

Board of Supervisors
Thursday, April 8th, 2021 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular scheduled meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Member Brian C. Dietrich, Vice Chairman Steve I. Feinour (absent), Engineer/Zoning Officer Chris Noll, Solicitor Marc Fisher, Secretary/Treasurer Tammy M. White, Assist. Secretary/Treasurer Kathy Hermany, Roadmaster Bruce Raber, and approximately 8 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: Sarit Laschinsky.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 03/11/21 and to direct the treasurer to pay the bills. Motion carried.

Fire Companies: LPFC No Representation. NTFC Fire Chief Gary Kuntz: As of 04/08/21 NTFC responded to 53 emergency calls; 5 firefighters completed Vehicle Rescue Operations Certification; Gun calendar tickets remain on sale at \$25.00 a piece; Vince's cheesesteak truck will be setup in the NTFC parking lot on Friday, April 23 between 2pm and 8pm; May 8th will be the community yard sale between the townhomes and Ontelaunee Park with food trucks setup in the fire company lot, this will be from 8am to 2pm; Hoagie sale with orders due by 5/10, pickup will be 05/19; Online raffles continue with facebook live drawings; the 5th annual Guns and Cash Bash event is scheduled for Saturday, October 2, 2021; Truck update: NTFC purchased a 2021 Kenworth T880 chassis, and are awaiting the bids for the tank and body. The chassis will be built by the end of August 2021. Thank you to Bruce and the road crew for cleaning up the tree that fell on Flint Hill Road near Camp meeting road; The BOS will look into the burn ban process to see what is on record at the Township. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving the Fire Police to direct traffic at the Pow wow as well as the 5k run both events scheduled in the park. Motion carried.

Road Report: Bruce Raber, Road master, reported for the month of **March:** (1) Finished boom mowing. (2) Cold patching. (3) Filled pot holes on dirt roads. (4) Swept roads. (5) Cut and cleaned up trees from wind. (6) Started cleaning out gutters & regrading dirt roads. (7) Hauled aluminum cans = \$160.00. (8) Hauled scrap metal = \$172.00. Anticipated work for **April:** (1) Continue working on Dirt roads. (2) Start paving.

Stone & Bituminous Material Bids: See 2021 bid results below.

2021 Road Materials								
		250 Ton #67	550 Ton #57	1800 Ton	1800 Ton #8	500 Ton	300 Ton	400 Ton
<u>COMPANY</u>		Stone 1.0%	Stone 2%	#2A Stone	Stone 1.0%	#1 Stone	#10 Stone	2 RC
		LBW	LBW		LBW			
Lehigh Asphalt	FOB	\$14.00	\$13.55	\$10.45	\$18.50	\$13.00	-	\$10.45
	Total	\$3,500.00	\$7,453.00	\$18,810.00	\$33,300.00	\$6,500.00	-	\$4,180.00
	Delivered	\$19.60	\$19.15	\$15.45	\$24.10	\$18.25	-	\$15.45
	Total	\$4,900.00	\$10,533.00	\$27,810.00	\$43,380.00	\$9,125.00	-	\$6,180.00
New Enterprise	FOB	\$15.00	\$15.00	\$9.40	\$22.00	\$12.00	\$9.50	\$7.00
	Total	\$3,750.00	\$8,250.00	\$16,920.00	\$39,600.00	\$6,000.00	\$2,850.00	\$2,800.00
	Delivered	\$21.45	\$21.45	\$15.45	\$28.45	\$18.45	\$17.65	\$13.05
	Total	\$5,362.50	\$11,797.50	\$27,810.00	\$51,210.00	\$9,225.00	\$5,295.00	\$5,220.00
		600 Ton	1300 Ton	500 Ton	500 Ton	200 Ton	300 Ton	300 Ton
<u>COMPANY</u>		Type 2 or 3	9.5 mm HMA	9.5 mm WMA	19 mm HMA	25 mm HMA	9.5mm HMA	UPM perm
		Anti-Skid	Superpave	Superpave	Superpave	Superpave	Superpave	Coldpatch
Lehigh Asphalt	FOB	\$13.75	\$54.00	\$54.00	\$49.85	\$45.85	\$53.00	-
	Total	\$8,250.00	\$70,200.00	\$27,200.00	\$24,925.00	\$9,170.00	\$15,900.00	-
	Delivered	\$19.35	\$62.00	\$62.00	\$58.00	\$54.00	\$61.15	-
	Total	\$11,610.00	\$80,600.00	\$31,000.00	\$29,000.00	\$10,800.00	\$18,345.00	-
New Enterprise	FOB	\$16.00	\$52.50	\$52.50	\$44.35	\$40.85	\$49.65	\$138.00
	Total	\$9,600.00	\$68,250.00	\$26,250.00	\$22,175.00	\$8,170.00	\$14,895.00	\$41,400.00
	Delivered	\$22.45	\$60.65	\$60.65	\$52.50	\$49.00	\$57.80	\$144.75
	Total	\$13,470.00	\$78,845.00	\$30,325.00	\$26,250.00	\$9,800.00	\$17,340.00	\$43,425.00

