

**Board of Supervisors**  
**Thursday, February 10th, 2022 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Vice Chairman Brian Dietrich, at 6:30 pm in the Municipal Building. Present were, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Asst. Sec./Treas. Kathy A. Hermany, Road Master Bruce Raber, Engineer Rep./Zoning Officer Chris Noll, Solicitor Marc Fisher, and approximately 15 citizens. Absent, Chairman Justin N. Smith and Sec./Treas. Tammy White.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** Douglas Graves from the NW Press.

**Public Comment:** None.

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to accept the minutes from 1/3/22 and to direct the treasurer to pay the bills. Motion carried.

**Audit 2021:** Melanie Walsh, CPA from Frey & Co. spoke on the audit. The township has met all the obligations and the financial status of Lynn Township is very good. A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to approve the audit. Motion carried.

**Subdivision:** Snyder Minor Subdivision Plan: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving the Minor Subdivision Plan contingent on the Keystone Consulting Eng. comment letter dated January 10, 2022. Motion carried.

**Ag Security:** Daniel & Victoria Watt. Steve I. Feinour made a motion seconded by Brian C. Dietrich accepting receipt of the Ag Security Proposal and direct the staff to process. Motion carried. The proposal is for Daniel & Victoria Watt, 7481 & 7521 Behler Road, New Tripoli, pin# 540966247 & 54095699; 10.997 & .80 acres.

**Fire Companies:** Lynnport Asst. Fire Chief, Tim VanBlargan: He handed in this year's active personnel list and the 2022 Board of Officers list **1)** Ended 2021 with 80 emergency calls, 6 emergency calls to date **2)** Welcomed a new fire police member **3)** 4 members participated in the Hazmat Awareness refresher class on January 31<sup>st</sup> **4)** the remaining members had their first night of Hazmat Ops refresher and the second night will be February 14<sup>th</sup> **5)** Hoagie orders will be due by February 18<sup>th</sup> and pick up is March 2<sup>nd</sup> **6)** 2000 Club starts February 26<sup>th</sup> **7)** February 28<sup>th</sup> will be a Stop the Bleed Class **8)** In contact with 2 other State Instructors to conduct a EVOC class, Pumps 1 and 2 class in March and a Rural Fireground Water Movement class to be held sometime early spring **9)** Received email confirming they are awarded a \$15,000.00 grant to purchase new sections of 3 inch hose and all new attack nozzles

Lynnport Fire Company requested the use of the township parking lot on April 27, 2022 for a fund raiser with Vince's Steak Sandwich Truck from 3 p.m. to 8 p.m. The board, in general agreement, granted permission the use the township parking lot.

New Tripoli Fire Chief, Gary Kuntz: **1)** Ended 2021 with 206 emergency calls, 12 emergency calls to date **2)** 3 members starting MOD 3 cert., 2 are working on Fire Officer 3 Pro Board cert, Fire police and team members were sworn in by Honorable Tom Creighton **3)** Fire team members completed CPR refresher & blood born pathogens, 1 completed DOH vehicle rescue technician, members completed a Triage class **4)** after action review was held with several surrounding departments after the dwelling fire on Lincoln Court **5)** working on setting up a community CPR class in spring/summer 2022 **6)** Haz-Mat Operations refresher class has been scheduled on 3/21, 3/28, and 4/4 **7)** May calendar tickets on sale **8)** Grants were received from Walmart for \$500.00, Erie Insurance for \$1500.00 and a separate grant for \$35,000.00 towards the purchase of the 2022 Kenworth tanker **9)** Will be receiving \$14,540.00 from the PA Office of the State Fire Commissioner, part will be used to purchase 2 swift water rescue suit sets and 500' of 5 inch hose

Gary Kuntz requested the township to put on website encouraging residents who have ponds to contact him on putting dry hydrants in their ponds and giving the fire company better access to their ponds. He can be reached at 610-298-8174 ext. 303.

**Knox Box:** The Board of Supervisors directed Atty. Marc Fisher to advertise the knox box ordinance.

**EMC:** This agenda item was tabled.

**Road Report:** Bruce Raber, Road master, reported for the month of January: **1)** Boom mowing **2)** Plowed and treated roads and stoned dirt roads **3)** Made repairs to plows and trucks **4)** Repaired boom mower **5)** Cut up trees that fell on roads. Anticipated work for February: **1)** Continue Boom mowing **2)** Do some cold patching and filling in pot holes. **3)** The road crew will assist with traffic when they come to cut down more trees in Ontelaunee Park.

**Park:** Jen Clinton was in attendance representing Forgotten Felines to request the use of park parking lot on October 15, 2022 for a trunk or treat fund raiser. Steve I. Feinour made a motion to allow Forgotten Felines the use of the parking lot and waive any fees. Brian C. Dietrich seconded the motion. Motion carried.

