

Board of Supervisors
Thursday, September 10th, 2020 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Admin/Zoning office Secretary Kathy A. Hermany, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 19 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: Sarit Laschinsky from the NW Press.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 08/13/20 and direct the treasurer to pay the bills. Motion carried unanimously.*

Fire Companies: Asst. Chief, Tim VanBlargan reported the monthly report for Lynnport Fire Company: 48 calls for the year to date; New Brush 1461 will be placed in service this coming Saturday; Annual Golf Tournament is Sept. 26th with final registration this Saturday the 12th; Hoagie order forms are out and are due September 25th and pickup is Oct 7th; October 10th Trunk or Treat from 1-4pm. LPFC members raised their concerns as to why they were not receiving calls for their area. Officers of the fire companies set up the call boxes and does not pertain to the township office. The BOS did state that if there was anything they could do to help they would help. Fire Chief, Gary Kuntz reported the monthly report for New Tripoli Fire Company: 104 Emergency Responses as of 9/7/20; 3 firefighters are working on completing MOD III; 1 firefighter started the Virtual Fire Academy program on Tuesday 9/8; Yard Sale & Food Truck day on Saturday 9.12 from 8am to 2pm stop in and register to win a Yeti Bottle & Fire Company T-shirt, hats, gun bash tickets. Chicken BBQ tickets will be on sale also; Sunday 9/13 Kauffman's Chicken BBQ drive thru event from 11am - 2pm. Tickets will be for sale the day of the event for anyone that did no pre buy, \$9 apiece; Online Raffles continue; Gun Bash drawing Monday 9/14 @ 7:45pm.

Road Report: *Bruce Raber, Road master, reported for the month of August:* (1) Re-graded dirt roads mainly hills that washed out. (2) Repaired storm box on Lincoln Ct. (3) Double Yellow lines have been painted. (4) Installed a new 4' x 40' pipe on Scholler Rd. (5) Did some drainage work on Dresher Rd. (6) Dugout & Filled in with 2A stone at Vet monument in park. (7) Hauled scrap metal from Recycling Center \$72.80. (8) Helped Weisenberg Twp. with a paving project. (9) Second round of shoulder mowing continues. (10) Paved 2 section of Sweitz Rd. that were dirt and hard hills. Anticipated work for September: (1) Continue shoulder mowing. (2) Work on Mountain Roads (dirt roads). (3) Cut grass & weed whack and load up scrap metal at recycling center. Resident, Frank Junger stated that the Road Crew did a fantastic job on Schollar Road.

Park: (1) **Tree Removal:** Bruce Raber stated that he is waiting on a price for taking down the trees in the Park. One total price will be given to have them all removed at one time and then a price will be given to have them taken down in 4 different groups/time. (2) **Veterans Memorial:** Donald Christ presented the BOS with a estimated total cost for the Veterans Memorial Project @ \$283,758.68. Mr. Christ asked the BOS for a pledge from the Township. The BOS were in agreement that so far Lynn Township has approximately given 15K toward costs already and stated that they did not want to put a number on the pledge because the Township will see this project through to the end and feel it will be more than 15K. The BOS directed Tammy M. White to draft a letter to the Veterans Memorial assuring their support with the Memorial till it is completed. (3) **Walking Trails:** Justin N. Smith stated that the NWLHS Boys Soccer Team is building bridges on the walking trail and that Pete from Core Structures will be leading the project.

Ag Security Resolution 2020-11: Paul Nester: Solicitor Marc Fisher called a public hearing at 6:57 pm to present the proposed Ag Security's. Hearing no comments the hearing was closed at 6:58 pm. *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Resolution 2020-11:* **A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA ADOPTING RESOLUTION 2020-11 ADDING 15.381 ACRES, PARCEL #449847775524; INTO THE AG SECURITY AREA.** *Motion carried unanimously.*

Penn's View Resolution 2020-12: Planning Module Resolution 2020-12: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving Resolution 2020-12:* **A RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT; PLANNING MODULE.** *Motion carried unanimously.* Once DEP approval is received and all contingent agreements are met including the REC fees, the 90 day period will start; and must be recorded in the 90 days. Chris Noll added that DEP is not working in the offices till January 2021 and there will most likely be a delay in receiving the DEP approval letter.

