

**Board of Supervisors**  
**Monday, December 27th, 2021 (Close-out meeting) @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hwy., New Tripoli**

**Call to Order:** The Close-out meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Solicitor Marc Fisher, Secretary/Treasurer Tammy M. White, and 4 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** No Representation.

**Public Comment:** None.

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 12/9/21 and to direct the treasurer to pay the bills. Motion carried. Justin N. Smith abstained because he was not at the 12/09/21 board meeting.

**Misc:** NTFC; Chief Gary Kuntz: Discussion was held regarding an Ordinance for Knox Box Keys. Marc Fisher stated that an Ordinance would be needed before getting additional Knox Box's. NTFC currently has a few Knox Box's which were piggy backed off of Heidelberg Township years ago. Marc Fisher sent a draft Ordinance from Upper Milford Township. The FC needs to look at it and offer input to Marc Fisher. NTFC also stated that they want to move forward with the Fire Study. The township will help facilitate a neutral meeting ground with the NTFC and LPFC. Gary Kuntz stated that a 35K Grant was obtained and put towards the Tanker leaving approximately 32K remaining. Gary Kuntz also added that he would like to form a committee to begin the process of purchasing a new Engine which can take from 1 to 3 years till process is complete.

**Public Comment:** None

**Announcements:** Re-org (BOS) meeting is Monday, January 3, 2022 @ 6:30 PM.

Elected Auditors re-org is Tuesday, January 4, 2022 @ 7:00 PM.

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:54 pm.

**As of December 31, 2021**

Account	Balance
General Fund	239,193.72
COVID	231,482.12
Capital Reserve	5,459.01
CD's	1,075,677.23
Zoning/Subdivision	69,178.95
Veteran	167,773.46
HLLW COG	75,432.12
State Road	17,894.20
Equipment	117,812.15
Street Light	1,253.45
Park	66,569.42
Recreation	6,642.72
<b>Total</b>	<b>2,074,368.55</b>

	<u>TOTAL</u>
<b>Income-GENERAL FUND</b>	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	<u>338.57</u>
Total 301 · Real Property Taxes	338.57
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	7,765.12
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>49,293.68</u>
Total 310.20 · Earned Income Tax	<u>49,293.68</u>
Total 310 · Local Tax Enabling Act	57,058.80
341 · Interest	

341.01 · Interest on Checking	52.53
Total 341 · Interest	52.53
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,331.00
Total 342 · Interest, Rents & Royalties	1,331.00

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360 · Gen. Govt. Charges for Services

361 · General Government	
361.21 · Office Supplies	691.00
Total 361 · General Government	691.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,129.00
362.41F · Building Permit Filed	200.00
362.41S · Accessory Struc < 1000 ft	35.00
Total 362.41 · Building Permit	1,364.00
362.44 · Sewage Permits (SEO Fees)	3,515.00
Total 362.40 · Protective Inspection Fees	4,879.00
362.47 · State fees for Permits	18.00
Total 362 · Public Safety	4,897.00
Total 360 · Gen. Govt. Charges for Services	5,588.00
392 · Interfund Operating Transfer	
392.95 · Transfer from Vet Mem	2,070.00
Total 392 · Interfund Operating Transfer	2,070.00
<b>Total Income</b>	<b>66,438.90</b>

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	24.72
Total 403 · Tax Collection	24.72
404 · Solicitor/Legal Services	315.00
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	3,933.20
405.35 · Insurance and Bonding	5,592.00
Total 405 · Secretary/Clerk	9,525.20
406 · Other General Govt. Admin	
Payroll	-852.75
406.12 · Salary Full Time Staff	3,550.80
406.32 · Communication - Phone/Wireless	371.19
406.34 · Advertising	123.84
406.38 · Rentals	395.65
406.42 · Membership/Dues	1,234.00
406.99 · Payroll Processing Fees	46.40

