

Board of Supervisors Re-Organization Meeting
Monday, January 6th, 2014 @ 6:30 P M
Lynn Twp. ~ 7911 Kings Hgwy., New Tripoli

Call to Order: The Re-Organization meeting of the Lynn Township Board of Supervisors was called to order by 2013 Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were 2013 Chairman, Justin N. Smith, 2013 Vice Chairman, Brian C. Dietrich and new 2014 Member, Steve I. Feinour, Solicitor Marc Fisher, Secretary/Treasurer Tammy M. White, Road Master Bruce Raber, NW Press reporter Kenny Blieler, and approximately 12 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: Resident, Mabel Seyfried informed the BOS that she has received a response from a letter that she and her husband Frank sent to Penn Dot which was dated 12/13/2013. Secretary/Treasurer, Tammy M. White received a copy of the response in the mail and had forwarded the response to the BOS. A letter was also sent from the Township to Joseph J. Rauscher, District Traffic Studies/Safety Engineer which was dated 12/17/2013. There was no response received from the township's letter.

Accept the Minutes and Direct the Treasurer to pay the bills: Motion was made by Brian Dietrich and seconded by Steve I. Feinour to accept the minutes from December 30th 2013 (Close-out Meeting). Motion carried unanimously. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to direct the treasurer to pay all the bills. Motion carried unanimously.

Appointments:

- **Temporary Chairman** – Steve I. Feinour motioned, seconded by Brian C. Dietrich, to appoint Justin N. Smith as Temporary Chairman to preside over the meeting until formal appointments are made. Motion carried unanimously.
- **Temporary Secretary** – Brian C. Dietrich motioned, seconded by Justin N. Smith, to appoint Tammy M. White as temporary secretary to take the minutes of the Re-org meeting. Motion carried unanimously.
- **Chairman** – Steve I. Feinour motioned, seconded by Brian C. Dietrich, to appoint **Justin N. Smith** as Chairman of the Board. . Motion passed unanimously.
- **Chairman** Justin Smith took over the meeting at this time.
- **Vice Chairman** Justin N. Smith motioned, seconded by Steve I. Feinour, to appoint **Steve I. Feinour** as Vice Chairman of the Board. Brian C. Dietrich voted No. Motion carried.
- **Secretary** – Brian C. Dietrich motioned, seconded by Steve I. Feinour, to reappoint **Tammy M. White** as Secretary to the Board of Supervisors. Motion carried unanimously.
- **Treasurer** – Brian C. Dietrich motioned, seconded by Steve I. Feinour, to reappoint **Tammy M. White** as Treasurer to the Board of Supervisors. Motion carried unanimously.
- **Assistant Secretary** – Brian C. Dietrich motioned, seconded by Steve I. Feinour, to newly appoint **Kathy A. Hermany** as Assistant Secretary to the Board of Supervisors. Motion carried unanimously.
- **Assistant Treasurer** – Brian C. Dietrich motioned, seconded by Steve I. Feinour, to newly appoint **Kathy A. Hermany** as Assistant Treasurer. Motion carried unanimously
- **Treasurer's Bond "Reminder"** (Tammy 2012-2015; up for renewal for 2016)
(Kathy 2014-2017; up for renewal for 2018)
- **Township Solicitor** – Steve I. Feinour motioned, seconded by Brian C. Dietrich, to reappoint **Marc Fisher**, from Worth Magee & Fisher Law Offices as Township Solicitor. Motion carried unanimously.
- **Conflict Council** – Brian C. Dietrich motioned, seconded by Steve I. Feinour to reappoint **John O. Stover Jr.** as Conflict Council. Motion carried unanimously.
- **Township Engineer** – Brian C. Dietrich motioned, seconded by Steve I. Feinour, to reappoint **Keystone Consulting Engineering**. Motion carried unanimously.
- At this time the Board made a statement to remind all who need to, to complete their notarized Oath of Office forms and Statement of Financial Interest forms and return them to Tammy M. White as soon as possible. These are to be completed by all newly appointed/elected positions by May 1st 2014.
- **2014 Meetings** – The BOS authorized the 2014 meeting dates at the 12/12/13 BOS meeting and are as follows: 02/13, 03/13, 04/10, 05/08, 06/12, 07/10, 08/14, 09/11, 10/09, 11/13, 12/11, 12/29/2013 (Close-Out Meeting), All will be held at 6:30 p.m. The advertisement was sent to the NW Press for advertisement the week of 12/05/13.
- **2014 Six Township Meetings**–The six township/COG meetings are as follows: 3/10/14 @ Lowhill Twp.; 6/09/14 @ Lynn Twp.; 9/08/14 @ North Whitehall Twp.; 12/08/14 @ Washington Twp., all meetings to be held at 8:00 am at the designated township.

