

**Board of Supervisors**  
**Thursday, November 13th, 2014 @ 6:30 PM**  
**Lynn Twp.~7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy A. Hermany, Road Master Bruce Raber, Engineer Roy Stewart, Solicitor Marc Fisher, and approximately 12 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Executive Session:** The BOS announced that they held an executive session prior to the meeting to discuss personnel issues.

**NWP Reporter:** Jennifer Bochs.

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 10/09/14 and to direct the Treasurer to pay the bills. Motion carried unanimously.*

**Fire Companies-** Assistant Fire Chief, Gary Kuntz presented the BOS with NTFC monthly report. Mr. Kuntz reported calls for the previous month, Trick or Treat night was a success, Cookie Sale orders due by 12/20/14, Turkey Raffle tickets available for drawing on 11/22/14.

**Road Report:** *Bruce Raber, Road master, reported for the month of October:* (1) Put salt spreaders and chains on 5 of the trucks. (2) Replaced some hoses and made repairs to plows. (3) Hauled scrap metal from recycling center - \$123.20. (4) Hauled aluminum cans - \$180.00. (5) Re-graded spots on some dirt roads, and filled in pot holes. (6) Cracked sealed Hoffman Ct. - Washington St. and Broadtail Ct. (7) Painted body on 2006 750 Ford. (8) Repaired driver's side door window on 550 Ford. (9) Tree trimmed Quarry Rd.-Ulrich Mill Rd. & Brobst Hill Rd. Anticipated work for November: (1) Continue Tree Trimming. (2) Start Boom Mowing. (3) Clean out some gutters on dirt roads. Steve I. Feinour stated that he is working with NAPA to have an account set up for Lynn Township. Bruce Raber also addressed the BOS with concerns of a tractor trailer parking on Jefferson & Adams St. The tractor trailer is no longer parking in front of the fire hydrant or stop sign, but is now taking up 2 or more parking spots. The BOS along with Engineer, Roy Stewart stated that it is not a Township issue and no action needs to be taken.

**Park Comprehensive Plan-** Christian Brown met with both the Lynn/Heidelberg Historical Society and the Recreation Committee Chairman to review the park plan. Mr. Brown has updated the Park Comprehensive Site Plan. Engineer, Roy Stewart stated that the Township has to be the applicant for the NPDES permit. Final comments will be held at the December 11, 2014 board meeting.

**Tax Rate for Year 2015:** *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich accepting Resolution 2014-20 to set the tax rate for 2015. Motion carried unanimously.* The tax rate will remain the same for 2015.

**REC Fee-** The BOS agreed to keep the REC fee at 3K per lot.

**Tax Collector-deputy approval:** *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour designating Phyllis Breininger as deputy tax collector to Mary Ann Metzger.*

**Budget Discussion:** *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich authorizing the advertisement of the 2015 Budget. Motion carried unanimously.*

**Miscellaneous:** (1) Behler: Justin N. Smith spoke with Gary Day regarding the status of Behler Road. Gary Day's office stated that Penn Dot has sent the documentation to Harrisburg to their legal department and once we get that information back and approve it, Penn Dot will start work. (2) Meeting dates: The BOS agreed to keep the BOS meeting date as the 2<sup>nd</sup> Thursday of each month @ 6:30 pm. (3) Giuseppe: Roy Stewart stated that Mr., Tripoli will have to go to the ZHB to get another use for his establishment and that mixed use does not apply. (4) Pergosky: John Pergosky's lawyer contacted Marc Fisher regarding the removal of acreages from open space from Mr. Pergosky's land. Mr. Pergosky would have to submit a plan and consent. Marc Fisher will also be contacting Pergosky's lawyer regarding the proposed deed of dedication for execution and return to the Township. (5) Vacant Property in town houses: Brian C. Dietrich brought up the piece of property in the town homes that has been an issue with maintenance. Marc Fisher stated that he will check for a possible sale or judicial sale. Brian C. Dietrich suggested that the township take over this piece of property.

**Public Comment:** (1) Ponderosa Ct.: Residents, George Cameron and Sonja Heltzer were present to discuss the water issue in Ponderosa Ct. since repairs have been made. Mr. Cameron and Sonja Heltzer feel that there has been no change. The BOS along with the Engineer and Road Master have been on site since repairs have been made, during heavy rain and they stated that the water flow has decreased on the property in question. The BOS agreed to evaluate the area further during a bigger rain storm.

**Announcements:** (1) The Township office will be closed on Thursday, November 20, 2014.

**Adjournment:** *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously.* Meeting adjourned at 7:08 pm.



As of November 30, 2014

Account	Balance
General Fund	835,609.83
Capital Reserve	5,340.41
CD's	475,064.25
Zoning/Subdivision	9,224.69
HLLW COG	34,392.59
State Road	36,919.74
Street Light	2,883.53
Park	43,469.78
Recreation	32,432.67
<b>Total</b>	<b>1,475,337.49</b>

