

**Board of Supervisors**  
**Thursday, October 8th, 2015 @ 6:30 PM**  
**Lynn Twp.~7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy A. Hermans absent, Road Master Bruce Raber, Engineer/Zoning Officer Chris Noll, Solicitor Marc Fisher, and approximately 12 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Media Representation:** Kenny Blieler.

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 09/10/15 BOS meeting and the 09/30/2015 Budget meeting and to direct the treasurer to pay the bills. Motion carried unanimously.

**Subdivisions:** NTFC final: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour granting final approval for NTFC. Motion carried unanimously.

**Fire Companies:** NTFC Fire Chief, Peter Christ presented the BOS with their monthly report which included 112 fire calls as of 10/05/2015. In addition to the monthly report, NTFC will be having a turkey drawing on 11/22/2014 @ 4pm and a filling sale for Thanksgiving. Orders will be due by 11/8/2014 with a pick up date of 11/22/2014 from 2pm till 4pm. Also they are having a Fire Fighters EMR Class for 11 men which are costing \$5,335.00. LPFC Fire Chief, Clark Mantz also report 3 calls for the month of September and 1 controlled burn.

**Road Report:** Bruce Raber, Road master, reported for the month of September: (1) Finished up the repairs on salt shed and also finished up enclosing of the fuel tank. (2) Filled in Pot holes on dirt roads. (3) Started Boom Mowing. (4) Dug out the area for the new playground in the park. (5) Regraded dirt roads where needed. (6) Finished up shoulder mowing for the year. (7) Started cutting shoulders of the black top roads. (8) Cut grass and weed wacked at recycling center. (9) Had Anti-skid hauled in for winter. (10) Installed 2 new pipes on Springhouse Rd. Anticipated work for October: (1) Continue Boom Mowing. (2) Do some cold patching. (3) Maybe do some tree trimming. (4) Cut shoulders on Black top roads. In addition...the road crew will be making modification to the road in Ontelaunee Park near the playground area. Bruce Raber also reported that Nelson Tree trimming took down some trees for the township at no cost because they used the township parking lot to house their equipment while doing work in Albany Township.

**Joint Salt Bid award:** A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich. to accept all the bids that were received for the joint salt bid. Motion carried unanimously. A second motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to award the joint salt bid to Oceanport LLC, for a total of 4,050 Tons of sodium chloride deicing rock salt @ \$75.10/ton Unit Price Delivered, for a total cost of \$304,155.00 and \$70.00/ton Unit Price Pick Up, for a total cost of \$283,500.00. Motion carried unanimously. A third motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to award Lynn Twp. portion of 250/ton @ \$75.10/ton Unit Price Delivered, for a total cost of \$18,775.00 and \$75.10/ton Unit Price Pick Up, for a total cost of \$17,500.00. Motion carried unanimously. Lynn Township did the joint bidding.

The results were as follows: **Joint Bids – Received for Salt, 4,050 Tons ~**  
**Sodium Chloride Deicing Rock Salt**

<b>Salt Bids Received</b>	<b>4050 Tons Sodium Chloride Deicing Rock Salt -</b>
<b>Cargill Deicing Technology</b> 24950 Country Club Blvd Suite 450 North Olmsted, OH 44070	<b>4050 TON</b> Unit Price Del. As directed \$84.95 Total = \$344,047.50 Unit Price pick up \$83.00 Total = \$336,150.00
<b>Morton Salt</b> 123 N Wacker Drive Chicago, IL 60606	<b>4050 TON</b> Unit Price Del. As directed \$93.55 Total = \$378,877.50 Unit Price pick up \$93.00 Total = \$376,650.00
<b>Oceanport LLC</b> P.O. Box608 Claymont, DE 19703	<b>4050 TON</b> Unit Price Del. As directed \$75.10 Total = \$304,155.00 Unit Price pick up \$70.00 Total = \$283,500.00



American Rock Salt Company, LLC Eastern Salt Co. International Salt Co. North American Salt Co.	<b>4050TON</b> Unit Price Del. As directed <b>NO BIDS RECEIVED</b> Total = \$0.00 Unit Price pick up <b>NO BIDS RECEIVED</b> Total = \$0.00
Eastern Salt Company, Inc. 134 Middle St, Suite 210 Lowell, MA 01852	<b>4050TON</b> Unit Price Del. As directed <b>NO BIDS RECEIVED</b> Total = \$0.00 Unit Price pick up <b>NO BIDS RECEIVED</b> Total = \$0.00
Compass Minerals 9900 West 109 <sup>th</sup> St. Suite 100 Overland Park, KS 66210	<b>4050TON</b> Unit Price Del. As directed <b>NO BIDS RECEIVED</b> Total = \$0.00 Unit Price pick up <b>NO BIDS RECEIVED</b> Total = \$0.00

