

Board of Supervisors
Thursday, October 13th, 2016 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy A. Hermany, Road Master Bruce Raber, Engineer/Zoning Officer Chris Noll, Solicitor Marc Fisher, and approximately 20 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: Kenny Blieler.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 09/08/16 BOS meeting and the 09/28/2016 Budget meeting and to direct the treasurer to pay the bills. Motion carried unanimously.

Fire Companies: LPFC Fire Chief, Clark Mantz presented the BOS with their monthly report. In addition LPFC took part in Fire Prevention Week and will be attending a NWL football game to inform people of their fire company and to also help recruit new volunteers. LPFC will be assisting NTFC on 10/29/16 with Trick or Treat night. LPFC turkey raffle is Friday, November 18th. LPFC 200 club will start 01/27/2017. NTFC Fire Chief, Peter Christ presented the BOS with their monthly report. In addition NTFC will be having a filling and Bacon Dressing Sale, pick up will be 11/19/16; turkey drawing will be held Saturday, November 19th; there was a fire study meeting on 10/06/16; FAST board demonstration for Rapid Intervention on 10/17/16; Mutual aid rescue training at station 17 on 10/24/16; Haz mat Ops class started 10/09/16, test date on 10/30/16. NTFC attended the Spirit of Courage, Burn Foundation on 10/04/16. NTFC also participated in Fire Prevention Week. Mr. Christ also stated that the regional picnic went well.

Road Report: Bruce Raber, Road master, reported for the month of September: (1) Repaired 7 storm boxes using 6" risers and concrete, then filled around with topsoil and grass. (2) Cut grass & weed wacked at Transfer Station. (4) Graded millings and rolled millings at the NTFC. (5) Repaired storm box and grate at Brobst Hill Rd. and Hoffadeckel Road. (6) Worked on regrading dirt roads. (7) Attended a flagger class (all 4 road crew). (8) Did shoulder paving on Tri-Twp rd. and on Scholler Rd. (9) Helped Weisenberg Twp with some of their paving. (10) Changed oil & filters on most of the trucks & equipment, and we did some Body and paint work. (11) Hauled 2 loads of scrap metal from Transfer Station; 1st load \$85.60 2nd load \$62.30. Anticipated work for October: (1) Clean out all storm boxes. (2) Finish up shoulder mowing. (3) Do some shoulder cutting. Park tree removal: The BOS directed Bruce Raber and the road crew to wait to remove the trees at the back entrance of the park until the township receives approval.

1991 Truck Bid award:

Bids – Received for Sale of 1991 Kodiak Dump Truck

Bids Received	1991 Kodiak Dump Truck
Greg Snyder	\$6,141.00
Lee Miller	\$5,607.00
Donald Reppert	\$2,195.00
Mike Veneziano	\$1,201.00

A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour accepting all the bids and to award the highest bid to Greg Snyder in the amount of \$6,141.00. Motion carried unanimously.

Park: Park Rental request: Cindy Jones presented the BOS with plan to have a Car Show fundraiser in Ontelaunee Park to benefit Cystic Fibrosis. Dates she is looking to hold this event would be one of the following: 7/8-22-29/2017. The BOS directed the letters requesting permission to hold this event be forwarded to Marc Fisher. The availability of dates will be looked at. Driveway Permit: Chris Noll is currently working on the permit to enable 2 way turn from the back entrance to the park. Bridge: The BOS directed Chris Noll to start preparing the permits for the foot bridge that will connect the park to the dog park.

Budget/CPA Audit: The BOS were in agreement to use the elected Auditors for the 2016 audit. The BOS stated that there would be no advertisement for an outside audit firm. Justin N. Smith stated that a budget meeting was held on 9/28 to review the draft budget and that all is looking well for the Township to present a balanced budget for 2017.

