

**Board of Supervisors**  
**Thursday, June 9th, 2022 @ 6:30 PM**  
**Lynn Twp.~7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Absent - Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Asst. Sec./Treas. Kathy A. Hermany, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 13 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** N/A

**Public Comment:** Greg Emery from the PA State Police Fogelsville introduced himself and provided the BOS with an informational update of reports/incidents in our area and compared them to last years numbers.

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 05/12/22 and to direct the treasurer to pay the bills. Motion carried unanimously.

**Fire Companies:** LPFC for the month of May: N/A. NTFC Fire Chief, Gary Kuntz reported for the month of May: As of 6/9/22 70 emergency calls; 1 firefighter completed NFPA 1006 Vehicle Rescue Awareness and Operations Pro-Board certification; 1 junior firefighter completed his Mod II certification at Walnutport; 1 firefighter completed his NIMS 100,200,700; 3 firefighters completed Con-Ed credits to renew their EMR certification; The Good Egg will be at the NTFC on Saturday 6/11 from 8am 2pm and Bash tickets will be available for purchase; Father's Day Kauffman's Chicken BBQ Sunday June 19<sup>th</sup> 11am – 2pm or sold out; Guns and Cash Bash event is Saturday August 27<sup>th</sup>. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving fire police to operate at Night in the Country. Motion carried unanimously.

**Waiver Request:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving the waiver request dated 05/19/22 submitted by Frederick and Joyce Najarian requesting a time extension to and including September 8, 2022 for their preliminary/final plan. Motion carried unanimously.

**Road Report:** Bruce Raber, Road master, reported for the month of May: (1) Helped Heidelberg Twp. with their paving. (2) Finished up all paving in the park and all road paving projects. (3) Stated mowing shoulders of the road. (4) Helped Lowhill Twp. With their paving projects. Anticipated work for June: (1) Continue shoulder mowing. (2) Get roads ready for oil & chip.

**Park:** Nothing to report.

**Certificate of deposit maturity notice:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to take the matured CD ending in 215 and roll it over into a 60 month CD along with the accumulated interest. Motion carried unanimously.

**Blue Ridge Cable Update:** Joe Lorah, Director of Government and Public Affairs with Blue Ridge Communication was present to update the board and residents. Lehigh County didn't receive any funds from what was originally applied for. However, there is an infrastructure bill coming but those funds will not be hit until 2024-2025. Work is still being done with broadband communication and the maps should be available soon. Mr. Lorah gave his information to 2 residents that feel they are able to hook up.

**Miscellaneous:** (1) Chris Noll stated that the salt bin bid will go out next week. (2) Alternate SEO: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving Ian Stout form Keystone Engineers as an alternate SEO. Motion carried unanimously. (3) Regional Plan: Brian C. Dietrich stated that the Regional Plan has a 45 day review which will take it to June 27<sup>th</sup> and then a scheduled pre adopt hearing will be held then the municipal adoption. (4) Justin N. Smith stated that the camera's have been received for the REC Fields so we should be able to look at the camera for the Park (5) Justin N. Smith reported that they have received verbal commitment for 22 large sign advertising for at the REC Field building.

**Public Comment:** Donald Christ thanked the Board and all those who helped with the Veterans Memorial. Donald stated that he will have a financial report for the July BOS meeting.

**Announcements:** None

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:04 pm.

**As of June 30, 2022**

<b>Account</b>	<b>Balance</b>
General Fund	118,250.76
Capital Reserve	5,463.56
CD's	927,666.07
Covid	231,884.30

Zoning/Subdivision	70,345.60
Veteran	7,643.05
HLLW COG	75,494.82
State Road	356,005.83
Equipment	78,445.48
Street Light	5,995.50
Park	68,372.21
Recreation	12,647.92
<b>Total</b>	<b>1,958,215.10</b>

