

Board of Supervisors
Thursday, May 13th, 2021 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy Hermany, Road Master Bruce Raber, Solicitor Marc Fisher, Zoning Officer Chris Noll, and approximately 10 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: N/A.

Public Comment: 1.

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 04/08/21 and to direct the treasurer to pay the bills. Motion carried unanimously.*

Fire Companies: NTFC Fire Chief Gary Kuntz reported: As of 5/13/21 we responded to 69 emergency calls; 1 firefighter completed his Haz-Mat Ops Pro Board certification; 2 firefighters are currently taking their Mod 4; After a recent incident in Texas involving a Tesla vehicle that burned for hours we have scheduled an electric vehicle awareness class at our station on Monday July 19th at 6:30pm. We will be attending a joint training a Jacksonville church on 5/17; Vince's cheesesteak truck was in the parking lot on Friday 4/23 along with the fire team doing a coin toss; the fire team attended the community yard sale on Saturday 5/8; the 5th annual Guns and Cash Bash event is scheduled for Saturday October 2, 20-21; We unveiled our supporter yard signs available at the fire station at a cost of \$10. Signs can be purchased from fire team members, by stopping by the fire station on a Monday night between 6pm and 9pm, you can also message our facebook page, or call the fire department and leave a message; Business cards were recently printed with a QR code on them to make it convenient to donate to the NTFC; NTFC was recently awarded \$14,015.70 on the 2020-2021 grant through the OSFC. We will be adding to their cache of battery-operated rescue tools with the purchase of a Holmatro Pentheon Ram, we will also purchase two Sidewinder jacks and a Stihl combination unit for debris cleanup; Members of the truck committee recently traveled to Pierce Manufacturing in Appleton Wisconsin to tour the Pierce factory. Members traveled to Glenn Lebanon fire department on Tuesday 5/11 to look at several trucks. *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich proposing to earmark 35K for 4years from Lynn Township towards the new truck for NTFC. Motion carried unanimously.* The NTFC thanked the road crew for trimming the shrubs behind the pole building with the boom mower; NTFC attended a meet and greet at West Penn Fire company on Tuesday 4/13 & Tuesday 4/20. We had showed the grain rescue sleeve & enforcer foam units as well as NTFC apparatus; NTFC attended the NW Regionalization meeting on 4/21 held at Germansville Fire Company. One of the challenges we all are facing is a lack of volunteers in the fire service. A request was made to have representation from the Lynn Twp board at the next meeting on August 18th @ 7pm. Steve I. Feinour will attend; A foam demonstration with West Penn Fire Co. and ESI Equipment at the NTFC station on Thursday 5/6; NTFC held a drive-thru Covid 19 vaccine event at the station on Sunday 5/2 from 1pm to 3pm along with Yocum's Pharmacy, and Cetronia Ambulance Corps. This was open to anyone 18+ years old, the 2nd vaccine will be on Sunday 5/30 from 1pm to 3pm; NTFC will be providing traffic control on Ontelaunee Park on Saturday 5/29 for the 5K run. *A motion was made by Justin N. Smith and seconded by Brian C. Dietrich approving the attendance of the Fire Police to assist for the following events in the Borough of Macungie: Antique Truck Show 6/18 & 19/21; Das Awkscht Fescht Car Show 8/6,7,8/21 and the Wheels of Time Car Show 8/27, 28, 29/21. Motion carried unanimously.* **Burning:** Marc Fisher will prepare an Ordinance amending the existing burning ordinance to reflect the chain of command in declaring a Burn Ban. **Emergency Management Coordinator:** The BOS stated that they would reimburse Phil Hobel expenses once they receive a list of his expenses.

Road Report: *Bruce Raber, Road master, reported for the month of April:* (1) Helped Weisenberg Twp. With paving projects. (2) Lynn, Weisenberg, Lowhill Twp's hauled dirt from park. (3) Finished paving projects – Hernhutter Strauss, Pleasure Ct., Leaser Rd. only ½ of the road, with help from Weisenberg Twp, Heidelberg Twp. And Lowhill Twp. (4) Repaired & Replaced stop signs & speed limit signs. (5) Hauled scrap metal from recycling center = \$137.80. (6) Extended a 18" diameter pipe by 6' on Hummingbird Rd. *Anticipated work for May:* (1) Work on Dirt Roads. (2) Put millings down on Bachman Rd., then oil & chip to convert from dirt road to oil & chip. (3) Help Lowhill Twp. With their paving projects.

