

**Board of Supervisors**  
**Thursday, October 8th, 2020 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Absent Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy A. Hermany, Road Master Bruce Raber, Solicitor Marc Fisher, Engineer Rep./Zoning Officer Chris Noll, and approximately 25 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** Sarit Laschinsky from the NW Press.

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 09/10/20 BOS meeting and the 09/30/2020 Budget meeting and to direct the treasurer to pay the bills. Motion carried.*

**Fire Companies:** LPFC Asst. Fire Chief, Tim VanBlargan: 49 Emergency calls for the year; Saturday, October 10th there will be a Trunk or Treat from 12pm-4pm; October 17th & 18th 4 members will be attending a EVOC class which is held at Friedens Fire Company; Turkey Raffle will be held the night of November, 20th and it will be a live drawing via facebook live. This year we will be giving away 100 turkeys instead of the traditional 50 turkeys; Sunday, October 11th 3 members are traveling to French Creek State Park to attend a S-130 Forestry field day class. Daryl Schaeffer reports an 85K loss in event funds. NTFC Fire Chief, Gary Kuntz: 119 Emergency calls as of 10/5/20; 3 Firefighters (Bill McQuilken, Derek Dorney, Quinton Lawley) have completed their MOD III certification, due to the Covid pandemic they will have to wait until Spring of 2021 to complete their Live Burn, Haz-Mat Operations, and their FF1 certification; 1 Firefighter (Sean Garvey) has started the Bucks County basic Fire academy being held in Whitehall which is approximately 196 hours of training with the FF11 certification upon completion; 4 Firefighters (Bill McQuilken, Sean Garvey, Derek Dorney, and Cody Baugher) are enrolled in an Emergency Vehicle Drier Course (required to drive any apparatus) being held at the Weisenberg Fire Department on 10/6, 10/7, 10/24; The officers recently completed an online Narcan Training Class; Trick or treat night 10/31, apparatus will be setup as usual at the New Tripoli Bank, Townhomes, Station 17, Ebenezer Church, *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving the Fire Police for this event. Motion carried unanimously.*; Saturday October 17 NTFC and Germansville FC will be hosting a drive through fire prevention day between 9am - 11am in the parking lot of the strip mall at Route 309 & 100. Apparatus will be on display and we will be giving free handouts to children with Fire Prevention material. We are unable to have Fire Prevention activities on the school property this year due to the pandemic; The 2020 Guns and Cash Bash drawing was held on Monday 9/14 @ 7:45pm. A total of 3,917 tickets were sold; Back home bagel truck will be setup in our main parking lot on Sunday October 25th at 8am; Online raffles continue daily; Drive thru filling sale; Meeting with manufacturers to replace 1997 Freightliner tanker, we have met with Pierce, KME, Rosenbauer, and 4 Guys. Preliminary numbers are coming in around 430K - 450K with a 10-12 month build time; We are being told within the next 5-7 years LC will be implementing an upgraded radio system; Station 62 operational expense reimbursement. Gary Kuntz stated that NTFC would like to have a meeting with the BOS to discuss the fire study for future planning.

**Road report:** *Bruce Raber, Road master, reported for the month of September:* (1) Finished up the 2nd round of shoulder mowing. (2) Back filled the edges of Sweitz Rd. where it was paved. (3) Holding tank has been repaired and painted as well as the fuel tank. (4) Cold patching. (5) Weed wacked around guide rails & Bridges. (6) Cleaned out & checked all storm boxes and made repairs to a few. (7) Changed oil & filters on some of the trucks & equipment and made some repairs. (8) Hauled scrap metal from recycling center \$146.80 - \$130.00; aluminum cans \$100.00 and \$50.00 for 3' long scrap road pipe resident gave. (9) Cut shoulders on few black top roads. (10) Replaced & repaired road name signs and stop signs & speed limit signs. *Anticipated work for October:* (1) Start Tree trimming.

**Ross Valley Bridge:** Solicitor Marc Fisher will draft an Ordinance establishing weight limitation for the Ross valley Road Bridge.