**Joint Bids – Received for Salt, 250 Tons ~  
Lynn's Portion of Sodium Chloride Deicing Rock Salt**

Salt Bids Received	Sodium Chloride Deicing Rock Salt - LYNN TOWNSHIP'S PORTION=250 TON
Cargill Deicing Technology 24950 Country Club Blvd Suite 450 North Olmsted, OH 44070	<b>250 TON</b> Unit Price Del. As directed \$84.95 Total = \$21,237.50 Unit Price pick up \$83.00 Total = \$20,750.00
Morton Salt 123 N Wacker Drive Chicago, IL 60606	<b>250 TON</b> Unit Price Del. As directed \$93.55 Total = \$23,387.50 Unit Price pick up \$93.00 Total = \$23,250.00
Oceanport LLC P.O. Box608 Claymont, DE 19703	<b>250 TON</b> Unit Price Del. As directed \$75.10 Total = \$18,775.00 Unit Price pick up \$70.00 Total = \$17,500.00
American Rock Salt Company, LLC Eastern Salt Co. International Salt Co. North American Salt Co.	<b>250TON</b> Unit Price Del. As directed <b>NO BIDS RECEIVED</b> Total = \$0.00 Unit Price pick up <b>NO BIDS RECEIVED</b> Total = \$0.00
Eastern Salt Company, Inc. 134 Middle St, Suite 210 Lowell, MA 01852	<b>250TON</b> Unit Price Del. As directed <b>NO BIDS RECEIVED</b> Total = \$0.00 Unit Price pick up <b>NO BIDS RECEIVED</b> Total = \$0.00
Compass Minerals 9900 West 109 <sup>th</sup> St. Suite 100 Overland Park, KS 66210	<b>250TON</b> Unit Price Del. As directed <b>NO BIDS RECEIVED</b> Total = \$0.00 Unit Price pick up <b>NO BIDS RECEIVED</b> Total = \$0.00

**Park:** Dog Park: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to purchase 2 picnic tables (Blk.) from Banco at \$864.00/ea.; 4 benches (Blk.) from George Ely Associates at \$775.00/ea.; 3 London Plane tress from Schochary Ridge Nursery (2 have been donated) 1 at cost of \$350.00; Signs, welcome & rules for the run, 3 at \$15.00/ea.; and 2 dog waste systems at \$109.00/ea. Motion carried unanimously. Sylvia Gardner will contact Ross Post regarding the trees. Sylvia Gardner also noted that some sort of fencing will need to put around the bottoms of the trees.



**Playground:** HOP: Engineer, Chris Noll stated that the HOP permit is ready. **Pond Remediation:** Steve I. Feinour stated that he spoke with Donald Christ and the lily pad issue will be taken care of in spring of 2016. Mike Dietrich received his pesticide license and will be taking care of this issue.

**Budget/CPA Audit:** Justin N. Smith and Steve I. Feinour were in agreement to use the Township Elected Auditors to audit the books for the Township for the year 2105 and for the Tax Collector. In addition, they agreed to hire a Consultant to help the Elected Auditors as was done for 2014. The BOS did not feel it necessary to advertise for an outside audit firm. Brian C. Dietrich stated that he was in favor of having an outside audit firm this year.

**Miscellaneous:** (1) **MKSD Architects:** The BOS received preliminary drafts and will need to meet with MKSD to further discuss. (2) **Foot Bridge:** Engineer, Chris Noll stated that to have any type of bridge crossing over a stream is an obstruction in DEP eyes. It would require a Bureau of Dams and Waterways encroachment permit and the type would depend on the contributing watershed. Flow studies, high water elevations all become factors as with any bridge. (3)

**Traffic Control:** Engineer, Chris Noll had the opportunity to observe the intersection of Saw Mill Rd., Springhouse Rd., and Behler Rd. The review was based upon complaints from local residents and also the concern for the Leaser Lake access traffic. Chris Noll met with Bruce Raber on site for a 2 hour period and only 2 vehicles were observed travelling within the 35 MPH as posted on the advisory speed signs, placed under the Watch Children signs. A speed study would cost 1k to \$1,200.00. The BOS considered this not to be an issue. (4) **Salt Shed Light:** The BOS directed Bruce Raber to contact David Wright to run electric from the fuel tank area back to the salt shed and install a dusk to dawn light. (5)

