

Board of Supervisors
Thursday, June 11th, 2020 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Vice Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy Hermany Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 6 citizens. Absent, Chairman Justin N. Smith.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: Saret Laschinsky, NW Press.

Public Comment: None.

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to accept the minutes from 05/14/20 and to direct the treasurer to pay the bills. Motion carried.*

Fire Companies: NTFC Fire Chief, Peter Christ reported (via email) for the month of May: 67 fire responses as of 6/8/2020; cost to replace 1741 Rollover Protection Control Module is \$4,208.47; Weekly trainings have started again; Waiting to hear when classes that were postponed or cancelled will be rescheduled by Bucks County Community College; Father's Day chicken BBQ, June 21st starting at 11:00 am till sold out. Drive thru pick up only.

Subdivision- Waiver for Lot Consolidation: *A motion was made by Steve I. Feinour approving the waiver request dated June 5, 2020 for a Lot Consolidation Waiver request located on the southwest corner of Flint Hill Road and Long Court. Motion carried. A second motion was made by Steve I. Feinour and seconded by Brian C. Dietrich granting approval contingent on a note being added that it supersedes the previous approved plan and that the waiver included note and that it is reviewed by the Lehigh Valley Planning Commission. Motion carried.* Elaine Peter is consolidation Lot No.2 back to the original farm tract (Lot No. 1). There is no construction/development proposed for the lot consolidation.

Road Report: Bruce Raber, Road master, reported for the month of May: (1) Helped Weisenberg Twp. with paving projects. (2) Did Lynn's paving projects with the help from the 3 other twp.; Gun Club rd. from 143 to Lentz Rd and Lentz Road. (3) Filled Pot Holes on Dirt roads. (4) Did some cold patching on Roads to be oiled & chipped. (5) Started shoulder mowing. (6) Hauled scrap metal from Recycling Center \$103.60. Anticipated work for June: (1) Get roads ready to oil & chip. (2) Oil & chip roads. **Ross Valley Bridge:** Bruce spoke with the crew that is working on the bridge and the demolition part of the bridge is scheduled to start Monday, June 15, 2020. So far the work that has been done looks great.

Park: Pond: Bruce Raber met with Ed Eoster from Coon Hollow Inc. regarding the pipes that need to be replaced for the pond inlet. A new pipe will be installed with a shut off valve and another small pipe will run off of it. Bruce Raber also met with Ronnie Utt who will doing the project. Ronnie Utt said he was ordering the supplies needed to complete the job.

Certificate of deposit maturity notice: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to take the matured CD ending in 257 and roll it over into a 60 month CD along with the accumulated interest. Motion carried.*

Miscellaneous: (1) Blue Mnt. Winery: Chris Noll spoke with the owner regarding a noise issue. Chris Noll stated that the owner is aware and now knows the guidelines to follow for outdoor music and there should not be another issue. (2)

Cemetery Deed: Marc Fisher stated that the acquisition with the cemetery is complete and filed at the Courthouse. (3)

NW Graduation: Leroy Bogart was not present at the meeting but wanted the BOS to know how thankful they were that the NWL Seniors were able to drive through the Park to acknowledge their graduation banners that adorned the driveway through the park. (4) **Donats Peek Road:** Chris Noll will contact the state regarding how long the shutdown of Donats Peak Road will be. (5) **Resignation:** A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich accepting the Resignation Letter (Via Email) from David C. Najarian sent May 26, 2020, resigning as Elected Auditor.

Public Comment: Eagle Scout Project: Reed Conrey, a senior at NWL, presented the BOS with his proposed Eagle Scout Project to construct a walkway from the existing sidewalk in Ontelaunee Park to the soon to be new location of the WWII Memorial that will be moved to the park from the corner lot at Ebenezer Church. The BOS were in favor of Reed moving forward with his project with direction from the Township Engineer, Chris Noll. Reed Conrey stated that he is hoping to have the project completed by the end of October 2020.