Miscellaneous: (1) Beauty Shop: Chris Noll stated that a beauty shop has been proposed for the corner of Rt. 143 and Rt. 309. Marc Fisher was authorized to prepare an amendment to the ordinance making the rural village and GCGI the same for industrial commercial business. Marc Fisher will prepare the amendment and send it directly to Lynn Township Planning Commission and the LVPC, then to the BOS for the hearing and approval. (2) Mini Cell Tower: Mobilite LLC sent a letter dated 9/29/16 for Permit Application Submission for two proposed infrastructure within Lynn Townships road

right away. Chris Noll stated that Weisenberg Township is currently working on an ordinance preventing companies like this from putting the towers in the Township right of way. Chris Noll will draft a mirror copy of the ordinance for Lynn Township so the township can work fast on passing the ordinance. **(3) Burning:** Residents Tina and Ed Figueroa presented the BOS with their concerns regarding a neighbors burning. The Figueroa's suggested that the neighbor could at least put a grate over a burning barrel when he burns so debris does not carry through the air. Chris Noll stated that he would stop at the neighbor and address the issue. **(4) Advertising sign:** Steve I. Feinour questioned putting an advertisement sign on the lot aside of Feinour's garage. Chris Noll stated that he will look into the road frontage and size restriction because the current requirements are small. This will be corrected and included in the codification in commercial district only. **(5) Ceiling Office Bldg:** One quote was received to repaint the ceiling tile in the Office building and One quote was received to replace all the tile. The BOS directed Tammy M. White to obtain 2 more quotes.

Public Comment: None

Announcements: Trick or Treat Night; Saturday, October 29, 2016 6-8pm.
Reminder to change clocks back 1 hour, November 6, 2016.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:06 pm.

As of October 31, 2016

Account	Balance
General Fund	948,232.81
Capital Reserve	5,369.86
CD's	505,177.34
Zoning/Subdivision	9,005.52
HLLW COG	52,869.87
State Road	52,549.08
Street Light	3,748.72
Park	31,228.48
Recreation	9,596.06
Total	1,617,777.74

	<u>TOTAL</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	249.33
301.40 · Delinquent RE Tax-Tax Claim	262.53
301.60 · Real Estate Tax-Interim-Current	21.38
Total 301 · Real Property Taxes	533.24
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	4,945.50
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	16,873.08
Total 310.20 · Earned Income Tax	16,873.08
Total 310 · Local Tax Enabling Act	21,818.58
331 · Fines	
331.10 · Court - Magistrate	15.24
Total 331 · Fines	15.24
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,210.00
Total 342 · Interest, Rents & Royalties	1,210.00
355 · Shared Revenue & Entitlements	
355.01 · PURTA-Public Utility Realty Tax	809.79
Total 355 · Shared Revenue & Entitlements	809.79
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.30 · Zoning-Subdiv-Land Dev Fees	1,648.63
361.81 · Business Permit	100.00
Total 361 · General Government	1,748.63
362 · Public Safety	

362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	129.00
362.41F · Building Permit Filed	300.00
362.41S · Accessory Struc < 1000 ft	<u>625.00</u>
Total 362.41 · Building Permit	1,054.00
362.42 · Electrical Permit	74.00
362.44 · Sewage Permits (SEO Fees)	<u>200.00</u>
Total 362.40 · Protective Inspection Fees	1,328.00
362.98 · Sign Permit	<u>50.00</u>
Total 362 · Public Safety	1,378.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>1,145.30</u>
Total 364 · Sanitation	<u>1,145.30</u>
Total 360 · Gen. Govt. Charges for Services	4,271.93
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	<u>10,247.00</u>
Total 395 · Refunds of Prior Yr Expenditure	<u>10,247.00</u>
Total Income	38,905.78

