

Board of Supervisors
Thursday, October 10th, 2019 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Absent Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy A. Hermany, Road Master Bruce Raber, Solicitor Marc Fisher, Engineer Rep./Zoning Officer Chris Noll, and approximately 7 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: Kenny Blieler.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Steve I. Feinour and seconded by Justin N. Smith to accept the minutes from 09/12/19 BOS meeting and the 09/25/2019 Budget meeting and to direct the treasurer to pay the bills. Motion carried.

Fire Companies: LPFC: Tim VanBlargan dropped the report off earlier in the day but was not able to make the meeting. Total of 52 Emergency calls for the year; 4 new members have taken the basic fire police class that was held at the station along with the swearing in; Booze bingo is Friday October 11th, doors open at 5:30 pm, game starts at 7pm; Sunday October 13th is Kids Toy Bingo, doors open at 11:30 am game starts at 1pm; Saturday November 16th is Gun Bingo, dinner served from 5-7pm, bingo begins at 7pm. President Darryl Schafer reported that the 75th Anniversary of LPFC went well an approximately a total of 200K renovations will be taking place at the LPFC which includes 95K for replacement of the roof and 15 K grant toward restrooms. Hoagie sales have begun as well. NTFC Fire Chief, Peter Christ: Report 113 Fire calls as of 10/7/19; 2 FF enrolled in VRT and 3 in SVRT for September & October; 1 FF completed Haz Mat Awareness; 1 FF completed Mod 1; Guns & Cash Bash was another successful fundraiser; EMS annual budget provided to supervisors.

Road report: Bruce Raber, Road master, reported for the month of September: (1) Hauled Aluminum Cans =\$81 & Hauled scrap metal =\$52.20 from Transfer Station. (2) Worked at REC Fields building the new walking paths which is now complete. (3) Helped Weisenberg Township with one of their paving projects. (4) Did a small paving project at intersection of Blue Jay Rd. at 863. (5) Helped Lowhill Township with one of their paving projects. (6) Repaired a few road name signs. Anticipated work for October: (1) Install Pipe. (2) Fill Pot Holes on Dirt Roads. (3) Start Tree trimming. Park Tree Removal: 2 quotes were received for removal of trees at Park; Sam Strunk Tree Service = \$1,350.00 & K & K Tree Specialist = \$1,375.00. A motion was made by Steve I. Feinour and seconded by Justin N. Smith accepting K & K Tree Specialist @ \$1,375.00. Motion carried unanimously.

Park: Dawn-Dusk Light: Kathy Hermany received a job # for the Dawn to Dusk light for the dog park area, just waiting to hear back from David Wright.

Ordinance 2019-03: Marc Fisher opened a public hearing at 6:41 pm to review the ordinance, one public comment by Jan Suttermyster, explanation was given to her and the hearing was closed at 6:42 pm. A motion was made by Steve I. Feinour and seconded by Justin N. Smith adopting Ordinance 2019-13: AN ORDINANCE OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA AMENDING THE CODE OF ORDINANCES, TOWNSHIP OF LYNN TO ALLOW FOR MORE THAN ONE PRINCIPAL USE ON THE SAME LOT IN THE VILLAGE CENTER (VC) ZONING DISTRICT. Motion carried unanimously.

Budget/CPA Audit: A motion was made by Steve I. Feinour and seconded by Justin N. Smith authorizing the advertisement for an outside audit firm to audit the financials for Lynn Township 2019 year. Motion carried unanimously.

The Sanctuary- The Sanctuary 2020 Contract will be discussed at the November 14th board meeting.

Miscellaneous: None

Public Comment: None

Announcements: Trick or Treat Night; Saturday, October 26, 2019 6-8pm.
Reminder to change clocks back 1 hour, November 3, 2019.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:44 pm.

As of October 31, 2019

Account	Balance
General Fund	152,577.91
Capital Reserve	5,438.53
CD's	1,039,523.27
Zoning/Subdivision	68,231.49
Veteran	13,334.08
HLLW COG	67,919.30
State Road	134,567.41

Equipment	77,488.07
Street Light	3,436.10
Park	33,289.17
Recreation	3,628.96
Total	1,599,434.29

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	213.41
301.40 · Delinquent RE Tax-Tax Claim	348.60
Total 301 · Real Property Taxes	562.01
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	6,703.20
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	28,473.32
Total 310.20 · Earned Income Tax	28,473.32
Total 310 · Local Tax Enabling Act	35,176.52
341 · Interest	
341.01 · Interest on Checking	70.78
Total 341 · Interest	70.78
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,331.00
Total 342 · Interest, Rents & Royalties	1,331.00
355 · Shared Revenue & Entitlements	
355.01 · PURTA-Public Utility Realty Tax	730.27
Total 355 · Shared Revenue & Entitlements	730.27
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.90 · Mechanical/HVAC Permit	280.00
361.99 · Road Improvement Fees	900.00
Total 361 · General Government	1,180.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,343.00
362.41D · Driveway Permit	200.00
362.41F · Building Permit Filed	200.00
362.41S · Accessory Struc < 1000 ft	75.00
Total 362.41 · Building Permit	1,818.00
362.42 · Electrical Permit	540.00
362.43 · Plumbing Permit	280.00
Total 362.40 · Protective Inspection Fees	2,638.00
362.47 · State fees for Permits	36.00
Total 362 · Public Safety	2,674.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	2,471.50
Total 364 · Sanitation	2,471.50
Total 360 · Gen. Govt. Charges for Services	6,325.50
Total Income	44,196.08

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	275.86

Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	<u>9.92</u>
Total 403 · Tax Collection	9.92
404 · Solicitor/Legal Services	375.70
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,716.22</u>
Total 405 · Secretary/Clerk	2,716.22
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,420.75
406.21 · Office Supplies	53.98
406.32 · Communication - Phone/Wireless	546.10
406.34 · Advertising	231.00
406.38 · Rentals	363.84
406.42 · Membership/Dues	185.25
406.99 · Payroll	<u>5,742.08</u>
Total 406 · Other General Govt. Admin	9,543.00
408 · Engineering Services	
408.99 · Township engineer	<u>982.00</u>
Total 408 · Engineering Services	982.00
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	218.05
409.44 · Laundry/Other Sanitary Services	<u>503.95</u>
Total 409 · General Government Bldg&Plants	<u>722.00</u>
Total 400 · General Government	14,624.70
410 · Public Safety	
411 · Fire	
411.54 · Fire Co. Donations	10,000.00
411.99 · Fire Company - Miscellaneous	<u>98.44</u>
Total 411 · Fire	10,098.44
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>1,135.00</u>
Total 413 · Code Enforcement	1,135.00
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	<u>36.00</u>
Total 414 · Planning & Zoning	36.00
419 · Other Public Safety	
419.99 · PA One Call	<u>6.27</u>
Total 419 · Other Public Safety	<u>6.27</u>
Total 410 · Public Safety	11,275.71
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	565.95
426.44 · Sanitation Services	<u>1,995.20</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>2,561.15</u>
Total 420 · Health and Human Services	2,561.15
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	3,790.78
437.99 · Truck Repair	<u>3,323.29</u>
Total 437 · Repair of Tools & Machinery	7,114.07
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	10,668.47

438.25 · Repairs & Maint Supplies	2,593.74
438.98 · Twp. paid road maint mat.	3,476.03
438.99 · Truck Fuel	194.94
Total 438 · Road/Bridge Maint. and Repair	16,933.18
Total 430 · Public Works Hwy,Rds,Streets	24,047.25
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	1,038.68
454.15 · Parks part time staff (GF)	396.90
454.25 · Repairs & Maint Supplies	2,050.00
454.31 · Parks Professional services	19,657.00
Total 454 · GF Parks	23,142.58
Total 450 · Culture-Recreation	23,142.58
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,572.75
481.20 · Employer paid Medicare	367.82
481.30 · Employer paid Unemployment Comp	68.92
483.49 · 457 Pension contribution	1,050.00
Total 481 · Employer paid Taxes	3,059.49
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,655.97
487.02 · Life Insurance	85.94
487.04 · Workers Compensation Vol Fire	791.00
Total 487 · Other Group Insurance Benefits	11,532.91
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	252.21
Total 489 · All other unclassified Expenses	252.21
Total 480 · Misc. Expense	14,844.61

Total Expense	90,496.00
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Net Income	46,299.92
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Oct 19

Income-LIGHT FUND

383.11 · Street Lighting Tax	11.55
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Total Income	11.55
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Expense

434 · Street Lighting	
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434.36 · Street Lighting Electric	967.89
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Total 434 · Street Lighting	967.89
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Total Expense	967.89
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Net Income	-956.34
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Oct 19

Other Income/Expense-CR

Other Income

341.02 · Interest on Savings	1.43
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Total Other Income	1.43
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Net Other Income	1.43
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Net Income	1.43
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Oct 19

Income LFF

341.01 · Interest on Checking	32.00
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Total Income	32.00
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	2,240.69
Total 430 · LFF Public Works	2,240.69
Total Expense	2,240.69
Net Income	-2,208.69
	Oct 19
Income HLLW	
341.02 · Interest on Savings	17.59
342.40 · Rent of Machinery and Equipment	1,077.32
Total Income	1,094.91
Expense	0.00
Net Income	1,094.91
	Oct 19
Income RECREATION	
341.01 · Interest on Checking	0.62
Total Income	0.62
Expense	0.00
Net Income	0.62
	Oct 19
Income ESCROW	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.66
341.02 · Interest J&M, LLC	16.82
Total 341.000 · Interest Earnings	17.48
361 · General Government	
361.96 · Subdivision Escrow Deposit	300.00
Total 361 · General Government	300.00
Total Income	317.48
Expense	0.00
Net Income	317.48
	Oct 19
Income PARK	
341.01 · Interest on Checking	5.72
342.59 · Rental of Park Facilities	400.00
387 · Contributions and Donations	271.95
Total Income	677.67
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	296.74
454.35 · Payment for Concerts	150.00
454.36 · Public Utilities	128.86
454.59 · Rental fee Deposit Refund	50.00
Total 454 · Parks	625.60
Total Expense	625.60
Net Income	52.07
	Oct 19
Income EQUIPMENT	
341.02 Interest on Equip Fund	20.31

Total Income	20.31
Expense	0.00
Net Income	<u>20.31</u>
	<u>Oct 19</u>
	<u>Oct 19</u>

Ordinary Income/Expense **VETERANS**

Income

341.03 Interest Memorial Fund 3.38

357.01 Grants/Donations 1,066.80

Total Income **1,070.18**

Gross Profit 1,070.18

Net Ordinary Income 1,070.18

Net Income **1,070.18**

Total Income (all accounts) 47,422.23

Total Expense (all accounts) 94,330.18

Net Income(all accounts) **46,907.95**

Respectfully Submitted,

Tammy M. White

Tammy M. White
Secretary/Treasurer