Park: Report: May Meeting by Ed Sawyer~

Begin and finish mulching, mowing and weed whacking has begun, lumber was ordered and delivered, replace 6x6 borders on playgrounds, damage to the reflection bridge and also needed replacement lumber, Tina and myself replace 6x6 uprights, 2x6 hand rails. remove rock/boulders that subsided over winter and mower was hitting, met with Ed Osterhuber from Coonhollow on the final treatment of the pond for algae and Lilly pads he said this is a slow working agent, the week of 5-3 a film and scum subsided, I took a video and sent it to him, he said this is a normal decomposition process. Tammy, Justin and myself meet with

Keystone technologies on location and installation of wireless security cameras, approximately 15 cameras, temporarily install a tarp on the roof of shed behind maintenance building also Bruce and myself measured up and decided to hang Steel siding along with roof repair we will keep repairs (inhouse), 10 tables arrived, spent a morning assembling them, tables that are being replaced are relocated throughout the park at the pond and creek, Kathy E-mailed the playground manufacturer as to warranty on the peeling paint, she said she opened it but no reply, she is still working on them, we had 4 park rentals to date, lens on monument lamp was broken and was replaced, rototill flower bed at butterfly area and plant with donated sunflowers and zinnia seed, also planted donated gladiola bulbs, turned water on and ready it for testing, water test came back as a pass, clean fence line on the east side by the Oswald field, replace carburetor and tune up parks roto tiller, a security fence was put up at new monument area. **Security System:** A proposal from Keystone Technology was received totaling \$14,761.00 + \$10,355.00 for the electrical work. The BOS agreed they would like to discuss this with Keystone Technology.

Pension: Brian C. Dietrich made a motion seconded by Steve I. Feinour authorizing American United Life In. Co. to transfer the amount of \$31,940.04 from the Defined Benefit Plan to the individual accounts of the active participants of the Defined Contribution 401(a) Plan as listed Kathy Hermans \$5,400.13; Bruce Raber \$7,771.24; Greg Schaeffer \$1,368.08; Randy Schmoyer \$5,131.59; Tammy White \$5,940.85; Joseph Wisser \$6,328.15; TOTAL= \$31,940.04. Motion carried unanimously.

Ag Security: Dale Phillips proposal. Brian C. Dietrich made a motion seconded by Steve I. Feinour accepting receipt of the Ag Security Proposal and direct the staff to process. Motion carried. Justin N. Smith abstained from the motion. The proposal is for Dale & Rebecca Phillips 7140 Flint Hill Road New Tripoli pin# 542962968400-1; 16.7 acres.

Veteran's Memorial Update: Donald Christ reported that the Gold Eagle Statue has been purchased and delivered. He also reported that Ron Jerdon is doing a great job as the project manager.

Miscellaneous: (1) Hoffadeckel Ct.: Chris Noll stated that there has been a lot of clean up and he will stay on top of it. (2) Madison: Chris Noll will follow up on the house with the broken window. (3) Sign: Steve I. Feinour stated that the sign for between the stone pillars, in the corner lot of the park will be coming soon.

Public Comment: NW Swim and Fitness will be having a program from 8:30 to 12:30 at Leaser Lake on May 22, 2021. No motion was needed for Fire Co. assistance because the event is within the township.

Announcements:

- (1) 14th annual Pow-wow May 13th, 14th, 15th, 16th 2021 "CANCELLED"
- (2) NW Lehigh Education Foundation 5k in Ontelaunee Park Sat. May 29, 2021 9am.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:10 pm.

