

Board of Supervisors
Thursday, June 13th, 2019 @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Absent~Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy Hermany Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 40 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: Kenny Blieler

Public Comment: **Transfer Station-** Numerous residents attending the meeting to voice their concerns about the Possibility of the Transfer Station closing. The residents were in favor of keeping the Transfer Station opened. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to up the cost @ the transfer station from \$5, \$8, \$10 per size bag, to \$7, \$10, \$12 per size bags, and to up the recycling from \$2 to \$5 ~ and to re-evaluate in December 2019. Motion carried.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 05/09/19 and to direct the treasurer to pay the bills. Motion carried.

Fire Companies: **LPFC President, Darryl Schafer** reported for the month of May: 9/17/19 will be LPFC 75th Anniversary. expansion plans are moving along. **NTFC Fire Chief, Peter Christ** reported for the month of May: May 2019 fire call report was submitted, 1st Female Graduate (Nicole Mark) graduated from the Bucks FF1 Academy on June 5th, ropes & Rigging Class 6/3, 17 & 22, 1 FF completed his pro board haz-mat awareness & operations, 2 FF will be attending pump 2 class at West Penn, 1 FF pump 1 class at Emerald, Truck 1 & 2 being held at Germansville FD July & beginning of August, Open house at new station June 23rd from 11:00 am. to 2:00 pm., a clothing shed is located in the NTFC parking lot. **Drywell:** Justin N. Smith will look into a key for the drywell located @ the townhouses. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving the assistance of the Fire Police on August 17th for "A Night in the Country". Motion carried.

Subdivision: **Paul Kuhn Extension:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving the extension through August 31, 2019. Motion carried. **Overlay District Village Center:** Discussion was held regarding the Overlay District in Village Center. Chris Noll will make the necessary changes to include, more than 1 use in Village Center but will still require a special exception, and present it at the July 11th BOS meeting. Tammy M. White was directed to write a letter to LCA requesting their attendance at the July 11th BOS meeting.

Road Report: **Bruce Raber, Road master,** reported for the month of May: (1) Finished up paving projects (Owl Valley Rd. ~ Miller Rd. ~ Autumn Rd. ~ Reeser Rd. ~ Gun Club Rd. ~ Quarry Rd.) (2) Put up the New Volley ball Net which now finishes the volley ball courts. (3) Repaired and replaced stop signs ~ speed limit signs and put up 4 new slow children at play & 15 mph signs. (4) Paved the parking lot in the park. (5) Cut shoulders ~ cleaned out gutters and opened pipes. (6) Hauled scrap metal + \$41.30-\$54.60 & Aluminum cans = \$204.00. (7) Made repairs to our black top roller. (8) About 1/2 the shoulder mowing has been completed. (9) Started oiling & Chip in Weisenberg Twp. Anticipated work for June: (1) Get roads ready to oil & chip. (2) Oil & chip roads.

Proposed Ag Security: **Adam Geiger Proposal:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving receipt of the proposal and to direct the staff and solicitor to process the necessary paperwork. Motion carried.

Proposed Sewer Amendments Update:

Certificate of deposit maturity notice: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to take the matured CD ending in 231 and roll it over into a 60 month CD along with the accumulated interest. Motion carried.

Executive Session: An executive session was called at 7:44 pm to discuss personnel issues. Brian C. Dietrich, Justin N. Smith, and Bruce Raber were in attendance of the session. The regular meeting was called back in session at 7:52 pm. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to hire Donovan White as a Full Time employee at the rate of \$15/hr, and he will work on the Road Crew and in Ontelaunee Park. Motion carried. A second motion was made by Justin N. Smith and seconded by Brian C. Dietrich to pay Tina Snyder \$15/hr. as a Part Time park employee. Motion carried.

Multi Municipal Comprehensive Plan Service Agreement: The BOS would like to review it further and will discuss at the July 11th BOS meeting.

Park: **DCED Grant:** Chris Noll stated that the DCED Grant for the splash pad has been submitted. **Dog Park:** a light for the dog park area is in the works. Chris Noll will check into it.

