

Board of Supervisors
Monday, December 28th, 2015 (Close-out meeting) @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The Close-out meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour was absent, member Brian C. Dietrich, Solicitor Marc Fisher, Secretary/Treasurer Tammy M. White, Asst. Sec./Treas. Kathy A. Hermany, Road Master Bruce Raber, and 4 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: None present.

Public Comment: (1) Mike Miller; Farm fest 2016: A motion was made by Justin N. Smith and seconded by Brian C. Dietrich authorizing the park rental fees' to be waived for the 2016 Farm fest which is being held on April 30, 2016. Motion carried unanimously. Farm fest will be responsible to acquire the Portable toilets for the event. Mr. Miller was also informed to look for garbage containers. Last year the NW REC Commission allowed the event to use their garbage containers. Mike Miller added that the proceeds from Farm fest 2016 will benefit 2 recipients, a music scholarship as well as a veteran related situation.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 12/10/15 and to direct the treasurer to pay the bills. Motion carried unanimously.

Subdivision: KMS Preliminary Plan: Scott Dietrich from Bietler Surveying presented the BOS with the Preliminary Plan for KMS. A motion was made by Justin N. Smith and seconded by Brian C. Dietrich granting conditional preliminary plan approval based on the KCE memo dated 12/14/2015. Motion carried unanimously.

Budget: A motion was made by Justin N. Smith and seconded by Brian C. Dietrich approving the 2016 Budget with adding the modification of wages. Motion carried unanimously.

Auditor: The BOS will appoint an applicant to fill the remaining term of Robert Hamm who resigned as Auditor effective 12/31/2015.

Emergency management Coordinator & Assistant: Two applicants have submitted their interest in the position. Lynn and Heidelberg will appoint the positions at their Re-org meetings on Monday, January 4, 2015.

Miscellaneous: (1) Panebianco Ag Security: A motion was made by Justin N. Smith and seconded by Brian C. Dietrich acknowledging receipt of the Panebianco Ag Security and authorizing the Solicitor and staff to move forward with the paper work. Motion carried unanimously. (2) LPFC Parking lot: Bruce Raber supplied an estimated cost to complete the black top parking lot for LPFC. Estimated cost is at \$3,382.00. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith authorizing the paving of the LPFC. Motion carried unanimously. (3) Park Paving: Tammy White will forward the estimated cost of Park paving to the BOS. (4) 2016 Committee Positions: Tammy White informed the BOS that the individuals that have previously served on a committee are all willing to serve another term. The EAC committee has 5 vacancies.

Public Comment: None

Announcements: Re-org (BOS) meeting is Monday, January 4, 2016 @ 6:30 PM.

Elected Auditors re-org is Tuesday, January 5, 2016 @ 7:00 PM.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:54 pm.

As of December 31, 2015

Account	Balance
General Fund	879,011.07
Capital Reserve	5,357.82
CD's	482,806.07
Zoning/Subdivision	12,246.35
HLLW COG	44,603.73
State Road	40,307.48
Street Light	3,021.66
Park	6,617.04
Recreation	7,590.06
Total	1,481,561.28

TOTAL

Income-GENERAL FUND

301 • Real Property Taxes

301.10 • Real Estate Tax-Current

321.94

301.40 · Delinquent RE Tax-Tax Claim	109.92
Total 301 · Real Property Taxes	431.86
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	3,160.50
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	58,791.71
Total 310.20 · Earned Income Tax	58,791.71
Total 310 · Local Tax Enabling Act	61,952.21
331 · Fines	
331.10 · Court - Magistrate	195.35
Total 331 · Fines	195.35
341 · Interest	
341.01 · Interest on Checking	298.63
Total 341 · Interest	298.63
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,210.00
Total 342 · Interest, Rents & Royalties	1,210.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.87 · Sale of Maps & Publications	3.00
361.90 · Mechanical/HVAC Permit	4.00
Total 361 · General Government	7.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,305.50
362.41F · Building Permit Filed	350.00
362.41S · Accessory Struc < 1000 ft	440.00
Total 362.41 · Building Permit	2,095.50
362.42 · Electrical Permit	96.00
362.43 · Plumbing Permit	4.00
362.44 · Sewage Permits (SEO Fees)	1,970.00
Total 362.40 · Protective Inspection Fees	4,165.50
Total 362 · Public Safety	4,165.50
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,232.00
364 · Sanitation - Other	8.00
Total 364 · Sanitation	1,240.00
Total 360 · Gen. Govt. Charges for Services	5,412.50
Total Income	69,500.55

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	275.86
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	14.22
403.99 · Misc.	9.00
Total 403 · Tax Collection	23.22
404 · Solicitor/Legal Services	608.00
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,381.49
405.35 · Insurance and Bonding	5,591.00

