

Board of Supervisors
Monday, December 29th, 2014 (Close-out meeting) @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The Close-out meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, member Brian C. Dietrich, Solicitor Marc Fisher, Secretary/Treasurer Tammy M. White, Asst. Sec./Treas. Kathy A. Hermany, Road Master Bruce Raber, and 2 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

NWP Reporter: None present.

Public Comment: (1) Resident David Najarian presented the BOS with pictures from the Transfer Station that showed the bins open and debris blown out. Mr. Najarian asked the BOS if they had addressed his issues with the Transfer Station that he submitted prior. The BOS stated that they had and that they will look into the issue again. Tammy M. White along with the BOS added that the garbage bins do not stay closed and that Berger Sanitation does not put the bungee cords back on the containers.

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to accept the minutes from 12/11/14 and to direct the treasurer to pay the bills. Motion carried unanimously.*

Ambulance Update: Discussion was held regarding the Ambulance Service for Lynn Township. Justin N. Smith received information from an outfit stationed out of New Jersey that would also be interested in servicing our area. The BOS agreed that they would not be able to meet our needs and will not include them in the RFP. Justin N. Smith added that everything is on the table at this point. The next public meeting regarding the Ambulance Coverage has been advertised for Tuesday, January 13, 2015 at 6:00 pm at the NTFC. Solicitor Marc Fisher added that at the meeting on the 13th 3 things need to take place. First, a firm needs to be selected and Second; an agreement needs to be done with Heidelberg. The Third issue will be discussion on how the proposal is to be paid for in the end.

Miscellaneous: (1) Fee Schedule: Kathy A. Hermany informed the BOS regarding the changes she has made for the Fee Schedule Resolution to be adopted at the January 5th Re-org Meeting. The BOS were provided a draft hard copy on 12/16/14 for their review. (2) SEO: The office will contact the current alternate SEO, Scott Beiber, to see if he would be interested in being the primary SEO. The BOS also discussed the possible appointment of Chris Noll from KCE as the alternate SEO. Final decision will be made at the January 7th Re-org meeting.

Public Comment: (1) Resident David Najarian asked the BOS if any decision has been made regarding a consultant for the Elected Auditors. The BOS have not discussed this issue and will wait till after the Elected Auditors re-org meeting on Tuesday, January 6, 2015.

Announcements: Re-org (BOS) meeting is Monday, January 5, 2015 @ 6:30 PM.

Elected Auditors re-org is Tuesday, January 6, 2015 @ 7:00 PM.

Adjournment: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:00 pm.*

As of December 31, 2014

Account	Balance
General Fund	844,640.78
Capital Reserve	5,341.64
CD's	475,064.25
Zoning/Subdivision	9,220.49
HLLW COG	36,437.87
State Road	25,908.59
Street Light	2,110.07
Park	43,319.13
Recreation	32,435.16
Total	1,474,477.98

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	274.68
301.40 · Delinquent RE Tax-Tax Claim	280.70
Total 301 · Real Property Taxes	555.38
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	5,313.21

310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>58,694.08</u>
Total 310.20 · Earned Income Tax	<u>58,694.08</u>
Total 310 · Local Tax Enabling Act	64,007.29
331 · Fines	
331.10 · Court - Magistrate	<u>8.51</u>
Total 331 · Fines	8.51
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	<u>1,210.00</u>
Total 342 · Interest, Rents & Royalties	1,210.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.87 · Sale of Maps & Publications	<u>43.00</u>
Total 361 · General Government	43.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41S · Accessory Struc < 1000 ft	<u>165.00</u>
Total 362.41 · Building Permit	165.00
362.42 · Electrical Permit	50.00
362.44 · Sewage Permits (SEO Fees)	<u>2,520.00</u>
Total 362.40 · Protective Inspection Fees	<u>2,735.00</u>
Total 362 · Public Safety	2,735.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>879.80</u>
Total 364 · Sanitation	<u>879.80</u>
Total 360 · Gen. Govt. Charges for Services	<u>3,657.80</u>
Total Income	69,438.98

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>275.86</u>
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	137.42
403.99 · Misc.	<u>9.00</u>
Total 403 · Tax Collection	146.42
404 · Solicitor/Legal Services	1,975.53
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,372.95</u>
Total 405 · Secretary/Clerk	2,372.95
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,120.91
406.23 · Postage	69.99
406.32 · Communication - Phone/Wireless	575.23
406.34 · Advertising	177.20
406.38 · Rentals	383.00
406.42 · Membership/Dues	1,212.00
406.99 · Payroll	<u>2,879.05</u>
Total 406 · Other General Govt. Admin	7,417.38
408 · Engineering Services	
408.99 · Township engineer	<u>685.13</u>
Total 408 · Engineering Services	685.13