**Black top breakdown:** Bruce Raber gave the BOS copies of an estimated dollar amount for black top projects in Ontelaunee Park. The total estimate came to \$29,952.00 for 7 different projects. (6) **Code Master:** The BOS accepted Code Masters letter dated 10/07/2105 regarding their company consolidation, and no to serve Lynn Township. Code Master will continue on till the end of 2015 and will close out any existing permits until completion. (7) **Award:** Brian C. Dietrich attended an award ceremony that was held at DeSales University along with representatives from Weisenberg, and Heidelberg. Lowhill was also part of the award but no one was present. The award was granted to Heidelberg, Lowhill, Lynn, and Weisenberg Townships for Excellence in Multi-Municipal Planning.

**Public Comment:** None

**Announcements:** Trick or Treat Night; Saturday, October 31, 2015 6-8pm.

Reminder to change clocks back 1 hour, November 1, 2015.

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:06 pm.

#### As of October 31, 2015

Account	Balance
General Fund	874,125.34
Capital Reserve	5,339.19
CD's	475,064.25
Zoning/Subdivision	12,758.34
HLLW COG	44,581.25
State Road	40,381.81
Street Light	4,612.15
Park	14,589.12
Recreation	7,587.64
<b>Total</b>	<b>1,479,039.09</b>

	<u>TOTAL</u>
<b>Income-GENERAL FUND</b>	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	200.88
301.40 · Delinquent RE Tax-Tax Claim	0.90
<b>Total 301 · Real Property Taxes</b>	<u>201.78</u>
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	6,724.58
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	17,912.94
<b>Total 310.20 · Earned Income Tax</b>	<u>17,912.94</u>
<b>Total 310 · Local Tax Enabling Act</b>	<u>24,637.52</u>
331 · Fines	
331.10 · Court - Magistrate	344.66
<b>Total 331 · Fines</b>	<u>344.66</u>
342 · Interest, Rents & Royalties	

342.53 · Royalties from Cell Tower Rent	1,210.00
Total 342 · Interest, Rents & Royalties	1,210.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	125.00
361.87 · Sale of Maps & Publications	20.00
361.97 · Zoning Board Appeal Fee	500.00
Total 361 · General Government	645.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	737.00
362.41D · Driveway Permit	100.00
362.41F · Building Permit Filed	150.00
Total 362.41 · Building Permit	987.00
362.44 · Sewage Permits (SEO Fees)	850.00
Total 362.40 · Protective Inspection Fees	1,837.00
Total 362 · Public Safety	1,837.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	948.60
Total 364 · Sanitation	948.60
Total 360 · Gen. Govt. Charges for Services	3,430.60
392 · Interfund Operating Transfer	
392.99 · Transfer from COG	55.51
Total 392 · Interfund Operating Transfer	55.51
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	16,141.00
Total 395 · Refunds of Prior Yr Expenditure	16,141.00
Total Income	46,021.07
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	275.86
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	11.66
Total 403 · Tax Collection	11.66
404 · Solicitor/Legal Services	1,193.00
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	3,588.03
Total 405 · Secretary/Clerk	3,588.03
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	3,292.47
406.21 · Office Supplies	-105.39
406.32 · Communication - Phone/Wireless	606.67
406.34 · Advertising	57.10
406.38 · Rentals	972.65
406.42 · Membership/Dues	40.00
406.99 · Payroll	8,906.87
Total 406 · Other General Govt. Admin	13,770.37
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	359.17
409.44 · Laundry/Other Sanitary Services	891.90