Total 405 · Secretary/Clerk	7,972.49
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,227.99
406.21 · Office Supplies	85.98
406.32 · Communication - Phone/Wireless	1,266.84
406.34 · Advertising	96.20
406.38 · Rentals	664.66
406.42 · Membership/Dues	1,336.23
406.46 · Mtg., Conf., Cont.Ed.	-32.49
406.99 · Payroll	5,609.54
Total 406 · Other General Govt. Admin	11,254.95
408 · Engineering Services	
408.99 · Township engineer	806.25
Total 408 · Engineering Services	806.25
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	313.25
409.37 · Repairs and Maint.	682.50
409.44 · Laundry/Other Sanitary Services	141.01
409.99 · Heating - Oil/Propane	881.59
Total 409 · General Government Bldg&Plants	2,018.35
Total 400 · General Government	22,959.12
410 · Public Safety	
411 · Fire	
411.98 · New Tripoli FC Fuel	323.60
411.99 · Fire Company - Miscellaneous	19,310.00
Total 411 · Fire	19,633.60
413 · Code Enforcement	
413.31 · Code enforcement pro. service	6,886.50
Total 413 · Code Enforcement	6,886.50
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	2,840.00
414.31 · Professional services	291.50
414.34 · ZB Advertising, Print, & Bind	85.10
414.98 · Zoning Recording/Transcription	185.00
414.99 · Salary Zoning Officer	378.00
Total 414 · Planning & Zoning	3,779.60
419 · Other Public Safety	
419.99 · PA One Call	11.48
Total 419 · Other Public Safety	11.48
Total 410 · Public Safety	30,311.18
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	493.38
426.44 · Sanitation Services	828.00
Total 426 · Gen Gov Recycling Col & Dis	1,321.38
Total 420 · Health and Human Services	1,321.38
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	9,019.25
Total 432 · Winter Maintenance	9,019.25
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	95.95
Total 437 · Repair of Tools & Machinery	95.95
438 · Road/Bridge Maint. and Repair	

438.25 · Repairs & Maint Supplies	515.20
438.99 · Truck Fuel	239.07
Total 438 · Road/Bridge Maint. and Repair	754.27
Total 430 · Public Works Hwy,Rds,Streets	9,869.47
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	1,142.99
454.25 · Repairs & Maint Supplies	300.52
Total 454 · GF Parks	1,443.51
Total 450 · Culture-Recreation	1,443.51
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,351.89
481.20 · Employer paid Medicare	316.16
481.30 · Employer paid Unemployment Comp	-614.55
483.49 · 457 Pension contribution	650.00
Total 481 · Employer paid Taxes	1,703.50
486 · Insurance	
486.10 · Insurance - Liability	771.00
Total 486 · Insurance	771.00
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,616.00
487.02 · Life Insurance	40.90
487.03 · Workmans Compensation	2,768.00
487.04 · Workers Compensation Vol Fire	4,051.00
Total 487 · Other Group Insurance Benefits	17,475.90
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	147.01
Total 489 · All other unclassified Expenses	147.01
Total 480 · Misc. Expense	20,097.41
Total Expense	86,002.07
Net Income	16,501.52

Dec 15

Income-LIGHT FUND 0.00

Expense

434 · Street Lighting

434.36 · Street Lighting Electric 876.87

Total 434 · Street Lighting 876.87

Total Expense 876.87

Net Income -876.87

Other Income/Expense-CR

Other Income

341.02 · Interest on Savings 1.36

Total Other Income 1.36

Net Other Income 1.36

Net Income 1.36

Dec 15

Income-LFF

341.01 · Interest on Checking 11.24

Total Income 11.24

Expense 0.00

Net Income	<u>11.24</u>
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Dec 15

Income-**COG**

341.02 · Interest on Savings	7.58
Total Income	7.58
Expense	0.00
Net Income	<u>7.58</u>

Dec 15

Income-**REC**

341.01 · Interest on Checking	0.64
Total Income	0.64
Expense	0.00
Net Income	<u>0.64</u>

Dec 15

Income-**ESCROW FUND**

341.000 · Interest Earnings	
341.001 · Interest Earnings/Heintzelman	0.07
341.01 · Interest on Checking	1.00
Total 341.000 · Interest Earnings	1.07
Total Income	<u>1.07</u>

Expense

414 · Planning and Zoning	
414.39 · Bank Services Charges/Fees	10.00
Total 414 · Planning and Zoning	10.00
Total Expense	<u>10.00</u>

Net Income	<u>-8.93</u>
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Dec 15

Income-**PARK FUND**

341.01 · Interest on Checking	0.81
387 · Contributions and Donations	450.00
Total Income	<u>450.81</u>

Expense

454 · Parks	
454.25 · Repairs & Maintenance Supplies	75.66
454.28 · Park Equipment	3,852.00
454.36 · Public Utilities	109.92
Total 454 · Parks	4,037.58
Total Expense	<u>4,037.58</u>

Net Income	<u>-3,586.77</u>
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Total Income (all accounts)	<u>69,973.25</u>
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Total Expense (all accounts)	<u>90,926.52</u>
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Net Income(all accounts)	<u>20,953.27</u>
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Tammy M. White
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Secretary/Treasurer