409 · General Government Bldg&Plants	
409.44 · Laundry/Other Sanitary Services	199.93
409.99 · Heating - Oil/Propane	<u>1,210.90</u>
Total 409 · General Government Bldg&Plants	<u>1,410.83</u>
Total 400 · General Government	14,284.10
410 · Public Safety	
411 · Fire	
411.98 · New Tripoli FC Fuel	<u>169.89</u>
Total 411 · Fire	169.89
412 · Ambulance/Rescue	
412.98 · Fuel	<u>791.90</u>
Total 412 · Ambulance/Rescue	791.90
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>3,800.00</u>
Total 413 · Code Enforcement	3,800.00
414 · Planning & Zoning	
414.46 · Meetings,Conf.Seminars	1,840.00
414.99 · Salary Zoning Officer	<u>1,795.50</u>
Total 414 · Planning & Zoning	3,635.50
419 · Other Public Safety	
419.99 · PA One Call	<u>11.70</u>
Total 419 · Other Public Safety	<u>11.70</u>
Total 410 · Public Safety	8,408.99
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	406.79
426.44 · Sanitation Services	<u>808.00</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,214.79</u>
Total 420 · Health and Human Services	1,214.79
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	9,251.63
432.15 · P/T Winter Salary	<u>142.19</u>
Total 432 · Winter Maintenance	9,393.82
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>883.14</u>
Total 437 · Repair of Tools & Machinery	883.14
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	394.25
438.47 · Drug & Alcohol Testing	60.00
438.99 · Truck Fuel	<u>613.48</u>
Total 438 · Road/Bridge Maint. and Repair	<u>1,067.73</u>
Total 430 · Public Works Hwy,Rds,Streets	11,344.69
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	547.24
454.25 · Repairs & Maint Supplies	524.99
454.74 · Machinery & Equipment	<u>1,054.00</u>
Total 454 · GF Parks	<u>2,126.23</u>
Total 450 · Culture-Recreation	2,126.23
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,322.38

481.20 · Employer paid Medicare	309.27
481.30 · Employer paid Unemployment Comp	99.03
483.49 · 457 Pension contribution	650.00
Total 481 · Employer paid Taxes	2,380.68
486 · Insurance	
486.10 · Insurance - Liability	854.00
486.99 · Unemployment Insurance	-355.07
Total 486 · Insurance	498.93
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,136.64
487.02 · Life Insurance	40.90
487.03 · Workmans Compensation	2,675.00
487.04 · Workers Compensation Vol Fire	4,273.00
Total 487 · Other Group Insurance Benefits	17,125.54
489 · All other unclassified Expenses	
489.99 · EE withholding taxes	2,663.52
Total 489 · All other unclassified Expenses	2,663.52
Total 480 · Misc. Expense	22,668.67

Total Expense	60,047.47
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Net Income	9,391.51
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Dec 14

Income-LIGHT FUND

383.11 · Street Lighting Tax	31.42
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Total Income	31.42
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Expense

434 · Street Lighting	
434.36 · Street Lighting Electric	804.88

Total 434 · Street Lighting	804.88
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Total Expense	804.88
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Net Income	-773.46
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Dec 14

Income-LFF

0.00

Expense

430 · LFF Public Works	
432 · Winter Maintenance	11,020.39

Total 430 · LFF Public Works	11,020.39
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Total Expense	11,020.39
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Net Income	-11,020.39
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Dec 14

Income-COG FUND

361 · General Government	
361.98 · Machine rental	2,040.00

Total 361 · General Government	2,040.00
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Total Income	2,040.00
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Expense	0.00
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Net Income	2,040.00
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Dec 14

Income-PARK FUND

387 · Contributions and Donations	50.00
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Total Income	50.00
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Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	58.79
454.36 · Public Utilities	103.17
454.98 · Fuel for equipment	<u>42.05</u>
Total 454 · Parks	204.01
Total Expense	<u>204.01</u>
Net Income	<u>-154.01</u>
Total Income (all accounts)	<u>71,560.40</u>
Total Expense (all accounts)	<u>72,076.75</u>
Net Income(all accounts)	<u><u>-516.35</u></u>

Respectfully Submitted,

Tammy M. White

Tammy M. White
Secretary/Treasurer