**TOTAL**

**Income-GENERAL FUND**

**301 · Real Property Taxes**

301.10 · Real Estate Tax-Current 45,137.42

301.40 · Delinquent RE Tax-Tax Claim 114.86

**Total 301 · Real Property Taxes 45,252.28**

**310 · Local Tax Enabling Act**

310.10 · Real Estate Transfer Tax 4,508.00

310.20 · Earned Income Tax

310.21 · Earned Income Tax-Current 53,103.56

**Total 310.20 · Earned Income Tax 53,103.56**

**Total 310 · Local Tax Enabling Act 57,611.56**

**321 · Business Licenses and Permits**

321.80 · Cable Television Francise 1,331.00

**Total 321 · Business Licenses and Permits 1,331.00**

**331 · Fines**

331.10 · Court - Magistrate 1.43

**Total 331 · Fines 1.43**

**341 · Interest**

341.01 · Interest on Checking 26.19

**Total 341 · Interest 26.19**

**360 · Gen. Govt. Charges for Services**

**362 · Public Safety**

**362.40 · Protective Inspection Fees**

**362.41 · Building Permit**

362.41B · BLDG/Alter/Repair Permit 2,966.00

362.41D · Driveway Permit 125.00

362.41F · Building Permit Filed 500.00

362.41S · Accessory Struc < 1000 ft 160.00

**Total 362.41 · Building Permit 3,751.00**

362.44 · Sewage Permits (SEO Fees) 2,235.00

**Total 362.40 · Protective Inspection Fees 5,986.00**

362.47 · State fees for Permits 40.50

**Total 362 · Public Safety 6,026.50**

**Total 360 · Gen. Govt. Charges for Services 6,026.50**

**392 · Interfund Operating Transfer**

392.95 · Transfer from Vet Mem 29,515.00

Total 392 · Interfund Operating Transfer	29,515.00
<b>Total Income</b>	<b>139,763.96</b>
<b>Expense</b>	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	2,497.75
403.99 · Misc.	11.00
Total 403 · Tax Collection	2,508.75
404 · Solicitor/Legal Services	567.56
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	4,205.20
Total 405 · Secretary/Clerk	4,205.20
406 · Other General Govt. Admin	
Payroll	-1,483.07
406.12 · Salary Full Time Staff	3,897.20
406.21 · Office Supplies	384.23
406.23 · Postage	70.59
406.32 · Communication - Phone/Wireless	399.83
406.34 · Advertising	114.63
406.38 · Rentals	857.76
Total 406 · Other General Govt. Admin	4,241.17
408 · Engineering Services	
408.99 · Township engineer	1,028.13
Total 408 · Engineering Services	1,028.13
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	233.38
409.44 · Laundry/Other Sanitary Services	746.33
Total 409 · General Government Bldg&Plants	979.71
Total 400 · General Government	13,999.27
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	756.00
Total 411 · Fire	756.00
413 · Code Enforcement	
413.31 · Code enforcement pro. service	7,722.50
Total 413 · Code Enforcement	7,722.50
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	0.00
414.31 · Professional services	1,236.00
414.34 · ZB Advertising, Print, & Bind	172.47
414.99 · Salary Zoning Officer	747.51
Total 414 · Planning & Zoning	2,155.98
Total 410 · Public Safety	10,634.48