		150 Ton	450 Ton					
<u>COMPANY</u>		B-1	#R3 Stone					
		Sand						
Lehigh Asphalt	FOB	\$16.00	\$15.00					
	Total	\$2,400.00	\$6,750.00					
	Delivered	\$21.60	\$20.60					
	Total	\$3,240.00	\$9,270.00					
New Enterprise	FOB	-	\$14.00					
	Total	-	\$6,300.00					
	Delivered	-	\$20.45					
	Total	-	\$9,202.50					
		150,000 LF						
		Yellow						
		Traffic Lines						
A-1 Traffic Control	LF	.095	-					
	Total	\$14,250.00	-					
DeAngelo Brothers LLC	LF	0.128	-					
	Total	\$19,200.00	-					
			15,000 Gals					
			Diesel Fuel					
PAPCO			\$1,9039	PICK UP				
			\$2,3683	DELIVERY				
			\$0.4587	MAX MARK	UP			

A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept all the **2021 Road Material bids** Motion carried unanimously. A second motion made by Brian C. Dietrich to accept the lowest highlighted bids on the chart **above**, this was seconded by Justin N. Smith. Motion carried.

Joint Oil Bids: See 2021 bid results below.

Joint Bids – Received for Oil ~ 150,000 Gallons- CRS-2PME3M

Oil Bids Received	CRS-2PME3M-LYNN TWP
Asphalt Maint. Solutions, LLC Heidelberg~Lynn~Weisenberg~Lowhill 30K 45K 60K 30K	150,000 Total Gallons \$2.10 Gal. Total=\$ 346,500.00
Midland Asphalt Materials, Inc Heidelberg~Lynn~Weisenberg~Lowhill 30K 45K 60K 30K	150,000 Total Gallons \$1.976 Gal. Total=\$ 326,040.00
Midland Asphalt Materials, Inc Lynn Twp Portion is 45K Gallons	45,000.00 Total Gallons \$1.976 Gal. Total=\$ 88,92 0.00

A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the two, **2021 Joint Oil bids** Motion carried unanimously. A second motion made by Brian C. Dietrich to accept the lowest highlighted bids on the chart **above**, this was seconded by Justin N. Smith. Motion carried.

Park: Park Report: APRIL Meeting, report submitted by Ed Sawyer.

Beginning of month I was with Bruce on road crew till snow melted, once at park cleaned leaves and opened ditch's, began trimming trees, removed one standing tree that was hollow and cracked, cut and cleaned pompas grass at band shell, sent the FS110 weed Wacker for repairs blade came off, 3-22 Porta John was vandalized, Cleaned flower beads, rake sod from plowing from 143 to park entrance on Allemaengel road, used sod to backfill eroded corner at playground, planted grass at rail road and bare spots around Park, cleaned sticks several times, Tina Fertilized band shell grass and upper pavilion grass, scrub mold from signage,

several signs need replacement due to rotting plywood I was in contact with Chico and he will contact to people who painted them, replace damaged Handicap sign east parking lot, remove sod from same parking area remove sod to reveal a walkway from road to parking lot, began Mulching ran out and ordered more, cut up downed trees at pond, removed large tree branch's that were in pond, paint upper and lower speed bumps, begin mowing for the year.

All equipment has been serviced and returned ready for operation. Mulch also has been delivered. Progress has started back up on the Veterans Memorial. Repairs to the pillar in the corner of the front of the park is being repaired.

Repairs performed by me at home: replace 4 valve stems on trailer, remove and clean carburetor on Edger, replace recoil cord and primer ball on blower.

NEEDS: 11 of 25 plastic picnic tables need replacement, we can use some of the replacement tables to repair the better tables, damage is due to sun and vandalized, Notify Kathy that the tread plate and hand rail are peeling she was going to contact swing salesman, Notify Bruce about a large tree top is broken off and wedged into tree, this is located at upper pavilion west side he said he will contact someone, Spring house roof slates are broken or missing 10-15 slate (Not due to vandalism) electric/storage shed behind maintenance building roof leaks and lifts up in the wind outside of building also rotting away, Bruce said we can repair but later in the season or we can contact vo-tech to possibly repair as a project, East side of lower pavilion flood light is broken off, dog park rules signage, I hung the last one we have, on playground 6x6 borders are rotting away, Steve approved purchase of lumber and materials, "I haven't had time to repair yet, it is next after mulching is complete" some of the roads are in need of attention weather paving or tar and chip.

