

**Board of Supervisors**  
**Monday, December 30th, 2019 (Close-out meeting) @ 6:30 PM**  
**Lynn Twp.~7911 Kings Hgwy., New Tripoli**

**Call to Order:** The Close-out meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Solicitor Marc Fisher, Secretary/Treasurer Tammy M. White, Administrative Secretary, Kathy A. Hermany, and 0 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** No Representation.

**Public Comment:** None.

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 12/12/19 and to direct the treasurer to pay the bills. Motion carried unanimously.

**Park:** None

**The Sanctuary:** 2020 Contract: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour increasing the cap for The Sanctuary at Haafsville from \$700 to \$1,200 for 2020. Motion carried unanimously.

**Misc:** (1) Appreciation Dinner: Saturday, January 18, 2020 date does not work; Tammy M. White will contact Heather Utt, @ LPFC, to inquire if they are able to accommodate the re-org dinner on a Friday evening, either February 7th or 21st. (2) Kathy Hermany stated, to clarify, that a subdivision has 90 days from the last requirement being completed/once all their conditions are met. (3) Alternate BCO: Kathy Hermany recommended to the BOS that they appoint Paul Jarrett from LV Inspections as the Alternate BCO. The BOS will discuss at re-org. (4) Inspection Agency: There are 5 open projects with Blue Mnt. Inspections. Marc Fisher along with Kathy Hermany have addressed each one and they will be taken care of. The BOS will discuss reappointment of Blue Mnt. Inspections at the re-org meeting. (5) Water runoff: Steve Feinour stated that on State Road (Memorial Road) there is water runoff from the Distillery side to the Trailer Court side. Tammy M. White was directed to contact Penn Dot regarding the issue.

**Public Comment:** None

**Announcements:** Re-org (BOS) meeting is Monday, January 6, 2020 @ 6:30 PM.

Elected Auditors re-org is Tuesday, January 7, 2020 @ 7:00 PM.

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:50 pm.

**As of December 31, 2019**

Account	Balance
General Fund	238,188.54
Capital Reserve	5,441.25
CD's	1,039,523.27
Zoning/Subdivision	68,264.96
Veteran	20,052.96
HLLW COG	71,681.27
State Road	132,857.98
Equipment	77,526.87
Street Light	1,362.48
Park	32,907.79
Recreation	3,630.18
<b>Total</b>	<b>1,691,437.55</b>

