

**Board of Supervisors**  
**Thursday, February 13th, 2020 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular scheduled meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Solicitor Marc Fisher, Engineer/Zoning Officer Chris Noll, Secretary/Treasurer Tammy M. White, Road Master Bruce Raber, and approximately 13 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** Kenny Blieler.

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the BOS minutes from 01/06/20 re-org meeting and directing the treasurer to pay the bills. Motion carried unanimously.

**Fire Companies:** LPFC Vice President, Tim VanBlargan reported: Ended 2019 with 69 emergency calls; 6 calls for 2020; Annual 2000 club is underway every Saturday night, with final night being 3/29; 3 members taking basic ropes and rigging class @ Emerald Fire Co.; Social hall renovations completed so far are all new floors, new kitchen stoves and repainted walls; Bathrooms will be completely remodeled in June and a grant has been received from Senator Pat Brown's office to help with the purchase of a new roof for the building. NTFC Fire Chief, Peter Christ reported: 19 fire responses as of 02/08/20; Owen Snyder & Alan Fichter attending the FF1 Academy; 27 firefighters completed CPR/AED training on 01/16/20; 22 firefighters completed their Hazardous Materials Operations Refresher; 22 firefighters completed a drive to survive class on 02/03/20; 1 firefighter completed S-130 class at West Penn 02/04 & 02/06; 4 firefighter are enrolled in Mod 1 at Emerald FD; Hazardous Materials Awareness Class 02/17/20 @ Station 17; Hazardous Materials Awareness Pro Board Testing 02/18/20; Game Warden presentation on 02/24/20 @ station 17; Bloodborne Pathogens Class 03/02/20 @ Station 17; Leadership 1 Class, 03/23, 03/30, 04/20, 04/27 @ station 17; Silo class @ station 10 03/28 & 03/29; February hoagie sale; March 15 doing food for a Penny party in Macungie; March 21 Penny party @ station 17; April 11 Easter Filling Sale; April 25 doing food for a bingo party; June 21 father's day chicken BBQ; Guns & Cash Bash October 10th.

**Subdivisions:** Paul Kuhn-A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour granting conditional final approval based on letter from KCE dated 2/6/2020. Motion carried unanimously.

**Road Report:** Bruce Raber reported for the month of January: (1) Plowed & treated roads and stoned dirt roads. (2) Took down several trees on sides of roads that were threatening to fall on roads. (3) Boom mowing continues. (4) Made repairs to salt spreaders, trucks and plows. (5) Repaired and replaced road name signs. (6) Filled pot holes on all dirt roads twice. Anticipated work for February: (1) Continue boom mowing and hope to finish up. (2) Start cold patching. (3) Take down more dead trees that are threatening to fall on road ways. (4) Fill pot holes on dirt roads. **Ross Valley Bridge:** A motion was made by Justin N. Smith and seconded by Brian C. Dietrich accepting all bids. Motion carried unanimously. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour accepting the Professional Construction Contractors, Inc. low bid in the amount of \$159,256.00 including the alternates. Motion carried unanimously.

**Park:** The pole and light are completed at the Dog Park.

**Miscellaneous:** (1) **Letter of support (swim):** The BOS authorized Tammy White to modify letter that was previously sent. (2) **DEP/LCA Update:** LCA should be releasing some EDU's soon. Chris Noll will follow up with LCA to get updated numbers as soon as DEP is finished with the review of manholes. (3) **Codification update:** Marc Fisher stated that the update will be ready for approval at the April 2020 meeting. (4) **Signs:** Bruce Raber addressed the BOS with the replacement of signs in the township with costs coming in at approximately 5K per year. (5) **Large Flowerhead Concert:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the contract for 09/27/2020 in Ontelaunee Park from 2pm - 5pm at the cost of \$1,300.00. Motion carried unanimously. (6) **Comprehensive Plan:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving the Planning Services Agreement Contract with the LVPC and the municipalities of Heidelberg, Lowhill, Lynn, Slatington Borough, Washington, Weisenberg, collectively organized as a multi-municipal comprehensive planning areas. Motion carried. Steve I. Feinour opposed the motion. (7) **Ag Security Committee:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour appointing Fritz Najarian as a member of the Ag Security Committee replacing Harry Gruber. Motion carried unanimously. (8) **537 Update:** It is the municipalities responsibility to collaborate with LCA every 5 years to look at and update the 537 plan. (9) **EMC:** Tammy M. White will check with NTFC, LPFC, and Weisenberg and Albany Townships, for any interested individual(s) interested in the EMC/EMC Deputy positions.

**Public Comment:** None 1. County Executive Phil Armstrong spoke briefly regarding the importance of the 2020 census. 2. Nestle: Eric Andreus presented the BOS/Township with a donation of 15K. The BOS thanked Eric Andreus and Nestle for their continued support to Lynn Township. 3. Transfer Station: The BOS again stated that the TS is being looked at on a month to month basis.

**Announcements:** None



**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:28 pm.

**As of February 29, 2020**

<b>Account</b>	<b>Balance</b>
General Fund	149,710.93
Capital Reserve	5,443.88
CD's	1,057,796.29
Zoning/Subdivision	68,297.26
Veteran	23,633.97
HLLW COG	71,715.89
State Road	121,991.44
Equipment	106,402.86
Street Light	472.61
Park	48,630.15
Recreation	3,631.35
<b>Total</b>	<b>1,657,726.63</b>

**TOTAL**

**Income-GENERAL FUND**

<b>301 · Real Property Taxes</b>	
301.40 · Delinquent RE Tax-Tax Claim	99.39
<b>Total 301 · Real Property Taxes</b>	99.39
<b>310 · Local Tax Enabling Act</b>	
310.10 · Real Estate Transfer Tax	3,150.79
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	96,252.83
<b>Total 310.20 · Earned Income Tax</b>	96,252.83
<b>Total 310 · Local Tax Enabling Act</b>	99,403.62
<b>321 · Business Licenses and Permits</b>	
321.80 · Cable Television Franchise	14,551.61
<b>Total 321 · Business Licenses and Permits</b>	14,551.61
<b>331 · Fines</b>	
331.10 · Court - Magistrate	55.40
<b>Total 331 · Fines</b>	55.40
<b>341 · Interest</b>	
341.01 · Interest on Checking	41.98
<b>Total 341 · Interest</b>	41.98
<b>342 · Interest, Rents &amp; Royalties</b>	
342.53 · Royalties from Cell Tower Rent	1,331.00
<b>Total 342 · Interest, Rents &amp; Royalties</b>	1,331.00
<b>360 · Gen. Govt. Charges for Services</b>	
361 · General Government	
361.81 · Business Permit	75.00
<b>Total 361 · General Government</b>	75.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	545.00
362.41D · Driveway Permit	50.00
362.41F · Building Permit Filed	250.00
<b>Total 362.41 · Building Permit</b>	845.00
362.42 · Electrical Permit	150.00
<b>Total 362.40 · Protective Inspection Fees</b>	995.00
362.47 · State fees for Permits	18.00
<b>Total 362 · Public Safety</b>	1,013.00

364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,302.20
364 · Sanitation - Other	<u>105.00</u>
Total 364 · Sanitation	<u>1,407.20</u>
Total 360 · Gen. Govt. Charges for Services	2,495.20
392 · Interfund Operating Transfer	
392.92 · Transfer from Equip Fund	6,200.00
392.97 · Transfer from Park	<u>656.00</u>
Total 392 · Interfund Operating Transfer	<u>6,856.00</u>
Total Income	<u>124,834.20</u>

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>275.86</u>
Total 400.00 · Legislative (Governing) Body	275.86
404 · Solicitor/Legal Services	415.80
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,761.49</u>
Total 405 · Secretary/Clerk	2,761.49
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	49.90
406.21 · Office Supplies	525.40
406.23 · Postage	108.09
406.32 · Communication - Phone/Wireless	367.05
406.34 · Advertising	279.90
406.38 · Rentals	139.91
406.99 · Payroll	<u>5,117.54</u>
Total 406 · Other General Govt. Admin	6,587.79
408 · Engineering Services	
408.99 · Township engineer	<u>3,679.50</u>
Total 408 · Engineering Services	3,679.50
409 · General Government Bldg&Plants	
409.37 · Repairs and Maint.	5,218.22
409.44 · Laundry/Other Sanitary Services	112.47
409.99 · Heating - Oil/Propane	<u>52.77</u>
Total 409 · General Government Bldg&Plants	<u>5,383.46</u>
Total 400 · General Government	19,103.90
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	<u>98.44</u>
Total 411 · Fire	98.44
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	<u>526.50</u>
Total 414 · Planning & Zoning	526.50
415 · Emergency Management and Comm.	
415.31 · EMS - Professional Services	<u>50,000.00</u>
Total 415 · Emergency Management and Comm.	<u>50,000.00</u>
Total 410 · Public Safety	50,624.94
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	475.50
426.44 · Sanitation Services	<u>2,206.20</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>2,681.70</u>