A motion was made by Brian C. Dietrich and seconded by Justin N. Smith authorizing the purchase of 11 picnic tables for Ontelaunee Park at the cost of between \$250 and \$350 apiece. Motion carried.

Call of Nature: The Township will be responsible to pay for the new Port a John. This is the 2nd one that was blown up and Call of Nature paid for the first one. Camera's: The BOS directed Tammy M. White to contact Keystone Technologies regarding addition cameras in the park with point to point connection and better resolution.

Census Program: The BOS directed the township staff to look into the options further.

Miscellaneous: Veterans Memorial: Chris Noll stated that the project is moving along with the bulk of the excavation complete. Chris Noll noted that additional drainage has to be done compared to what they originally planned for.

Hoffadeckel Ct.: Chris Noll reported that there has been progress on the clean-up at the end of Hoffadeckel Ct. Chris Noll added that he will follow up on the house issue on Madison St.

Public Comment: None.

Announcements:

- 14th annual Pow-wow May 13th, 14th, 15th, 16th, 2021 Ontelaunee Park Admission \$7, Seniors and Veterans \$5, Children under 12 free.
- 5K Run NWL Educational Foundation Saturday, May 29, 2021; Ontelaunee Park 9am

Adjournment: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:06 pm.*

As of April 30, 2021

Account	Balance
General Fund	158,842.17
Capital Reserve	5,453.52
CD's	1,075,677.23
Zoning/Subdivision	68,915.66
Veteran	181,959.47
HLLW COG	78,896.41
State Road	252,332.15
Equipment	117,591.54
Street Light	821.97
Park	50,755.82
Recreation	6,638.04
Total	1,997,883.98

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

301.40 · Delinquent RE Tax-Tax Claim	610.89
Total 301 · Real Property Taxes	610.89
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	6,151.02
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	23,608.81
Total 310.20 · Earned Income Tax	23,608.81
Total 310 · Local Tax Enabling Act	29,759.83
331 · Fines	
331.10 · Court - Magistrate	104.12
Total 331 · Fines	104.12
341 · Interest	
341.01 · Interest on Checking	33.29
Total 341 · Interest	33.29
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,331.00
Total 342 · Interest, Rents & Royalties	1,331.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.90 · Mechanical/HVAC Permit	70.00
361.97 · Zoning Board Appeal Fee	750.00
Total 361 · General Government	820.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,233.00
362.41F · Building Permit Filed	625.00
362.41S · Accessory Struc < 1000 ft	60.00
Total 362.41 · Building Permit	1,918.00
362.42 · Electrical Permit	210.00
362.44 · Sewage Permits (SEO Fees)	815.00
Total 362.40 · Protective Inspection Fees	2,943.00
362.47 · State fees for Permits	36.00
Total 362 · Public Safety	2,979.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	499.00
Total 364 · Sanitation	499.00
Total 360 · Gen. Govt. Charges for Services	4,298.00
392 · Interfund Operating Transfer	
392.92 · Transfer from Equip Fund	22,000.00
Total 392 · Interfund Operating Transfer	22,000.00
Total Income	58,137.13
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
404 · Solicitor/Legal Services	371.20
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	3,933.20
Total 405 · Secretary/Clerk	3,933.20
406 · Other General Govt. Admin	
Payroll	-980.83

406.12 · Salary Full Time Staff	3,600.80
406.21 · Office Supplies	86.71
406.23 · Postage	30.00
406.32 · Communication - Phone/Wireless	648.91
406.34 · Advertising	71.82
406.38 · Rentals	222.82
406.48 · Internet Fees/Web Design	700.00
406.99 · Payroll Processing Fees	<u>122.04</u>
Total 406 · Other General Govt. Admin	4,502.27
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	1,395.31
409.37 · Repairs and Maint.	8,361.00
409.44 · Laundry/Other Sanitary Services	<u>285.00</u>
Total 409 · General Government Bldg&Plants	<u>10,041.31</u>
Total 400 · General Government	19,316.73
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	<u>1,832.17</u>
Total 411 · Fire	1,832.17
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>2,568.00</u>
Total 413 · Code Enforcement	2,568.00
414 · Planning & Zoning	
414.31 · Professional services	480.00
414.34 · ZB Advertising, Print, & Bind	<u>118.90</u>
Total 414 · Planning & Zoning	598.90
419 · Other Public Safety	
419.99 · PA One Call	<u>49.54</u>
Total 419 · Other Public Safety	<u>49.54</u>
Total 410 · Public Safety	5,048.61
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	616.00
426.44 · Sanitation Services	<u>2,214.84</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>2,830.84</u>
Total 420 · Health and Human Services	2,830.84
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.74 · Equipment purchase	22,000.00
437.99 · Truck Repair	<u>4,873.41</u>
Total 437 · Repair of Tools & Machinery	26,873.41
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	14,708.05
438.25 · Repairs & Maint Supplies	727.00
438.99 · Truck Fuel	<u>1,847.46</u>
Total 438 · Road/Bridge Maint. and Repair	<u>17,282.51</u>
Total 430 · Public Works Hwy,Rds,Streets	44,155.92
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,440.00
454.15 · Parks part time staff (GF)	495.00
454.25 · Repairs & Maint Supplies	<u>7,904.50</u>
Total 454 · GF Parks	<u>10,839.50</u>