**TOTAL**

**Income-GENERAL FUND**

**301 · Real Property Taxes**

301.10 · Real Estate Tax-Current 218.30

301.40 · Delinquent RE Tax-Tax Claim 112.99

**Total 301 · Real Property Taxes 331.29**

**310 · Local Tax Enabling Act**

310.10 · Real Estate Transfer Tax 3,773.00

310.20 · Earned Income Tax

310.21 · Earned Income Tax-Current 52,627.27

**Total 310.20 · Earned Income Tax 52,627.27**

**Total 310 · Local Tax Enabling Act 56,400.27**

331 ·  
Fines

331.10 · Court - Magistrate 222.29

Total 331 · Fines 222.29

341 · Interest

341.01 · Interest on Checking 90.78

Total 341 · Interest 90.78

360 · Gen. Govt. Charges for Services

361 · General Government

361.81 · Business Permit 75.00

Total 361 · General Government 75.00

362 · Public Safety

362.40 · Protective Inspection Fees

362.41 · Building Permit

362.41B · BLDG/Alter/Repair Permit 239.00

362.41F · Building Permit Filed 150.00

Total 362.41 · Building Permit 389.00

Total 362.40 · Protective Inspection Fees 389.00

362.47 · State fees for Permits 4.50

Total 362 · Public Safety 393.50

364 · Sanitation

364.30 · Solid Waste Collection/Disposal 3,203.00

Total 364 · Sanitation 3,203.00

Total 360 · Gen. Govt. Charges for Services 3,671.50

392 · Interfund Operating Transfer

392.99 · Transfer from COG 363.23

Total 392 · Interfund Operating Transfer 363.23

395 · Refunds of Prior Yr Expenditure

395.99 · Refunds of Prior Year Exp. 246.15

Total 395 · Refunds of Prior Yr Expenditure 246.15

**Total Income 61,325.51**

Expense

400 · General Government

400.00 · Legislative (Governing) Body

400.05 · Supervisor Salaries 275.86

Total 400.00 · Legislative (Governing) Body 275.86

402 · Auditing/Bookkeeping Services

402.34 · Advertising 45.10

Total 402 · Auditing/Bookkeeping Services 45.10

403 · Tax Collection

403.16 · Commission Paid as Compensation 9.65

403.21 · Office Supplies 59.34

403.99 · Misc. 12.00

Total 403 · Tax Collection 80.99

404 · Solicitor/Legal Services 86.60

405 · Secretary/Clerk

405.12 · Salary Township Secretary 2,683.10

405.35 · Insurance and Bonding 5,591.00

Total 405 · Secretary/Clerk 8,274.10

406 · Other General Govt. Admin

406.12 · Salary Full Time Staff 2,420.75

406.21 · Office Supplies 88.94

406.23 · Postage 60.59

406.32 · Communication - Phone/Wireless 552.44

406.34 · Advertising	61.10
406.38 · Rentals	1,713.64
406.42 · Membership/Dues	1,219.00
406.46 · Mtg., Conf., Cont.Ed.	184.04
406.48 · Internet Fees/Web Design	710.00
406.99 · Payroll	<u>5,739.43</u>
Total 406 · Other General Govt. Admin	12,749.93
408 · Engineering Services	
408.99 · Township engineer	<u>1,167.64</u>
Total 408 · Engineering Services	1,167.64
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	291.57
409.37 · Repairs and Maint.	79.08
409.44 · Laundry/Other Sanitary Services	92.64
409.99 · Heating - Oil/Propane	<u>1,706.23</u>
Total 409 · General Government Bldg&Plants	<u>2,169.52</u>
Total 400 · General Government	24,849.74
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	<u>98.44</u>
Total 411 · Fire	98.44
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>2,147.00</u>
Total 413 · Code Enforcement	2,147.00
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	1,240.00
414.99 · Salary Zoning Officer	<u>72.00</u>
Total 414 · Planning & Zoning	1,312.00
419 · Other Public Safety	
419.99 · PA One Call	<u>2.28</u>
Total 419 · Other Public Safety	<u>2.28</u>
Total 410 · Public Safety	3,559.72
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	543.40
426.44 · Sanitation Services	<u>2,148.28</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>2,691.68</u>
Total 420 · Health and Human Services	2,691.68
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	<u>10,897.95</u>
Total 432 · Winter Maintenance	10,897.95
437 · Repair of Tools & Machinery	
437.01 · Repairs and Maint COG Equipment	363.23
437.99 · Truck Repair	<u>438.62</u>
Total 437 · Repair of Tools & Machinery	801.85
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	1,174.68
438.47 · Drug & Alcohol Testing	70.00
438.99 · Truck Fuel	<u>160.85</u>
Total 438 · Road/Bridge Maint. and Repair	<u>1,405.53</u>
Total 430 · Public Works Hwy,Rds,Streets	13,105.33
450 · Culture-Recreation	



454 · GF Parks	
454.15 · Parks part time staff (GF)	127.03
454.25 · Repairs & Maint Supplies	579.91
Total 454 · GF Parks	706.94
Total 450 · Culture-Recreation	706.94
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,454.28
481.20 · Employer paid Medicare	340.11
481.30 · Employer paid Unemployment Comp	15.57
483.49 · 457 Pension contribution	1,100.00
Total 481 · Employer paid Taxes	2,909.96
486 · Insurance	
486.10 · Insurance - Liability	620.00
Total 486 · Insurance	620.00
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	11,643.19
487.02 · Life Insurance	212.50
487.03 · Workmans Compensation	2,454.00
487.04 · Workers Compensation Vol Fire	4,489.00
487.98 · Employer Paid Disability	252.96
Total 487 · Other Group Insurance Benefits	19,051.65
Total 480 · Misc. Expense	22,581.61
<b>Total Expense</b>	<b>67,495.02</b>
Net Income	<b>-6,169.51</b>

Dec 19

Income-LIGHT FUND	0.00
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,048.35
Total 434 · Street Lighting	1,048.35
<b>Total Expense</b>	<b>1,048.35</b>
Net Income	<b>-1,048.35</b>

Dec 19

Other Income/Expense-CR	
Other Income	
341.02 · Interest on Savings	1.43
<b>Total Other Income</b>	<b>1.43</b>
Net Other Income	1.43
Net Income	<b>1.43</b>

Dec 19

Income-LFF	
341.01 · Interest on Checking	31.83
<b>Total Income</b>	<b>31.83</b>
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	1,584.24
Total 430 · LFF Public Works	1,584.24
<b>Total Expense</b>	<b>1,584.24</b>
Net Income	<b>-1,552.41</b>

Dec 19

**Income-HLLW**

341.02 · Interest on Savings 18.51

342.40 · Rent of Machinery and Equipment 4,090.52

**Total Income 4,109.03****Expense**

492 · Interfund Transfer

492.01 · Transfer to GF Cking 363.23

**Total 492 · Interfund Transfer 363.23****Total Expense 363.23****Net Income 3,745.80****Dec 19****Income-RECREATION**

341.01 · Interest on Checking 0.64

**Total Income 0.64****Expense 0.00****Net Income 0.64****Dec 19****Income-ESCROW**

341.000 · Interest Earnings

341.01 · Interest on Checking 0.73

341.02 · Interest J&amp;M, LLC 16.83

**Total 341.000 · Interest Earnings 17.56****Total Income 17.56****Expense 0.00****Net Income 17.56****Dec 19****Income-PARK**

341.01 · Interest on Checking 5.79

**Total Income 5.79****Expense**

454 · Parks

454.36 · Public Utilities 93.11

**Total 454 · Parks 93.11****Total Expense 93.11****Net Income -87.32****Dec 19****Income-EQUIPMENT**

341.02 Interest on Equip Fund 20.36

**Total Income 20.36****Expense 0.00****Net Income 20.36****Dec 19****Ordinary Income/Expense-VETERANS****Income**

341.03 Interest Memorial Fund 4.82

357.01 Grants/Donations 4,996.80

**Total Income 5,001.62****Gross Profit 5,001.62****Net Ordinary Income 5,001.62****Net Income 5,001.62**

Total Income (all accounts)  
Total Expense (all accounts)  
Net Income(all accounts)

70,513.77
70,583.95
-70.18

Respectfully,



Tammy M. White  
Secretary/Treasurer