

**Board of Supervisors**  
**Thursday, August 9th, 2018 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Admin/Zoning office Secretary Kathy A. Hermany, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 5 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** Kenny Bleiler, NWP.

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 07/12/18 and direct the treasurer to pay the bills. Motion carried unanimously.

**Fire Companies:** LPFC 2nd Asst. Fire Chief, Tim VanBlargan reported for the LPFC: 33 call year to date; 4 member participated and received certification for water rescue and emergency response; Engine 1411 will be reporting to night in the country to provide lighting at the intersection of 309 and north west rd.; Utility 1492 will be utilized to assist medical personnel with patient transport within the park grounds. NTFC Fire Chief, Peter Christ reported for the NTFC: 132 fire calls to date; 7/30 water rescue training with station 14; food stand at Nite in the Country; steel is erected for new building and roof is being installed; guns and cash bash tickets are still available for the September event; pump, ladder and hose testing held off until spring of 2019.

**Road Report:** Bruce Raber, Road master, reported for the month of July: (1) Cut shoulders on Hummingbird rd. for paving. (2) Paved Basket Ball court in park and back entrance of park. (3) Swept roads that were oiled and chipped. (4) Paved Hummingbird rd. (5) 2 loads of scrap metal from recycling center = \$265.20. (6) replaced & repaired a few stop signs & road name signs. (7) 2nd round of shoulder mowing. (8) Replaced road pipe on Scholler Rd. 5' X 60". (9) Scrapped old road pipe = \$353.05. (10) Made some repairs to a few dirt roads. Anticipated work for August: (1) Continue shoulder mowing. (2) Work on Dirt roads. (3) Fill in and plant grass at back entrance of park. Front Garage paint: A motion was made by Briand C. Dietrich and seconded by Justin N. Smith authorizing the front road crew garage building to be painted at the cost of \$1,990.00. Motion carried unanimously.

**Resolution 2018-17:** Destruction of specific records. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to pass Resolution 20118-17; **A RESOLUTION OF THE BOAD OF SUPERVISORS OF THE TOWNSHIP OF LYNN, LEHIGH, PA FOR THE DESTRUCTION OF SPECIFIC RECORDS.** Motion carried unanimously.

**Park:** New Pavilion update: Footers are poured and its moving along. Slight delays because of all the rain. Volley Ball Court: Bruce Raber stated that he may get to the volley ball court area this year and if not he will do it in spring next year. Line Painting: The BOS were in favor of EDEGEONE going ahead and painting the Basket Ball court at park as well as the township parking lot.

**Miscellaneous:** (1) Veterans Memorial Account: The BOS directed Tammy M. White to open a savings account for deposit of all memorial funds that come in. (2) Girl Scout Unit 736: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to waive the park rental fees for their event on Sunday, October 7, 2018 because their event involves park clean up. Motion carried unanimously. (3) LCA: Steve I. Feinour along with Solicitor Marc Fisher met with LCA regarding the CAP for the sewer authority. Currently the system should allow for 24 additional EDU's. Further information is forth coming from DEP. (4) (5)

**Public Comment:** None

**Announcements:** (1) Night in the Country is scheduled for Saturday, August 18, 2018 with a rain date of Sunday, August 19, 2018.

(2) Sunday, September 23, 2018; 2pm till 5pm "The Large Flowerheads" in Ontelaunee Park,

(3) Pioneer Day Saturday, October 6, 2018 Ontelaunee Park

**Adjournment:** A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:50 pm.

**As of August 31, 2018**

Account	Balance
General Fund	214,164.82
Capital Reserve	5,403.93
CD's	1,122,480.54
Zoning/Subdivision	67,969.83
HLLW COG	58,396.99
State Road	163,293.42
Equipment	85,984.63

Street Light	5,307.72
Park	59,608.08
Recreation	9,621.08
<b>Total</b>	<b>1,792,231.04</b>

**TOTAL**

Income **GENERAL FUND**

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	2,412.64
301.40 · Delinquent RE Tax-Tax Claim	54.91
Total 301 · Real Property Taxes	2,467.55
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	8,274.66
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	92,538.91
Total 310.20 · Earned Income Tax	92,538.91
Total 310 · Local Tax Enabling Act	100,813.57
321 · Business Licenses and Permits	
321.80 · Cable Television Franchise	13,946.55
Total 321 · Business Licenses and Permits	13,946.55
341 · Interest	
341.01 · Interest on Checking	86.52
Total 341 · Interest	86.52
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	2,420.00
Total 342 · Interest, Rents & Royalties	2,420.00
356 · State Payments in Lieu of Taxes	
356.02 · Game Commission	2,017.55
356.10 · Fish & Boat 2006 In-Lieu of Tax	222.00
Total 356 · State Payments in Lieu of Taxes	2,239.55
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	50.00
Total 361 · General Government	50.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	312.00
362.41F · Building Permit Filed	350.00
362.41S · Accessory Struc < 1000 ft	100.00
Total 362.41 · Building Permit	762.00
362.42 · Electrical Permit	955.00
362.44 · Sewage Permits (SEO Fees)	1,790.00
Total 362.40 · Protective Inspection Fees	3,507.00
362.47 · State fees for Permits	27.00
Total 362 · Public Safety	3,534.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,988.05
Total 364 · Sanitation	1,988.05
Total 360 · Gen. Govt. Charges for Services	5,572.05

