

Board of Supervisors
Thursday, April 10th, 2014 @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy A. Hermany, Road Master Bruce Raber, Engineer Roy Stewart, Solicitor Marc Fisher, and approximately 12 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Executive Session: The Board along with Solicitor Marc Fisher held an executive session prior to the meeting to discuss employee issues and litigation.

Representative from the NWP: Kenny Blieler.

Public Comment: (1) Ben Giralico from the RAC thanked the BOS for their 5K funding to the committee. Mr. Giralico added that the committee is in need of volunteers. The BOS informed Mr. Giralico that the RAC has permission to use outside help at functions or set up sub-committees for individual functions, but the BOS unanimously were in agreement that any money spent should be by the township members of the committee and not to allow outside volunteers to spend the township's money. The BOS also told Mr. Giralico that if there are other organizations that would like to rent the park for car shows etc...they are welcome to do so with the BOS approval.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Steve I. Feinour and seconded by Justin N. Smith to accept the minutes from 03/13/14 and to direct the treasurer to pay the bills. Motion carried unanimously.

Fire Companies: N/A

Subdivision- (1) Snyder Farms final: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour granting final approval of Snyder Farms; 2 lots on 97.96 acres, contingent on receipt of payment for road improvement fees and REC fees. Motion carried unanimously. Road Improvement Fees: A motion was made by Justin N. Smith and seconded by Steve I. Feinour setting the Road Improvement Fee at \$900 for all Township roads regardless of the make-up of the road. Motion carried unanimously. Solicitor, Marc Fisher added that this will have to be rescinded from the old resolution at the next board meeting.

Pow Wow: Diane Hummingbird Woman and Elk Spirit Bass were present to confirm the 2014 Powwow. The BOS confirmed that everything was in order for the 2014 Powwow and also thanked them for their use of the park. Diane Hummingbird Woman presented the BOS with flyers and also added that this year's proceeds will benefit The Pink Shawl Project, The New Tripoli Fire Company, and Ontelaunee Park. Flyers are available at the township building.

Road Report: Bruce Raber, Road master, reported for the month of March: (1) Filled pot holes on dirt roads. (2) Repaired and replaced stop signs-road name signs and others that were damaged during the winter. (3) Started filling pot holes on black top roads (over 1/2 way done). (4) Started sweeping roads from winters anti-skid. (5) Started changing oil and filters on trucks and equipment and made some repairs and modifications. (6) Cleaned up some yards that got damaged during snow plowing. Anticipated work for April: (1) Finish up pot hole patching on black top roads. (2) Finish up sweeping roads. (3) Start on dirt roads. 1991 Chevy Kodiak Dump Truck: Gary Berardi was present to ask the BOS when he could acquire the dump truck that he was awarded on 7/11/2013. Justin N. Smith stated that a bid was awarded at the 7/11/2013 board meeting for the purchase of the 1991 Chevy Dump Truck which was awarded to Gary Berardi in the amount of \$7,777.77. The bid advertisement stated that payment of the truck was to be made in full at the time of bid award. The township had not heard from Mr. Berardi for the next 6 months so

the road crew utilized the truck. Justin N. Smith ended by telling Mr. Berardi that the truck was no longer for sale. Falcon Ct: Mr. Pergosky is back and Justin N. Smith will be contacting him. Sink Hole: PennDot agreed to put in the new pipe with Lynn Township maintaining it. The BOS stated that they are not in favor of maintaining it because it is located on a state road. Justin N. Smith stated that the issue would be tabled till the next meeting to see what the new resident finds out on the issue. Lincoln/Broadtail: Ordinance 14-03 is on the agenda for the May 8, 2014 BOS meeting.

Stone & Bituminous Material Bids: See 2014 bid results below.

2014 Road Materials

		250 Ton #67	300 Ton #57	400 Ton	2500 Ton #8	500 Ton	400 Ton	2500 Ton
<u>COMPANY</u>		Stone 1.0%	Stone 2%	#2A Stone	Stone 1.0%	#1 Stone	#10 Stone	2 RC
		LBW	LBW		LBW			
Lehigh Asphalt	FOB	\$10.50	\$10.00	\$9.25	\$10.90	\$10.00	-	\$9.25
	Total	\$2,625.00	\$3,000.00	\$3,700.00	\$27,250.00	\$5,000.00	-	\$23,125.00
	Delivered	\$15.35	\$14.85	\$14.10	\$15.75	\$14.85	-	\$14.10
	Total	\$3,837.50	\$4,455.00	\$5,640.00	\$39,375.00	\$7,425.00	-	\$35,250.00
Eastern Industries	FOB	\$10.15	\$9.45	\$7.45	\$10.95	\$9.00	\$11.50	\$5.35

