

Board of Supervisors
Thursday, May 08th, 2014 @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy Hermany, Road Master Bruce Raber, Engineer Roy Stewart, Solicitor Marc Fisher, and approximately 16 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

NW Press Reporter: Kenny Blieler

Public Comment: (1) REC Advisory Secretary, Sue Giralico was present to discuss the 2014 car cruise and added that the committee is looking for volunteers to help in the kitchen. (2) Residents, Norine Gianusso along with Sharon Gianusso and Nikki D'Andria spoke with the BOS regarding their neighbors burning issue that has called out the LPFC twice in one week. NTFC Fire Chief, Peter Christ stated that he was aware of the incident and that it would be up to LPFC Fire Chief on how he wants to handle it. Peter Christ also added that DCNR is also aware of it. (3) Resident, Mike Richards has purchased the old general store across from the LPFC on Behler. Mr. Richards address 3 questions on his concern regarding the sink hole. 1 - Who is responsible for the culvert across 143 on Behler @ the old Inn? Roadmaster Bruce Raber stated that was the townships responsibility. 2 - Mr. Richards reviewed the June 2013 minutes and the minutes reflected that Penn Dot stated they will fix it provided they get a letter signed by the township and the affected property owners saying that if they fix it, Penn Dot will not be responsible to fix it again in the future. So during the June 2013 meeting a motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich that a letter be drafted from the township and affected property owners and to include in the letter that Penn Dot will not be responsible in the future. Motion carried unanimously. Tammy M. White will look into the existence of the letter. 3 - Matt Szuchyt from Senator Pat Browne's office is helping to fix this situation and the BOS confirmed that they are aware of Mr. Szuchyt efforts. After lengthy discussion was held regarding the sinkhole issue, Bruce Raber stated that he believed that PenDot has fixed the sink hole issue with the exception of black top. The area will be looked at to confirm.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to accept the minutes from 04/10/14 and to direct the treasurer to pay the bills. Motion carried unanimously.

Subdivision- (1) Oswald Farms Final: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour granting final approval for Oswald Farms. Motion carried unanimously. No fees were due. (2) Greg Snyder Decatur St.: The Lynn Township PC will be reviewing this at their May 20th meeting for final. Then the BOS will have final for it on June 12th.

Fire Companies: NTFC Fire Chief, Peter Christ reported for the NTFC. Mr. Christ added that if you are having a controlled burn please call the non-emergency number. 1. Assistant Emergency Management Coordinator Fire Company response: No responses were received from either fire company. 2. Macungie Borough request for assistance: A motion was made by Justin N. Smith and seconded by Brian C. Dietrich authorizing the assistance from the NTFC and LPFC Fire Police for 4 events. 1 - Antique truck show June 13, 14, 2014. 2 - Das Awkscht Fescht Car Show August 1, 2, 3, 2014. 3 - Wheels of Time Car Show August 22, 23, 24, 2014. 4 - 4th of July fireworks Upper Macungie. Motion carried unanimously.

Resolution 2014-15- Road Improvement Fee: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adopt Resolution 2014-15; **A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA ESTABLISHING A STANDARD MEASURE FOR DETERMINING COMPENSATIONS IN LIEU OF ACTUAL ROAD IMPROVEMENTS.** Motion carried unanimously. A flat fee of \$900 has been set.

Road Report: Bruce Raber, Road master, reported for the month of April: (1) Finished up pot hole patching on black top roads. (2) Swept all black top roads except for Hoffadeckel Ct. (3) Finishing up dirt roads. (4) Hauled scrap metal from recycling center \$246.60. (5) Cleaned out pipes & storm boxes from heavy rain. (6) Road Crew attended a worker and equipment safety class. (7) Replaced & repaired road signs. (8) Installed a new 18" pipe on Blue Mt. House rd. Anticipated work for May: (1) Start shoulder paving. (2) Replace pipes. REC Commission: Justin N. Smith stated that the Lynn Township Road Crew will be installing 24' of fence up at the REC fields. Falcon Ct.: Roy Stewart will generate paperwork from the final plan for the street description. Maint. Garage window: The BOS directed Bruce Raber to obtain a quote to replace the window in the maintenance garage.

Ordinance 2014-02: Solicitor, Marc Fisher called the hearing to order at 7:04 pm. Hearing no comments the hearing was closed at 7:05pm. A motion was made by Steve I. Feinour and seconded by Justin N. Smith approving Ordinance 2014-02: AN ORDINANCE OF LYNN TOWNSHIP, PA AMENDING THE LYNN TOWNSHIP ZONING ORDINANCE. Motion carried. Brian C. Dietrich voted no.

