

**Board of Supervisors**  
**Thursday, May 14th, 2020 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Road Master Bruce Raber, Solicitor Marc Fisher, Zoning Officer Chris Noll, and approximately 3 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** N/A.

**Public Comment:** 1.

**Accept the Minutes and Direct the Treasurer to pay the bills:** *A motion was made by Steve I. Feinour and seconded by Justin N. Smith to accept the minutes from 04/09/20 and to direct the treasurer to pay the bills. Motion carried unanimously.*

**Fire Companies:** NTFC Fire: No one was present but NTFC submitted their report: 56 fire responses as of 5/10/20; Per State Fire Commissioners Office and Bucks County Community College all classes have been cancelled and new possible start date is June 15, 2020; Waiting on a part for the Rescue Truck which cost \$3,600.00; All in person fundraising has been cancelled including hall rentals through June. Possibly a Father's Day chicken BBQ drive thru will be held. Also board decided to only do a ticket for the annual Guns-n-Cash bash. Too much at risk with everything that has to be pre-ordered and held such as tents, porta johns, coolers, etc. We would stand to lose money if no refunds would be provided; April Gun Calendar was successful even though not all tickets were sold; 75th Anniversary also on hold, possible won't be held till 2021; All formal trainings have been on hold. We will start to hold trainings starting May 10th. Limited to smaller groups.

**Subdivision:** Miller/Kovatch & Post Lot Line Adj. Flint Hill Road: *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the waiver for the Miller/Kovatch Lot Line Adjustment based on Saldo Section 22-302.4. Motion carried unanimously. A seconded motion was made by Steve I. Feinour and seconded by Brian C. Dietrich granting conditional approval base on the comments from KCE dated March 16, 2020 and the letter dated May 11, 2020 from Scott Bieber. Motion carried unanimously. This Lot Line will go the Lynn Township PC for June 2020 and then will come the BOS meeting July 9, 2020 for final.* Stellar Request for Zoning Amendment: The BOS acknowledged receipt of the Zoning Amendment Request Petition from King Spry Attorney on behalf of Anthony Stellar. Tammy M. White will forward to the Lynn Township PC for their June meeting and Marc Fisher will forward to the LVPC.

**Resolution 2020-09:** Resolution 2020-09 Declaration of Disaster Emergency: Brian C. Dietrich was in favor of the Resolution and made a motion to adopt the Resolution but the motion died for a lack of a second. Reso. 2020-09 became the Resolution to accept a Deed of Dedication.

**Resolution 2020-09** Resolution 2020-09 Resolution to accept a Deed of Dedication: *A motion was by Steve I. Feinour and seconded by Brian C. Dietrich approving RESOLUTION 2020-09 AGREEING TO ACCEPT A DEED OF DEDICATION FROM THE EBENEZER UNION CEMETERY ASSOCIATION, INC. FOR THE SUM OF \$1.00. Motion carried unanimously.*

**Tax Discount:** Resolution to eliminate the 10% penalty on unpaid tax bills and not to extend the 2% discount period. Brian C. Dietrich was in favor of the Resolution. Brian C. Dietrich made a motion for the Resolution to eliminate the 10% penalty on unpaid tax bills and not to extend the 2% discount period. The motion died for a lack of a second. Steve I. Feinour and Justin N. Smith along with Tax Collector Mary Ann Metzger felt that taxes were already pretty low and that we are still proving the same level of service.

**Road Report:** Bruce Raber, Road master, reported for the month of April: (1) Replaced 2 rusted 36" road pipes with new 42" plastic pipes and replaced 1 rusted out 18" road pipe with a new 18" plastic pipe. (2) Hauled 3 old road pipes to scrap yard = \$135.70. (3) Cut shoulders on Roads to be oiled & Chipped. (4) Hauled scrap metal from recycling center = \$27.00. (5) Repaired & replaced stop signs and road name signs. (6) Opened pipes and cut a few trees off roads due to rain & high winds. (7) Did some cold patching = 5 ton. (8) Cut grass & weed wacked at recycling center. Anticipated work for May: (1) Start paving roads at Weisenberg Twp. then paving in Lynn Twp. Basketball Court: The BOS decided to table having the BB Court repaved at this time.