Pension/2020 MMO: Justin Schmoyer, Financial Advisor for Pennwood Financial Group presented the BOS with a pension update for Lynn Township's pension plan. *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich authorizing the 2021 MMO for the Non-Uniformed Pension Plan. Motion carried unanimously. A second motion was made by Brian C. Dietrich and seconded by Steve I. Feinour authorizing the 2021 MMO for the 401A plan. Motion carried unanimously.*

Miscellaneous: (1) Trick or Treat: The BOS set Trick or Treat for Saturday, October 31, 2020 from 6pm to 8pm. (2) Hoffadeckel Ct: Chris Noll reported that he has visited the area at the end of Hoffadeckel Ct. and has spoken with the owner regarding the necessary need to clean up. Chris Noll stated that he will stay on the issue and make sure there is continued progress.

Public Comment: (1) Aimee Graham presented the BOS with a collection of names, that has been gathered to date, that are located in areas with no internet coverage. Justin N. Smith has spoken with Darrin from BRCTV regarding the issue. Justin N. Smith will contact Darrin again to obtain updated coverage maps. Aimee Graham has stated that there is government funding at 100% coverage and requires no match. The BOS were in agreement that BRCTV would be the entity to apply for the funding because if the township did it, this would make the township the middle man.

Announcements: (1) Wednesday, September 30, 2020 Budget Meeting 6:30 pm

Adjournment: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:30 pm.

As of September 30, 2020

Account	Balance
General Fund	256,809.62
Capital Reserve	5,448.78
CD's	1,057,796.29
Zoning/Subdivision	68,357.15
Veteran	26,408.27
HLLW COG	74,298.04
State Road	38,462.27
Equipment	101,873.71
Street Light	3,560.95
Park	50,826.74
Recreation	6,634.19
Total	1,690,476.01

	<u>TOTAL</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	1,020.00
301.40 · Delinquent RE Tax-Tax Claim	92.93
Total 301 · Real Property Taxes	1,112.93
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	12,941.88
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	35,292.06
Total 310.20 · Earned Income Tax	35,292.06
Total 310 · Local Tax Enabling Act	48,233.94
341 · Interest	
341.01 · Interest on Checking	47.89
Total 341 · Interest	47.89
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,331.00
Total 342 · Interest, Rents & Royalties	1,331.00
355 · Shared Revenue & Entitlements	
355.04 · Alcoholic Beverage Licenses	200.00
355.05 · Gen Municipal Pension State Aid	28,453.15
355.99 · Fire Relief Account	29,555.02
Total 355 · Shared Revenue & Entitlements	58,208.17
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	75.00
361.90 · Mechanical/HVAC Permit	140.00
361.97 · Zoning Board Appeal Fee	1,250.00

Total 361 · General Government	1,465.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	3,007.50
362.41D · Driveway Permit	100.00
362.41F · Building Permit Filed	475.00
362.41S · Accessory Struc < 1000 ft	170.00
Total 362.41 · Building Permit	3,752.50
362.42 · Electrical Permit	355.00
362.43 · Plumbing Permit	130.00
362.44 · Sewage Permits (SEO Fees)	1,910.00
Total 362.40 · Protective Inspection Fees	6,147.50
362.47 · State fees for Permits	72.00
Total 362 · Public Safety	6,219.50
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	2,577.80
Total 364 · Sanitation	2,577.80
360 · Gen. Govt. Charges for Services - Other	400.00
Total 360 · Gen. Govt. Charges for Services	10,662.30
392 · Interfund Operating Transfer	
392.99 · Transfer from COG	87.00
Total 392 · Interfund Operating Transfer	87.00
Total Income	119,683.23

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	58.03
Total 403 · Tax Collection	58.03
404 · Solicitor/Legal Services	1,216.40
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	3,819.60
Total 405 · Secretary/Clerk	3,819.60
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	3,498.40
406.21 · Office Supplies	519.15
406.23 · Postage	129.43
406.32 · Communication - Phone/Wireless	505.61
406.38 · Rentals	129.32
406.42 · Membership/Dues	201.50
406.99 · Payroll	-890.12
Total 406 · Other General Govt. Admin	4,093.29
408 · Engineering Services	
408.99 · Township engineer	3,041.88
Total 408 · Engineering Services	3,041.88
409 · General Government Bldg&Plants	
409.44 · Laundry/Other Sanitary Services	824.00
Total 409 · General Government Bldg&Plants	824.00
Total 400 · General Government	13,521.95
410 · Public Safety	