Announcements:

(1) 12th Annual Car & Motorcycle Show; Sunday, July 05, 2020; **"CANCELLED"**

The Boy Scout who have held the Car show last year (2019) are discussing the possibility of having drive thru food drive and have it the same day (July 5th) possibly from 9am to 2pm. They will be in contact with the township with their plan of action.

(2) Night in the Country is **"CANCELLED"**

Adjournment: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:51 pm.*

As of June 30, 2020

Account	Balance
General Fund	213,038.74
Capital Reserve	5,446.73
CD's	1,057,796.29
Zoning/Subdivision	68,332.34
Veteran	24,540.25
HLLW COG	71,461.09
State Road	248,909.30
Equipment	101,809.79
Street Light	6,042.17
Park	47,896.82
Recreation	3,632.63
Total	1,848,906.15

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

301.10 · Real Estate Tax-Current 44,058.36

301.40 · Delinquent RE Tax-Tax Claim 302.66

Total 301 · Real Property Taxes 44,361.02

310 · Local Tax Enabling Act

310.10 · Real Estate Transfer Tax 7,871.36

310.20 · Earned Income Tax

310.21 · Earned Income Tax-Current 47,590.63

Total 310.20 · Earned Income Tax 47,590.63

Total 310 · Local Tax Enabling Act 55,461.99

331 ·
Fines

331.10 · Court - Magistrate 55.39

331.41 · Judgement & Damages 620.00

Total 331 · Fines 675.39

341 · Interest

341.01 · Interest on Checking 40.48

Total 341 · Interest 40.48

342 · Interest, Rents & Royalties

342.53 · Royalties from Cell Tower Rent 1,331.00

Total 342 · Interest, Rents & Royalties 1,331.00

360 · Gen. Govt. Charges for Services

361 · General Government

361.81 · Business Permit 250.00

Total 361 · General Government 250.00

362 · Public Safety

362.40 · Protective Inspection Fees

362.41 · Building Permit

362.41B · BLDG/Alter/Repair Permit 1,080.00

362.41D · Driveway Permit 300.00

362.41F · Building Permit Filed 250.00

362.41S · Accessory Struc < 1000 ft 25.00

Total 362.41 · Building Permit 1,655.00

362.42 · Electrical Permit 9.00

362.44 · Sewage Permits (SEO Fees) 3,520.00

Total 362.40 · Protective Inspection Fees 5,184.00

362.47 · State fees for Permits 27.00

Total 362 · Public Safety	5,211.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,899.00
Total 364 · Sanitation	1,899.00
Total 360 · Gen. Govt. Charges for Services	7,360.00
392 · Interfund Operating Transfer	
392.99 · Transfer from COG	42.77
Total 392 · Interfund Operating Transfer	42.77

Total Income	109,272.65
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Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	2,453.91
403.21 · Office Supplies	34.99
Total 403 · Tax Collection	2,488.90
404 · Solicitor/Legal Services	701.50
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	5,704.40
Total 405 · Secretary/Clerk	5,704.40
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	5,247.60
406.21 · Office Supplies	146.67
406.23 · Postage	135.08
406.32 · Communication - Phone/Wireless	489.30
406.38 · Rentals	324.32
406.42 · Membership/Dues	240.00
406.99 · Payroll	-1,330.41
Total 406 · Other General Govt. Admin	5,252.56
408 · Engineering Services	
408.99 · Township engineer	1,381.25
Total 408 · Engineering Services	1,381.25
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	262.98
409.44 · Laundry/Other Sanitary Services	570.00
Total 409 · General Government Bldg&Plants	832.98
Total 400 · General Government	16,830.34
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	98.44
Total 411 · Fire	98.44
413 · Code Enforcement	
413.31 · Code enforcement pro. service	5,250.00
Total 413 · Code Enforcement	5,250.00
414 · Planning & Zoning	
414.34 · ZB Advertising, Print, & Bind	115.60
414.99 · Salary Zoning Officer	234.00
Total 414 · Planning & Zoning	349.60
Total 410 · Public Safety	5,698.04
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	