	Total	\$2,537.50	\$2,835.00	\$2,980.00	\$27,375.00	\$4,500.00	\$4,600.00	\$13,375.00
	Delivered	\$14.30	\$13.60	\$11.60	\$15.10	\$13.15	\$15.65	\$9.50
	Total	\$3,575.00	\$4,080.00	\$4,640.00	\$37,750.00	\$6,575.00	\$6,260.00	\$23,750.00
Slatedale Aggregate	FOB	-	-	-	-	-	-	\$5.00
	Total	-	-	-	-	-	-	\$12,500.00
	Delivered	-	-	-	-	-	-	\$8.50
	Total	-	-	-	-	-	-	\$21,250.00
		500 Ton	1000 Ton	500 Ton	200 Ton	300 Ton	200 Ton	300 Ton
COMPANY		Type 2	9.5 mm	19.0 mm	25.0 mm	9.5 mm	UPM	B-1
		Anti-Skid	Superpave	Superpave	Superpave	Superpave	Coldpatch	Sand
Lehigh Asphalt	FOB	\$10.00	\$59.85	\$53.00	\$49.00	\$58.85	-	\$11.50
	Total	\$5,000.00	\$59,850.00	\$26,500.00	\$9,800.00	\$17,655.00	-	\$3,450.00
	Delivered	\$14.85	-	-	-	-	-	\$16.35
	Total	\$7,425.00	-	-	-	-	-	\$4,905.00
Eastern Industries	FOB	\$9.25	\$58.00	\$52.00	\$48.00	\$56.00	\$112.50	-
	Total	\$4,625.00	\$58,000.00	\$26,000.00	\$9,600.00	\$16,800.00	\$22,500.00	-
	Delivered	\$13.40	-	-	-	-	-	-
	Total	\$6,700.00	-	-	-	-	-	-
EJB Paving & Materials Co.	FOB	-	\$59.50	\$53.50	\$50.00	\$58.50	\$100.00	-
	Total	-	\$59,500.00	\$26,750.00	\$10,000.00	\$17,550.00	\$20,000.00	-
	Delivered	-	\$77 rental	\$77 rental	\$77 rental	\$77 rental	\$77 rental	-
	Total	-	Per hour	Per hour	Per hour	Per hour	Per hour	-
		14,000 Gals	140,000 LF					
COMPANY		Diesel	Yellow					
ISO Bunkers DBA		Fuel	Traffic Lines					
Maximum mark up over bidders cost at time of deliver		0.25 cents						
A-1 Traffic Cntrl	LF		\$0.0915					
	Total		\$12,810.00					
Midlantic Marking	LF		.0985					
	Total		\$13,790.00					

A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept all bids. Motion carried unanimously. A second motion made by Brian C. Dietrich to accept the lowest highlighted bids on the chart below, this was seconded by Justin N. Smith. Motion carried unanimously.

Joint Oil Bid- Weisenberg Township did the joint oil bidding process and accepted the 3 bids listed below. A motion was made by Justin N. Smith and seconded by Brian C. Dietrich to accept Midland Asphalt Materials as the lowest bid. Motion carried unanimously.

4 TWP. OIL		CRS-2 PME-3M	/gallon
	Midland Asphalt Materials Inc.		\$2.013 / gallon each twp.
	Asphalt Maintenance Solutions LLC		\$2.09 / gallon each twp.
	Dosch King Emulsions, Inc.		\$2.16 / gallon each twp.

Brown Design Corp.- Ben Giralico stated that Christian Brown from Brown Design Corp. was present at the RAC meeting on Wednesday, March 19, 2014. Ben Giralico stated that Mr. Brown showed enthusiasm and that the RAC suggested a possible change on the survey to possibly change the concert dates to a weekday instead of a weekend. Justin N. Smith will reach out to Mr. Brown.

AQC- A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich authorizing Marc Fisher to forward the Draft AQC Ordinance to the LVPC as well as the Lynn Township PC with a slight change to section 398A-4. Motion carried unanimously.

Ordinance 2014-01- Solicitor, Marc Fisher opened the hearing at 7:07 pm for Ordinance 2014-01 after hearing no public comment Marc Fisher closed the hearing at 7:09. *A motion was made by Steve I. Feinour and seconded by Justin N. Smith to adopt Ordinance 2014-01; AN ORDINANCE OF LYNN TOWNSHIP, PA AMENDING THE LYNN TOWNSHIP ZONING ORDINANCE PREVIOUSLY ADOPTED ORDINANCE 1982-1 DELETING SECTION 385(A) AND REPLACING THE SECTION TO STATE ORDINANCE 2014-01. Brian C. Dietrich voted no. Motion carried.*

Ordinance 2014-02/2014-03- Ordinance 2014-02 is for the 51% requirement and Ordinance 2014-03 is for no parking on Broadtail and Lincoln Ct. and are up for review and approval at the May 8, 2014 board meeting.