411 · Fire	
411.97 · Lynnport FC Fuel	186.53
411.98 · New Tripoli FC Fuel	99.27
411.99 · Fire Company - Miscellaneous	<u>29,653.46</u>
Total 411 · Fire	29,939.26
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>5,165.50</u>
Total 413 · Code Enforcement	5,165.50
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	<u>156.00</u>
Total 414 · Planning & Zoning	156.00
419 · Other Public Safety	
419.99 · PA One Call	<u>13.90</u>
Total 419 · Other Public Safety	<u>13.90</u>
Total 410 · Public Safety	35,274.66
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	616.00
426.44 · Sanitation Services	<u>2,064.12</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>2,680.12</u>
Total 420 · Health and Human Services	2,680.12
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	<u>7,778.60</u>
Total 437 · Repair of Tools & Machinery	7,778.60
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	14,086.14
438.25 · Repairs & Maint Supplies	816.50
438.38 · Road/Bridge-Rental of Machinery	3,352.00
438.99 · Truck Fuel	<u>1,819.58</u>
Total 438 · Road/Bridge Maint. and Repair	<u>20,074.22</u>
Total 430 · Public Works Hwy,Rds,Streets	27,852.82
450 · Cultlure-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,190.00
454.15 · Parks part time staff (GF)	487.88
454.31 · Parks Professional services	<u>2,332.60</u>
Total 454 · GF Parks	<u>5,010.48</u>
Total 450 · Cultlure-Recreation	5,010.48
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,604.06
481.20 · Employer paid Medicare	375.15
481.30 · Employer paid Unemployment Comp	121.81
483.49 · 457 Pension contribution	<u>11,693.00</u>
Total 481 · Employer paid Taxes	13,794.02
486 · Insurance	
486.10 · Insurance - Liability	<u>-87.00</u>
Total 486 · Insurance	-87.00
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	13,553.82
487.04 · Workers Compensation Vol Fire	<u>792.00</u>
Total 487 · Other Group Insurance Benefits	<u>14,345.82</u>

Total 480 · Misc. Expense 28,052.84

490 · Other Financing Uses-exp

492 · Interfund Operating Transfer

492.99 · Transfer to Subdivision/Zoning 400.00

Total 492 · Interfund Operating Transfer 400.00

Total 490 · Other Financing Uses-exp 400.00

Total Expense 112,792.87

Net Income 6,890.36

Sep 20

Income-LIGHT FUND

383.11 · Street Lighting Tax 140.69

Total Income 140.69

Expense

434 · Street Lighting

434.36 · Street Lighting Electric 90.19

Total 434 · Street Lighting 90.19

Total Expense 90.19

Net Income 50.50

Sep 20

Other Income/Expense-CR

Other Income

341.02 · Interest on Savings 0.67

Total Other Income 0.67

Net Other Income 0.67

Net Income 0.67

Sep 20

Income-LFF

341.01 · Interest on Checking 7.31

Total Income 7.31

Expense

430 · LFF Public Works

438 · Maint./Repair Roads & Bridges 34,970.68

Total 430 · LFF Public Works 34,970.68

Total Expense 34,970.68

Net Income -34,963.37

Sep 20

Income-HLLW COG

341.02 · Interest on Savings 8.82

342.40 · Rent of Machinery and Equipment

342.43 · Rent of Public Works Machinery 997.99

342.40 · Rent of Machinery and Equipment -
Other 87.00

Total 342.40 · Rent of Machinery and Equipment 1,084.99

392.01 · Transfer from General Fund 1,812.00

Total Income 2,905.81

Expense

492 · Interfund Transfer

492.02 · Transfer to GFMM 87.00

Total 492 · Interfund Transfer 87.00

Total Expense 87.00

Net Income 2,818.81

	Sep 20
Income-RECREATION	
341.01 · Interest on Checking	0.54
Total Income	0.54
Expense	0.00
Net Income	0.54
	Sep 20
Income-ESCROW	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.34
341.02 · Interest J&M, LLC	7.88
Total 341.000 · Interest Earnings	8.22
392 · Interfund Operating Transfer	400.00
Total Income	408.22
Expense	0.00
Net Income	408.22
	Sep 20
Income-PARK	
341.01 · Interest on Checking	4.19
342.59 · Rental of Park Facilities	1,350.00
387 · Contributions and Donations	742.11
Total Income	2,096.30
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	258.00
454.59 · Rental fee Deposit Refund	650.00
Total 454 · Parks	908.00
Total Expense	908.00
Net Income	1,188.30
	Sep 20
Income-EQUIPMENT	
341.02 Interest on Equip Fund	20.85
Total Income	20.85
Expense	0.00
Net Income	20.85
	Sep 20
Ordinary Income/Expense-VETERANS	
Income	
341.03 Interest Memorial Fund	3.21
357.01 Grants/Donations	687.80
Total Income	691.01
Gross Profit	691.01
Net Ordinary Income	691.01
Net Income	691.01
Total Income (all accounts)	125,954.63
Total Expense (all accounts)	148,848.74
Net Income(all accounts)	-22,894.11

Respectfully Submitted,

Sammy M. White