**Joint Salt Bid-** *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept Lynn Townships portion of the Joint Salt Bid for 2020-2021. Motion carried unanimously. The Joint bidding was done by Weisenberg Township.*

**Joint Bids – Received for Salt, 200 Tons -**  
**Sodium Chloride Deicing Rock Salt**

<b>Salt Bids Received</b>	250 Tons Sodium Chloride Deicing Rock Salt -
---------------------------	--



<b>Cargill Deicing Technology</b> <b>24950 Country Club Blvd</b> <b>Suite 450</b> <b>North Olmsted, OH 44070</b>	<b>200 TON</b> Unit Price Del. As directed \$58.72 Total = \$11,744.00 Unit Price pick up \$58.00 Total = \$11,600.00
<b>Eastern Salt Company, Inc.</b> <b>134 Middle St, Suite 210</b> <b>Lowell, MA 01852</b>	<b>200 TON</b> Unit Price Del. As directed \$57.57 Total = \$11,514.00 Unit Price pick up \$57.57 Total = \$11,514.00

**Park:** An email was received by a resident commending the great job New Hire Brandon Wehr is doing in the park. Tree Removal: 3 quotes were received for the removal of 85 dead trees in Ontonagon Park. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith awarding GC Lumber @ total cost of \$12,500.00. Motion carried unanimously. Bailey Tree Removal came in at \$23,650.00 for 77 trees removed and K&K Specialist came in at \$6,400.00 for the removal of 23 trees in the circle and an additional \$10,600.00 for 29 more trees.

**Ag Security:** Reppert proposal: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith accepting the proposal of Janine Reppert and directing the staff and solicitor to proceed with the paperwork. Motion carried unanimously.

**Ordinance 2020-02:** Marc Fisher stated that this Ordinance will be adopted at the November BOS meeting.

**Budget/CPA Audit:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith authorizing the advertisement for an outside audit firm to audit the financials for Lynn Township 2020 year. Motion carried unanimously.

**The Sanctuary-** The Sanctuary 2021 Contract will be discussed at the November 12th board meeting.

**Miscellaneous:** 1. Chris Noll reported that the property on Hoffadeckel Ct. is being cleaned up. 2. **Veterans Memorial:** The E&S Plan is good for the Veterans Memorial. A motion was made by Justin N. Smith and seconded by Brian C. Dietrich to waive the cost of the permits. Motion carried unanimously. 3. **REC Field Walking Trail:** Justin N. Smith reported that the walking trail is now 100% complete and a special thank you to DCED grant and to Nestle Waters for their donation.

**Public Comment:** 1. **Donald Christ:** The NTFC would like a meeting to discuss the ambulance corp. cost. Mr. Christ wanted it to be on record that the LPFC is always invited to train with the NTFC. The LPFC Chief needs to contact the NTFC. 2. **Internet/WIFI:** Amie Graham updated the BOS regarding Senator Pat Brown. The BOS along with Marc Fisher advised Amie that it was not a good idea to set up flyers @ the polling places. Marc Fisher also added that the Senate Bill that he reviewed stated that the Township cannot be the applicant. 3. **Election Day:** Daryl Schaffer stated that LPFC will be the designated location for the November 3rd election.

#### **Announcements:**

Reminder to change clocks back 1 hour, November 1, 2020.

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:05 pm.