Road Report: Bruce Raber, Road master, reported for the month of December: (1) Made repairs to plows and trucks. (2) Treated and plowed roads. (3) Repaired and replaced road name signs. (4) Did some boom mowing. (5) Hauled

scrap metal from recycling center - \$223.20. Anticipated work for January: (1) Continue Boom Mowing. (2) Repairs to Ford 50 (no power steering) (3) Some tree trimming.

Proposed 5K: Jason Boushell from the Northwestern Recreation Commission presented the BOS with a Rock and Run to benefit the NWRC. Scheduled date is Saturday, May 31, 2014 at 9am in Ontelaunee Park. The route will start by the Allemaengel back entrance of the park; Oswald; Zeisloff back to Allemaengel. NTFC has agreed to do the traffic control. Jason Boushell also stated that the actual 5K run would take approximately 1 hour but they would have other activities in the park as well as bands playing. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving the request from the NWRC and the NTFC. Motion Carried. Steve I. Feinour abstained because he is on the committee.

- **Resolutions:**

- **Resolution 2014-01** - *To open and maintain bank accounts at the New Tripoli Bank*; Brian C. Dietrich motioned, seconded by Steve I. Feinour, to adopt resolution 2014-01. Motion carried unanimously.
- **Resolution 2014-02** - *To open and maintain safe-deposit box and escrow accounts at the New Tripoli Bank*; Brian C. Dietrich motioned, seconded by Steve I. Feinour, to adopt resolution 2014-02. Motion carried unanimously.
- **Resolution 2014-03** - *To establish a User Fee Schedule for 2014*; Brian C. Dietrich motioned, seconded by Steve I. Feinour, to adopt resolution 2014-03. Motion carried unanimously.
- **Resolution 2014-04** - *Establishing a Fee Schedule for Engineering or Municipal Consultant fees for subdivision and land development review*; Brian C. Dietrich motioned, seconded by Steve I. Feinour, to adopt resolution 2014-04. Motion carried unanimously.

- **Appointments/Resolutions:**

At this time the Board reviewed all candidates that had applied, or offered to serve another term, for positions on the various committees: **PC-** Harold Handwerk and Michael Dietrich **ZHB-** Rob Sadler, Donald Christ, Nicholas Sham, Dale Wessner, **EAC-** 2 vacancies, Barb Blythe. **Building Code of Appeals-** Michael Fornauf

