

Board of Supervisors
Wednesday, November 10th, 2021 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Admin/Zoning office Secretary Kathy A. Hermany, Road Master Bruce Raber, Engineer Rep./Zoning Officer Ryan Christman, Solicitor Brian Collins, and approximately 2 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: None

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 10/14/21 BOS meeting and to direct the treasurer to pay the bills. Motion carried unanimously.

Subdivision: Smith/Borman Road Minor Subdivision Plan: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the Minor Subdivision Plan. Motion carried. Justin N. Smith abstained from the motion.

Fire Companies: None

Road Report: Bruce Raber, Road master, reported for the month of October: (1) Cut shoulders on 2 black top roads. (2) Helped Heidelberg Twp. With their paving projects. (3) Filled Pot Holes on Dirt Roads. (4) Started tree trimming: Adams St., Jefferson Ct., Lincoln Ct., Sandy Ct., Herring Ct., Hill Top Ct., Herstra Ct., ½ of Ponderosa Ct., Part of Bausch Rd. (5) Helped on ball fields at Rec. Fields. (6) Made some small repairs to trucks & equipment, and started outfit salt spreaders on trucks. (7) Hauled free shale into our Lynnville Lot, 1 ½ days. Anticipated work for November: (1) Tree trimming.

Park: Report given by Ed Sawyer: Mowed until the first week of November, now that time allows cleaned brush around pond, open up another catch pond below reflection ponds open drain pipe and open ditch for drain, clean more brush and trees on rail road, open lower walking pat from downed tree's. Bruce and crew came up with the chipper to clean cut brush, planted two donated rose of Sharon bushes at WW2 monument, plant a willow tree along the pond, after another wind storm cut up downed trees at Oswald/church fields. In spring more trees need to come down because of hazard's due to being dead. Clean all flower beds and cut flowers back for spring, used personal equipment street sweeper brush to redistribute rubber that is in playground area, new 6x6 will need replacement in spring, Veteran Memorial is coming along well, on 11/11 there will be a drive thru event to view memorial and to purchase commemorative coin. Dec 5th tree lighting will be held at the band shell, this will be a large event pulling in a large crowd 200 to 300 people this is a well organized event. Nov. 8th I switched over to the Road Crew. I will still be taking care of garbage and whatever is needed at the Park over the winter months. I spoke to the daily walking people and mentioned if they see anything that needs attention they should notify the office and we will take care of it promptly. This park is part of many people's daily lives from walking daily to frisbee golf to biking there are also scavenger hunts through pictures that I post.

Tax Rate for Year 2022: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Resolution 2021-16; **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF LYNN, LEHIGH COUNTY, FIXING THE TAX RATE FOR THE YEAR 2022.** Motion carried unanimously. The Resolution was approved keeping the millage of Lynn Township 0.2 mills.

Budget Discussion: Motion to authorize advertisement of the 2022 budget for viewing; adoption 12/09/21; A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to authorize the advertisement of the draft 2022 budget for viewing. Motion carried unanimously.

Miscellaneous: (1) 2022 BOS meeting dates: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the 2022 dates as follows: 2nd Thursday of each month are as follows: All mtg's at 6:30pm 02/10-03/10-04/14-05/12-06/09-07/14-08/11-09/08-10/13-11/10-12/8, Budget Mtg. Wed. 09/28/22 close-out Mtg. Tues. 12/27/22 Re-Org Meeting dates: BOS Re-Org Mon. 01/3/22 @ 6:30; Elected Auditors Re-Org Tues. 01/4/22 @ 7:00 pm (2) Re-org Dinner: BOS directed Tammy White to look at dates in February 2022. (3) Night in the Country: Justin N. Smith announced that Night in the Country was a huge success, making profit of 13K, and thanked Kathy Hermany for all the hard work and dedication that she has put in over the last 22 years. Justin N. Smith stated that Supervisor from Weisenberg Twp., Linda Gorgas suggested that each of the 4 townships give money each year to the REC Commission instead of holding Night in the Country. Lynn Townships board was not in favor of that idea and would like to see Night in the Country continue. (4) Wildlife Conservative Camp Program: The Wildlife Conservative has contacted the Township to inquire about holding a week long Day Camp in Ontelaunee Park for the youth. The dates would be Monday, July 18, 2022 thru Friday, July 22, 2022. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the use of Ontelaunee Park for the camp program hosted by the Wildlife Conservative and to waive the rental fee. Motion carried unanimously.

Public Comment: None

Announcements: 1. Veterans Memorial: Thursday, November 11, 2021 there will be a drive thru in Ontelaunee Park for purchases of Veterans Memorial Coins, 9am to 2pm.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:50 pm.

As of November 30, 2021

Account	Balance
General Fund	271,570.54
COVID	231,431.44
Capital Reserve	5,458.32
CD's	1,075,677.23
Zoning/Subdivision	69,170.31
Veteran	163,096.90
HLLW COG	72,604.58
State Road	18,170.76
Equipment	117,761.39
Street Light	2,132.02
Park	117,787.17
Recreation	6,642.10
Total	2,151,502.76

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

301.10 · Real Estate Tax-Current 145.35

301.40 · Delinquent RE Tax-Tax Claim 12.08

Total 301 · Real Property Taxes 157.43

310 · Local Tax Enabling Act

310.10 · Real Estate Transfer Tax 10,469.29

310.20 · Earned Income Tax

310.21 · Earned Income Tax-Current 95,296.73

Total 310.20 · Earned Income Tax 95,296.73

Total 310 · Local Tax Enabling Act 105,766.02

321 · Business Licenses and Permits

321.80 · Cable Television Francise 14,079.65

Total 321 · Business Licenses and Permits 14,079.65

341 · Interest

341.01 · Interest on Checking 46.49

Total 341 · Interest 46.49

342 · Interest, Rents & Royalties

342.53 · Royalties from Cell Tower Rent 1,331.00

Total 342 · Interest, Rents & Royalties 1,331.00

360 · Gen. Govt. Charges for Services

361 · General Government

361.81 · Business Permit 130.00

361.90 · Mechanical/HVAC Permit 100.00

361.94 · Misc. Billing 3.00

361.97 · Zoning Board Appeal Fee 1,500.00

361.99 · Road Improvement Fees 900.00

Total 361 · General Government 2,633.00

362 · Public Safety

362.40 · Protective Inspection Fees**362.41 · Building Permit**

362.41B · BLDG/Alter/Repair Permit 2,230.00

362.41F · Building Permit Filed 450.00

362.41S · Accessory Struc < 1000 ft 295.00

Total 362.41 · Building Permit 2,975.00

362.42 · Electrical Permit 435.00

362.44 · Sewage Permits (SEO Fees) 2,078.50

Total 362.40 · Protective Inspection Fees 5,488.50

362.47 · State fees for Permits 49.50

362.98 · Sign Permit 80.00

Total 362 · Public Safety 5,618.00**Total 360 · Gen. Govt. Charges for Services 8,251.00****392 · Interfund Operating Transfer**

392.95 · Transfer from Vet Mem 2,810.00

Total 392 · Interfund Operating Transfer 2,810.00**395 · Refunds of Prior Yr Expenditure**

395.35 · Insurance & Bonding 3,323.00

Total 395 · Refunds of Prior Yr Expenditure 3,323.00**Total Income 135,764.59****Expense****400 · General Government****400.00 · Legislative (Governing) Body**

400.05 · Supervisor Salaries 468.75

Total 400.00 · Legislative (Governing) Body 468.75**403 · Tax Collection**

403.16 · Commission Paid as Compensation 8.43

403.21 · Office Supplies 120.84

Total 403 · Tax Collection 129.27

404 · Solicitor/Legal Services 791.20

405 · Secretary/Clerk

405.12 · Salary Township Secretary 5,874.80

Total 405 · Secretary/Clerk 5,874.80**406 · Other General Govt. Admin**

Payroll -1,729.10

406.12 · Salary Full Time Staff 5,301.20

406.21 · Office Supplies 247.72

406.23 · Postage 131.18

406.32 · Communication - Phone/Wireless 636.27

406.38 · Rentals 356.31

406.42 · Membership/Dues 140.00

Total 406 · Other General Govt. Admin 5,083.58**408 · Engineering Services**

408.99 · Township engineer 2,913.75

Total 408 · Engineering Services 2,913.75**409 · General Government Bldg&Plants**

