

Board of Supervisors
Monday, December 28th, 2020 (Close-out meeting) @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The Close-out meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Solicitor Marc Fisher, Engineer/Zoning Officer Chris Noll, Secretary/Treasurer Tammy M. White, and 3 citizens. .

Executive Session: An executive session was held prior to the meeting to discuss a Real Estate matter. Justin N. Smith, Brian C. Dietrich, Steve I. Feinour, and Solicitor Marc Fisher were present in the meeting.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: No Representation.

Public Comment: None.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 12/10/20 and to direct the treasurer to pay the bills. Motion carried unanimously.

Subdivision: Earl Phillips Waiver: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving the waiver dated 12/11/20 allowing the subdivision of 5783 Long Ct. and 5795 Long Ct to be consolidated into one property herein identified as 5795 Long Ct. Contingent upon removal of the mobile home and any notes on the original plans (subdivision) from 1988. Motion carried unanimously. Reid Ruhmel Waiver: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich denying the waiver request dated 12/11/20. Motion carried unanimously. Chris Noll will look at the plans and report back to the BOS. Acker Lot Line Adj.: Scott Dietrich presented the BOS with the Lot Line Adj. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the Lot Line Adjustment to consolidated the existing tracts. Motion carried unanimously.

Park: None

Misc: None

Public Comment: It was noted that the existing home on the property where the proposed mobile home park will be located, has broken windows and the homeowner needs to be notified.

Announcements: Re-org (BOS) meeting is Monday, January 4, 2021 @ 6:30 PM.

Elected Auditors re-org is Tuesday, January 5, 2021 @ 7:00 PM.

Adjournment: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:55 pm.

As of December 31, 2020

Account	Balance
General Fund	338,587.39
Capital Reserve	5,450.83
CD's	1,057,796.29
Zoning/Subdivision	68,882.49
Veteran	148,641.92
HLLW COG	78,857.54
State Road	37,670.49
Equipment	104,489.19
Street Light	1,507.92
Park	50,341.89
Recreation	6,635.85
Total	1,898,861.80

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

301.10 · Real Estate Tax-Current

365.27

301.40 · Delinquent RE Tax-Tax Claim

78.89

Total 301 · Real Property Taxes

444.16

310 · Local Tax Enabling Act

310.10 · Real Estate Transfer Tax

9,109.10

310.20 · Earned Income Tax

310.21 · Earned Income Tax-Current

37,864.11

Total 310.20 · Earned Income Tax	37,864.11
Total 310 · Local Tax Enabling Act	46,973.21
331 · Fines	
331.10 · Court - Magistrate	128.85
Total 331 · Fines	128.85
341 · Interest	
341.01 · Interest on Checking	68.36
Total 341 · Interest	68.36
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,331.00
Total 342 · Interest, Rents & Royalties	1,331.00
354 · Capital & Operating Grants	
354.01 · General Government	71,927.92
Total 354 · Capital & Operating Grants	71,927.92
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	150.00
Total 361 · General Government	150.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	459.00
362.41F · Building Permit Filed	250.00
362.41S · Accessory Struc < 1000 ft	100.00
Total 362.41 · Building Permit	809.00
Total 362.40 · Protective Inspection Fees	809.00
362.47 · State fees for Permits	9.00
Total 362 · Public Safety	818.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,902.00
Total 364 · Sanitation	1,902.00
Total 360 · Gen. Govt. Charges for Services	2,870.00
394.000 · Short-Term Debt	
394.200 · Reimbursement to Township	2,189.97
Total 394.000 · Short-Term Debt	2,189.97
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	116.10
Total 395 · Refunds of Prior Yr Expenditure	116.10

Total Income	126,049.57
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Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	18.84
403.99 · Misc.	12.00
Total 403 · Tax Collection	30.84
404 · Solicitor/Legal Services	1,114.10
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	5,754.40
Total 405 · Secretary/Clerk	5,754.40
406 · Other General Govt. Admin	