Total 450 · Culture-Recreation	10,839.50
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,645.91
481.20 · Employer paid Medicare	384.93
481.30 · Employer paid Unemployment Comp	69.04
483.49 · 457 Pension contribution	4,520.00
Total 481 · Employer paid Taxes	6,619.88
486 · Insurance	
486.10 · Insurance - Liability	15,779.00
Total 486 · Insurance	15,779.00
487 · Other Group Insurance Benefits	
487.02 · Life Insurance	22.80
487.03 · Workmans Compensation	2,869.25
487.04 · Workers Compensation Vol Fire	990.00
Total 487 · Other Group Insurance Benefits	3,882.05
Total 480 · Misc. Expense	26,280.93

Total Expense	108,472.53
---------------	------------

Net Income	-50,335.40
------------	------------

Apr 21

Other Income/Expense-**CR**

Other Income

341.02 · Interest on Savings	0.67
------------------------------	------

Total Other Income	0.67
--------------------	------

Net Other Income	0.67
------------------	------

Net Income	0.67
------------	------

Apr 21

Income-**LFF**

341.01 · Interest on Checking	53.72
-------------------------------	-------

Total Income	53.72
--------------	-------

Expense

 430 · LFF Public Works

438 · Maint./Repair Roads & Bridges	12,762.75
-------------------------------------	-----------

439 · HW Construction/Rebuilding Proj	12,553.30
---------------------------------------	-----------

Total 430 · LFF Public Works	25,316.05
------------------------------	-----------

Total Expense	25,316.05
---------------	-----------

Net Income	-25,262.33
------------	------------

Apr 21

Income-**HLLW**

341.02 · Interest on Savings	9.72
------------------------------	------

Total Income	9.72
--------------	------

Expense	0.00
---------	------

Net Income	9.72
------------	------

Apr 21

Income-**REC**

341.01 · Interest on Checking	0.55
-------------------------------	------

Total Income	0.55
--------------	------

Expense	0.00
---------	------

Net Income	0.55
------------	------

Apr 21

Income-ESCROW

341.000 · Interest Earnings	
341.01 · Interest on Checking	0.38
341.02 · Interest J&M, LLC	7.91
Total 341.000 · Interest Earnings	8.29

Total Income	8.29
--------------	------

Expense	0.00
---------	------

Net Income	8.29
------------	------

Apr 21

Income-PARK

341.01 · Interest on Checking	4.20
342.59 · Rental of Park Facilities	1,775.00

Total Income	1,779.20
--------------	----------

Expense

454 · Parks	
454.25 · Repairs & Maintenance Supplies	1,787.18
454.36 · Public Utilities	193.28
454.59 · Rental fee Deposit Refund	200.00

Total 454 · Parks	2,180.46
-------------------	----------

Total Expense	2,180.46
---------------	----------

Net Income	-401.26
------------	---------

Apr 21

Income-EQUIPMENT

341.02 Interest on Equip Fund	25.79
-------------------------------	-------

Total Income	25.79
--------------	-------

Expense

492.01 Transfer to GF Checking	22,000.00
--------------------------------	-----------

Total Expense	22,000.00
---------------	-----------

Net Income	-21,974.21
------------	------------

Apr 21

Ordinary Income/Expense-VETERANS**Income**

341.03 Interest Memorial Fund	22.13
357.01 Grants/Donations	3,837.50

Total Income	3,859.63
--------------	----------

Gross Profit	3,859.63
--------------	----------

Net Ordinary Income	3,859.63
---------------------	----------

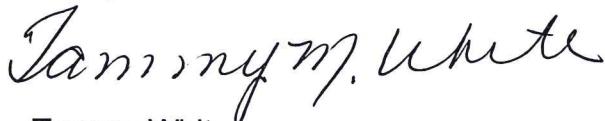
Net Income	3,859.63
------------	----------

Total Income (all accounts)	63,874.70
-----------------------------	-----------

Total Expense (all accounts)	157,969.04
------------------------------	------------

Net Income(all accounts)	-94,094.34
--------------------------	------------

Respectfully
Submitted,



Tammy White,
Secretary/Treasurer

Respectfully Submitted,
Tammy M. White, Secretary/Treasurer