- **Resolution 2014-05 -Planning Commission** - Terms End 01/01/2018 (2 Vacancy) (4 Year Term) – Steve I. Feinour made a motion, seconded by Brian D. Dietrich, to reappoint Harold Handwerk to the Planning Commission for another 4 year term; ending 01/01/2018 and to newly appoint Michael Dietrich to the Planning Commission for a 4 year term; ending 01/01/2018. Motion carried unanimously.
- **Resolution 2014-06 -Zoning Hearing Board** - Term Ends 01/01/2017 (1 Vacancy) (1 Year Term) Steve I. Feinour made a motion, seconded by Justin N. Smith, adopting resolution number 2014-06, to appoint current alternate Willard Wanamaker to the Zoning Hearing Board as a member for a 3 year term; ending 01/01/2017, and to newly appoint Donald Christ to the Zoning Hearing Board as a member for a 1 year term replacing Steve I. Feinour vacant position; ending 01/01/2015, and to newly appoint Dale Wessner to the Zoning Hearing Board as an alternate for a 1 year term; ending 01/01/2015, and to newly appoint Nicholas Sham to the Zoning Hearing Board as an alternate for a 2 year term; ending 01/01/2016. Motion carried unanimously.
- **Resolution 2014-07-Building Code of Appeals Board Member** - Term Ends 01/01/2019 (1 Vacancy) (5 Year Term) Steve I. Feinour motioned, seconded by Brian C. Dietrich to adopt resolution number 2014-07, which reappoint Michael Fornauf to the Building Code of Appeals Board as a member for another 5 year term ending 01/01/2019. Motion carried unanimously.
- **Resolution 2014-08** – Term Ends 01/01/2017 (1 Vacancy) (3 Year Term) – Term Ends 01/01/2016 (1 Vacancy) (Remaining 1 year term) Brian C. Dietrich made a motion, seconded by Steve I. Feinour adopting Resolutions 2014-08 reappointing Barb Blythe to serve another 3 year term till 01/01/2017 Motion carried unanimously. Vacancy remains open.
- **Resolution 2014-09** - A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour appointing Mara Beck and Patricia Ferraro as co-chairs to the EAC. Motion carried unanimously.
- **Sewage Enforcement Officer (SEO)** – Steve I. Feinour motioned, seconded by Brian C. Dietrich to (re)appoint Carl Wolfe as Sewage Enforcement Officer. Motion carried unanimously. 2014 Rate \$60/hr.
- **Alternate Sewage Enforcement Officer (SEO)-** Brian C. Dietrich motioned, seconded by Steve I. Feinour to (re)appoint Scott Bieber as Alternate Sewage Enforcement Officer. Motion carried unanimously. 2014 Rate \$70/hr.
- **Zoning Officer** – Brian C. Dietrich motioned, seconded by Steve I. Feinour to reappoint Roy Stewart from Keystone Consulting as Zoning Officer. Motion carried unanimously.
- **Alternate Zoning Officer** – No Motion made. BOS stated that if Roy Stewart would not be available, the township could appoint another representative of Keystone Engineers.
- **Building/Plumbing/Electrical Inspector** – Brian C. Dietrich motioned, seconded by Steve I. Feinour to reappoint the following four inspection agencies: Code Master; Barry Isett; Blue Mountain; and Keller Zoning, and that

at the time of application the applicant is bound to make a selection of one inspection agency. Motion carried unanimously.

- **Building Code Official (B.C.O.)** – Brian Dietrich motioned, to reappoint **Ann Lett of Barry Isett Associates** as the Lynn Township B.C.O. Motion died for lack of a second motion. A second motion was made by Brian C. Dietrich and seconded by Steve I. Feinour appointing **Kathy A. Hermany** as BCO. Motion carried unanimously.
- **Alternate Building Code Official (B.C.O.)** – A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to appoint **Ann Lett** from Barry Isett Associates as alternate BCO. Motion carried unanimously.
- **Emergency Management Coordinator** – Steve I. Feinour motioned, seconded by Brian C. Dietrich to reappoint **Matthew Nemeth** as Emergency Management Coordinator. Motion carried unanimously.
- **Assistant Emergency Management Coordinator** – Solicitor, Marc Fisher will check to see if a sitting supervisor can be Assistant EMC. Steve I. Feinour has stated he would be interested in filling the position.
- **Road Master**– Brian C. Dietrich motioned, seconded by Steve I. Feinour to reappoint **Bruce Raber** as Road Master/Superintendent. Motion carried unanimously.
- **Voting delegate for PSATS 2014 Convention** – Tabled.
- **Township Employees to the 2014 PSATS Convention** – Justin N. Smith motioned, seconded by Brian C. Dietrich to approve the attendance of Tammy M. White, Kathy A. Hermany, and Bruce Raber to attend the 2014 PSATS Convention with reimbursement for hotel accommodations for a 2 night stay. Motion carried unanimously. A second motion was made by Justin N. Smith and seconded by Brian C. Dietrich approving the 3 supervisors to attend the 2014 PSATS Convention with reimbursement for hotel accommodations for a 2 night stay as well as hourly salary up to 8 hrs. set by the elected Auditors. Motion carried unanimously.
- **Tax Collector for Income & Occupational Privilege Tax (Wage taxes)** – Steve I. Feinour motioned, seconded by Brian C. Dietrich to reappoint **Berkheimer & Associates** as the **EIT tax collector for 2014**. Motion carried unanimously.
- **Appoint Supervisor Representative for Northwestern Recreation Commission**- Brian C. Dietrich motioned, seconded by Steve I. Feinour appointing **Justin N. Smith** as the representative for 2014 to the Northwestern Recreation Commission. Motion carried unanimously.
- **Appoint Supervisor Representative for Agricultural Land Preservation Commission**- Steve I. Feinour motioned, seconded by Justin N. Smith appointing **Brian C. Dietrich** as the representative for 2014 to the Agricultural Land Preservation Commission. Motion carried unanimously.
- **Appoint Supervisor Representative for Crime Watch**- Brian C. Dietrich motioned, seconded by Justin N. Smith appointing **Steve I. Feinour** a representative for the Crime Watch. Motion carried unanimously.
- **Appoint Supervisor Representative for Jordan Creek Water Shed Committee Act 167** – Justin N. Smith motioned, seconded by Brian C. Dietrich appointing **Steve I. Feinour** as representative for the Jordan Creek Water Shed Committee Act 167. Motion carried unanimously.
- **Appoint Supervisor for County COG** – Brian C. Dietrich motioned, seconded by Steve I. Feinour appointing **Justin Smith** a supervisor for the county COG. Motion carried unanimously. (Any board member can go as an alternate.)
- **Steering representative to Emergency Services Steering Committee**- Brian C. Dietrich motioned, seconded by Justin N. Smith appointing **Steve I. Feinour** as representative to the Emergency Services Steering Committee for 2014. Motion carried unanimously.
- **Vacancy position for the Board of Supervisors** –Justin N. Smith motioned, to newly appoint **Kermit E. DeLong** to the vacancy position to the Board seconded by Steve I. Feinour to the vacancy position to the Board. Motion carried unanimously.