Miscellaneous: (1) Zoning Weiss Rd. resident feedback: A letter was mailed, 3/18/14, to the residents of the section of Weiss Rd. for rezoning from residential to commercial. Steve I. Feinour spoke with Gary Snyder and he was ok with it but no other feedback was received. (2) Asst. Emerg. Manag. Coord.: Kermit E. DeLong stated that he has decided not to take the position of Asst. Emergency Management Coordinator. Tammy M. White will contact LPFC and NTFC to see if they may have someone interested in the position. (3) PT Park: *A motion was made by Justin N. Smith and seconded by Brian C. Dietrich to hire Tina Snyder and Chris Dunton as PT employee for the Park at the rate of \$9.00/hr. Motion carried unanimously.* (4) Battery Recycl.: Tabled till next meeting. Steve I. Feinour would like to check a few options. (5) Website agreement: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving the Proposal from Kessler Freedman which will cost \$2,057.00 the first year and then \$507.00 every year after which will still allow for Kessler Freedman to make updates if he is directed to at the cost of \$60.00 a month. Motion carried unanimously.* Justin Smith stated that Tammy M. White should check to make sure that it is for a complete design of the website and that Lynn Township owns the domain. The new proposal also allows for all updates to be done directly from the Township office. (6) Grass Maint. At Historical Bldgs. In Park: The BOS stated that the PT Park employee's shall continue to maintain the grass surrounding the Historical Buildings in the Park. (7) Leaser Lake Maps: Kathy Hermany stated that there is a new map for Leaser Lake located in the Township office and that they are available for purchase at the cost of \$5.00.

Public Comment: (1) Resident, Rob Sadler asked the BOS if the PC, ZHB agendas can be added to the website and also list on the website whether or not there is going to be a meeting. The BOS agreed and also added that the BOS agenda can be added with a note stating *subject to change.

Announcements: Clean sweep 2014" Sat. April 12, 2014, 8am-12 noon @ the Lowhill Twp Building, Rte 100
 "Beautify Lynn Day" Sat. April 26, 2014 - 9 am - 1 pm Ontelaunee Park Sponsored by Lynn Twp EAC.
 7th annual Pow-wow May 16th, 17th, 18th, 2014 Ontelaunee Park Admission \$7, Seniors and Veterans \$5, Children under 12 free
 6th Annual Car & Motorcycle Show; Sunday, July 13, 2014; 1pm till 4pm in Ontelaunee Park. \$5 entrance fee for all cars, trucks and bikes; free admission for spectators.
 5K/bands; sponsored by the NWL Educational Foundation Saturday, May 31, 2014 In Ontelaunee Park.

Adjournment: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:31 pm.*

As of April 30, 2014

Account	Balance
General Fund	714,996.93
Capital Reserve	5,329.73
CD's	471,750.40
Zoning/Subdivision	9,755.02
HLLW COG	29,736.77
State Road	245,794.55
Street Light	801.87
Park	9,755.02
Recreation	29,415.22
Total	1,517,335.51

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes	
301.60 · Real Estate Tax-Interim-Current	104.60
Total 301 · Real Property Taxes	104.60
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	7,009.74
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	43,511.67

Total 310.20 · Earned Income Tax	43,511.67
Total 310 · Local Tax Enabling Act	50,521.41
331 · Fines	
331.12 · Violation of Ordinances, Statue	46.92
Total 331 · Fines	46.92
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,210.00
Total 342 · Interest, Rents & Royalties	1,210.00
355 · Shared Revenue & Entitlements	
355.05 · Gen Municipal Pension State Aid	2,742.00
Total 355 · Shared Revenue & Entitlements	2,742.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.87 · Sale of Maps & Publications	20.00
361.88 · Copy Fee	5.25
361.90 · Mechanical/HVAC Permit	108.00
361.94 · Misc. Billing	50.00
Total 361 · General Government	183.25
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,986.00
362.41D · Driveway Permit	75.00
362.41F · Building Permit Filed	875.00
Total 362.41 · Building Permit	2,936.00
362.42 · Electrical Permit	472.00
362.43 · Plumbing Permit	258.00
Total 362.40 · Protective Inspection Fees	3,666.00
362.99 · Logging/Timber Harvest	100.00
Total 362 · Public Safety	3,766.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,553.60
Total 364 · Sanitation	1,553.60
Total 360 · Gen. Govt. Charges for Services	5,502.85
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	212.00
Total 395 · Refunds of Prior Yr Expenditure	212.00
Total Income	60,339.78
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	275.86
Total 400.00 · Legislative (Governing) Body	275.86
404 · Solicitor/Legal Services	1,316.49
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,341.33
Total 405 · Secretary/Clerk	2,341.33
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,157.51
406.21 · Office Supplies	124.76
406.23 · Postage	89.92
406.32 · Communication - Phone/Wireless	574.21
406.34 · Advertising	129.72

