

Board of Supervisors
Thursday, December 8th, 2016 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Asst. Sec./Treas. Kathy A. Hermany, Road Master Bruce Raber, Engineer Christopher Noll, Solicitor Marc Fisher, and approximately 12 citizens.

Executive session: Justin N. Smith, Brian C. Dietrich, and Steve I. Feinour had an executive session prior to the start of the board meeting to discuss employee wages. The board meeting started at 6:47pm.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: Kenneth Blieler.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 11/10/16 and to direct the treasurer to pay the bills. Motion carried unanimously.

Subdivision: (1) Ben Hauser waiver: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the request by Ben Hauser to waive the proposed landscape plan to his property at 7444 Rte. 309 in reference to a 1993 Land Development Plan for the property contingent upon a written approval by the neighboring property. Motion carried unanimously.

Fire Companies: Fire Chief, Clark Mantz reported for LPFC for the month of November 2016. Six calls were received for the month of November 2016. The Fire Company will be having a filling sale with orders due 12/13/16 and pick up will be on 12/21/16. Breakfast with Santa will be Sunday, December 18, 2016 from 9-12pm. Fire Chief, Peter Christ reported for the NTFC for the month of November 2016. The Fire Company reported 146 Fire calls as of 12/05/2016. Santa Claus will be at the station on 12/11/16 from 11 to 12 then will travel through the district. There will be a Haz Mat Ops refresher class on 01/30/17 and a tactical emergency casualty care class @ Cetronia Ambulance on 01/09/17 & 01/16/17. Other class being held are an Electrical Safety class with Met-Ed 01/23/17; Mass casualty Class 02/27/17; ICS 400 Class at station 56 on 02/04/17 & 02/05/17. NTFC is also having a Holiday Cookie sale; orders due 12/12/16 with pick up on 12/17/16. They are also having a Texas Roadhouse gift card sale. Gift cards can be ordered at the NTFC every Monday night from 6-6:30pm, remaining dates to order cards are 12/12-12/19/16, pick up dates are 12/20,21,22,23/16 from 7-8pm.

Fogelsville State Police: Lt. Jonathan Nederostek from the Fogelsville State Police was present to address issues of recent thefts located in Lynn Township and to update the community on recent activity.

Road Report: Bruce Raber, Road master, reported for the month of November: (1) Tree Trimming on Oswald Rd, Scholler Rd. and Leaser Rd. (2) Hauled scrap metal from recycling center-\$97.75; aluminum cans - \$140.00. (3) Installed new road name signs on Gun Club, Ft. Everett, Mosserville, and Borman roads; New stop sign at Blue Jay Rd. & Rt. 863. Anticipated work for December: (1) Boom Mowing. (2) Minor tree trimming.

Park: HOP Permit: Chris Noll reported that the HOP permit for the back entrance is ready to submit electronically and the Bridge HOP will be presented to the BOS to look at before it is sent to DEP.

Tax Collector Request: The BOS approved the Request from the Tax Collector, Mary Ann Metzger requesting that the Duplicate bill fee is increased from \$3 to \$5 and that the Tax Certifications are increased from \$15 to \$20 starting in 2017. These increases will be reflected in the 2017 Fee Schedule Resolution.

Budget: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving the 2017 Budget with adding the modification of wages. Motion carried unanimously.

Resolution 2016-17: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Resolution 2016-17; A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA FOR THE TRANSFER OF UNENCOMBERED MONEYS FROM ONE TOWNSHIP ACCOUNT TO ANOTHER. Motion carried unanimously. The resolution was to close #16-01 Wertman Farms and #15-02 KMS Brunner subdivisions.

Resolution 2016-18: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving Resolution 2016-18; A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA OPENING ECROW ACCOUNT FOR J & M, LLC; ACCOUNT # 275635583. Motion carried unanimously.

Miscellaneous: (1) Codification: Chris Noll will forward a PDF copy to the BOS and staff for their review. The office has one paper copy. (2) MS4 waiver: Chris Noll reported that Lynn Township will fall under the waiver. The waiver will be submitted and should be back by March or April 2017. A motion was made by Justin N. Smith and seconded by Brian C. Dietrich authorized the submission of the MS waiver. Motion carried unanimously. (3) Burned out trailer: Marc Fisher and Chris Noll will work on an agreement with the property owner allowing the Township to take control of cleaning up the property. (4) Mini Cell Tower Ordinance: Chris Noll reported that the Township Planning Commission has it to review at their December meeting. (5) Kathy Hermany asked the BOS if they are considering increasing the park rental fees for 2017. The BOS stated that they will discuss at the close out meeting on 12/27/16. (6) Kathy Hermany reported that the township had an amazing response from the census and emergency management mailing that went out. (6) Bruce

Raber reported that the modifications to the 91 plow were \$1,900.00 compared to the cost of 11K for a new one. (7) Brian C. Dietrich commented on the great job that was done on the replacement of the ceiling in the township building. (8) Justin N. Smith on behalf of the NW REC Commission presented Kathy Hermany with a \$100 gift certificate for her hard work and dedication for organizing "Night in the County" each year.

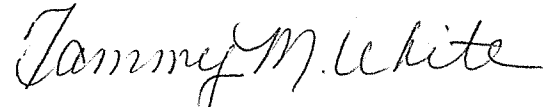
Public Comment: None

Announcements:

- (1) Close-out meeting is Tuesday, December 27, 2016 @ 6:30 pm
- (2) Re-org (BOS) meeting is Tuesday, January 3, 2017 @ 6:30 pm
- (3) Elected Auditors Re-org is Wednesday, January 4, 2017 @ 7:00 pm

Adjournment: *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:21 pm.*

Respectfully Submitted, Tammy M. White



Secretary/Treasurer