As of May 31, 2020

Account	Balance
General Fund	210,132.76
Capital Reserve	5,454.15
CD's	1,075,677.23
Zoning/Subdivision	69,223.41
Veteran	181,041.41
HLLW COG	78,195.52
State Road	157,175.72
Equipment	117,614.07
Street Light	2,594.65
Park	51,946.19
Recreation	6,638.55
Total	1,955,693.66

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	17,912.71
301.40 · Delinquent RE Tax-Tax Claim	32.88
Total 301 · Real Property Taxes	17,945.59
310 · Local Tax Enabling Act	
310.20 · Earned Income Tax	

310.21 · Earned Income Tax-Current	105,196.98
Total 310.20 · Earned Income Tax	105,196.98
Total 310 · Local Tax Enabling Act	105,196.98
321 · Business Licenses and Permits	
321.80 · Cable Television Franchise	15,016.25
Total 321 · Business Licenses and Permits	15,016.25
331 · Fines	
331.10 · Court - Magistrate	370.36
Total 331 · Fines	370.36
341 · Interest	
341.01 · Interest on Checking	31.96
Total 341 · Interest	31.96
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,331.00
Total 342 · Interest, Rents & Royalties	1,331.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	175.00
361.90 · Mechanical/HVAC Permit	420.00
361.97 · Zoning Board Appeal Fee	750.00
Total 361 · General Government	1,345.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	3,677.50
362.41D · Driveway Permit	70.00
362.41F · Building Permit Filed	200.00
362.41S · Accessory Struc < 1000 ft	200.00
Total 362.41 · Building Permit	4,147.50
362.42 · Electrical Permit	640.00
362.43 · Plumbing Permit	410.00
362.44 · Sewage Permits (SEO Fees)	215.00
Total 362.40 · Protective Inspection Fees	5,412.50
362.47 · State fees for Permits	112.50
Total 362 · Public Safety	5,525.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	7,530.37
Total 364 · Sanitation	7,530.37
Total 360 · Gen. Govt. Charges for Services	14,400.37
392 · Interfund Operating Transfer	
392.95 · Transfer from Vet Mem	3,389.00
392.99 · Transfer from COG	709.91
Total 392 · Interfund Operating Transfer	4,098.91
Total Income	158,391.42
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	984.27
403.21 · Office Supplies	426.18
403.23 · Postage for Tax Collector	55.00

Total 403 · Tax Collection	1,465.45
404 · Solicitor/Legal Services	311.20
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>3,983.20</u>
Total 405 · Secretary/Clerk	3,983.20
406 · Other General Govt. Admin	
Payroll	-900.74
406.12 · Salary Full Time Staff	3,600.80
406.21 · Office Supplies	661.67
406.23 · Postage	184.59
406.32 · Communication - Phone/Wireless	377.58
406.38 · Rentals	74.51
406.48 · Internet Fees/Web Design	<u>1,000.00</u>
Total 406 · Other General Govt. Admin	4,998.41
408 · Engineering Services	
408.99 · Township engineer	<u>1,538.00</u>
Total 408 · Engineering Services	1,538.00
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	1,310.18
409.37 · Repairs and Maint.	82.50
409.44 · Laundry/Other Sanitary Services	<u>375.00</u>
Total 409 · General Government Bldg&Plants	<u>1,767.68</u>
Total 400 · General Government	14,532.69
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	<u>16,246.88</u>
Total 411 · Fire	16,246.88
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>6,044.38</u>
Total 413 · Code Enforcement	6,044.38
414 · Planning & Zoning	
414.34 · ZB Advertising, Print, & Bind	124.66
414.98 · Zoning Recording/Transcription	225.00
414.99 · Salary Zoning Officer	<u>1,114.50</u>
Total 414 · Planning & Zoning	1,464.16
419 · Other Public Safety	
419.99 · PA One Call	<u>11.45</u>
Total 419 · Other Public Safety	<u>11.45</u>
Total 410 · Public Safety	23,766.87
420 · Health and Human Services	
422 · Vector (Animal) Control	
422.99 · Stray Animals	<u>610.00</u>
Total 422 · Vector (Animal) Control	610.00
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	616.00
426.44 · Sanitation Services	<u>1,116.48</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,732.48</u>
Total 420 · Health and Human Services	2,342.48
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.01 · Repairs and Maint COG Equipment	709.91
437.98 · Repair of Machinery	1,507.00
437.99 · Truck Repair	<u>3,365.64</u>