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>275.86</u>
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	11.94
403.21 · Office Supplies	<u>96.71</u>
Total 403 · Tax Collection	108.65
404 · Solicitor/Legal Services	752.27
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>1,258.27</u>
Total 405 · Secretary/Clerk	1,258.27
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,095.15
406.19 · Personal Services-Benefits,ETC	108.00
406.23 · Postage	58.23
406.32 · Communication - Phone/Wireless	566.89
406.34 · Advertising	65.60
406.38 · Rentals	1,296.63
406.42 · Membership/Dues	264.00
406.99 · Payroll	<u>5,646.81</u>
Total 406 · Other General Govt. Admin	9,101.31
408 · Engineering Services	
408.99 · Township engineer	<u>585.50</u>
Total 408 · Engineering Services	585.50
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	379.34
409.37 · Repairs and Maint.	1,219.45
409.44 · Laundry/Other Sanitary Services	<u>757.52</u>
Total 409 · General Government Bldg&Plants	<u>2,356.31</u>
Total 400 · General Government	14,438.17
410 · Public Safety	
411 · Fire	

411.99 · Fire Company - Miscellaneous	<u>202.68</u>
Total 411 · Fire	202.68
413 · Code Enforcement	
413.31 · Code enforcement pro. service	315.00
413.45 · Contracted Services	<u>284.00</u>
Total 413 · Code Enforcement	599.00
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	<u>614.25</u>
Total 414 · Planning & Zoning	614.25
419 · Other Public Safety	
419.99 · PA One Call	<u>9.02</u>
Total 419 · Other Public Safety	<u>9.02</u>
Total 410 · Public Safety	1,424.95
420 · Health and Human Services	
422 · Vector (Animal) Control	
422.99 · Stray Animals	<u>40.00</u>
Total 422 · Vector (Animal) Control	40.00
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	471.25
426.44 · Sanitation Services	<u>868.00</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,339.25</u>
Total 420 · Health and Human Services	1,379.25
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>1,504.04</u>
Total 437 · Repair of Tools & Machinery	1,504.04
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	9,277.93
438.25 · Repairs & Maint Supplies	850.75
438.47 · Drug & Alcohol Testing	95.00
438.99 · Truck Fuel	<u>1,102.27</u>
Total 438 · Road/Bridge Maint. and Repair	<u>11,325.95</u>
Total 430 · Public Works Hwy,Rds,Streets	12,829.99
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	<u>1,909.44</u>
Total 454 · GF Parks	<u>1,909.44</u>
Total 450 · Culture-Recreation	1,909.44
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,487.68
481.20 · Employer paid Medicare	347.92
481.30 · Employer paid Unemployment Comp	36.95
483.30 · Non-Uniform Pension Contr.	760.00
483.49 · 457 Pension contribution	<u>650.00</u>
Total 481 · Employer paid Taxes	3,282.55
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	14,991.34
487.02 · Life Insurance	72.90
487.04 · Workers Compensation Vol Fire	<u>1,143.00</u>
Total 487 · Other Group Insurance Benefits	16,207.24
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	113.97

Total 489 · All other unclassified Expenses	113.97
Total 480 · Misc. Expense	19,603.76
Total Expense	51,585.56
Net Income	12,679.78
	Oct 16
Income- LIGHT FUND	0.00
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	826.40
Total 434 · Street Lighting	826.40
Total Expense	826.40
Net Income	-826.40
	Oct 16
Income- LFF	0.00
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	7,042.36
Total 430 · LFF Public Works	7,042.36
Total Expense	7,042.36
Net Income	-7,042.36
	Oct 16
Income- COG FUND	
342.40 · Rent of Machinery and Equipment	3,176.31
Total Income	3,176.31
Expense	0.00
Net Income	3,176.31
	Oct 16
Income- ESCROW FUND	
361 · General Government	
361.96 · Subdivision Escrow Deposit	500.00
Total 361 · General Government	500.00
Total Income	500.00
Expense	0.00
Net Income	500.00
	Oct 16
Income- PARK FUND	
342.59 · Rental of Park Facilities	1,025.00
387 · Contributions and Donations	184.43
Total Income	1,209.43
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	98.00
454.36 · Public Utilities	128.68
Total 454 · Parks	226.68
Total Expense	226.68
Net Income	982.75
Total Income (all accounts)	43,791.52
Total Expense (all accounts)	59,681.00

Net Income(all accounts)

15,889.48

Respectfully Submitted,

Tammy M. White

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Secretary/Treasurer

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