Miscellaneous: (1) **Night in the Country:** A motion was made by Justin N. Smith and seconded by Brian C. Dietrich authorizing the fire police to control parking and traffic control during the event. Motion carried. (2) **Edgeone:** A motion was made by Justin N. Smith and seconded by Brian C. Dietrich approving Edgeone Property Services to line paint the

newly paved area in the park and to also approve Edgeone to provide mowing to the playground area on Lincoln court @ \$50 per cut. Motion carried.

Public Comment: ATV's are not allowed in the park. There are currently signs.

Announcements:

(1) 11th Annual Car & Motorcycle Show; Sunday, July 07, 2019; 1pm till 4pm in Ontelaunee Park. \$5 entrance fee for all cars, trucks and bikes; free admission for spectators. DJ

Adjournment: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:58 pm.

As of June 30, 2019

Account	Balance
General Fund	221,836.34
Capital Reserve	5,430.30
CD's	1,039,523.27
Zoning/Subdivision	67,839.05
Veteran	8,249.28
HLLW COG	64,970.96
State Road	286,797.16
Equipment	77,370.86
Street Light	6,772.61
Park	34,842.05
Recreation	3,626.46
Total	1,817,258.34

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	45,149.08
301.40 · Delinquent RE Tax-Tax Claim	335.50
301.60 · Real Estate Tax-Interim-Current	60.46
Total 301 · Real Property Taxes	45,545.04
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	18,527.88
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	47,638.70
Total 310.20 · Earned Income Tax	47,638.70
Total 310 · Local Tax Enabling Act	66,166.58
331 · Fines	
331.10 · Court - Magistrate	10.75
Total 331 · Fines	10.75
341 · Interest	
341.01 · Interest on Checking	105.30
Total 341 · Interest	105.30
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.87 · Sale of Maps & Publications	3.00
361.90 · Mechanical/HVAC Permit	70.00
Total 361 · General Government	73.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	535.00
362.41F · Building Permit Filed	325.00
362.41S · Accessory Struc < 1000 ft	225.00
Total 362.41 · Building Permit	1,085.00
362.42 · Electrical Permit	820.00

Total 362.40 · Protective Inspection Fees	1,905.00
362.47 · State fees for Permits	<u>27.00</u>
Total 362 · Public Safety	1,932.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>2,573.60</u>
Total 364 · Sanitation	2,573.60
Total 360 · Gen. Govt. Charges for Services	4,578.60
392 · Interfund Operating Transfer	
392.99 · Transfer from COG	<u>349.75</u>
Total 392 · Interfund Operating Transfer	349.75
Total Income	116,756.02
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>275.86</u>
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	1,991.74
403.21 · Office Supplies	<u>108.52</u>
Total 403 · Tax Collection	2,100.26
404 · Solicitor/Legal Services	432.10
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,716.22</u>
Total 405 · Secretary/Clerk	2,716.22
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,458.86
406.21 · Office Supplies	206.41
406.23 · Postage	50.59
406.34 · Advertising	46.00
406.38 · Rentals	155.85
406.42 · Membership/Dues	3,565.16
406.46 · Mtg., Conf., Cont.Ed.	81.00
406.48 · Internet Fees/Web Design	710.00
406.99 · Payroll	<u>6,235.67</u>
Total 406 · Other General Govt. Admin	13,509.54
408 · Engineering Services	
408.99 · Township engineer	<u>4,006.25</u>
Total 408 · Engineering Services	4,006.25
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	201.90
409.44 · Laundry/Other Sanitary Services	<u>985.29</u>
Total 409 · General Government Bldg&Plants	1,187.19
Total 400 · General Government	24,227.42
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	<u>98.44</u>
Total 411 · Fire	98.44
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>2,613.67</u>
Total 413 · Code Enforcement	2,613.67
414 · Planning & Zoning	
414.98 · Zoning Recording/Transcription	195.00
414.99 · Salary Zoning Officer	1,242.00

Total 414 · Planning & Zoning	1,437.00
Total 410 · Public Safety	4,149.11
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	543.36
426.44 · Sanitation Services	2,498.00
Total 426 · Gen Gov Recycling Col & Dis	3,041.36
Total 420 · Health and Human Services	3,041.36
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	2,357.48
Total 437 · Repair of Tools & Machinery	2,357.48
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	10,244.45
438.25 · Repairs & Maint Supplies	1,174.35
438.98 · Twp. paid road maint mat.	29,476.90
438.99 · Truck Fuel	2,172.68
Total 438 · Road/Bridge Maint. and Repair	43,068.38
Total 430 · Public Works Hwy,Rds,Streets	45,425.86
450 · Culture-Recreation	
454 · GF Parks	
454.12 · Parks full time staff (GF)	192.35
454.15 · Parks part time staff (GF)	614.27
454.25 · Repairs & Maint Supplies	28.00
454.37 · Repairs and Maint. serv (park)	830.00
Total 454 · GF Parks	1,664.62
Total 450 · Culture-Recreation	1,664.62
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,680.88
481.20 · Employer paid Medicare	393.11
481.30 · Employer paid Unemployment Comp	50.95
481.43 · Qrtly Federal Excise Tax	26.95
483.49 · 457 Pension contribution	1,000.00
Total 481 · Employer paid Taxes	3,151.89
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,655.97
487.02 · Life Insurance	47.94
487.04 · Workers Compensation Vol Fire	787.00
Total 487 · Other Group Insurance Benefits	11,490.91
Total 480 · Misc. Expense	14,642.80
Total Expense	93,151.17
Net Income	23,604.85
	Jun 19
Income-LIGHT FUND	
383.11 · Street Lighting Tax	5,192.96
Total Income	5,192.96
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	971.84
Total 434 · Street Lighting	971.84
Total Expense	971.84

Net Income	4,221.12
	Jun 19
Other Income/Expense-CAPITAL RE	
Other Income	
341.02 · Interest on Savings	2.49
Total Other Income	2.49
Net Other Income	2.49
Net Income	2.49
	Jun 19
Income-LFF	
341.01 · Interest on Checking	145.62
Total Income	145.62
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	561.60
439 · HW Construction/Rebuilding Proj	46,648.09
Total 430 · LFF Public Works	47,209.69
Total Expense	47,209.69
Net Income	-47,064.07
	Jun 19
Income-HLLW	
341.02 · Interest on Savings	24.94
Total Income	24.94
Expense	
492 · Interfund Transfer	
492.01 · Transfer to GF Cking	349.75
Total 492 · Interfund Transfer	349.75
Total Expense	349.75
Net Income	-324.81
	Jun 19
Income-RECREATION	
341.01 · Interest on Checking	0.56
Total Income	0.56
Expense	0.00
Net Income	0.56
	Jun 19
Income-ESCROW	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.59
341.02 · Interest J&M, LLC	24.47
Total 341.000 · Interest Earnings	25.06
Total Income	25.06
Expense	0.00
Net Income	25.06
	Jun 19
Income-PARK	
341.01 · Interest on Checking	5.56
342.59 · Rental of Park Facilities	1,100.00
Total Income	1,105.56
Expense	

454 · Parks

454.25 · Repairs & Maintenance Supplies	1,100.00
454.31 · Park Professional Services	50.00
454.36 · Public Utilities	135.27
454.59 · Rental fee Deposit Refund	725.00

Total 454 · Parks 2,010.27

Total Expense 2,010.27

Net Income -904.71

Jun 19

Income-EQUIPMENT FUND

341.02 Interest on Equip Fund 35.50

Total Income 35.50

Expense 0.00

Net Income 35.50

Jun 19

Ordinary Income/Expense-VETERANS

Income

341.03 Interest Memorial Fund 3.16

357.01 Grants/Donations

Strip Deposit 1.34

Total 357.01 Grants/Donations 1.34

Total Income 4.50

Gross Profit 4.50

Net Ordinary Income 4.50

Net Income 4.50

Total Income (all accounts) 123,293.21

Total Expense (all accounts) 143,692.72

Net Income(all accounts) -20,399.51

Respectfully Submitted,

Tammy M. White

Tammy M. White
Secretary/Treasurer