Miscellaneous:

- **Establish mileage reimbursement for employees on Township business** – The BOS stated that Resolution 2006-19 was adopted authorizing Lynn Twp. to pay mileage reimbursement at the same rate that is set by the internal revenue service. *Note:* The IRS mileage rate for 2014 is 56 cents per mile.
- **Employee wages** – Brian C. Dietrich motioned, seconded by Steve I. Feinour that all appointed employee's wages reflect the 2014 budget raises for 2014. Motion carried unanimously.
- **Set wages for employees as passed in the 2014 budget**

	<u>2013 wages</u>	<u>2014 Wages</u>	<u>Increase/hourly</u>	<u>Increase yearly</u>
Tammy White	\$17.62/hour	\$20.00/hour	2.38/hr	\$4,950.40/year
Kathy Hermant	\$15.71/hour	\$18.00 /hour	2.29/hr	\$4,763.20 /year
Bruce Raber	\$22.92/hour	\$24.07/hour	1.15/hr	\$2,392.00/year
Joseph Howard	\$17.36/hour	\$18.05/hour	.69/hr	\$1,435.20/year
Joseph Wisser	\$19.78/hour	\$20.57/hour	.79/hr	\$1,643.20/year

Randy Schmoyer	\$15.97/hour	\$16.61/hour	.64/hr	\$1,331.20/year
Park Part/Time	\$10.00/hour	\$10.50/hour	.50/hr.	N/A
Josh Huber Park	\$9.00/hour	\$9.50/hour	.50/hr.	N/A
Josh Huber Road Crew	\$13.50/hour	Same	N/A	N/A
Recycling	\$10.00/hour	Same	N/A	N/A
Cleaning	\$13.50/hour	Same	N/A	N/A
TOTAL				\$16,515.20

2014 Holidays- Holiday schedule as stated in the personnel manual.

New Years Day (and a ½ day proceeding New Year's Day)
 Good Friday
 Memorial Day
 Independence Day
 Labor Day
 Veteran's Day
 Thanksgiving Day
 Black Friday
 Christmas Day (and a ½ day preceding Christmas)
 Day after Christmas (Floating Holiday)

Brian C. Dietrich motioned, seconded by Steve I. Feinour to approve the 2014 Holiday schedule. Motion carried unanimously.

- **Resolution 2014-10-** *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving Resolution 2014-10 A RESOLUTION TRANSFERRING MONEY FROM THE ESCROW FUND TO THE GFMM ACCOUNT. Motion carried unanimously.* The resolution was to close subdivision #12-04 Stan Kelson and #13-03 Robert Murphy.