409.36 · Public Utility Services (TWP)	205.19
409.44 · Laundry/Other Sanitary Services	285.00
Total 409 · General Government Bldg&Plants	490.19
Total 400 · General Government	15,751.54
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	274.35
Total 411 · Fire	274.35
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,033.50
Total 413 · Code Enforcement	2,033.50
414 · Planning & Zoning	
414.31 · Professional services	480.00
414.99 · Salary Zoning Officer	600.75
Total 414 · Planning & Zoning	1,080.75
419 · Other Public Safety	
419.99 · PA One Call	16.50
Total 419 · Other Public Safety	16.50
Total 410 · Public Safety	3,405.10
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	23,337.04
Total 432 · Winter Maintenance	23,337.04
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	810.00
437.99 · Truck Repair	501.04
Total 437 · Repair of Tools & Machinery	1,311.04
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	205.29
438.99 · Truck Fuel	2,194.43
Total 438 · Road/Bridge Maint. and Repair	2,399.72
Total 430 · Public Works Hwy,Rds,Streets	27,047.80
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,451.44
454.15 · Parks part time staff (GF)	75.50
454.25 · Repairs & Maint Supplies	50.00
454.31 · Parks Professional services	2,810.00
Total 454 · GF Parks	5,386.94
Total 450 · Culture-Recreation	5,386.94
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	2,343.73
481.20 · Employer paid Medicare	548.14
481.30 · Employer paid Unemployment Comp	7.39

483.49 · 457 Pension contribution	1,815.00
Total 481 · Employer paid Taxes	4,714.26
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	14,071.82
487.02 · Life Insurance	1,105.54
487.03 · Workmans Compensation	3,307.75
487.04 · Workers Compensation Vol Fire	982.00
487.98 · Employer Paid Disability	1,249.92
Total 487 · Other Group Insurance Benefits	20,717.03
Total 480 · Misc. Expense	25,431.29
Total Expense	77,022.67
Net Income	58,741.92

Nov 21

Income-LIGHT FUND

383.11 · Street Lighting Tax	23.10
Total Income	23.10

Expense

434 · Street Lighting	
434.36 · Street Lighting Electric	1,034.27
Total 434 · Street Lighting	1,034.27
Total Expense	1,034.27

Net Income	-1,011.17
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Nov 21

Other Income/Expense-CR

Other Income

341.02 · Interest on Savings	0.72
Total Other Income	0.72

Net Other Income	0.72
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Net Income	0.72
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Nov 21

Income-LFF

341.01 · Interest on Checking	2.28
Total Income	2.28

Expense	0.00
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Net Income	2.28
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Nov 21

Income-HLLW

341.02 · Interest on Savings	9.54
Total Income	9.54

Expense	0.00
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Net Income	9.54
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Nov 21

Income-RECREATION

341.01 · Interest on Checking	0.80
367.99 · Rec Fee from Subdivision	3,000.00
Total Income	3,000.80

Expense

492.99 · Transfer to Ontelaunne Park	3,000.00
Total Expense	3,000.00

Net Income	0.80
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Nov 21

Income-**ESCROW**

341.000 · Interest Earnings

341.01 · Interest on Checking	0.47
341.02 · Interest J&M, LLC	8.45

Total 341.000 · Interest Earnings	8.92
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Total Income	8.92
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Expense	0.00
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Net Income	8.92
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Nov 21

Income-**PARK**

341.01 · Interest on Checking	5.70
342.59 · Rental of Park Facilities	175.00
387 · Contributions and Donations	20.00
392 · Interfund Operating Transfer	
392.97 · Transfer from Recreation Fund	3,000.00

Total 392 · Interfund Operating Transfer	3,000.00
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Total Income	3,200.70
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Expense

454 · Parks

454.25 · Repairs & Maintenance Supplies	115.00
454.36 · Public Utilities	178.72
454.38 · Rental	158.98

Total 454 · Parks	452.70
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Total Expense	452.70
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Net Income	2,748.00
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Nov 21

Income-**EQUIP**

341.02 Interest on Equip Fund	25.78
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Total Income	25.78
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Expense	0.00
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Net Income	25.78
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Nov 21

Ordinary Income/Expense-**VETERANS**

Income

341.03 Interest Memorial Fund	23.50
357.01 Grants/Donations	15,793.91

Total Income	15,817.41
Gross Profit	15,817.41
Expense	
492.95 Transfer to General Fund	2,810.00
Total Expense	2,810.00
Net Ordinary Income	13,007.41
Net Income	13,007.41
Total Income (all accounts)	157,853.84
Total Expense (all accounts)	84,319.64
Net Income(all accounts)	73,534.20

Respectfully Submitted,
 Tammy M. White Secretary/Treasurer

Tammy M. White