Ordinance 2014-03: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to approve Ordinance 2014-03: AN ORDINANCE ESTABLISHING NO PARKING AREAS ALONG LINCOLN COURT AND BROADTAIL

COURT IN LYNN TOWNSHIP, LEHIGH COUNTY, PA, AND ESTABLISHING PENALTIES FOR VIOLATION THEREOF. Motion carried unanimously. Letters will be sent to all Lincoln Ct. and Broadtail Ct. residents,

Brown Design Corp.: Park Survey: The BOS were in agreement to send the Park Survey and 2 include a 2 week turn around.

AQC: LVPC comments: Comments were received from the LVPC. **Lynn Township PC comments:** The Lynn Twp. PC will be meeting May 20, 2014 to review. The BOS agreed that the AQC Ordinance along with the Weiss Rd. Ordinance be sent to Heidelberg Township for a courteous review.

Miscellaneous: (1) **Zoning/Weiss Rd., Ordinance 2014-05:** The Ordinance was sent to the LVPC and the Township PC for their review. Will be on the agenda for the June 12, 2014 BOS meeting. (2) **Battery Recycl.:** Steve I. Feinour stated that Interstate Battery has a plan in the works for disposal of batteries but won't be ready till the end of 2014. Tammy M. White will check with Deka Battery and Kathy Hermany will check with the Rural Preservation. (3) **Office Floors:** The BOS were in favor of having the floors stripped and waxed in the township office building. Tammy M. White will contact Sismour Cleaning Service. (4) **Pictometry:** Tammy M. White will forward the information to Steve and Brian for their review. (5) **Park Ramp:** Brian C. Dietrich announced that the ramp is completed at the band shell in Ontelaunee Park. Bruce Raber added that he will put down modified stone. (6) **Budget:** Brian C. Dietrich stated that he is in favor of getting rid of the property tax. However Brian C. Dietrich stated that he is not in favor of sending out tax bills for small amounts and that an amount should be agreed upon whether it be \$1 or \$5. (7) **Quality of Life Grant:** The grant deadline is May 31st so it would be too late to submit for 2015. Steve I. Feinour would like to check to see if other entities such as the Historical Society could take part in this grant application. (8) **ATV:** Justin N. Smith stated that ATV's are not allowed to be driven in the township or on private property and encourage legal use of the ATV's and also encouraged safety precautions.

Public Comment: (1) Resident, Sue Giralico asked the BOS if there was an Ordinance prohibiting of cars on cinder blocks with no tires. Engineer, Roy Stewart stated he would look in to it. (2) Resident, Russell Wambold asked the BOS if there was an Ordinance for abandoned buildings. Engineer, Roy Stewart stated that there was no Ordinance. (3) Resident, Roger Pandel asked the BOS if the Township Recycling Center took debris such as branches. The BOS informed Mr. Pandel that Lehigh County no longer does the chipping. Bruce Raber will contact Bailey's to check their cost. Tammy White will check with Washington Township to find out what their procedure is.

Announcements: (1) 7th annual Pow-wow May 16th, 17th 18th with the 16th being educational day. (2) 6th Annual Car & Motorcycle Show; Sunday, July 13, 2014; 1pm till 4pm in Ontelaunee Park. \$5 entrance fee for all cars, trucks and bikes; free admission for spectators. (3) NWL Education Foundation 5K/bands Ontelaunee Park Saturday, May 31, 2014

Adjournment: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:35 pm.

As of May 31, 2014

Account	Balance
General Fund	701,848.80
Capital Reserve	5,331.04
CD's	471,750.40
Zoning/Subdivision	9,755.78
HLLW COG	29,741.66
State Road	213,658.14
Street Light	2,206.80
Park	45,329.19
Recreation	29,417.64
Total	1,509,039.45

	<u>TOTAL</u>
Income-GENERAL FUND	
301 - Real Property Taxes	
301.10 - Real Estate Tax-Current	14,190.27
301.40 - Delinquent RE Tax-Tax Claim	42.62
301.60 - Real Estate Tax-Interim-Current	65.11
Total 301 - Real Property Taxes	14,298.00
310 - Local Tax Enabling Act	
310.10 - Real Estate Transfer Tax	1,102.50
310.20 - Earned Income Tax	
310.21 - Earned Income Tax-Current	34,654.64
Total 310.20 - Earned Income Tax	34,654.64
Total 310 - Local Tax Enabling Act	35,757.14

