

Board of Supervisors
Thursday, August 14th, 2014 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 13 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

NWP Reporter: Kenny Bleiler

Public Comment: (1) Resident, Kermit DeLong resurfaced his driveway and gutter and asked the BOS if it was refundable to him from the Township. The BOS agreed no, not without prior approval.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to accept the minutes from 07/10/14 and direct the treasurer to pay the bills. Motion carried unanimously.

Subdivisions: Greg Snyder Resolution #2014-14: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour adopting Resolution 2014-14: **A RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT.** Motion carried unanimously. Steve I. Feinour stated a follow up should be done with Frank Leist and then after that have the Township secretary write a letter, but first talk to Frank Leist at LCA. Nancy Smith sewage planning module: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the sewage planning module for transmittal and approval to DEP. Motion carried unanimously. A second motion as made by Brian C. Dietrich and seconded by Justin N. Smith approving a one year extension for Nancy Smith. Steve I. Feinour stated he felt one year was too long. Motion carried. Susan Schall Extension: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour granting an extension for Susan Schall. Motion carried unanimously.

Fire Companies: Fire Chief, Peter Christ reported the monthly report for New Tripoli Fire Company and thanked the road crew for helping them with millings from Penn Dot.

Road Report: Bruce Raber, Road master, reported for the month of July: (1) Cut shoulders on some of our black top roads. (2) Hauled scrap metal from recycling center - \$151.20. (3) Installed new road pipe. (4) Did some weed whacking at intersections and around guide rail. (5) Trimmed tree branches from in front of stop signs for better visibility. (6) Finished up oil & chipping for the year. (7) Swept all roads that were oiled & chipped. (8) Made repairs at inlet ends of pipes. (9) Cold patched pot holes on some black top roads. (10) Helped Heidelberg & Lowhill Twp's with their oil & chipping. (11) 1/2 way around the township with the 2nd round of shoulder mowing. Anticipated work for August: (1) Double yellow lines painted on roads. (2) Install a new road pipe. (3) Set up for Night in the Country. (4) Fill pot holes on dirt roads. (5) Cut more shoulders of roads. **PT Road Crew:** A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to approve the hiring of Shawn Nealon as a PT road crew to be used as needed and wages to be \$13.50/hour. Motion carried unanimously. **Mandated signs:** Bruce Raber also informed the BOS that it is mandated by the state that signs will need to be updated in order to pass state requirements. Bruce Raber added that all of the stop signs have been done along with some chevron signs and that the road name signs are ok and additional signs will be updated as needed. **Truck:** Under miscellaneous, Bruce Raber informed the BOS that he should start looking into a new truck.

Ordinance 2014-05: Solicitor, Marc Fisher opened the hearing at 6:52 pm for Ordinance 2014-05 discussion was held and the hearing was closed at 6:56 pm. A motion was made by Steve I. Feinour and seconded by Justin N. Smith approving Ordinance 2014-05: **AN ORDINANCE OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA AMENDING THE LYNN TOWNSHIP ZONING ORDINANCE BY AMENDING THE LYNN TOWNSHIP ZONING MAP TO REZONE CERTAIN PROPERTIES IN AND BETWEEN PA ROUTE 309 AND WEISS ROAD FROM, AGRICULTURE PRESERVATION ("AP") TO GENERAL COMMERCIAL/GENERAL INDUSTRIAL ("GC/GI").** Motion was carried. Brian C. Dietrich voted no and stated he was in agreement with LVPC letter dated May 30, 2014 and Heidelberg Township letter dated July 10, 2014. Steve I. Feinour stated he was surprised with Heidelberg Townships comments because they have commercial business located in their Township but don't think Lynn Township should zone commercial.

Concert in the Park: The Large Flower Heads Contract: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the contract for The Large Flower Heads. Motion carried unanimously.