Total 406 · Other General Govt. Admin	4,869.13
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	218.34
409.44 · Laundry/Other Sanitary Services	120.00
409.99 · Heating - Oil/Propane	<u>2,302.04</u>
Total 409 · General Government Bldg&Plants	<u>2,640.38</u>
Total 400 · General Government	17,843.18
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	<u>834.34</u>
Total 411 · Fire	834.34
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>4,691.25</u>
Total 413 · Code Enforcement	4,691.25
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	2,320.00
414.99 · Salary Zoning Officer	<u>297.00</u>
Total 414 · Planning & Zoning	2,617.00
419 · Other Public Safety	
419.99 · PA One Call	<u>12.72</u>
Total 419 · Other Public Safety	<u>12.72</u>
Total 410 · Public Safety	8,155.31
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	<u>14,161.95</u>
Total 432 · Winter Maintenance	14,161.95
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	810.00
437.99 · Truck Repair	<u>2,064.63</u>
Total 437 · Repair of Tools & Machinery	2,874.63
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	483.45
438.47 · Drug & Alcohol Testing	120.00
438.99 · Truck Fuel	<u>269.64</u>
Total 438 · Road/Bridge Maint. and Repair	<u>873.09</u>
Total 430 · Public Works Hwy,Rds,Streets	17,909.67
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,409.50
454.25 · Repairs & Maint Supplies	<u>2,183.40</u>
Total 454 · GF Parks	<u>4,592.90</u>
Total 450 · Culture-Recreation	4,592.90
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,529.47
481.20 · Employer paid Medicare	357.70

481.30 · Employer paid Unemployment Comp	2.46
483.49 · 457 Pension contribution	23,925.89
Total 481 · Employer paid Taxes	25,815.52
486 · Insurance	
486.10 · Insurance - Liability	650.00
Total 486 · Insurance	650.00
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	19,147.25
487.02 · Life Insurance	55.54
487.04 · Workers Compensation Vol Fire	4,411.00
Total 487 · Other Group Insurance Benefits	23,613.79
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	235.35
Total 489 · All other unclassified Expenses	235.35
Total 480 · Misc. Expense	50,314.66
<b>Total Expense</b>	<b>98,815.72</b>
<b>Net Income</b>	<b>-32,376.82</b>
	<b>Dec 21</b>

#### Income-LIGHT FUND

383.11 · Street Lighting Tax	155.69
<b>Total Income</b>	<b>155.69</b>
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,034.26
Total 434 · Street Lighting	1,034.26
<b>Total Expense</b>	<b>1,034.26</b>
<b>Net Income</b>	<b>-878.57</b>
	<b>Dec 21</b>

#### Other Income/Expense-CR

Other Income	
341.02 · Interest on Savings	0.69
<b>Total Other Income</b>	<b>0.69</b>
<b>Net Other Income</b>	<b>0.69</b>
<b>Net Income</b>	<b>0.69</b>
	<b>Dec 21</b>

#### Income-LFF

341.01 · Interest on Checking	2.20
<b>Total Income</b>	<b>2.20</b>
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	278.76
Total 430 · LFF Public Works	278.76
<b>Total Expense</b>	<b>278.76</b>



Net Income

-276.56

Dec 21

Income-HLLW

341.02 · Interest on Savings 9.38  
342.40 · Rent of Machinery and  
Equipment 2,818.16

Total Income 2,827.54

Expense 0.00

Net Income 2,827.54

Dec 21

Income-RECREATION

341.01 · Interest on Checking 0.56

Total Income 0.56

Expense 0.00

Net Income 0.56

Dec 21

Income-ESCROW

341.000 · Interest Earnings  
341.01 · Interest on Checking 0.46  
341.02 · Interest J&M, LLC 8.18  
Total 341.000 · Interest Earnings 8.64

Total Income 8.64

Expense 0.00

Net Income 8.64

Dec 21

Income-PARK

341.01 · Interest on Checking 5.75  
387 · Contributions and Donations 736.00

Total Income 741.75

Expense

454 · Parks  
454.24 · General Supplies 716.00  
454.25 · Repairs & Maintenance Supplies 680.87  
454.36 · Public Utilities 240.54  
454.59 · Rental fee Deposit Refund 50.00

Total 454 · Parks 1,687.41

Total Expense 1,687.41

Net Income -945.66

Dec 21

Income-EQUIPMENT

341.02 Interest on Equip Fund 24.98

Total Income 24.98

Expense 0.00

Net Income 24.98

Dec 21

Ordinary Income/Expense-VETERANS

Income	
341.03 Interest Memorial Fund	24.01
357.01 Grants/Donations	6,722.55
<b>Total Income</b>	<b>6,746.56</b>
Gross Profit	6,746.56
Expense	
492.95 Transfer to General Fund	2,070.00
<b>Total Expense</b>	<b>2,070.00</b>
Net Ordinary Income	4,676.56
<b>Net Income</b>	<b>4,676.56</b>

Dec 21

Income-COVID	
341.03 Interest Covid Fund	50.68
<b>Total Income</b>	<b>50.68</b>
Expense	0.00
<b>Net Income</b>	<b>50.68</b>
Total Income (all accounts)	76,998.19
Total Expense (all accounts)	103,886.15
<b>Net Income(all accounts)</b>	<b>-26,887.96</b>

Respectfully,



**Tammy M. White**  
**Secretary/Treasurer**