406.12 · Salary Full Time Staff	5,247.60
406.21 · Office Supplies	66.85
406.23 · Postage	90.59
406.32 · Communication - Phone/Wireless	133.09
406.34 · Advertising	67.60
406.38 · Rentals	1,554.52
406.99 · Payroll	<u>-972.56</u>
Total 406 · Other General Govt. Admin	6,187.69
408 · Engineering Services	
408.99 · Township engineer	<u>1,362.63</u>
Total 408 · Engineering Services	1,362.63
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	1,049.70
409.44 · Laundry/Other Sanitary Services	315.00
409.99 · Heating - Oil/Propane	<u>1,377.06</u>
Total 409 · General Government Bldg&Plants	<u>2,741.76</u>
Total 400 · General Government	17,660.17
410 · Public Safety	
411 · Fire	
411.97 · Lynnport FC Fuel	228.78
411.98 · New Tripoli FC Fuel	408.44
411.99 · Fire Company - Miscellaneous	<u>98.44</u>
Total 411 · Fire	735.66
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>1,685.00</u>
Total 413 · Code Enforcement	1,685.00
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	2,240.00
414.31 · Professional services	172.50
414.33 · Transportation Costs	160.00
414.34 · ZB Advertising, Print, & Bind	126.80
414.98 · Zoning Recording/Transcription	252.50
414.99 · Salary Zoning Officer	<u>156.00</u>
Total 414 · Planning & Zoning	3,107.80
419 · Other Public Safety	
419.99 · PA One Call	<u>25.55</u>
Total 419 · Other Public Safety	<u>25.55</u>
Total 410 · Public Safety	5,554.01
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	803.00
426.44 · Sanitation Services	<u>1,284.28</u>
Total 426 · Gen Gov Recycling Col & Dis	2,087.28
420 · Health and Human Services - Other	<u>728.00</u>
Total 420 · Health and Human Services	2,815.28
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	22,431.70
432.15 · P/T Winter Salary	<u>82.50</u>
Total 432 · Winter Maintenance	22,514.20
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>1,547.90</u>
Total 437 · Repair of Tools & Machinery	1,547.90
438 · Road/Bridge Maint. and Repair	

438.25 · Repairs & Maint Supplies	1,955.60
438.99 · Truck Fuel	45.62
Total 438 · Road/Bridge Maint. and Repair	2,001.22
Total 430 · Public Works Hwy,Rds,Streets	26,063.32
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,932.50
454.15 · Parks part time staff (GF)	330.00
454.31 · Parks Professional services	1,136.65
Total 454 · GF Parks	4,399.15
Total 450 · Culture-Recreation	4,399.15
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	2,379.82
481.20 · Employer paid Medicare	556.57
481.30 · Employer paid Unemployment Comp	60.40
483.49 · 457 Pension contribution	21,566.88
Total 481 · Employer paid Taxes	24,563.67
486 · Insurance	
486.10 · Insurance - Liability	650.00
Total 486 · Insurance	650.00
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	11,643.19
487.02 · Life Insurance	375.00
487.03 · Workmans Compensation	2,892.25
487.04 · Workers Compensation Vol Fire	4,054.00
487.98 · Employer Paid Disability	446.40
Total 487 · Other Group Insurance Benefits	19,410.84
Total 480 · Misc. Expense	44,624.51

Total Expense	101,116.44
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Net Income	24,933.13
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Dec 20

Income-LIGHT FUND

383.11 · Street Lighting Tax	11.55
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Total Income	11.55
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Total Expense	0.00
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Net Income	11.55
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Dec 20

Other Income/Expense-CR

Other Income

341.02 · Interest on Savings	0.69
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Total Other Income	0.69
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Net Other Income	0.69
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Net Income	0.69
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Dec 20

Income-LFF

341.01 · Interest on Checking	4.30
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Total Income	4.30
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Expense

430 · LFF Public Works

	432 · Winter Maintenance	391.42
	Total 430 · LFF Public Works	391.42
	Total Expense	391.42
	Net Income	-387.12
		Dec 20
	Income- HLLW	
	341.02 · Interest on Savings	10.01
	Total Income	10.01
	Expense	0.00
	Net Income	10.01
		Dec 20
	Income- RECREATION	
	341.01 · Interest on Checking	0.56
	Total Income	0.56
	Expense	0.00
	Net Income	0.56
		Dec 20
	Income- ESCROW	
	341.000 · Interest Earnings	
	341.01 · Interest on Checking	0.40
	341.02 · Interest J&M, LLC	8.15
	Total 341.000 · Interest Earnings	8.55
	Total Income	8.55
	Expense	0.00
	Net Income	8.55
		Dec 20
	Income- PARK	
	341.01 · Interest on Checking	4.28
	342.59 · Rental of Park Facilities	425.00
	Total Income	429.28
	Total Expense	0.00
	Net Income	429.28
		Dec 20
	Income- EQUIPMENT	
	341.02 Interest on Equip Fund	22.10
	Total Income	22.10
	Expense	0.00
	Net Income	22.10
		Dec 20
	Ordinary Income/Expense- VETERANS	
	Income	
	341.03 Interest Memorial Fund	241.35
	357.01 Grants/Donations	30,167.20
	Total Income	30,408.55
	Gross Profit	30,408.55
	Net Ordinary Income	30,408.55
	Net Income	30,408.55
	Total Income (all accounts)	156,945.16

Total Expense (all accounts)
Net Income(all accounts)

101,507.86
55,437.30

Respectfully,

A handwritten signature in black ink that reads "Tammy M. White". The signature is written in a cursive, flowing style.

Tammy M. White
Secretary/Treasurer