Miscellaneous: (1) Ponderosa Ct.: The BOS informed Residents of Ponderosa Ct. that a site meeting was held on 7/17/14 and discussed maintenance of the swales and installing pipes and inlets. Swale maintenance was elected to pursue. Either option will not solve the ground water table issue and the wet basements. Legal questions were forwarded to the Township Solicitor, Marc Fisher regarding what the responsibility of the Township in regards to; a. installing pipes and inlets; b. possibility of it being a private issue between the property owners; c. Township obligation to fix Mr. McClellands driveway; d. issuance of permit for 9639 Ponderosa Ct. (2) Park Survey: The BOS stated that Mr. Brown would be contacted to start with the priorities in the Park survey as well as a meeting with the REC Commission and

Historical Society. (3) Food Pantry: Steve I. Feinour stated the individuals at the Food Pantry understand why the Township did not give a donation but noted that they did not solicit the Township for funds. (4) Thank You: Justin N. Smith thanked the Township staff for doing a good job. (5) (6)

Public Comment: (1) Resident, Kermit E. DeLong stated that the New Tripoli Bank Signs, located in the peaks of the new pavilion in the Park, are very difficult to see. Discussion was held to possibly hang the signs on the side of the pavilion or get a price on a bigger sign.

Announcements: (1) Night in the Country is scheduled for Saturday, August 16, 2014 with a rain date of Sunday, August 17, 2014. (2) Sunday, September 14, 2014 from 4pm till 7pm the Todd Wolfe Band in Ontelaunee Park.

Adjournment: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:44 pm.

Account	Balance
General Fund	806,604.77
Capital Reserve	5,335.07
CD's	475,064.25
Zoning/Subdivision	9,738.47
HLLW COG	31,162.66
State Road	38,555.58
Street Light	5,202.00
Park	43,873.85
Recreation	29,425.06
Total	1,444,961.71

	<u>TOTAL</u>
Income-General Fund	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	2,494.54
301.12 · Street Light Tax-Current	0.00
301.60 · Real Estate Tax-Interim-Current	16.43
Total 301 · Real Property Taxes	2,510.97
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	9,397.71
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	54,393.17
Total 310.20 · Earned Income Tax	54,393.17
Total 310 · Local Tax Enabling Act	63,790.88
321 · Business Licenses and Permits	
321.80 · Cable Television Francise	12,973.11
Total 321 · Business Licenses and Permits	12,973.11
331 · Fines	
331.10 · Court - Magistrate	86.78
Total 331 · Fines	86.78
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,000.00
Total 342 · Interest, Rents & Royalties	1,000.00
356 · State Payments in Lieu of Taxes	
356.10 · Fish & Boat 2006 In-Lieu of Tax	222.00
Total 356 · State Payments in Lieu of Taxes	222.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	125.00
361.87 · Sale of Maps & Publications	3.00
361.90 · Mechanical/HVAC Permit	54.00
Total 361 · General Government	182.00
362 · Public Safety	
362.40 · Protective Inspection Fees	

362.41 · Building Permit	
362.41A · Permit for Ag. Bldg.	40.00
362.41B · BLDG/Alter/Repair Permit	1,771.00
362.41F · Building Permit Filed	<u>250.00</u>
Total 362.41 · Building Permit	2,061.00
362.42 · Electrical Permit	352.00
362.43 · Plumbing Permit	129.00
362.44 · Sewage Permits (SEO Fees)	<u>2,125.00</u>
Total 362.40 · Protective Inspection Fees	<u>4,667.00</u>
Total 362 · Public Safety	4,667.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>1,005.40</u>
Total 364 · Sanitation	<u>1,005.40</u>
Total 360 · Gen. Govt. Charges for Services	<u>5,854.40</u>
Total Income	86,438.14
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>275.86</u>
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	120.29
403.21 · Office Supplies	<u>191.95</u>
Total 403 · Tax Collection	312.24
404 · Solicitor/Legal Services	444.67
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,341.33</u>
Total 405 · Secretary/Clerk	2,341.33
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,184.30
406.21 · Office Supplies	-515.94
406.32 · Communication - Phone/Wireless	341.19
406.34 · Advertising	148.92
406.38 · Rentals	343.00
406.42 · Membership/Dues	209.76
406.99 · Payroll	<u>133.81</u>
Total 406 · Other General Govt. Admin	1,845.04
408 · Engineering Services	
408.99 · Township engineer	<u>2,504.25</u>
Total 408 · Engineering Services	2,504.25
409 · General Government Bldg&Plants	
409.44 · Laundry/Other Sanitary Services	<u>437.24</u>
Total 409 · General Government Bldg&Plants	<u>437.24</u>
Total 400 · General Government	8,160.63
410 · Public Safety	
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>3,140.10</u>
Total 413 · Code Enforcement	3,140.10
414 · Planning & Zoning	
414.34 · ZB Advertising, Print, & Bind	65.64
414.99 · Salary Zoning Officer	<u>1,732.50</u>
Total 414 · Planning & Zoning	<u>1,798.14</u>
Total 410 · Public Safety	4,938.24

420 · Health and Human Services

426 · Gen Gov Recycling Col & Dis

426.15 · Transfer/Recycle Salaries 521.16

426.44 · Sanitation Services 848.00

Total 426 · Gen Gov Recycling Col & Dis 1,369.16

Total 420 · Health and Human Services 1,369.16

430 · Public Works Hwy,Rds,Streets

437 · Repair of Tools & Machinery

437.99 · Truck Repair 216.50

Total 437 · Repair of Tools & Machinery 216.50

438 · Road/Bridge Maint. and Repair

438.14 · Salaries for Road Maint 9,074.44

438.25 · Repairs & Maint Supplies 1,341.50

438.47 · Drug & Alcohol Testing 60.00

438.99 · Truck Fuel 2,176.90

Total 438 · Road/Bridge Maint. and Repair 12,652.84

Total 430 · Public Works Hwy,Rds,Streets 12,869.34

450 · Culture-Recreation

454 · GF Parks

454.15 · Parks part time staff (GF) 1,521.69

454.25 · Repairs & Maint Supplies 2,658.90

Total 454 · GF Parks 4,180.59

Total 450 · Culture-Recreation 4,180.59

480 · Misc. Expense

481 · Employer paid Taxes

481.10 · Employer paid FICA 1,399.20

481.20 · Employer paid Medicare 327.23

481.30 · Employer paid Unemployment Comp 293.96

483.30 · Non-Uniform Pension Contr. 1,325.00

483.49 · 457 Pension contribution 650.00

Total 481 · Employer paid Taxes 3,995.39

487 · Other Group Insurance Benefits

487.01 · Health Insurance 9,734.78

487.02 · Life Insurance 38.50

487.04 · Workers Compensation Vol Fire 1,313.00

Total 487 · Other Group Insurance Benefits 11,086.28

489 · All other unclassified Expenses

489.98 · Clothing Allowance 220.86

489.99 · EE withholding taxes 5,421.19

Total 489 · All other unclassified Expenses 5,642.05

Total 480 · Misc. Expense 20,723.72

Total Expense 52,241.68

Net Income 34,196.46

Aug 14

Income-LIGHT FUND

383.11 · Street Lighting Tax 179.40

Total Income 179.40

Expense

434 · Street Lighting

434.36 · Street Lighting Electric 802.39

Total 434 · Street Lighting 802.39

Total Expense 802.39

Net Income	<u>-622.99</u>
	<u>Aug 14</u>
Income-LFF	0.00
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	51,212.45
Total 430 · LFF Public Works	51,212.45
Total Expense	51,212.45
Net Income	<u>-51,212.45</u>
	<u>Aug 14</u>
Income-PARK FUND	
342.59 · Rental of Park Facilities	975.00
Total Income	975.00
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	172.75
454.36 · Public Utilities	118.68
454.38 · Rental	158.98
Total 454 · Parks	450.41
Total Expense	450.41
Net Income	<u>524.59</u>
Total Income (all accounts)	<u>87,592.54</u>
Total Expense (all accounts)	<u>104,706.93</u>
Net Income(all accounts)	<u>-17,114.39</u>

Respectfully Submitted,

Tammy M. White

Tammy M. White
Secretary/Treasurer