**Transfer Station:** Atty. Marc Fisher recommended the Board get an appraisal of the property. The Board recommended Northwest Territories to do an appraisal (no building and no fence). Steve I. Feinour will contact Don Billig.

**Miscellaneous:** (1) **Chris Noll:** He commented he contacted LCA on available EDU's available and LCA stated there are none available. He will contact them one more time.

**Public Comment:** Sabrina Pendleton commented on Lynnvill Holdings LLC

**Announcements:** Fire Chief Gary Kuntz thanked Bruce Raber and the road crew for coming out to the fire on Lincoln Court to treat the roads

**Adjournment:** A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:10 p.m.

**As of February 28, 2022**

Account	Balance
General Fund	237,634.67
Capital Reserve	5,460.34
CD's	1,092,446.38
Covid	231,670.62
Zoning/Subdivision	69,595.45
Veteran	182,670.40
HLLW COG	75,450.40
State Road	14,399.99
Equipment	117,859.70
Street Light	367.21
Park	67,036.06
Recreation	9,643.80
<b>Total</b>	<b>2,104,235.02</b>

**TOTAL**

Income-GENERAL FUND

301 · Real Property Taxes

301.40 · Delinquent RE Tax-Tax Claim

488.41

Total 301 · Real Property Taxes

488.41

310 · Local Tax Enabling Act

310.10 · Real Estate Transfer Tax

16,354.41

310.20 · Earned Income Tax

310.21 · Earned Income Tax-Current

99,851.46

Total 310.20 · Earned Income Tax

99,851.46

Total 310 · Local Tax Enabling Act

116,205.87

321 · Business Licenses and Permits

321.80 · Cable Television Francise

13,991.65

Total 321 · Business Licenses and Permits

13,991.65

331 · Fines

331.10 · Court - Magistrate

19.57

Total 331 · Fines

19.57

341 · Interest

341.01 · Interest on Checking

35.04

Total 341 · Interest

35.04

342 · Interest, Rents & Royalties

342.53 · Royalties from Cell Tower Rent

1,331.00

Total 342 · Interest, Rents & Royalties

1,331.00

360 · Gen. Govt. Charges for Services

361 · General Government



361.94 · Misc. Billing	3,000.00
361.97 · Zoning Board Appeal Fee	750.00
361.99 · Road Improvement Fees	<u>3,900.00</u>
Total 361 · General Government	7,650.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	344.50
362.41D · Driveway Permit	60.00
362.41F · Building Permit Filed	150.00
362.41S · Accessory Struc < 1000 ft	<u>50.00</u>
Total 362.41 · Building Permit	604.50
362.44 · Sewage Permits (SEO Fees)	<u>625.00</u>
Total 362.40 · Protective Inspection Fees	1,229.50
362.47 · State fees for Permits	<u>9.00</u>
Total 362 · Public Safety	1,238.50
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>2,171.00</u>
Total 364 · Sanitation	<u>2,171.00</u>
Total 360 · Gen. Govt. Charges for Services	11,059.50
395 · Refunds of Prior Yr Expenditure	
395.35 · Insurance & Bonding	328.56
395.99 · Refunds of Prior Year Exp.	<u>121.75</u>
Total 395 · Refunds of Prior Yr Expenditure	<u>450.31</u>
<b>Total Income</b>	<b>143,581.35</b>

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>468.75</u>
Total 400.00 · Legislative (Governing) Body	468.75
402 · Auditing/Bookkeeping Services	
402.31 · Professional Auditing Services	8,158.50
402.34 · Advertising	<u>474.15</u>
Total 402 · Auditing/Bookkeeping Services	8,632.65
404 · Solicitor/Legal Services	1,251.70
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>4,155.20</u>
Total 405 · Secretary/Clerk	4,155.20
406 · Other General Govt. Admin	
Payroll	-1,174.75
406.12 · Salary Full Time Staff	3,897.20
406.21 · Office Supplies	337.90
406.32 · Communication - Phone/Wireless	645.64
406.34 · Advertising	77.50
406.38 · Rentals	473.13