331 ·	
Fines	
331.10 · Court - Magistrate	-13.52
Total 331 · Fines	-13.52
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,210.00
Total 342 · Interest, Rents & Royalties	1,210.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.90 · Mechanical/HVAC Permit	104.00
361.94 · Misc. Billing	12.00
Total 361 · General Government	116.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41A · Permit for Ag. Bldg.	-5.00
362.41B · BLDG/Alter/Repair Permit	1,282.00
362.41D · Driveway Permit	425.00
362.41F · Building Permit Filed	1,540.00
Total 362.41 · Building Permit	3,242.00
362.42 · Electrical Permit	352.00
362.43 · Plumbing Permit	308.00
362.44 · Sewage Permits (SEO Fees)	2,430.00
Total 362.40 · Protective Inspection Fees	6,332.00
Total 362 · Public Safety	6,332.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,205.00
Total 364 · Sanitation	1,205.00
Total 360 · Gen. Govt. Charges for Services	7,653.00
Total Income	58,904.62
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	275.86
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.21 · Office Supplies	713.13
Total 403 · Tax Collection	713.13
404 · Solicitor/Legal Services	756.31
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	3,496.20
Total 405 · Secretary/Clerk	3,496.20
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	3,199.67
406.21 · Office Supplies	1,300.71
406.23 · Postage	79.99
406.32 · Communication - Phone/Wireless	623.79
406.38 · Rentals	306.96
406.99 · Payroll	223.63
Total 406 · Other General Govt. Admin	5,734.75
408 · Engineering Services	
408.99 · Township engineer	968.63
Total 408 · Engineering Services	968.63
409 · General Government Bldg&Plants	

409.37 · Repairs and Maint.	536.00
409.44 · Laundry/Other Sanitary Services	761.20
409.99 · Heating - Oil/Propane	42.44
Total 409 · General Government Bldg&Plants	1,339.64
Total 400 · General Government	13,284.52
410 · Public Safety	
411 · Fire	
411.97 · Lynnport FC Fuel	108.50
411.98 · New Tripoli FC Fuel	232.63
Total 411 · Fire	341.13
412 · Ambulance/Rescue	
412.98 · Fuel	448.59
Total 412 · Ambulance/Rescue	448.59
413 · Code Enforcement	
413.31 · Code enforcement pro. service	3,667.50
Total 413 · Code Enforcement	3,667.50
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	1,291.50
Total 414 · Planning & Zoning	1,291.50
419 · Other Public Safety	
419.99 · PA One Call	19.50
Total 419 · Other Public Safety	19.50
Total 410 · Public Safety	5,768.22
420 · Health and Human Services	
422 · Vector (Animal) Control	
422.99 · Stray Animals	150.00
Total 422 · Vector (Animal) Control	150.00
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	724.56
426.44 · Sanitation Services	828.00
Total 426 · Gen Gov Recycling Col & Dis	1,552.56
Total 420 · Health and Human Services	1,702.56
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	1,313.76
Total 437 · Repair of Tools & Machinery	1,313.76
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	13,665.81
438.25 · Repairs & Maint Supplies	150.72
438.99 · Truck Fuel	2,691.27
Total 438 · Road/Bridge Maint. and Repair	16,507.80
Total 430 · Public Works Hwy,Rds,Streets	17,821.56
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	1,997.49
454.25 · Repairs & Maint Supplies	8,777.28
Total 454 · GF Parks	10,774.77
Total 450 · Culture-Recreation	10,774.77
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	2,108.98
481.20 · Employer paid Medicare	493.24
481.30 · Employer paid Unemployment Comp	415.26

483.49 · 457 Pension contribution	975.00
Total 481 · Employer paid Taxes	3,992.48
486 · Insurance	
486.10 · Insurance - Liability	-237.50
Total 486 · Insurance	-237.50
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	9,734.78
487.02 · Life Insurance	38.50
487.04 · Workers Compensation Vol Fire	1,313.00
Total 487 · Other Group Insurance Benefits	11,086.28
489 · All other unclassified Expenses	
489.99 · EE withholding taxes	8,097.23
Total 489 · All other unclassified Expenses	8,097.23
Total 480 · Misc. Expense	22,938.49
Total Expense	72,290.12
Net Income	-13,385.50
	May 14
Income-LIGHT FUND	
383.11 · Street Lighting Tax	2,113.51
Total Income	2,113.51
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	708.58
Total 434 · Street Lighting	708.58
Total Expense	708.58
Net Income	1,404.93
	May 14
Income-LFF	0.00
Expense	
430 · LFF Public Works	
432 · Winter Maintenance	3,947.48
438 · Maint./Repair Roads & Bridges	28,269.04
Total 430 · LFF Public Works	32,216.52
Total Expense	32,216.52
Net Income	-32,216.52
	May 14
Income-PARK	
341.01 · Interest on Checking	125.00
342.59 · Rental of Park Facilities	500.00
387 · Contributions and Donations	-240.68
Total Income	384.32
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	113.52
454.38 · Rental	158.98
454.97 · Plant Purchases	40.50
Total 454 · Parks	313.00
Total Expense	313.00
Net Income	71.32
Total Income (all accounts)	61,402.45

Total Expense (all accounts)

105,528.22

Net Income(all accounts)

-44,125.77

Respectfully Submitted,

Tammy M. White

Tammy M. White
Secretary/Treasurer