406.38 · Rentals	372.60
406.42 · Membership/Dues	3,100.57
406.48 · Internet Fees/Web Design	2,117.00
406.99 · Payroll	<u>117.70</u>
Total 406 · Other General Govt. Admin	8,783.99
408 · Engineering Services	
408.99 · Township engineer	<u>1,215.26</u>
Total 408 · Engineering Services	1,215.26
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	-53.47
409.37 · Repairs and Maint.	820.78
409.44 · Laundry/Other Sanitary Services	141.29
409.99 · Heating - Oil/Propane	<u>1,769.39</u>
Total 409 · General Government Bldg&Plants	<u>2,677.99</u>
Total 400 · General Government	16,610.92
410 · Public Safety	
411 · Fire	
411.98 · New Tripoli FC Fuel	<u>191.00</u>
Total 411 · Fire	191.00
412 · Ambulance/Rescue	
412.98 · Fuel	<u>-341.64</u>
Total 412 · Ambulance/Rescue	-341.64
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>3,193.14</u>
Total 413 · Code Enforcement	3,193.14
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	<u>1,606.50</u>
Total 414 · Planning & Zoning	1,606.50
419 · Other Public Safety	
419.99 · PA One Call	<u>9.10</u>
Total 419 · Other Public Safety	<u>9.10</u>
Total 410 · Public Safety	4,658.10
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	498.82
426.44 · Sanitation Services	<u>828.00</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,326.82</u>
Total 420 · Health and Human Services	1,326.82
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	<u>4,594.05</u>
Total 432 · Winter Maintenance	4,594.05
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>7,969.40</u>
Total 437 · Repair of Tools & Machinery	7,969.40
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	3,455.45
438.15 · PT Salaries for Road Crew	1,047.87
438.25 · Repairs & Maint Supplies	3,274.96
438.99 · Truck Fuel	<u>1,877.52</u>
Total 438 · Road/Bridge Maint. and Repair	<u>9,655.80</u>
Total 430 · Public Works Hwy,Rds,Streets	22,219.25
450 · Culture-Recreation	

454 · GF Parks	
454.34 · Advertising	38.00
Total 454 · GF Parks	38.00
Total 450 · Culture-Recreation	38.00
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,253.51
481.20 · Employer paid Medicare	293.15
481.30 · Employer paid Unemployment Comp	142.98
483.30 · Non-Uniform Pension Contr.	4,560.00
483.49 · 457 Pension contribution	3,377.00
Total 481 · Employer paid Taxes	9,626.64
486 · Insurance	
486.10 · Insurance - Liability	16,763.25
Total 486 · Insurance	16,763.25
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	9,734.78
487.02 · Life Insurance	38.50
487.03 · Workmans Compensation	2,478.00
487.04 · Workers Compensation Vol Fire	1,313.00
Total 487 · Other Group Insurance Benefits	13,564.28
489 · All other unclassified Expenses	
489.99 · EE withholding taxes	4,961.02
Total 489 · All other unclassified Expenses	4,961.02
Total 480 · Misc. Expense	44,915.19
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.98 · Transfer to Electric Light Fund	800.00
Total 492 · Interfund Operating Transfer	800.00
Total 490 · Other Financing Uses-exp	800.00
Total Expense	90,568.28
Net Income	30,228.50

Apr 14

Income-LIGHT FUND

392 · Interfund Operating Transfers	
392.01 · Transfer from General Fund	800.00
Total 392 · Interfund Operating Transfers	800.00
Total Income	800.00
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	708.57
Total 434 · Street Lighting	708.57
Total Expense	708.57
Net Income	91.43

Apr 14

Income-LFF

0.00

Expense

430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	3,994.35
Total 430 · LFF Public Works	3,994.35
Total Expense	3,994.35

Net Income	<u>-3,994.35</u>
	<u>Apr 14</u>
Income-PARK	
341.01 · Interest on Checking	125.00
342.59 · Rental of Park Facilities	560.00
Total Income	685.00
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	17.98
454.36 · Public Utilities	14.48
Total 454 · Parks	32.46
Total Expense	32.46
Net Income	<u>652.54</u>
Total Income (all accounts)	<u>61,824.78</u>
Total Expense (all accounts)	<u>95,303.66</u>
Net Income(all accounts)	<u>33,478.88</u>

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer