

Board of Supervisors
Thursday, August 11th, 2016 @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Admin/Zoning office Secretary Kathy A. Hermany, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 9 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: Kenny Bleiler, NWP.

Public Comment: Representative Intern, Wes Schlauch from Gary Day's office was present to thank the BOS and the Lynn Township Community for all their hard work. Mr. Schlauch also left brochures at the township as well as a US Flag and a PA Flag.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 07/14/16 and direct the treasurer to pay the bills. Motion carried unanimously.

Subdivisions: Peter & Janet Kahora Preliminary Plan: Waiver: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich approving the waiver of section 316.4 and the deferral of section 316.3. Motion carried unanimously. A second motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving preliminary plan approval contingent upon meeting the requirements from KCE. Motion carried unanimously. Susan Schall Waiver: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour denying the waiver extension from Susan Schall. Motion carried unanimously. The BOS agreed that there is no reason to keep granting a waiver extension because it is in the feasibility stage and is currently a concept plan only.

Fire Companies: Fire Chief, Peter Christ reported the monthly report for New Tripoli Fire Company as did Clark Mantz from Lynnport Fire Company also gave his monthly report. Peter Christ reported that they will be attending Haz Mat Awareness classes as well as a Narcan class. A motion was made by Justin N. Smith and seconded by Brian C. Dietrich authorizing the fire police to assist at 08/26 Emmaus Wheels of Time Parade; 10/15 Emmaus Halloween Parade; NW football home games. Motion carried unanimously. A second motion was made by Justin N. Smith and seconded by Brian C. Dietrich authorizing the fire police to assist at the horse farm located on 863 for a fundraiser that they will be having. Motion carried unanimously. **Fire Study:** Both Fire Companies are working on the new computer system for the fire study and are making progress. The Fire Study committee meets again in September.

Road Report: Bruce Raber, Road master, reported for the month of August: (1) Helped Heidelberg Twp. with their oil & chip. (2) Cold Patching. (3) Hauled scrap metal from recycling center = \$88.00. (4) Started on the second round of shoulder mowing. (5) Cut grass & weed wacked at recycling center. (6) Cleaned out everything & got floor ready for concrete in the new building enclosure. (7) Hauled about 600 Tons of millings up on the Blue Mt. House Rd. from Leaser Rd. to the top and started on the lower half. (8) All double yellow lines have been painted. (9) Helped Lowhill Twp. & Heidelberg Twp. with paving projects. (10) Cut up 6 large trees that fell on roads during heavy rain and wind. Anticipated work for August: (1) Continue shoulder mowing. (2) Continuing with cold patching. (3) Work on Dirt roads. (4) Cut some shoulders. **Truck:** A motion was made by Justin N. Smith and seconded by Brian C. Dietrich authorizing the purchase of a 2002 Single axle dump truck from Upper Macungie for 30K. Motion carried unanimously. The truck has 57K miles on it. A second motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to use Liquid Fuel Money to purchase the truck. Motion carried unanimously. A third motion was made by Steve I. Feinour and seconded by Brian C. Dietrich authorizing the advertisement for bids of the 1991 Chevy dump truck Lynn Township currently owns. Motion carried unanimously.

Executive Session: Justin N. Smith called an executive session at 6:56 pm to discuss personnel issues. The meeting resumed at 7:03 pm. Those in the executive session were Justin N. Smith, Brian C. Dietrich, Steve I. Feinour, and Bruce Raber.

Joint Salt Bids: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich. to award the joint salt bid to Cargill Deicing Technology, for a total of 250 Tons of sodium chloride deicing rock salt @ \$61.14/ton Unit Price Delivered, for a total cost of \$15,285.00 and \$59.00/ton Unit Price Pick Up, for a total cost of \$14,750.00. Motion carried unanimously. North Whitehall did the joint bidding and accepted all bids, awarded all bids, and accepted the lowest bid from Cargill Deicing Technology.

The results were as follows: **Joint Bids – Received for Salt, 250 Tons ~
Sodium Chloride Deicing Rock Salt**

Salt Bids Received

250 Tons Sodium Chloride Deicing Rock Salt ~

Cargill Deicing Technology 24950 Country Club Blvd Suite 450 North Olmsted, OH 44070	250 TON Unit Price Del. As directed \$61.14 Total = \$15,285.00 Unit Price pick up \$59.00 Total = \$14,750
Morton Salt 123 N Wacker Drive Chicago, IL 60606	250 TON Unit Price Del. As directed \$80.47 Total = \$20,117.50 Unit Price pick up \$80.00 Total = \$20,000.00
American Rock Salt Company, LLC PO Box 190 Mt. Morris NY 14510	250 TON Unit Price Del. As directed \$69.90 Total = \$17,475.00 Unit Price pick up NO BID Total = NO BID
Eastern Salt Company, Inc. 134 Middle St, Suite 210 Lowell, MA 01852	250 TON Unit Price Del. As directed \$71.71 Total = \$17,925.00 Unit Price pick up Same as above Total = \$Same as above
Atlantic Salt Co. Compass Minerals International Salt Co. Oceanport Industries	250TON Unit Price Del. As directed NO BIDS RECEIVED Total = \$0.00 Unit Price pick up NO BIDS RECEIVED Total = \$0.00

Park: (1): HOP Permit: Chris Noll stated that he has sent a letter to PennDOT to close the HOP Permit to close out the paving in Ontelaunee Park. **Bridge:** Chris Noll is currently working on the footbridge from Ontelaunee Park to the dog park. **Back Entrance:** Chris Noll is also looking into the use of the Parks back entrance. As remembered, the entrance was stipulated for one way only.

Miscellaneous: (1) Codification: Chris Noll gave the completed codification, however before the BOS officially adopts it there are a few modifications to add and or change. **(2) Abandoned Homes:** Steve I. Feinour brought up the concern of the 3 vacant and burned out homes located on Decatur Street. Kathy Hermany stated that she is able to find the owners of the properties and then the BOS look into the issue.

Public Comment: (1) Matthew Leinberger: Mr. Leinberger asked what modifications had to be made to the codification. Chris Noll explained that the noise portion needs to be looked at.

Announcements: **(1)** Night in the Country is scheduled for Saturday, August 20, 2016 with a rain date of Sunday, August 21, 2016.
(2) Sunday, August 28, 2016 Music in the Park; Praise in the Park 5-8 pm.
(3) Sunday, September 25, 2016; 2pm till 5pm "The Large Flowerheads" in Ontelaunee Park, 60's music.
(4) Pioneer Day Saturday, October 1, 2016 Ontelaunee Park.

Adjournment: A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:19 pm.

As of August 31, 2016

Account	Balance
General Fund	909,961.01
Capital Reserve	5,367.09
CD's	505,177.34
Zoning/Subdivision	8,513.99
HLLW COG	47,708.62
State Road	96,965.58
Street Light	5,302.25
Park	30,567.86
Recreation	9,594.40
Total	1,619,158.14

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	2,087.05
301.40 · Delinquent RE Tax-Tax Claim	3.84
301.60 · Real Estate Tax-Interim-Current	38.50
Total 301 · Real Property Taxes	2,129.39
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	5,544.35
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	80,891.98
Total 310.20 · Earned Income Tax	80,891.98
Total 310 · Local Tax Enabling Act	86,436.33
321 · Business Licenses and Permits	
321.80 · Cable Television Franchise	13,642.87
Total 321 · Business Licenses and Permits	13,642.87
331 · Fines	
331.10 · Court - Magistrate	50.00
Total 331 · Fines	50.00
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,210.00
Total 342 · Interest, Rents & Royalties	1,210.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.87 · Sale of Maps & Publications	23.00
361.90 · Mechanical/HVAC Permit	292.00
361.97 · Zoning Board Appeal Fee	250.00
Total 361 · General Government	565.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	3,197.50
362.41F · Building Permit Filed	100.00
362.41S · Accessory Struc < 1000 ft	3,200.00
362.41 · Building Permit - Other	0.00
Total 362.41 · Building Permit	6,497.50
362.42 · Electrical Permit	296.00
362.43 · Plumbing Permit	212.00
362.44 · Sewage Permits (SEO Fees)	1,440.00
Total 362.40 · Protective Inspection Fees	8,445.50
Total 362 · Public Safety	8,445.50
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,674.60
Total 364 · Sanitation	1,674.60
Total 360 · Gen. Govt. Charges for Services	10,685.10
Total Income	114,153.69