#### **As of October 31, 2020**

<b>Account</b>	<b>Balance</b>
General Fund	231,755.81
Capital Reserve	5,449.45
CD's	1,057,796.29
Zoning/Subdivision	68,865.39
Veteran	35,487.05
HLLW COG	78,837.52
State Road	38,246.25
Equipment	104,445.00
Street Light	3,510.45
Park	50,579.11
Recreation	6,634.73
<b>Total</b>	<b>1,681,607.05</b>

**TOTAL**

Income-GENERAL FUND

301 - Real Property Taxes

301.10 · Real Estate Tax-Current	171.19
301.40 · Delinquent RE Tax-Tax Claim	2.62
Total 301 · Real Property Taxes	173.81
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	9,079.09
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	13,249.70
Total 310.20 · Earned Income Tax	13,249.70
Total 310 · Local Tax Enabling Act	22,328.79
331 · Fines	
331.10 · Court - Magistrate	61.04
Total 331 · Fines	61.04
341 · Interest	
341.01 · Interest on Checking	47.11
Total 341 · Interest	47.11
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	2,662.00
Total 342 · Interest, Rents & Royalties	2,662.00
355 · Shared Revenue & Entitlements	
355.01 · PURTA-Public Utility Realty Tax	775.42
Total 355 · Shared Revenue & Entitlements	775.42
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.30 · Zoning-Subdiv-Land Dev Fees	1,250.00
361.90 · Mechanical/HVAC Permit	70.00
Total 361 · General Government	1,320.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,051.50
362.41D · Driveway Permit	175.00
362.41F · Building Permit Filed	200.00
Total 362.41 · Building Permit	1,426.50
362.42 · Electrical Permit	265.00
362.43 · Plumbing Permit	140.00
Total 362.40 · Protective Inspection Fees	1,831.50
362.47 · State fees for Permits	36.00
Total 362 · Public Safety	1,867.50
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	2,101.00
Total 364 · Sanitation	2,101.00
Total 360 · Gen. Govt. Charges for Services	5,288.50
395 · Refunds of Prior Yr Expenditure	
395.35 · Insurance & Bonding	2,355.00
395.99 · Refunds of Prior Year Exp.	307.74
Total 395 · Refunds of Prior Yr Expenditure	2,662.74
<b>Total Income</b>	<b>33,999.41</b>
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
404 · Solicitor/Legal Services	591.10

405 · Secretary/Clerk	
405.12 · Salary Township Secretary	3,869.60
Total 405 · Secretary/Clerk	3,869.60
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	3,498.40
406.21 · Office Supplies	286.29
406.32 · Communication - Phone/Wireless	374.45
406.34 · Advertising	76.40
406.38 · Rentals	146.38
406.42 · Membership/Dues	4,829.04
406.99 · Payroll	-884.38
Total 406 · Other General Govt. Admin	8,326.58
408 · Engineering Services	
408.99 · Township engineer	1,225.63
Total 408 · Engineering Services	1,225.63
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	209.99
409.44 · Laundry/Other Sanitary Services	592.50
409.99 · Heating - Oil/Propane	27.36
Total 409 · General Government Bldg&Plants	829.85
Total 400 · General Government	15,311.51
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	436.34
Total 411 · Fire	436.34
413 · Code Enforcement	
413.31 · Code enforcement pro. service	1,075.00
Total 413 · Code Enforcement	1,075.00
414 · Planning & Zoning	
414.34 · ZB Advertising, Print, & Bind	242.40
414.99 · Salary Zoning Officer	312.00
Total 414 · Planning & Zoning	554.40
419 · Other Public Safety	
419.99 · PA One Call	11.45
Total 419 · Other Public Safety	11.45
Total 410 · Public Safety	2,077.19
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	616.00
426.44 · Sanitation Services	2,364.60
Total 426 · Gen Gov Recycling Col & Dis	2,980.60
Total 420 · Health and Human Services	2,980.60
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	1,696.64
Total 437 · Repair of Tools & Machinery	1,696.64
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	14,235.01
438.25 · Repairs & Maint Supplies	1,931.07
438.99 · Truck Fuel	142.81
Total 438 · Road/Bridge Maint. and Repair	16,308.89
Total 430 · Public Works Hwy,Rds,Streets	18,005.53
450 · Culture-Recreation	



