

Board of Supervisors
Thursday, July 09th, 2015 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Kathy A. Hermany, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 11 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: Kenny Blieler.

Public Comment: (1) Resident, Ben Giralico suggested that the New Tripoli Bank signs that are located in the eaves of the new pavilion in Ontelaunee Park be moved in order to be able to read them. Justin N. Smith stated that he will check with the bank on the issue and Tammy M. White will email Dave Hunsicker at the Bank. (2) Nancy Smith asked for an extension for the Smith subdivision #3. A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour granting an addition 6 month (180 days) extension contingent of applicant to fill out the required paperwork. Motion carried unanimously.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to accept the minutes from 06/11/15 and direct the treasurer to pay the bills. Motion carried unanimously.

Subdivision- (1) Ontelaunee Apartments Preliminary: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour granting conditional approval. Motion carried unanimously.

Fire Companies- NTFC Assistant Fire Chief, Gary Kuntz reported for the month of June.

Road Report: Bruce Raber, Road master, reported for the month of June: (1) Finished up the first round of shoulder mowing and started on the second round. (2) Helped Lowhill Township with their paving projects. (3) Cut shoulders on 3 roads that are to be oiled and chip. (4) Stone has been hauled in for Oil & Chip. (5) Helped Heidelberg Township with their paving projects. (6) Cut grass and week wacked at recycling center. (7) Repaired dirt roads after the heavy rain. (8) Put screenings on roads at Rec. Fields and large stone on sides of roads to keep cars off grass. (9) Working on Miller Rd. the south side converting it from dirt to oil and chip. Anticipated work for July: (1) Get roads ready for oil and chip. (2) Oil and Chip roads.

Resolution 2015-19- A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Resolution 2015-19; **A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA FOR THE TRANSFER OF UNENCOMBERED MONEYS FROM ONE TOWNSHIP ACCOUNT TO ANOTHER.** Motion carried unanimously. The motion was to transfer money to close #14-06 Gilbert/Snyder subdivision.

Donations: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich for the township to keep the 2015 donations the same as 2014. Motion carried unanimously.

Park: (1) 45 RPM Contract: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the 45 RPM band contract for the 2015 Car Cruise. Motion carried unanimously. (2) Play Ground equipment: More research will be done as to area needed for the play equipment to exactly figure out how much mulch will be needed. (3) Dog Park: A motion was made by Justin N. Smith and seconded by Brian C. Dietrich approving the quote from LB Fencing of \$7,765.10 contingent upon them agreeing to replace the pedestrian gate at a cost not to exceed 1K. Motion carried unanimously. (4) PennDot HOP Permit: Engineer, Chris Noll stated that the HOP, for the dog park entrance off of Rte. 143, is in process and should have the permit by next BOS meeting. (5) Water Hydrant: The BOS tabled this issue. (6) Water Cooler: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving L & M plumbing to replace the water cooler under the new pavilion in Ontelaunee Park. Motion carried unanimously.

Miscellaneous: (1) MKSD Architects for Ambulance: Engineer, Chris Noll will check with Weisenberg Township regarding MKSD Architects since they used this firm for the Fire Company. The BOS were in agreement to proceed with MKSD pursuant to the letter dated 06/29/2015. Chris Noll will contact MKSD.

(2) Soil Conservation: Chris Noll along with the BOS discussed the issue of soil conservation regarding the 1 acre threshold and to map a plan of attack in order to assist single family homes. It was also suggested to involve Matt Szuchyt from Senator Pat Brown's office. (3) Bruce Raber stated that Lynn Township road crew along with Heidelberg, Lowhill, and Weisenberg have a great working relationship and the 4 Townships work together which is a great savings to all the Townships. (4) Steve I. Feinour suggested that the board enact a resolution allowing the township to sell small items, 1K or less, without having to go through the advertising and bidding process. Solicitor, Marc Fisher will draft a resolution for the August BOS meeting.

Public Comment: None

Announcements:

(1) 7th Annual Car & Motorcycle Show; Sunday, July 12, 2015; 1pm till 4pm in Ontelaunee Park. \$5 entrance fee for all cars, trucks and bikes; free admission for spectators.

(2) Night in the Country is scheduled for Saturday, August 15, 2015 with a rain date of Sunday, August 16, 2015.

(3) Sunday, September 27, 2015 Music in the Park. The Large Flowerheads; 2-5 pm 60's music.

Adjournment: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:28 pm.

Account	Balance
General Fund	821,433.96
Capital Reserve	482,806.07
CD's	5,349.74
Zoning/Subdivision	11,470.27
HLLW COG	37,570.23
State Road	62,801.23
Street Light	6,653.20
Park	47,958.21
Recreation	35,449.65
Total	1,511,492.56

	<u>TOTAL</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	4,514.10
301.22 · Street Light Tax-Prior	135.06
301.40 · Delinquent RE Tax-Tax Claim	35.52
Total 301 · Real Property Taxes	4,684.68
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	9,767.29
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	21,879.09
Total 310.20 · Earned Income Tax	21,879.09
Total 310 · Local Tax Enabling Act	31,646.38
331 · Fines	
331.10 · Court - Magistrate	202.30
Total 331 · Fines	202.30
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,210.00
Total 342 · Interest, Rents & Royalties	1,210.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.87 · Sale of Maps & Publications	63.00
361.90 · Mechanical/HVAC Permit	8.00
361.97 · Zoning Board Appeal Fee	500.00
Total 361 · General Government	571.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,712.00
362.41D · Driveway Permit	175.00
362.41F · Building Permit Filed	450.00
362.41N · Re-inspection	35.00
362.41S · Accessory Struc < 1000 ft	255.00
Total 362.41 · Building Permit	2,627.00
362.42 · Electrical Permit	952.00
362.43 · Plumbing Permit	162.00
362.44 · Sewage Permits (SEO Fees)	1,100.00
Total 362.40 · Protective Inspection Fees	4,841.00
Total 362 · Public Safety	4,841.00
364 · Sanitation	