**Park:** Park Rentals: The BOS has stated that Kathy Hermany shall follow the state guidelines as to renting the park facilities. The May 30th rental will be cancelled.

**Miscellaneous:** (1) Election: The BOS stated that they were fine with having Lynnport Fire Company moving the 2 voting machines to the Townships meeting room for the Tuesday, June 2nd Election. Proper safety measures will be in place. (2) Park Pole: There was a small accident at Ontelaunee Park and a pole was hit in the front of the Park. The pole only had a security camera on it. The accident report was sent to the Township and Tammy M. White will get the cost of replacing the camera and having the pole erected back in place. (3) (4) (5) (6) (7)

**Public Comment:** None

**Announcements:**

(1) 13th annual Pow-wow May 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, 2020 **"CANCELLED"**

(2) NW Lehigh Education Foundation 5k in Ontelaunee Park has been **"CANCELLED"**

(3) 12th Annual Car & Motorcycle Show; Sunday, July 5, 2020; 1pm till 4pm in Ontelaunee Park.

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:18 pm.

**As of May 31, 2020**

Account	Balance
General Fund	170,835.56
Capital Reserve	5,446.02
CD's	1,057,796.29
Zoning/Subdivision	68,323.56
Veteran	24,440.24
HLLW COG	71,494.49
State Road	401,181.76
Equipment	101,787.57
Street Light	2,085.86
Park	20,084.80
Recreation	3,232.31
<b>Total</b>	<b>1,926,708.46</b>

**TOTAL**

Income-GENERAL FUND

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	16,482.45
301.40 · Delinquent RE Tax-Tax Claim	429.75
Total 301 · Real Property Taxes	16,912.20
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	1,391.60
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	104,313.04
Total 310.20 · Earned Income Tax	104,313.04
Total 310 · Local Tax Enabling Act	105,704.64
321 · Business Licenses and Permits	
321.80 · Cable Television Francise	14,489.62
Total 321 · Business Licenses and Permits	14,489.62
331 · Fines	
331.10 · Court - Magistrate	87.72
Total 331 · Fines	87.72
341 · Interest	
341.01 · Interest on Checking	16.34
Total 341 · Interest	16.34
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,331.00
Total 342 · Interest, Rents & Royalties	1,331.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.97 · Zoning Board Appeal Fee	500.00
Total 361 · General Government	500.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41D · Driveway Permit	50.00
362.41F · Building Permit Filed	350.00

362.41S · Accessory Struc < 1000 ft	105.00
Total 362.41 · Building Permit	505.00
Total 362.40 · Protective Inspection Fees	505.00
Total 362 · Public Safety	505.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	2,740.10
Total 364 · Sanitation	2,740.10
Total 360 · Gen. Govt. Charges for Services	3,745.10
392 · Interfund Operating Transfer	
392.92 · Transfer from Equip Fund	4,684.23
Total 392 · Interfund Operating Transfer	4,684.23
395 · Refunds of Prior Yr Expenditure	
395.35 · Insurance & Bonding	14,257.18
Total 395 · Refunds of Prior Yr Expenditure	14,257.18
<b>Total Income</b>	<b>161,228.03</b>
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	468.75
Total 400.00 · Legislative (Governing) Body	468.75
403 · Tax Collection	
403.16 · Commission Paid as Compensation	904.79
403.21 · Office Supplies	10.99
Total 403 · Tax Collection	915.78
404 · Solicitor/Legal Services	2,353.43
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	3,819.60
Total 405 · Secretary/Clerk	3,819.60
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	3,398.40
406.21 · Office Supplies	285.27
406.23 · Postage	455.69
406.32 · Communication - Phone/Wireless	546.03
406.38 · Rentals	129.32
406.48 · Internet Fees/Web Design	1,000.00
406.99 · Payroll	-643.45
Total 406 · Other General Govt. Admin	5,171.26
408 · Engineering Services	
408.99 · Township engineer	2,114.01
Total 408 · Engineering Services	2,114.01
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	1,358.57
409.37 · Repairs and Maint.	681.00
409.44 · Laundry/Other Sanitary Services	135.00
Total 409 · General Government Bldg&Plants	2,174.57
Total 400 · General Government	17,017.40
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	633.94
Total 411 · Fire	633.94
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	741.00