Miscellaneous: LCATO Winter Convention: The LCATO Winter Convention will be held on Friday, February 7, 2014 at the Schnecksville Fire Co. Brian C. Dietrich stated he will be attending. **Band Shell Ramp:** Brian C. Dietrich updated Steve I. Feinour with the issue on the ramp at the band shell. Mr. Dietrich stated that we currently have 1 quote from Dwayne Henritz. Brian C. Dietrich added that he is obtaining a second quote. **Paving Projects:** Bruce Raber asked the BOS if they had any idea at this time, if they would be doing any type of paving in Ontelaunee Park? The BOS stated they want to wait and see the new master plan when it is complete. It was noted that Brown Design will get input from the Rec Advisory, the Heidelberg/Lynn Historical Society, and the BOS. **Park:** Steve I. Feinour stated that he would like to discuss the possibility of WWI, WWII, Civil War memorials to be included on the Master Plan for the park. Justin N. Smith added that he will check with the Daughters of the American Revolution concerning the current memorial located in the Ebenezer cemetery. **Zoning:** Steve I. Feinour stated he would like to see the section of Weiss Road and 309 zoned commercial instead of agricultural. Mr. Feinour added that if it would increase the taxes of the residents who currently reside in this area, he would not want to move ahead with changing the zoning district. The BOS allowed Steve I. Feinour to research this issue. **Engineer:** Steve I. Feinour suggested that the township engineer drive the township with the road master every 3 to 5 years to inspect possible projects. **Park Open/Close:** Steve I. Feinour stated that he feels the park should be opened all year. Discussion was held and it was noted that the park is actually opened, but there are no rentals from November 1st to April 1st. In order to have the Park opened, the Park has to be plowed, salted, and shoveled at specific areas such as the handicap parking, and sidewalks. Currently the road crew does not maintain the park in winter months however they did plow it one time this year. Bruce Raber also stated that that the cost of salt could not be used in the park because it is purchased with LFF money the same as asphalt is. When asphalt is used in the Park it is paid for from the GF and that Salt would also have to be paid from the GF. Solicitor, Marc Fisher stated that he would look into this issue. The BOS would have to make sure the services to the Park comply with whether or not the park is opened or closed. Other discussion will need to take place regarding what specific type of winter activity will be allowed. Currently there is no skateboarding, roller blading or roller skating allowed in the park and is depicted by the signs posted. **AARC/AQRC:** Steve I. Feinour stated he wants to be proactive and would like to get the AARC/AQRC moving. Justin N. Smith stated that the next step is to discuss with Solicitor, Marc Fisher an ordinance to send to the LVPC and LTPC. Marc Fisher stated that there were 3 ordinances; 1 passed; 1 Marc worked on with Judge; 1 Marc worked on himself. Brian C. Dietrich asked that if the majority of the land is owned by family of a sitting supervisor, would there be a conflict? Marc Fisher stated that there is not a conflict at this time. Brian C. Dietrich also stated that he did not

like the idea. Marc Fisher stated he will pull his last ordinance and forward it to the BOS as well as the Planning Commissions' for their comments. **Bridge:** Steve I. Feinour confirmed with Bruce Raber that there is one bridge in Lynn Township that requires inspections. Mr. Feinour stated that he would like to have a 5 to 10 year plan regarding equipment expense. **537 Plan:** Steve I. Feinour would like to revisit the 537 for adjustments to the map. **Contact List:** Tammy White will update the master Contact List and forward to the BOS asap. **Rec Advisory Committee:** Justin N. Smith proposed that an account be set up for the Rec Advisory as seed money for each year. **Park Committees:** Steve I. Feinour suggested that a park committee could be designated. Brian C. Dietrich stated that he had suggested more than once that each board member be designated; 1 member to the park; 1 member to office personnel; 1 member to roads. Justin N. Smith stated he does see merit in the idea and Steve I. Feinour stated he would like to look into it because he felt it was a good idea. **Codification:** Justin N. Smith stated that the PC had made a motion to leave out the 51% requirement from the MURN. Justin N. Smith asked the BOS if they could send it back to the PC to see if they still feel the same way. BOS was in agreement. **Accessory Use:** Justin N. Smith asked if one or more business accessory use can be allowed out of one business location. This issue will be run by Engineer, Roy Stewart and PC. **Rob Sadler:** Resident, Rob Sadler stated he had no issue with who is appointed to the ZHB, but if the BOS knows who they are going to appoint ahead of time, please take his name off. **Jake Brake Continued:** The question was asked who pays for the study in the case of the Jake Brake issue on Rte. 143. The BOS stated that the township should receive their letter in response to the letter that was sent out dated December 17, 2013. **Ann Schnur:** Resident, Ann Schnur thanked Bruce Raber and the road crew for a great job of taking care of the roads.