364.30 · Solid Waste Collection/Disposal	1,132.00
Total 364 · Sanitation	1,132.00
Total 360 · Gen. Govt. Charges for Services	6,544.00
392 · Interfund Operating Transfer	
392.98 · Transfer from SubD/Zoning	592.38
Total 392 · Interfund Operating Transfer	592.38
Total Income	44,879.74
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	275.86
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	228.66
Total 403 · Tax Collection	228.66
404 · Solicitor/Legal Services	531.50
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,381.49
Total 405 · Secretary/Clerk	2,381.49
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,194.97
406.21 · Office Supplies	998.02
406.23 · Postage	90.32
406.32 · Communication - Phone/Wireless	594.11
406.38 · Rentals	721.22
406.42 · Membership/Dues	209.76
406.46 · Mtg., Conf., Cont.Ed.	120.00
406.99 · Payroll	6,101.24
Total 406 · Other General Govt. Admin	11,029.64
408 · Engineering Services	
408.99 · Township engineer	2,850.51
Total 408 · Engineering Services	2,850.51
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	396.02
409.44 · Laundry/Other Sanitary Services	540.32
Total 409 · General Government Bldg&Plants	936.34
Total 400 · General Government	18,234.00
410 · Public Safety	
412 · Ambulance/Rescue	
412.54 · Ambulance/Rescue Donations	3,000.00
Total 412 · Ambulance/Rescue	3,000.00
413 · Code Enforcement	
413.31 · Code enforcement pro. service	3,229.00
Total 413 · Code Enforcement	3,229.00
414 · Planning & Zoning	
414.31 · Professional services	1,745.83
414.34 · ZB Advertising, Print, & Bind	91.10
414.99 · Salary Zoning Officer	1,149.75
Total 414 · Planning & Zoning	2,986.68
Total 410 · Public Safety	9,215.68
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	398.49

426.44 · Sanitation Services	828.00
Total 426 · Gen Gov Recycling Col & Dis	1,226.49
Total 420 · Health and Human Services	1,226.49
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	1,259.65
Total 437 · Repair of Tools & Machinery	1,259.65
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	9,330.13
438.25 · Repairs & Maint Supplies	548.08
438.98 · Twp. paid road maint mat.	88.80
438.99 · Truck Fuel	3,256.25
Total 438 · Road/Bridge Maint. and Repair	13,223.26
Total 430 · Public Works Hwy,Rds,Streets	14,482.91
450 · Culture-Recreation	
452 · Participant Recreation	
452.97 · Northwestern Rec Commission	5,500.00
Total 452 · Participant Recreation	5,500.00
454 · GF Parks	
454.15 · Parks part time staff (GF)	2,997.18
454.34 · Advertising	193.50
Total 454 · GF Parks	3,190.68
Total 450 · Culture-Recreation	8,690.68
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,554.89
481.20 · Employer paid Medicare	363.64
481.30 · Employer paid Unemployment Comp	468.40
483.30 · Non-Uniform Pension Contr.	2,097.50
483.49 · 457 Pension contribution	650.00
Total 481 · Employer paid Taxes	5,134.43
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,136.64
487.02 · Life Insurance	40.90
487.04 · Workers Compensation Vol Fire	1,282.00
Total 487 · Other Group Insurance Benefits	11,459.54
Total 480 · Misc. Expense	16,593.97
Total Expense	68,443.73
Net Income	-23,563.99

Jul 15

Income-LIGHT FUND

383.11 · Street Lighting Tax	666.22
Total Income	666.22
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	815.99
Total 434 · Street Lighting	815.99
Total Expense	815.99
Net Income	-149.77

Jul 15

Capital Reserve-

Other Income

341.02 · Interest on Savings	1,983.80
Total Other Income	1,983.80
Net Other Income	1,983.80
Net Income	1,983.80
	Jul 15
Income- LFF	0.00
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	104,001.38
Total 430 · LFF Public Works	104,001.38
Total Expense	104,001.38
Net Income	-104,001.38
	Jul 15
Income- ESCROW FUND	0.00
Expense	
414 · Planning and Zoning	
414.39 · Bank Services Charges/Fees	5.00
414.97 · Escrow Refunds	7.62
Total 414 · Planning and Zoning	12.62
492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	592.38
Total 492 · Interfund Operating Transfers	592.38
Total Expense	605.00
Net Income	-605.00
	Jul 15
Income- PARK FUND	
342.59 · Rental of Park Facilities	1,000.00
367 · Culture and Recreation	
367.99 · Insurance Reimbursement	-1,000.00
Total 367 · Culture and Recreation	-1,000.00
387 · Contributions and Donations	-2,248.14
Total Income	-2,248.14
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	3,352.30
454.36 · Public Utilities	257.07
Total 454 · Parks	3,609.37
Total Expense	3,609.37
Net Income	-5,857.51
Total Income (all accounts)	45,281.62
Total Expense (all accounts)	177,475.47
Net Income(all accounts)	-132,193.85

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer