

**Board of Supervisors**  
**Thursday, December 13th, 2018 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Asst. Sec./Treas. Kathy A. Hermany, Road Master Bruce Raber, Engineer Chris Noll Solicitor Marc Fisher, and approximately 11 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** Kenneth Blieler.

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 11/08/18 and to direct the treasurer to pay the bills. Motion carried unanimously.

**Fire Companies:** LPFC for the month of November: N/A Fire Chief, Peter Christ reported for the NTFC for the month of November: 180 Fire Calls as of 12/09/2018; Trucks into new building 12/17 or 12/18; Santa at Fire Co. Saturday 12/22 from 12pm to 1 pm, fire trucks will then take Santa through the township.

**Subdivision:** Gerhard deferral to Weisenberg Twp. (no development in Lynn Twp.) A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the Gerhard deferral to Weisenberg Twp. Motion carried unanimously.

**Road Report:** Bruce Raber, Road master, reported for the month of November: (1) Boom Mowing. (2) Truck & Plow repairs. (3) Plowed & Treated roads. (4) Unloaded & washed trucks. (5) Took Aluminum Cans = \$160. (6) Repaired & replaced road signs. (7) Worked on Ontelaunee Rd. filling in and grading. (8) Filled pot holes on dirt roads. (9) Hauled scrap metal from recycling Center = \$188.40 Anticipated work for December: (1) Continue Boom Mowing. (2) Tree Trimming. LPFC ordered 50 cones from us @ the cost of \$880. LPFC will pay invoice directly. **Truck:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour authorizing the purchase of a 2005 Mack Truck not to exceed \$44,990.00. Motion carried unanimously.

**Park:** Kathy Hermany spoke with Mertz Signs regarding disc golf signs, but has not received any prices yet. The BOS agreed to have the community yard sale again in 2019. The community yard sale will be held April 27, 2019 in Ontelaunee Park.

**2019 Budget:** A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving the 2019 Budget. Motion carried unanimously.

**Pension Update:** Justin Schmoyer: Mr. Schmoyer presented the BOS with the Retirement Plan Review.

**Berks County Intermediate Unit (BCIU):** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the Service Level Agreement Tax Services for 2019-2020. Motion carried unanimously.

**The Sanctuary- 2019 Contract-** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the 2019 contract with The Sanctuary at Haafsville with a payment cap of \$700.00. Motion carried unanimously.

**Auditors- Current Elected Auditor opened positions:** Marc Fisher stated that the BOS needs to appoint individuals to the 2 opened positions of Elected Auditor. Motion to appoint outside audit firm Resolution 2018-24- A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Resolution 2018-24; **A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY PA APPOINTING A CERTIFIED (CPA) OR COMPETENT PUBLIC ACCOUNTANT OR FIRM OF THE SAME TO EXAMINE THE RECORDS OF THE TOWNSHIP.** Motion carried unanimously. Frey and Co. has been appointed to perform the 2018 audit.

**Tax Collection Reso.-2018-25:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Resolution 2018-25; **A RESOLUTION SETTING THE FEE FOR A TAX CERTIFICATION, DUPLICATE BILLS, RETURNED OR CANCELLED PAYMENTS IN THE TOWNSHIP OF LYNN, LEHIGH COUNTY, PA.** Motion carried unanimously. The resolution sets the Tax Certification at \$20, A Tax Duplicate at \$5 and the cancelled Check fee at \$50 and is effective January 1, 2019.

**Resolution 2018-26:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Resolution 2018-06: **A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA FOR THE TRANSFER OF UNENCUMBERED MONEYS FROM ONE TOWNSHIP ACCOUNT TO ANOTHER.** Motioned carried unanimously. The resolution was to close the Follweiler subdivision.

**Miscellaneous:** (1) Appreciation Dinner: The BOS will hold their annual appreciation dinner on Saturday, February 9, 2019; 6pm @ the NTFC. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour appointing Otto's Catering service @ \$19.26. Motion carried unanimously. (2) Sawmill Rd. Erosion: Chris Noll stated that he will be meeting with 2 neighbors regarding the issue. The BOS along with Chris Noll stated that it was a private issue between the neighbors. (3) Volley Ball Court: The BOS approved Bruce Raber to look into volley ball nets but not to install them till spring. (4) Parking lot in park: The BOS agreed to do a walk through the park in early spring to evaluate what projects (along with additional paving or oil/chip) need to be completed. Bruce Raber added that oil/chip would be approximately

1/2 the cost of paving. (5) Splash Pad: Chris Noll stated that he is working with Melissa in his office regarding the cost of the engineering fees before applying for the grant. (6) LCA/Sewer: Steve I. Feinour and Marc Fisher met with LCA and agreed that the school is a main issue regarding the sewer. LCA has no power to enforce any type of requirements to the school. Marc Fisher along with LCA's lawyer are working on a draft letter to send to the school regarding the issue.

**Public Comment:** Community Pool: Jan Suttermyster presented the BOS with additional information regarding the proposed pool to be located in Heidelberg Township across from the middle school. Jan stated that the entire project would cost 3 to 5 million and would take 3 to 5 years to complete.

**Announcements:** (1) Close-out meeting is Thursday, December 27, 2019 @ 6:30 pm  
(2) Re-org (BOS) meeting is Monday, January 7, 2019 @ 6:30 pm  
(3) Elected Auditors Re-org is Tuesday, January 8, 2019 @ 7:00 pm

**Adjournment:** *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:29 pm.*

Respectfully Submitted, Tammy M. White



Secretary/Treasurer