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	275.86
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	99.46

403.46 · Meetings, Conferences, Cont. Ed	50.00
Total 403 · Tax Collection	149.46
404 · Solicitor/Legal Services	218.80
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	3,648.39
Total 405 · Secretary/Clerk	3,648.39
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	3,212.23
406.19 · Personal Services-Benefits,ETC	105.00
406.23 · Postage	74.23
406.32 · Communication - Phone/Wireless	979.23
406.38 · Rentals	608.52
406.99 · Payroll	7,720.34
Total 406 · Other General Govt. Admin	12,699.55
408 · Engineering Services	
408.99 · Township engineer	1,047.50
Total 408 · Engineering Services	1,047.50
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	393.71
409.37 · Repairs and Maint.	4,194.24
409.44 · Laundry/Other Sanitary Services	803.22
Total 409 · General Government Bldg&Plants	5,391.17
Total 400 · General Government	23,430.73
410 · Public Safety	
411 · Fire	
411.97 · Lynnport FC Fuel	83.98
411.98 · New Tripoli FC Fuel	312.73
411.99 · Fire Company - Miscellaneous	1,268.68
Total 411 · Fire	1,665.39
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,905.00
Total 413 · Code Enforcement	2,905.00
414 · Planning & Zoning	
414.31 · Professional services	46.00
414.34 · ZB Advertising, Print, & Bind	135.20
414.99 · Salary Zoning Officer	551.25
Total 414 · Planning & Zoning	732.45
Total 410 · Public Safety	5,302.84
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	792.50
426.44 · Sanitation Services	858.00
Total 426 · Gen Gov Recycling Col & Dis	1,650.50
Total 420 · Health and Human Services	1,650.50
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	4,577.54
Total 437 · Repair of Tools & Machinery	4,577.54
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	12,909.55
438.25 · Repairs & Maint Supplies	634.19
438.99 · Truck Fuel	1,780.58
Total 438 · Road/Bridge Maint. and Repair	15,324.32

Total 430 · Public Works Hwy,Rds,Streets 19,901.86

450 · Culture-Recreation

454 · GF Parks

454.15 · Parks part time staff (GF) 3,952.10

Total 454 · GF Parks 3,952.10

Total 450 · Culture-Recreation 3,952.10

480 · Misc. Expense

481 · Employer paid Taxes

481.10 · Employer paid FICA 2,194.44

481.20 · Employer paid Medicare 513.22

481.30 · Employer paid Unemployment Comp 237.96

483.49 · 457 Pension contribution 825.00

Total 481 · Employer paid Taxes 3,770.62

487 · Other Group Insurance Benefits

487.01 · Health Insurance 8,428.33

487.02 · Life Insurance 34.50

487.04 · Workers Compensation Vol Fire 1,137.00

Total 487 · Other Group Insurance Benefits 9,599.83

Total 480 · Misc. Expense 13,370.45

Total Expense 67,608.48

Net Income 46,545.21

Aug 16

Income-LIGHT FUND

383.11 · Street Lighting Tax 127.73

Total Income 127.73

Expense

434 · Street Lighting

434.36 · Street Lighting Electric 803.25

Total 434 · Street Lighting 803.25

Total Expense 803.25

Net Income -675.52

Aug 16

Income-LFF 0.00

Expense

430 · LFF Public Works

438 · Maint./Repair Roads & Bridges 15,386.97

Total 430 · LFF Public Works 15,386.97

Total Expense 15,386.97

Net Income -15,386.97

Aug 16

Income-PARK FUND

342.59 · Rental of Park Facilities 775.00

Total Income 775.00

Expense

454 · Parks

454.25 · Repairs & Maintenance Supplies 566.43

454.28 · Park Equipment 247.12

454.36 · Public Utilities 125.76

454.38 · Rental 158.98

Total 454 · Parks 1,098.29

Total Expense 1,098.29

Net Income	<u>-323.29</u>
Total Income (all accounts)	<u>115,056.42</u>
Total Expense (all accounts)	<u>84,896.99</u>
Net Income(all accounts)	<u>30,159.43</u>

Respectfully Submitted,

Tammy M. White

Tammy M. White
Secretary/Treasurer