430 · Public Works Hwy,Rds,Streets

437 · Repair of Tools & Machinery

437.98 · Repair of Machinery 473.44

437.99 · Truck Repair 8,556.13

Total 437 · Repair of Tools & Machinery 9,029.57

438 · Road/Bridge Maint. and Repair

438.14 · Salaries for Road Maint 17,457.69

438.47 · Drug & Alcohol Testing 60.00

438.99 · Truck Fuel 6,131.51

Total 438 · Road/Bridge Maint. and Repair 23,649.20

Total 430 · Public Works Hwy,Rds,Streets 32,678.77

450 · Cultlure-Recreation

454 · GF Parks

454.12 · Parks full time staff (GF) 2,880.00

454.15 · Parks part time staff (GF) 1,043.25

454.25 · Repairs & Maint Supplies 1,202.76

454.28 · Park Equipment 212.98

454.37 · Repairs and Maint. serv (park) 30,092.17

Total 454 · GF Parks 35,431.16

Total 450 · Cultlure-Recreation 35,431.16

480 · Misc. Expense

481 · Employer paid Taxes

481.10 · Employer paid FICA 2,058.16

481.20 · Employer paid Medicare 481.34

481.30 · Employer paid Unemployment Comp 67.11

481.43 · Qrtly Federal Excise Tax 36.27

483.49 · 457 Pension contribution 1,526.00

Total 481 · Employer paid Taxes 4,168.88

487 · Other Group Insurance Benefits

487.01 · Health Insurance 21,018.30

487.02 · Life Insurance 180.54

487.03 · Workmans Compensation 3,112.00

487.04 · Workers Compensation Vol Fire 1,189.00

487.98 · Employer Paid Disability 148.80

Total 487 · Other Group Insurance Benefits 25,648.64

Total 480 · Misc. Expense 29,817.52

**Total Expense 122,561.20**

**Net Income 17,202.76**

**Jun 22**

Income-LIGHT FUND

383.11 · Street Lighting Tax 4,817.46

**Total Income 4,817.46**

Expense

434 · Street Lighting

434.36 · Street Lighting Electric 1,008.20

Total 434 · Street Lighting	1,008.20
<b>Total Expense</b>	<b>1,008.20</b>
Net Income	3,809.26
	<b>Jun 22</b>
Other Income/Expense- <b>CR FUND</b>	
Other Income	
341.02 · Interest on Savings	1.15
<b>Total Other Income</b>	<b>1.15</b>
Net Other Income	1.15
Net Income	1.15
	<b>Jun 22</b>
Income- <b>LFF</b>	
341.01 · Interest on Checking	112.58
<b>Total Income</b>	<b>112.58</b>
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	33,454.79
Total 430 · LFF Public Works	33,454.79
<b>Total Expense</b>	<b>33,454.79</b>
Net Income	-33,342.21
	<b>Jun 22</b>
Income- <b>HLLW FUND</b>	
341.02 · Interest on Savings	15.90
<b>Total Income</b>	<b>15.90</b>
Expense	
	0.00
Net Income	15.90
	<b>Jun 22</b>
Income- <b>RECREATION FUND</b>	
341.01 · Interest on Checking	1.04
<b>Total Income</b>	<b>1.04</b>
Expense	
	0.00
Net Income	1.04
	<b>Jun 22</b>
Income- <b>ESCROW FUND</b>	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.53
341.02 · Interest J&M, LLC	13.56
Total 341.000 · Interest Earnings	14.09
<b>Total Income</b>	<b>14.09</b>
Expense	
	0.00
Net Income	14.09
	<b>Jun 22</b>



**Income-PARK FUND**

341.01 · Interest on Checking	5.69
342.59 · Rental of Park Facilities	1,225.00
387 · Contributions and Donations	520.00
<b>Total Income</b>	<b>1,750.69</b>

**Expense**

454 · Parks	
454.25 · Repairs & Maintenance Supplies	1,072.08
454.36 · Public Utilities	242.35
454.59 · Rental fee Deposit Refund	700.00
<b>Total 454 · Parks</b>	<b>2,014.43</b>
<b>Total Expense</b>	<b>2,014.43</b>

<b>Net Income</b>	<b>-263.74</b>
	<b>Jun 22</b>

**Income-EQUIPMENT**

341.02 Interest on Equip Fund	16.52
<b>Total Income</b>	<b>16.52</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>16.52</b>

**Jun 22****Ordinary Income/Expense-VETERANS FUND****Income**

341.03 Interest Memorial Fund	3.18
357.01 Grants/Donations	13,086.03
<b>Total Income</b>	<b>13,089.21</b>

<b>Gross Profit</b>	<b>13,089.21</b>
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**Expense**

492.95 Transfer to General Fund	29,592.17
<b>Total Expense</b>	<b>29,592.17</b>

<b>Net Ordinary Income</b>	<b>-16,502.96</b>
<b>Net Income</b>	<b>-16,502.96</b>

**Jun 22****Income-COVID FUND**

341.03 Interest Covid Fund	67.84
<b>Total Income</b>	<b>67.84</b>

<b>Expense</b>	<b>0.00</b>
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<b>Net Income</b>	<b>67.84</b>
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<b>Total Income (all accounts)</b>	<b>159,650.44</b>
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<b>Total Expense (all accounts)</b>	<b>188,630.79</b>
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<b>Net Income(all accounts)</b>	<b>-28,980.35</b>
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Respectfully Submitted,  
 Tammy M. White Secretary/Treasurer