Total 420 · Health and Human Services	2,681.70
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	12,546.11
Total 432 · Winter Maintenance	12,546.11
437 · Repair of Tools & Machinery	
437.74 · Equipment purchase	6,200.00
437.98 · Repair of Machinery	841.87
Total 437 · Repair of Tools & Machinery	7,041.87
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	679.44
438.99 · Truck Fuel	1,641.73
Total 438 · Road/Bridge Maint. and Repair	2,321.17
Total 430 · Public Works Hwy,Rds,Streets	21,909.15
450 · Culture-Recreation	
454 · GF Parks	
454.31 · Parks Professional services	3,398.75
Total 454 · GF Parks	3,398.75
Total 450 · Culture-Recreation	3,398.75
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,385.81
481.20 · Employer paid Medicare	324.10
481.30 · Employer paid Unemployment Comp	353.10
483.49 · 457 Pension contribution	3,100.00
Total 481 · Employer paid Taxes	5,163.01
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	11,643.19
487.02 · Life Insurance	55.54
487.03 · Workmans Compensation	491.00
487.04 · Workers Compensation Vol Fire	792.00
Total 487 · Other Group Insurance Benefits	12,981.73
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	99.49
Total 489 · All other unclassified Expenses	99.49
Total 480 · Misc. Expense	18,244.23
<b>Total Expense</b>	<b>115,962.67</b>
Net Income	<b>8,871.53</b>
	<b>Feb 20</b>
Other Income/Expens- <b>CR</b>	
Other Income	
341.02 · Interest on Savings	1.25
<b>Total Other Income</b>	<b>1.25</b>
Net Other Income	1.25
Net Income	<b>1.25</b>
	<b>Feb 20</b>
Income- <b>LFF</b>	
341.01 · Interest on Checking	26.48
<b>Total Income</b>	<b>26.48</b>
Expense	
430 · LFF Public Works	
432 · Winter Maintenance	10,523.66

Total 430 · LFF Public Works	10,523.66
Total Expense	10,523.66
Net Income	10,497.18
	Feb 20
Income-HLLW	
341.02 · Interest on Savings	16.43
Total Income	16.43
Expense	0.00
Net Income	16.43
	Feb 20
Income-RECREATION	
341.01 · Interest on Checking	0.56
Total Income	0.56
Expense	0.00
Net Income	0.56
	Feb 20
Income-ESCROW	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.64
341.02 · Interest J&M, LLC	14.69
Total 341.000 · Interest Earnings	15.33
Total Income	15.33
Expense	0.00
Net Income	15.33
	Feb 20
Income-PARK	
341.01 · Interest on Checking	6.45
342.59 · Rental of Park Facilities	600.00
387 · Contributions and Donations	15,656.00
Total Income	16,262.45
Expense	
454 · Parks	
454.38 · Rental	158.98
454.59 · Rental fee Deposit Refund	50.00
Total 454 · Parks	208.98
492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	656.00
Total 492 · Interfund Operating Transfers	656.00
Total Expense	864.98
Net Income	15,397.47
	Feb 20
Income-EQUIPMENT	
341.02 Interest on Equip Fund	36.92
Total Income	36.92
Expense	
492.01 Transfer to GF Checking	6,200.00
Total Expense	6,200.00
Net Income	-6,163.08
	Feb 20

Ordinary Income/Expense-VETERANS

Income	
341.03 Interest Memorial Fund	5.03
357.01 Grants/Donations	2,150.00
<b>Total Income</b>	<b>2,155.03</b>
Gross Profit	2,155.03
Net Ordinary Income	2,155.03
Net Income	<b>2,155.03</b>
	143,348.6
Total Income (all accounts)	5
	133,551.3
Total Expense (all accounts)	1
Net Income(all accounts)	<b>9,797.34</b>

Respectfully Submitted,

*Tammy M. White*  
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Secretary/Treasurer