454 · GF Parks	
454.12 · Parks full time staff (GF)	2,400.00
454.15 · Parks part time staff (GF)	622.00
454.25 · Repairs & Maint Supplies	95.03
454.34 · Advertising	99.00
Total 454 · GF Parks	3,216.03
Total 450 · Culture-Recreation	3,216.03
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,630.74
481.20 · Employer paid Medicare	381.38
481.30 · Employer paid Unemployment Comp	127.83
483.49 · 457 Pension contribution	930.00
Total 481 · Employer paid Taxes	3,069.95
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	11,643.19
487.02 · Life Insurance	118.68
487.04 · Workers Compensation Vol Fire	791.00
Total 487 · Other Group Insurance Benefits	12,552.87
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	175.00
Total 489 · All other unclassified Expenses	175.00
Total 480 · Misc. Expense	15,797.82
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.96 · Transfer to HLLW COG	1,812.00
Total 492 · Interfund Operating Transfer	1,812.00
Total 490 · Other Financing Uses-exp	1,812.00
Total Expense	59,200.68
	-
	25,201.27
	Oct 20
Total Income-LIGHT FUND	0.00
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,047.68
Total 434 · Street Lighting	1,047.68
Total Expense	1,047.68
Net Income	-1,047.68
	Oct 20
Other Income/Expense-CR	
Other Income	
341.02 · Interest on Savings	0.67
Total Other Income	0.67
Net Other Income	0.67
Net Income	0.67
	Oct 20
Income-LFF	
341.01 · Interest on Checking	4.18
Total Income	4.18
Expense	

430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	220.20
Total 430 · LFF Public Works	220.20
<b>Total Expense</b>	<b>220.20</b>
<b>Net Income</b>	<b>-216.02</b>
	<b>Oct 20</b>
Income- <b>HLLW COG</b>	
341.02 · Interest on Savings	9.39
342.40 · Rent of Machinery and Equipment	
342.43 · Rent of Public Works Machinery	4,530.09
Total 342.40 · Rent of Machinery and Equipment	4,530.09
<b>Total Income</b>	<b>4,539.48</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>4,539.48</b>
	<b>Oct 20</b>
Income- <b>RECREATION</b>	
341.01 · Interest on Checking	0.54
<b>Total Income</b>	<b>0.54</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>0.54</b>
	<b>Oct 20</b>
Income- <b>ESCROW</b>	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.35
341.02 · Interest J&M, LLC	7.89
Total 341.000 · Interest Earnings	8.24
361 · General Government	
361.96 · Subdivision Escrow Deposit	500.00
Total 361 · General Government	500.00
<b>Total Income</b>	<b>508.24</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>508.24</b>
	<b>Oct 20</b>
Income- <b>PARK</b>	
341.01 · Interest on Checking	4.21
342.59 · Rental of Park Facilities	500.00
<b>Total Income</b>	<b>504.21</b>
<b>Expense</b>	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	319.50
454.36 · Public Utilities	182.34
454.59 · Rental fee Deposit Refund	250.00
Total 454 · Parks	751.84
<b>Total Expense</b>	<b>751.84</b>
<b>Net Income</b>	<b>-247.63</b>
	<b>Oct 20</b>
Income- <b>EQUIP</b>	
341.02 Interest on Equip Fund	21.29
391 Proceeds of General Fixed	

391.10 Sales of vehicles, equip	2,550.00
Total 391 Proceeds of General Fixed	2,550.00
<b>Total Income</b>	<b>2,571.29</b>
Expense	0.00
<b>Net Income</b>	<b>2,571.29</b>
	<b>Oct 20</b>
Ordinary Income/Expense- <b>VETERANS</b>	
Income	
341.03 Interest Memorial Fund	3.78
357.01 Grants/Donations	9,075.00
<b>Total Income</b>	<b>9,078.78</b>
Gross Profit	9,078.78
Net Ordinary Income	9,078.78
<b>Net Income</b>	<b>9,078.78</b>
Total Income (all accounts)	51,206.80
Total Expense (all accounts)	61,220.40
<b>Net Income(all accounts)</b>	<b>10,013.60</b>

Respectfully Submitted,

*Tammy M. White*  
 Tammy M. White  
 Secretary/Treasurer