	<b>TOTAL</b>
<b>Income-GENERAL FUND</b>	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	195.27
301.40 · Delinquent RE Tax-Tax Claim	291.70
301.60 · Real Estate Tax-Interim-Current	47.92
Total 301 · Real Property Taxes	534.89
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	6,095.11
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	47,555.98
Total 310.20 · Earned Income Tax	47,555.98
Total 310 · Local Tax Enabling Act	53,651.09
321 · Business Licenses and Permits	
321.80 · Cable Television Franchise	13,479.12
Total 321 · Business Licenses and Permits	13,479.12
331 · Fines	
331.10 · Court - Magistrate	251.25
Total 331 · Fines	251.25
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,000.00
Total 342 · Interest, Rents & Royalties	1,000.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.90 · Mechanical/HVAC Permit	54.00
Total 361 · General Government	54.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	668.00
362.41F · Building Permit Filed	550.00
Total 362.41 · Building Permit	1,218.00
362.42 · Electrical Permit	228.00
362.43 · Plumbing Permit	129.00
Total 362.40 · Protective Inspection Fees	1,575.00
Total 362 · Public Safety	1,575.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	914.40
Total 364 · Sanitation	914.40
Total 360 · Gen. Govt. Charges for Services	2,543.40

392 · Interfund Operating Transfer	
392.98 · Transfer from SubD/Zoning	1,261.26
Total 392 · Interfund Operating Transfer	1,261.26
395 · Refunds of Prior Yr Expenditure	
395.35 · Insurance & Bonding	1,514.00
Total 395 · Refunds of Prior Yr Expenditure	1,514.00
<b>Total Income</b>	<b>74,235.01</b>

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	275.86
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	10.74
Total 403 · Tax Collection	10.74
404 · Solicitor/Legal Services	427.55
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,341.33
Total 405 · Secretary/Clerk	2,341.33
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,157.51
406.21 · Office Supplies	637.05
406.23 · Postage	59.99
406.32 · Communication - Phone/Wireless	559.08
406.34 · Advertising	132.44
406.38 · Rentals	734.42
406.99 · Payroll	129.25
Total 406 · Other General Govt. Admin	4,409.74
408 · Engineering Services	
408.99 · Township engineer	661.50
Total 408 · Engineering Services	661.50
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	377.99
409.44 · Laundry/Other Sanitary Services	371.67
409.99 · Heating - Oil/Propane	954.99
Total 409 · General Government Bldg&Plants	1,704.65
Total 400 · General Government	9,831.37
410 · Public Safety	
411 · Fire	
411.98 · New Tripoli FC Fuel	254.70
Total 411 · Fire	254.70
412 · Ambulance/Rescue	
412.98 · Fuel	-313.32
Total 412 · Ambulance/Rescue	-313.32
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,841.39
Total 413 · Code Enforcement	2,841.39
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	724.50
Total 414 · Planning & Zoning	724.50
419 · Other Public Safety	
419.99 · PA One Call	11.70
Total 419 · Other Public Safety	11.70

Total 410 · Public Safety	3,518.97
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	264.53
426.44 · Sanitation Services	848.00
Total 426 · Gen Gov Recycling Col & Dis	1,112.53
Total 420 · Health and Human Services	1,112.53
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	8,959.59
432.15 · P/T Winter Salary	30.29
Total 432 · Winter Maintenance	8,989.88
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	249.19
Total 437 · Repair of Tools & Machinery	249.19
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	552.39
438.99 · Truck Fuel	393.27
Total 438 · Road/Bridge Maint. and Repair	945.66
Total 430 · Public Works Hwy,Rds,Streets	10,184.73
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	356.49
Total 454 · GF Parks	356.49
Total 450 · Culture-Recreation	356.49
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,273.73
481.20 · Employer paid Medicare	297.88
481.30 · Employer paid Unemployment Comp	58.26
483.49 · 457 Pension contribution	650.00
Total 481 · Employer paid Taxes	2,279.87
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	9,734.78
487.02 · Life Insurance	1,063.50
487.98 · Employer Paid Disability	1,220.16
Total 487 · Other Group Insurance Benefits	12,018.44
489 · All other unclassified Expenses	
489.99 · EE withholding taxes	5,004.26
Total 489 · All other unclassified Expenses	5,004.26
Total 480 · Misc. Expense	19,302.57
<b>Total Expense</b>	<b>44,306.66</b>
<b>Net Income</b>	<b>29,928.35</b>

Nov 14

Income-LIGHT FUND 0.00

Expense

434 · Street Lighting	
434.36 · Street Lighting Electric	804.86
Total 434 · Street Lighting	804.86

**Total Expense 804.86**

**Net Income -804.86**

Nov 14

Income-LFF	0.00
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	736.80
Total 430 · LFF Public Works	736.80
Total Expense	736.80
Net Income	-736.80
	Nov 14
Income-ESCROW FUND	0.00
Expense	
492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	1,261.26
Total 492 · Interfund Operating Transfers	1,261.26
Total Expense	1,261.26
Net Income	-1,261.26
	Nov 14
Income-PARK FUND	
342.59 · Rental of Park Facilities	125.00
Total Income	125.00
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	34.00
454.38 · Rental	158.98
Total 454 · Parks	192.98
Total Expense	192.98
Net Income	-67.98
Total Income (all accounts)	74,360.01
Total Expense (all accounts)	47,302.56
Net Income(all accounts)	27,057.45

Respectfully Submitted,

*Tammy M. White*

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Secretary/Treasurer