426.15 · Transfer/Recycle Salaries	924.00
426.44 · Sanitation Services	1,906.96
Total 426 · Gen Gov Recycling Col & Dis	2,830.96
Total 420 · Health and Human Services	2,830.96
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.01 · Repairs and Maint COG Equipment	42.77
437.98 · Repair of Machinery	76.63
437.99 · Truck Repair	685.54
Total 437 · Repair of Tools & Machinery	804.94
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	16,986.13
438.25 · Repairs & Maint Supplies	1,802.66
438.99 · Truck Fuel	680.52
Total 438 · Road/Bridge Maint. and Repair	19,469.31
Total 430 · Public Works Hwy,Rds,Streets	20,274.25
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	3,716.45
454.15 · Parks part time staff (GF)	1,080.00
454.25 · Repairs & Maint Supplies	1,795.00
454.37 · Repairs and Maint. serv (park)	300.00
454.74 · Machinery & Equipment	422.48
Total 454 · GF Parks	7,313.93
Total 450 · Culture-Recreation	7,313.93
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	2,303.38
481.20 · Employer paid Medicare	538.69
481.30 · Employer paid Unemployment Comp	46.32
483.49 · 457 Pension contribution	1,030.00
Total 481 · Employer paid Taxes	3,918.39
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	9,144.14
487.02 · Life Insurance	55.54
487.04 · Workers Compensation Vol Fire	792.00
487.98 · Employer Paid Disability	-1.10
Total 487 · Other Group Insurance Benefits	9,990.58
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	212.98
Total 489 · All other unclassified Expenses	212.98
Total 480 · Misc. Expense	14,121.95

Total Expense	67,069.47
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Net Income	42,203.18
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Jun 20

Income-LIGHT FUND

383.11 · Street Lighting Tax	5,019.65
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Total Income	5,019.65
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Expense

434 · Street Lighting

434.36 · Street Lighting Electric	1,063.34
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Total 434 · Street Lighting	1,063.34
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Total Expense	1,063.34
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Net Income	3,956.31
	Jun 20
Other Income/Expense- CR	
Other Income	
341.02 · Interest on Savings	0.71
Total Other Income	0.71
Net Other Income	0.71
Net Income	0.71
	Jun 20
Income- LFF	
341.01 · Interest on Checking	70.82
Total Income	70.82
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	90,184.50
439 · HW Construction/Rebuilding Proj	62,158.78
Total 430 · LFF Public Works	152,343.28
Total Expense	152,343.28
Net Income	-152,272.46
	Jun 20
Income- HLLW COG	
341.02 · Interest on Savings	9.37
Total Income	9.37
Expense	
492 · Interfund Transfer	
492.01 · Transfer to GF Cking	42.77
Total 492 · Interfund Transfer	42.77
Total Expense	42.77
Net Income	-33.40
	Jun 20
Income- RECREATION	
341.01 · Interest on Checking	0.32
Total Income	0.32
Expense	0.00
Net Income	0.32
	Jun 20
Income- ESCROW	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.37
341.02 · Interest J&M, LLC	8.41
Total 341.000 · Interest Earnings	8.78
Total Income	8.78
Expense	0.00
Net Income	8.78
	Jun 20
Income- PARK	
341.01 · Interest on Checking	4.22
342.59 · Rental of Park Facilities	575.00
Total Income	579.22
Expense	

454 · Parks	
454.25 · Repairs & Maintenance Supplies	226.37
454.36 · Public Utilities	127.54
454.59 · Rental fee Deposit Refund	475.00
Total 454 · Parks	828.91
Total Expense	828.91
Net Income	-249.69
	Jun 20
Income- EQUIPMENT	
341.02 Interest on Equip Fund	22.22
Total Income	22.22
Expense	0.00
Net Income	22.22
	Jun 20
Ordinary Income/Expense- VETERANS	
Income	
341.03 Interest Memorial Fund	3.21
357.01 Grants/Donations	96.80
Total Income	100.01
Gross Profit	100.01
Net Ordinary Income	100.01
Net Income	100.01
Total Income (all accounts)	115,083.75
Total Expense (all accounts)	221,347.77
Net Income(all accounts)	-106,264.02

Respectfully Submitted,

Tammy M. White

Tammy M. White
Secretary/Treasurer