438.99 · Truck Fuel	<u>5,574.77</u>
Total 438 · Road/Bridge Maint. and Repair	<u>23,661.52</u>
Total 430 · Public Works Hwy,Rds,Streets	25,025.52
450 · Culture-Recreation	
452 · Participant Recreation	
452.97 · Northwestern Rec Commission	<u>5,500.00</u>
Total 452 · Participant Recreation	5,500.00
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,880.00
454.15 · Parks part time staff (GF)	1,621.05
454.25 · Repairs & Maint Supplies	843.93
454.37 · Repairs and Maint. serv (park)	<u>250.00</u>
Total 454 · GF Parks	<u>5,594.98</u>
Total 450 · Culture-Recreation	11,094.98
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,856.94
481.20 · Employer paid Medicare	434.29
481.30 · Employer paid Unemployment Comp	65.61
483.30 · Non-Uniform Pension Contr.	2,067.00
483.49 · 457 Pension contribution	<u>1,526.00</u>
Total 481 · Employer paid Taxes	5,949.84
486 · Insurance	
486.10 · Insurance - Liability	<u>2,966.60</u>

Total 486 · Insurance	2,966.60
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	14,355.30
487.02 · Life Insurance	55.54
487.04 · Workers Compensation Vol Fire	1,189.00
Total 487 · Other Group Insurance Benefits	15,599.84
Total 480 · Misc. Expense	24,516.28
Total Expense	96,548.28
Net Income	-14,411.62

Jul 22

Income-LIGHT FUND

383.11 · Street Lighting Tax	335.02
Total Income	335.02
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,105.23
Total 434 · Street Lighting	1,105.23
Total Expense	1,105.23
Net Income	-770.21

Jul 22

Other Income/Expense-CR

Other Income	
341.02 · Interest on Savings	1.52
Total Other Income	1.52
Net Other Income	1.52
Net Income	1.52

Jul 22

Income-LFF

341.01 · Interest on Checking	82.82
Total Income	82.82
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	194,719.02
Total 430 · LFF Public Works	194,719.02
Total Expense	194,719.02
Net Income	-194,636.20

Jul 22

Income-HLLW

341.02 · Interest on Savings	20.96
Total Income	20.96
Expense	0.00
Net Income	20.96

Jul 22

<b>Income-RECREATION</b>	
341.01 · Interest on Checking	1.00
<b>Total Income</b>	<b>1.00</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>1.00</b>
<b>Jul 22</b>	
<b>Income-ESCROW</b>	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.53
341.02 · Interest J&M, LLC	17.87
<b>Total 341.000 · Interest Earnings</b>	<b>18.40</b>
361 · General Government	
361.96 · Subdivision Escrow Deposit	2,500.00
<b>Total 361 · General Government</b>	<b>2,500.00</b>
<b>Total Income</b>	<b>2,518.40</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>2,518.40</b>
<b>Jul 22</b>	
<b>Ordinary Income/Expense-VETERANS</b>	
<b>Income</b>	
341.03 Interest Memorial Fund	2.85
357.01 Grants/Donations	15,233.40
<b>Total Income</b>	<b>15,236.25</b>
<b>Gross Profit</b>	<b>15,236.25</b>
<b>Net Ordinary Income</b>	<b>15,236.25</b>
<b>Net Income</b>	<b>15,236.25</b>
<b>Jul 22</b>	
<b>Income-COVID</b>	
341.03 Interest Covid Fund	82.73
<b>Total Income</b>	<b>82.73</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>82.73</b>
<b>Total Income (all accounts)</b>	<b>100,415.36</b>
<b>Total Expense (all accounts)</b>	<b>292,372.53</b>
<b>Net Income(all accounts)</b>	<b>-191,957.17</b>

Respectfully Submitted,

*Tammy M. White*  
 Tammy M. White  
 Secretary/Treasurer