Adjournment: A motion was made by Brian C. Dietrich, seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:55 pm.

As of January 31, 2014

Account	Balance
General Fund	752,805.79
Capital Reserve	5,327.14
CD's	471,750.40
Zoning/Subdivision	9,168.74
HLLW COG	30,414.37
State Road	47,873.73
Street Light	1,509.70
Park	26,043.97
Recreation	29,410.46
Total	1,374,304.30

	<u>TOTAL</u>
Income-GENERAL FUND	
301 • Real Property Taxes	
301.10 • Real Estate Tax-Current	1,622.79
301.40 • Delinquent RE Tax-Tax Claim	53.20
301.60 • Real Estate Tax-Interim-Current	63.51
Total 301 • Real Property Taxes	1,739.50
310 • Local Tax Enabling Act	
310.10 • Real Estate Transfer Tax	6,883.76
310.20 • Earned Income Tax	
310.21 • Earned Income Tax-Current	34,624.95
Total 310.20 • Earned Income Tax	34,624.95
Total 310 • Local Tax Enabling Act	41,508.71
341 • Interest	
341.01 • Interest on Checking	228.22
341.99 • Interest income from tax col.	4.42
Total 341 • Interest	232.64
342 • Interest, Rents & Royalties	
342.53 • Royalties from Cell Tower Rent	1,210.00
Total 342 • Interest, Rents & Royalties	1,210.00
360 • Gen. Govt. Charges for Services	
361 • General Government	

361.72 · Legal Review SubDev/LandDev	241.92
361.87 · Sale of Maps & Publications	3.00
361.94 · Misc. Billing	5.00
Total 361 · General Government	249.92
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41D · Driveway Permit	125.00
362.41K · Deck, Patios, Patio Roof, Porch	604.00
Total 362.41 · Building Permit	729.00
362.44 · Sewage Permits (SEO Fees)	610.00
Total 362.40 · Protective Inspection Fees	1,339.00
362.97 · Reimb of supplies for Emer Mang	54.00
Total 362 · Public Safety	1,393.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,130.20
Total 364 · Sanitation	1,130.20
Total 360 · Gen. Govt. Charges for Services	2,773.12
392 · Interfund Operating Transfer	
392.98 · Transfer from SubD/Zoning	1,201.14
Total 392 · Interfund Operating Transfer	1,201.14
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	332.66
Total 395 · Refunds of Prior Yr Expenditure	332.66
Total Income	48,997.77

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	255.86
400.46 · Meetings & Conferences	40.00
Total 400.00 · Legislative (Governing) Body	295.86
402 · Auditing/Bookkeeping Services	
402.05 · Auditor Salary	120.00
Total 402 · Auditing/Bookkeeping Services	120.00
403 · Tax Collection	
403.16 · Commission Paid as Compensation	77.35
403.21 · Office Supplies	161.94
Total 403 · Tax Collection	239.29
404 · Solicitor/Legal Services	992.21
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,331.33
Total 405 · Secretary/Clerk	2,331.33
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,526.78
406.21 · Office Supplies	235.25
406.23 · Postage	79.99
406.32 · Communication - Phone/Wireless	582.02
406.38 · Rentals	356.32
406.42 · Membership/Dues	75.84
406.99 · Payroll	343.90
Total 406 · Other General Govt. Admin	3,200.10
408 · Engineering Services	
408.99 · Township engineer	716.00