409.99 · Heating - Oil/Propane	25.05
Total 409 · General Government Bldg&Plants	1,276.12
Total 400 · General Government	20,115.04
410 · Public Safety	
411 · Fire	
411.98 · New Tripoli FC Fuel	87.49
411.99 · Fire Company - Miscellaneous	28,769.38
Total 411 · Fire	28,856.87
412 · Ambulance/Rescue	
412.98 · Fuel	-87.49
Total 412 · Ambulance/Rescue	-87.49
413 · Code Enforcement	
413.31 · Code enforcement pro. service	1,985.00
Total 413 · Code Enforcement	1,985.00
414 · Planning & Zoning	
414.31 · Professional services	242.00
414.34 · ZB Advertising, Print, & Bind	89.10
Total 414 · Planning & Zoning	331.10
419 · Other Public Safety	
419.99 · PA One Call	19.90
Total 419 · Other Public Safety	19.90
Total 410 · Public Safety	31,105.38
420 · Health and Human Services	
422 · Vector (Animal) Control	
422.99 · Stray Animals	150.00
Total 422 · Vector (Animal) Control	150.00
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	709.08
426.44 · Sanitation Services	838.00
Total 426 · Gen Gov Recycling Col & Dis	1,547.08
Total 420 · Health and Human Services	1,697.08
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.01 · Repairs and Maint COG Equipment	55.51
437.99 · Truck Repair	1,368.23
Total 437 · Repair of Tools & Machinery	1,423.74
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	14,010.74
438.25 · Repairs & Maint Supplies	1,551.17
438.98 · Twp. paid road maint mat.	204.70
438.99 · Truck Fuel	1,744.48
Total 438 · Road/Bridge Maint. and Repair	17,511.09
Total 430 · Public Works Hwy,Rds,Streets	18,934.83
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	3,662.12
454.25 · Repairs & Maint Supplies	428.43
Total 454 · GF Parks	4,090.55
Total 450 · Culture-Recreation	4,090.55
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	2,247.31
481.20 · Employer paid Medicare	525.58

481.30 · Employer paid Unemployment Comp	465.93
483.30 · Non-Uniform Pension Contr.	760.00
483.49 · 457 Pension contribution	975.00
Total 481 · Employer paid Taxes	4,973.82
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,136.64
487.02 · Life Insurance	40.90
487.04 · Workers Compensation Vol Fire	1,278.00
Total 487 · Other Group Insurance Benefits	11,455.54
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	99.99
Total 489 · All other unclassified Expenses	99.99
Total 480 · Misc. Expense	16,529.35
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.97 · Transfer to LFF	220.20
Total 492 · Interfund Operating Transfer	220.20
Total 490 · Other Financing Uses-exp	220.20
Total Expense	92,692.43
Net Income	-46,671.36
	Oct 15
Income-LIGHT FUND	
383.11 · Street Lighting Tax	63.20
Total Income	63.20
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	815.48
Total 434 · Street Lighting	815.48
Total Expense	815.48
Net Income	-752.28
	Oct 15
Income-LFF	
392 · Interfund Operating Transfers	
392.01 · Transfer from General Fund	220.20
Total 392 · Interfund Operating Transfers	220.20
Total Income	220.20
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	5,238.65
Total 430 · LFF Public Works	5,238.65
Total Expense	5,238.65
Net Income	-5,018.45
	Oct 15
Income-COG	0.00
Expense	
492 · Interfund Transfer	
492.01 · Transfer to GF Cking	55.51
Total 492 · Interfund Transfer	55.51
Total Expense	55.51
Net Income	-55.51

	<u>Oct 15</u>
Income- <b>RECREATION</b>	0.00
Expense	
492.99 · Transfer to Ontelaunne Park	9,000.00
<b>Total Expense</b>	<b>9,000.00</b>
Net Income	<b>-9,000.00</b>
	<u>Oct 15</u>
Income- <b>ESCROW FUND</b>	
361 · General Government	
361.96 · Subdivision Escrow Deposit	1,000.00
<b>Total 361 · General Government</b>	<b>1,000.00</b>
<b>Total Income</b>	<b>1,000.00</b>
Expense	0.00
Net Income	<b>1,000.00</b>
	<u>Oct 15</u>
Income- <b>PARK</b>	
341.01 · Interest on Checking	50.00
342.59 · Rental of Park Facilities	525.00
387 · Contributions and Donations	550.00
392 · Interfund Operating Transfer	
392.97 · Transfer from Recreation Fund	9,000.00
<b>Total 392 · Interfund Operating Transfer</b>	<b>9,000.00</b>
<b>Total Income</b>	<b>10,125.00</b>
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	5,510.93
454.36 · Public Utilities	145.33
<b>Total 454 · Parks</b>	<b>5,656.26</b>
<b>Total Expense</b>	<b>5,656.26</b>
Net Income	<b>4,468.74</b>
Total Income (all accounts)	57,429.47
Total Expense (all accounts)	113,458.33
Net Income(all accounts)	<b>-56,028.86</b>

Respectfully Submitted,

*Tammy M. White*  
 Tammy M. White  
 Secretary/Treasurer