406.48 · Internet Fees/Web Design	750.00
Total 406 · Other General Govt. Admin	5,006.62
409 · General Government Bldg&Plants	
409.37 · Repairs and Maint.	50.00
409.44 · Laundry/Other Sanitary Services	128.40
409.99 · Heating - Oil/Propane	2,616.32
Total 409 · General Government Bldg&Plants	2,794.72
Total 400 · General Government	22,309.64
410 · Public Safety	
413 · Code Enforcement	
413.31 · Code enforcement pro. service	6,659.77
Total 413 · Code Enforcement	6,659.77
414 · Planning & Zoning	
414.31 · Professional services	996.00
414.34 · ZB Advertising, Print, & Bind	1,057.14
Total 414 · Planning & Zoning	2,053.14
419 · Other Public Safety	
419.99 · PA One Call	9.42
Total 419 · Other Public Safety	9.42
Total 410 · Public Safety	8,722.33
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	19,295.66
432.98 · Twp paid winter maint. mats.	15,206.16
Total 432 · Winter Maintenance	34,501.82
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	1,778.08
Total 437 · Repair of Tools & Machinery	1,778.08
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	1,693.08
438.99 · Truck Fuel	3,197.85
Total 438 · Road/Bridge Maint. and Repair	4,890.93
Total 430 · Public Works Hwy,Rds,Streets	41,170.83
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,880.00
454.25 · Repairs & Maint Supplies	9.59
Total 454 · GF Parks	2,889.59
Total 450 · Culture-Recreation	2,889.59
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,911.16
481.20 · Employer paid Medicare	446.97
481.30 · Employer paid Unemployment Comp	567.03
483.49 · 457 Pension contribution	2,280.00

Total 481 · Employer paid Taxes	5,205.16
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	13,244.80
487.02 · Life Insurance	47.94
487.03 · Workmans Compensation	17.00
487.04 · Workers Compensation Vol Fire	1,189.00
Total 487 · Other Group Insurance Benefits	14,498.74
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	89.00
Total 489 · All other unclassified Expenses	89.00
Total 480 · Misc. Expense	19,792.90
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.93 · Transfer to REC	3,000.00
Total 492 · Interfund Operating Transfer	3,000.00
Total 490 · Other Financing Uses-exp	3,000.00
<b>Total Expense</b>	<b>97,885.29</b>
<b>Net Income</b>	<b>45,696.06</b>

**Jan 22**

Income-LIGHT FUND

383.11 · Street Lighting Tax	148.02
<b>Total Income</b>	<b>148.02</b>
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,034.26
Total 434 · Street Lighting	1,034.26
<b>Total Expense</b>	<b>1,034.26</b>
<b>Net Income</b>	<b>-886.24</b>

**Feb 22**

Other Income/Expense-CR

Other Income	
341.02 · Interest on Savings	0.63
<b>Total Other Income</b>	<b>0.63</b>
<b>Net Other Income</b>	<b>0.63</b>
<b>Net Income</b>	<b>0.63</b>

**Feb 22**

Income-LFF

341.01 · Interest on Checking	1.37
<b>Total Income</b>	<b>1.37</b>
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	572.00
Total 430 · LFF Public Works	572.00

Total Expense	572.00
Net Income	-570.63
	Feb 22
Income-HLLW	
341.02 · Interest on Savings	8.68
Total Income	8.68
Expense	0.00
Net Income	8.68
	Feb 22
Income-RECREATION	
341.01 · Interest on Checking	0.52
392 · Interfund Operating Transfers	
392.93 · Transfer from GFMM	3,000.00
Total 392 · Interfund Operating Transfers	3,000.00
Total Income	3,000.52
Expense	0.00
Net Income	3,000.52
	Feb 22
Income-ESCROW	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.44
341.02 · Interest J&M, LLC	7.39
Total 341.000 · Interest Earnings	7.83
Total Income	7.83
Expense	0.00
Net Income	7.83
	Feb 22
Income-PARK	
341.01 · Interest on Checking	5.13
342.59 · Rental of Park Facilities	675.00
387 · Contributions and Donations	20.00
Total Income	700.13
Expense	
454 · Parks	
454.38 · Rental	158.98
454.59 · Rental fee Deposit Refund	100.00
Total 454 · Parks	258.98
Total Expense	258.98
Net Income	441.15
	Feb 22
Income-EQUIPMENT	
341.02 Interest on Equip Fund	22.57

<b>Total Income</b>	<b>22.57</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>22.57</b>
	<b>Feb 22</b>
Ordinary Income/Expense-VETERANS	
<b>Income</b>	
341.03 Interest Memorial Fund	23.46
357.01 Grants/Donations	1,018.00
<b>Total Income</b>	<b>1,041.46</b>
<b>Gross Profit</b>	<b>1,041.46</b>
<b>Net Ordinary Income</b>	<b>1,041.46</b>
<b>Net Income</b>	<b>1,041.46</b>
	<b>Feb 22</b>
Income-COVID	
341.03 Interest Covid Fund	44.37
<b>Total Income</b>	<b>44.37</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>44.37</b>
<b>Total Income (all accounts)</b>	<b>148,556.93</b>
<b>Total Expense (all accounts)</b>	<b>99,750.53</b>
<b>Net Income(all accounts)</b>	<b>48,806.40</b>

Respectfully Submitted, Kathy A. Hermany  
Assist. Secretary/Treasurer

*Tommy M. White*  
+ *Kathy A. Hermany*

