

**Board of Supervisors Budget Meeting**  
**Wednesday, September 28th, 2016 @ 6:00 P M**  
**Lynn Twp.~ 7911 Kings Hgwy., New Tripoli**

**Call to Order:** The Budget meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:00 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Road Master Bruce Raber, and 2 citizens.

**NWP Reporter:** None.

**Public Comment:** None.

**2017 Budget:**

Before the draft 2017 draft budget was discussed the board reviewed:

- The current 2016 budget was reviewed with the main focus on the General Fund and the Park Fund.
- The REC Fee chart was reviewed.
- The list of account numbers (392 & 492) that are transfers from one account to another where reviewed and in balance.
- Road Fund monies were discussed. The 2012 – 2013 – 2014 – 2015 – 2016 - 2017 years where compared for amounts given from the state for Liquid Fuel money as well as money that was budgeted for truck repairs and road materials both in the General Fund.

The **1<sup>st</sup> draft of the 2017 Budget** was presented by each individual account with emphasis on the General Fund. The following are some of the items that were discussed:

- **Capital Reserve:** 25K has been set aside for future purchase of equipment. Money has been designated since 2009 for truck/equipment purchase. To date \$48,490.01 is available.
- **General Fund:** 50K has been designated in the GF above Liquid Fuel money. In addition Bruce Raber stated that he is having the chipper repaired, however in the next few years a new chipper may be needed. The estimated cost of a new chipper is around 25K to 30K.
- The BOS directed Tammy M. White to up the income line #300 to 735K.
- 25K has been designated in the GF for Truck Repairs.
- 20K has been designated for Zoning Officer.
- 20K has been designated for Solicitor fees.
- 20K has been designated for Engineer fees.
- 30K has been budgeted in the GF for the Park.
- 3K has been budgeted in the GF for Street Lights.
- 50K has been budgeted in the GF for Cetronia Ambulance.
- **Park:** (1) **Bridge:** Discussion was held regarding the bridge from Ontelaunee Park over to the Dog Park. Engineer Chris Noll is currently working on the cost and permitting. The BOS stated that they would like Kathy Hermany to see if she can move it along and possibly have local builders look at what ideas and costs they may have to construct the bridge. (2) **Zero Turn Mower:** The cost of repairs, to the zero turn mower were also discussed. The BOS is ok with what the repair costs have been due to the fact that the zero turn is used very hard. (3) **Paving:** The BOS stated that they would like the back entrance to be paved from Allemaengel Rd. in part way then oil and chip the rest. Trees at the back entrance will need to be taken down due to a line of site issue. The BOS would like to replace some of the trees, but they would be planted as to not cause a line of site issue in the future. The BOS also agreed to have the area paved from the new playground down to the parking lot behind the old pavilion toward the lower soccer field; this will complete all the corners in the Park. Bruce Raber estimated the cost to be around 5-6-7K to complete. Bruce Raber also stated that they would be willing to take the trees down at the back entrance only if they feel comfortable doing so. If not he will contact Baily's to take the trees down. (4) **Park Rental Fees:** The BOS stated that the current rental fee of \$125 will be looked at for the reorg meeting.
- **Rec Fees:** The BOS directed Tammy M. White to check into whom and who does not have to pay REC fees.
- **Personnel Reviews:** Employee reviews will be done this year. Steve I. Feinour will do the office staff and Justin N. Smith will do the Road master review and Bruce Raber will do the 3 road crew members.
- **Liquid Fuel Fund:** 2017 allocation is estimated to be \$285,735.00.

**Misc:** **Air Conditioner units:** A motion was made by Justin N. Smith and seconded by Brian C. Dietrich approving the proposal for Craig Kline to install drain pans under the 2 air conditioner units in the attic of the township office. Motion carried unanimously. The proposal cost is 1K, but may come in less per Craig Kline. **Lynn/Heidelberg Emergency Management Plan:** A meeting was held at the Lynn Township office on Monday, September 26, 2016 with EMC Kevin Baer, Deputy EMC Josh Bingham, Heidelberg representatives Janice Meyers, and Dawn Didra, and Lynn Township representative, Kathy Hermany. Tammy M. White was unable to attend the meeting. Lynn and Heidelberg Townships will be doing a mailing to all residents to acquire confidential emergency information for the new emergency management plan which is set to be adopted at the 2017 re-org meetings of Lynn and Heidelberg Townships. A census information

update will be included in the mailing for Lynn Township. All six delegates will be responsible for keeping the plan up to date.

**Public Comment:** Resident Kathy Seneca who was present for the Budget meeting, asked to have the draft budget information forwarded to her when available.

**Adjournment:** A motion was made by Steve I Feinour and seconded by Brian C. Dietrich to adjourn the meeting at 7:19pm. Motion carried unanimously.

Respectfully Submitted,



Tammy M. White  
Secretary/Treasurer