**Total Income** 127,545.79

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	



400.05 · Supervisor Salaries	275.86
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	118.70
Total 403 · Tax Collection	118.70
404 · Solicitor/Legal Services	894.38
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,620.96
Total 405 · Secretary/Clerk	2,620.96
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,345.24
406.21 · Office Supplies	398.45
406.23 · Postage	83.39
406.32 · Communication - Phone/Wireless	585.40
406.38 · Rentals	580.83
406.99 · Payroll	5,296.04
Total 406 · Other General Govt. Admin	9,289.35
408 · Engineering Services	
408.99 · Township engineer	2,149.14
Total 408 · Engineering Services	2,149.14
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	324.54
409.44 · Laundry/Other Sanitary Services	576.18
Total 409 · General Government Bldg&Plants	900.72
Total 400 · General Government	16,249.11
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	118.10
Total 411 · Fire	118.10
413 · Code Enforcement	
413.31 · Code enforcement pro. service	4,371.00
Total 413 · Code Enforcement	4,371.00
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	507.50
Total 414 · Planning & Zoning	507.50
Total 410 · Public Safety	4,996.60
420 · Health and Human Services	
422 · Vector (Animal) Control	
422.99 · Stray Animals	420.00
Total 422 · Vector (Animal) Control	420.00
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	494.79
426.44 · Sanitation Services	1,568.00
Total 426 · Gen Gov Recycling Col & Dis	2,062.79
Total 420 · Health and Human Services	2,482.79
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	4,666.15
437.99 · Truck Repair	436.95
Total 437 · Repair of Tools & Machinery	5,103.10
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	9,560.60
438.25 · Repairs & Maint Supplies	1,796.76

438.99 · Truck Fuel	2,276.41
Total 438 · Road/Bridge Maint. and Repair	13,633.77
Total 430 · Public Works Hwy,Rds,Streets	18,736.87
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	1,233.83
454.25 · Repairs & Maint Supplies	1,430.17
454.37 · Repairs and Maint. serv (park)	1,830.00
Total 454 · GF Parks	4,494.00
Total 450 · Culture-Recreation	4,494.00
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,443.21
481.20 · Employer paid Medicare	337.53
481.30 · Employer paid Unemployment Comp	94.09
483.30 · Non-Uniform Pension Contr.	1,325.00
483.49 · 457 Pension contribution	550.00
Total 481 · Employer paid Taxes	3,749.83
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,594.11
487.02 · Life Insurance	48.20
487.04 · Workers Compensation Vol Fire	957.00
Total 487 · Other Group Insurance Benefits	11,599.31
Total 480 · Misc. Expense	15,349.14

<b>Total Expense</b>	<b>62,308.51</b>
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<b>Net Income</b>	<b>65,237.28</b>
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**Aug 18**

**Income-LIGHT FUND**

383.11 · Street Lighting Tax	276.56
<b>Total Income</b>	<b>276.56</b>

**Expense**

434 · Street Lighting	
434.36 · Street Lighting Electric	961.13
Total 434 · Street Lighting	961.13
<b>Total Expense</b>	<b>961.13</b>

<b>Net Income</b>	<b>-684.57</b>
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**Aug 18**

**Other Income/Expense-CR**

**Other Income**

341.02 · Interest on Savings	2.29
<b>Total Other Income</b>	<b>2.29</b>

<b>Net Other Income</b>	<b>2.29</b>
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<b>Net Income</b>	<b>2.29</b>
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**Aug 18**

**Income-LIQUID FUEL**

341.01 · Interest on Checking	81.56
<b>Total Income</b>	<b>81.56</b>

**Expense**

430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	9,380.01
439 · HW Construction/Rebuilding Proj	11,406.13

Total 430 · LFF Public Works	20,786.14
<b>Total Expense</b>	<b>20,786.14</b>
<b>Net Income</b>	<b>-20,704.58</b>
	<b>Aug 18</b>
<b>Income-COG</b>	
341.02 · Interest on Savings	24.73
<b>Total Income</b>	<b>24.73</b>
Expense	0.00
<b>Net Income</b>	<b>24.73</b>
	<b>Aug 18</b>
<b>Income-RECREATION</b>	
341.01 · Interest on Checking	1.63
<b>Total Income</b>	<b>1.63</b>
Expense	0.00
<b>Net Income</b>	<b>1.63</b>
	<b>Aug 18</b>
<b>Income-ESCROW</b>	
341.000 · Interest Earnings	
341.01 · Interest on Checking	0.72
341.02 · Interest J&M, LLC	26.98
Total 341.000 · Interest Earnings	27.70
<b>Total Income</b>	<b>27.70</b>
Expense	0.00
<b>Net Income</b>	<b>27.70</b>
	<b>Aug 18</b>
<b>Income-PARK</b>	
341.01 · Interest on Checking	10.16
342.59 · Rental of Park Facilities	1,350.00
<b>Total Income</b>	<b>1,360.16</b>
<b>Expense</b>	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	13.97
454.34 · Advertising	1,034.00
454.36 · Public Utilities	122.34
454.38 · Rental	158.98
454.59 · Rental fee Deposit Refund	400.00
Total 454 · Parks	1,729.29
<b>Total Expense</b>	<b>1,729.29</b>
<b>Net Income</b>	<b>-369.13</b>
	<b>Aug 18</b>
<b>Income-EQUIPMENT</b>	
341.02 Interest on Equip Fund	36.42
<b>Total Income</b>	<b>36.42</b>
Expense	0.00
<b>Net Income</b>	<b>36.42</b>
<b>Total Income (all accounts)</b>	<b>129,356.84</b>
<b>Total Expense (all accounts)</b>	<b>85,785.07</b>
<b>Net Income(all accounts)</b>	<b>43,571.77</b>

*Tammy M. White*