Total 414 · Planning & Zoning	741.00
Total 410 · Public Safety	1,374.94
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	484.00
426.44 · Sanitation Services	374.00
Total 426 · Gen Gov Recycling Col & Dis	858.00
Total 420 · Health and Human Services	858.00
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	121.90
Total 437 · Repair of Tools & Machinery	121.90
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	11,314.02
438.25 · Repairs & Maint Supplies	3,193.80
438.74 · Purchase of Machinery/Equipment	4,684.23
438.99 · Truck Fuel	266.28
Total 438 · Road/Bridge Maint. and Repair	19,458.33
Total 430 · Public Works Hwy,Rds,Streets	19,580.23
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	2,488.00
454.15 · Parks part time staff (GF)	423.00
454.25 · Repairs & Maint Supplies	100.00
454.28 · Park Equipment	103.00
454.31 · Parks Professional services	1,190.00
Total 454 · GF Parks	4,304.00
Total 450 · Culture-Recreation	4,304.00
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,453.01
481.20 · Employer paid Medicare	339.81
481.30 · Employer paid Unemployment Comp	31.78
483.49 · 457 Pension contribution	1,030.00
Total 481 · Employer paid Taxes	2,854.60
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	4,146.04
487.02 · Life Insurance	55.54
487.03 · Workmans Compensation	2,454.50
487.04 · Workers Compensation Vol Fire	792.00
Total 487 · Other Group Insurance Benefits	7,448.08
Total 480 · Misc. Expense	10,302.68
<b>Total Expense</b>	<b>53,437.25</b>
<b>Net Income</b>	<b>107,790.78</b>
	<b>May 20</b>
Income-LIGHT FUND	
383.11 · Street Lighting Tax	1,613.25
<b>Total Income</b>	<b>1,613.25</b>
<b>Total Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>1,613.25</b>
	<b>May 20</b>
Other Income/Expense-CAP RES	

Other Income	
341.02 · Interest on Savings	0.65
<b>Total Other Income</b>	<b>0.65</b>
<b>Net Other Income</b>	<b>0.65</b>
<b>Net Income</b>	<b>0.65</b>
	<b>May 20</b>
Income-LFF	
341.01 · Interest on Checking	76.97
<b>Total Income</b>	<b>76.97</b>
<b>Expense</b>	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	687.42
<b>Total 430 · LFF Public Works</b>	<b>687.42</b>
<b>Total Expense</b>	<b>687.42</b>
<b>Net Income</b>	<b>-610.45</b>
	<b>May 20</b>
Income-HLLW COG	
341.02 · Interest on Savings	8.49
<b>Total Income</b>	<b>8.49</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>8.49</b>
	<b>May 20</b>
Income-RECREATION	
341.01 · Interest on Checking	0.29
<b>Total Income</b>	<b>0.29</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>0.29</b>
	<b>Jan 19</b>
Income-ESCROW FUND	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.71
341.02 · Interest J&M, LLC	27.04
<b>Total 341.000 · Interest Earnings</b>	<b>27.75</b>
<b>Total Income</b>	<b>27.75</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>27.75</b>
	<b>May 20</b>
Income-PARK FUND	
341.01 · Interest on Checking	3.83
342.59 · Rental of Park Facilities	600.00
<b>Total Income</b>	<b>603.83</b>
<b>Expense</b>	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	96.75
454.36 · Public Utilities	119.89
454.38 · Rental	158.98
454.59 · Rental fee Deposit Refund	325.00
<b>Total 454 · Parks</b>	<b>700.62</b>
<b>Total</b>	<b>700.62</b>

Expense	
Net Income	-96.79
	May 20
Income-EQUIPMENT FUND	
341.02 Interest on Equip Fund	21.03
Total Income	21.03
Expense	
492.01 Transfer to GF Checking	4,684.23
Expense	4,684.23
Net Income	-4,663.20
	May 20
Ordinary Income/Expense-VETERANS FUND	
Income	
341.03 Interest Memorial Fund	2.90
Total Income	2.90
Gross Profit	2.90
Net Ordinary Income	2.90
Net Income	2.90
Total Income (all accounts)	163,583.19
Total Expense (all accounts)	59,509.52
Net Income(all accounts)	104,073.67

Respectfully Submitted,

Tammy M. White

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*Tammy M. White*

Secretary/Treasurer