Total 408 · Engineering Services	716.00
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	823.51
409.44 · Laundry/Other Sanitary Services	138.72
409.99 · Heating - Oil/Propane	<u>3,799.23</u>
Total 409 · General Government Bldg&Plants	<u>4,761.46</u>
Total 400 · General Government	12,656.25
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	<u>5,000.00</u>
Total 411 · Fire	5,000.00
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>1,121.00</u>
Total 413 · Code Enforcement	1,121.00
414 · Planning & Zoning	
414.31 · Professional services	609.00
414.99 · Salary Zoning Officer	<u>815.50</u>
Total 414 · Planning & Zoning	<u>1,424.50</u>
Total 410 · Public Safety	7,545.50
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	495.11
426.44 · Sanitation Services	<u>828.00</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,323.11</u>
Total 420 · Health and Human Services	1,323.11
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	11,287.03
432.15 · P/T Winter Salary	<u>445.49</u>
Total 432 · Winter Maintenance	11,732.52
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	2,591.30
437.99 · Truck Repair	<u>2,968.13</u>
Total 437 · Repair of Tools & Machinery	5,559.43
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	693.54
438.99 · Truck Fuel	<u>2,866.39</u>
Total 438 · Road/Bridge Maint. and Repair	<u>3,559.93</u>
Total 430 · Public Works Hwy,Rds,Streets	20,851.88
450 · Culture-Recreation	
454 · GF Parks	
454.36 · Public Utilities	<u>136.30</u>
Total 454 · GF Parks	<u>136.30</u>
Total 450 · Culture-Recreation	136.30
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,443.79
481.20 · Employer paid Medicare	337.66
481.30 · Employer paid Unemployment Comp	2,158.34
483.30 · Non-Uniform Pension Contr.	75.00
483.49 · 457 Pension contribution	<u>12,529.18</u>
Total 481 · Employer paid Taxes	16,543.97
487 · Other Group Insurance Benefits	

487.01 · Health Insurance	10,592.21
487.02 · Life Insurance	38.50
487.04 · Workers Compensation Vol Fire	1,313.00
Total 487 · Other Group Insurance Benefits	11,943.71
489 · All other unclassified Expenses	
489.99 · EE withholding taxes	6,081.07
Total 489 · All other unclassified Expenses	6,081.07
Total 480 · Misc. Expense	34,568.75

Total Expense	77,081.79
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Net Income	28,084.02
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Jan 14

Income-LIGHT FUND

383.11 · Street Lighting Tax	288.12
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Total Income	288.12
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Expense

434 · Street Lighting	
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434.36 · Street Lighting Electric	1,677.47
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Total 434 · Street Lighting	1,677.47
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Total Expense	1,677.47
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Net Income	-1,389.35
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Jan 14

Other Income/Expense-CAPITAL RES

Other Income

341.02 · Interest on Savings	1.16
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Total Other Income	1.16
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Net Other Income	1.16
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Net Income	1.16
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Jan 14

Income-LFF

341.01 · Interest on Checking	11.84
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Total Income	11.84
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Expense

430 · LFF Public Works	
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432 · Winter Maintenance	11,648.34
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Total 430 · LFF Public Works	11,648.34
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Total Expense	11,648.34
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Net Income	11,636.50
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Jan 14

Income-COG

341.02 · Interest on Savings	5.17
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Total Income	5.17
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Expense	0.00
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Net Income	5.17
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Jan 14

Income-RECREATION

341.01 · Interest on Checking	2.44
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367.99 · Rec Fee from Subdivision	3,000.00
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Total Income	3,002.44
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Expense	0.00
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Net Income	<u>3,002.44</u>
	<u>Jan 14</u>
Income- ESCROW FUND	
341.000 · Interest Earnings	
341.001 · Interest Earnings/Heintzelman	0.09
341.01 · Interest on Checking	<u>0.68</u>
Total 341.000 · Interest Earnings	0.77
361 · General Government	
361.96 · Subdivision Escrow Deposit	<u>1,000.00</u>
Total 361 · General Government	<u>1,000.00</u>
Total Income	1,000.77
Expense	
492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	<u>1,201.14</u>
Total 492 · Interfund Operating Transfers	<u>1,201.14</u>
Total Expense	1,201.14
Net Income	<u>-200.37</u>
	<u>Jan 14</u>
Income- PARK FUND	
341.01 · Interest on Checking	2.22
342.59 · Rental of Park Facilities	125.00
387 · Contributions and Donations	<u>202.31</u>
Total Income	329.53
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	92.25
454.36 · Public Utilities	<u>192.07</u>
Total 454 · Parks	<u>284.32</u>
Total Expense	284.32
Net Income	<u>45.21</u>
Total Income (all accounts)	<u>53,636.80</u>
Total Expense (all accounts)	<u>91,893.06</u>
Net Income(all accounts)	<u>38,256.26</u>

Respectfully Submitted,

Tammy M. White

Tammy M. White
Secretary/Treasurer