Total 437 · Repair of Tools & Machinery	5,582.55
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	14,749.43
438.25 · Repairs & Maint Supplies	3,360.79
438.99 · Truck Fuel	3,162.93
Total 438 · Road/Bridge Maint. and Repair	21,273.15
Total 430 · Public Works Hwy,Rds,Streets	26,855.70
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,440.00
454.15 · Parks part time staff (GF)	555.00
454.25 · Repairs & Maint Supplies	3,750.55
Total 454 · GF Parks	6,745.55
Total 450 · Culture-Recreation	6,745.55
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,721.89
481.20 · Employer paid Medicare	402.70
481.30 · Employer paid Unemployment Comp	81.71
483.30 · Non-Uniform Pension Contr.	400.00
483.49 · 457 Pension contribution	1,110.00
Total 481 · Employer paid Taxes	3,716.30
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	28,143.64
487.02 · Life Insurance	7.60
487.04 · Workers Compensation Vol Fire	990.00
Total 487 · Other Group Insurance Benefits	29,141.24
Total 480 · Misc. Expense	32,857.54
Total Expense	107,100.83
Net Income	51,290.59
	May 21
Income-LIGHT FUND	
383.11 · Street Lighting Tax	1,772.68
Total Income	1,772.68
Expense	0.00
Net Income	1,772.68
	May 21
Other Income/Expense-CR	
Other Income	
341.02 · Interest on Savings	0.63
Total Other Income	0.63
Net Other Income	0.63
Net Income	0.63
	May 21
Income-LFF	
341.01 · Interest on Checking	32.93
Total Income	32.93
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	5,188.50

	439 · HW Construction/Rebuilding Proj	90,000.86
	Total 430 · LFF Public Works	95,189.36
Total Expense		95,189.36
Net Income		-95,156.43
	May 21	
Income-HLLW		
	341.02 · Interest on Savings	9.02
Total Income		9.02
Expense		
	492 · Interfund Transfer	
	492.01 · Transfer to GF Cking	709.91
	Total 492 · Interfund Transfer	709.91
Expense		709.91
Net Income		-700.89
	May 21	
Income-REC		
	341.01 · Interest on Checking	0.51
Total Income		0.51
Expense		0.00
Net Income		0.51
	May 21	
Income-ESCROW		
	341.000 · Interest Earnings	
	341.01 · Interest on Checking	0.36
	341.02 · Interest J&M, LLC	7.39
	Total 341.000 · Interest Earnings	7.75
	361 · General Government	
	361.96 · Subdivision Escrow Deposit	300.00
	Total 361 · General Government	300.00
Total Income		307.75
Expense		0.00
Net Income		307.75
	May 21	
Income-PARK		
	341.01 · Interest on Checking	4.02
	342.59 · Rental of Park Facilities	1,975.00
Total Income		1,979.02
Expense		
	454 · Parks	
	454.20 · Reimburse for expenses	56.51
	454.36 · Public Utilities	173.16
	454.38 · Rental	158.98
	454.59 · Rental fee Deposit Refund	400.00
	Total 454 · Parks	788.65
Total Expense		788.65
Net Income		1,190.37
	May 21	
Income-EQUIPMENT		

	341.02 Interest on Equip Fund	22.53
Total Income		22.53
Total Expense		0.00
Net Income		22.53
		May 21
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Ordinary Income/Expense- VETERANS		
Income		
	341.03 Interest Memorial Fund	20.94
	357.01 Grants/Donations	2,450.00
Total Income		2,470.94
Gross Profit		2,470.94
Expense		
	492.95 Transfer to General Fund	3,389.00
Total Expense		3,389.00
Net Ordinary Income		-918.06
Net Income		-918.06
Total Income (all accounts)		164,987.43
Total Expense (all accounts)		207,177.75
Net Income(all accounts)		-42,190.32

Respectfully Submitted,

Tammy M. White

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Tammy M. White

Secretary/Treasurer

