

Board of Supervisors
Tuesday, December 27th, 2016 (Close-out meeting) @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The Close-out meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Solicitor Marc Fisher, Secretary/Treasurer Tammy M. White, Asst. Sec./Treas. Kathy A. Hermany, Road Master Bruce Raber, and 6 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: None present.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to accept the minutes from 12/08/16 and to direct the treasurer to pay the bills. Motion carried unanimously.

Subdivision: Freeman Lot Line Adjustment: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the Lot Line Adjustment for Lewis Freeman. Motion carried unanimously.

Hearing: A hearing was called by Marc Fisher at 6:36 pm. Marc Fisher presented Ordinance 2016-01 and asked for any questions or comments. No comments or questions were received and the hearing was closed at 6:37 pm.

Ordinance 2016-01: Additional usages in the GCGI District: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving Ordinance 2016-01: AN ORDINANCE OF LYNN TOWNSHIP, PA AMENDING THE LYNN TOWNSHIP ZONING ORDINANCE TO PROVIDE FOR THE USES OF A BARBER SHOP, BEAUTY SHOP, SELF-SERVICE LAUNDRY OR DRY CLEANING ESTABLISHMENT OR PICK-UP AGENCY, TAILOR OR DRESSMAKING HSOP, OR OTHERPERSONAL SERVICE STORES OR SHOPS IN THE GENERAL COMMERCIAL/GENERAL INDUSTRIAL (GC/GI) ZONING DISTRICT. Motion carried unanimously.

Park: (1) HOP Back Park entrance: Paper work is in progress. (2) Bridge: Application process has been sent. (3) Rental Fees: The BOS agreed to keep the park rental fees the same for 2017 as were in 2016.

Transfer Station: The Transfer Station came in approximately \$1,500 in the red for 2016 which is better than in 2015. The BOS will keep an eye on the transfer station profit vs. losses for 2017.

Tax Collector: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to rescind the approval of the increase of tax duplicates and tax certs starting in 2017 which was made at the 12/08/2016 BOS meeting. Motion carried unanimously. A second motion was made by Brian C. Dietrich and seconded by Steve I. Feinour approving the Tax Duplicates increase from \$3 to \$5 and that the Tax Certifications are increased from \$15 to \$20 starting in 2018. Motion carried unanimously. These increases will be reflected in the 2018 Fee Schedule Resolution.

Miscellaneous: (1) Codification: The BOS agreed to have Ordinance 2016-01 added to the codification. (2) MS4 waiver: The MS4 waiver has been submitted. (3) Burned out trailer: Marc Fisher stated that the correct documents were sent to owner asking to allow a township contractor to make the property compliant. Marc Fisher stated he has heard nothing back yet. The next step would be to put a municipal lien on the property. (4) Mini cell tower ordinance: The Lynn Township Planning Commission reviewed the draft Cell Tower ordinance and their recommendations are listed on their meeting minutes from 12/20/2016. Marc Fisher and Chris Noll will revise the draft and forward back to the BOS. (5) HLLW COG: Bruce Raber along with Brian C. Dietrich attended a meeting at Lowhill Township on Thursday, December 22, 2016. The meeting was regarding Lowhill's participation in the HLLW COG in reference to oil and chipping which Lowhill stated that they plan on subbing out. The BOS, along with Marc Fisher requested that they want to review the ordinance establishing the HLLW COG.

Public Comment: None

Announcements: Re-org (BOS) meeting is Tuesday, January 3, 2017 @ 6:30 PM.

Elected Auditors re-org is Wednesday, January 4, 2017 @ 7:00 PM.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:07 pm.

As of December 31, 2016

Account	Balance
General Fund	969,847.21
Capital Reserve	5,373.91
CD's	514,363.09
Zoning/Subdivision	67,729.23
HLLW COG	52,896.24
State Road	51,242.87
Street Light	2,237.68
Park	31,330.45
Recreation	12,598.68

TOTAL**Income-GENERAL FUND**

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	158.10
301.40 · Delinquent RE Tax-Tax Claim	84.56
301.60 · Real Estate Tax-Interim-Current	28.76
Total 301 · Real Property Taxes	271.42
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	11,125.75
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	62,347.52
Total 310.20 · Earned Income Tax	62,347.52
Total 310 · Local Tax Enabling Act	73,473.27
331 · Fines	
331.10 · Court - Magistrate	44.42
Total 331 · Fines	44.42
341 · Interest	
341.01 · Interest on Checking	457.59
Total 341 · Interest	457.59
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,210.00
Total 342 · Interest, Rents & Royalties	1,210.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	75.00
361.90 · Mechanical/HVAC Permit	16.00
361.98 · Recreation Fees	3,000.00
Total 361 · General Government	3,091.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,198.00
Total 362.41 · Building Permit	1,198.00
362.42 · Electrical Permit	4.00
362.43 · Plumbing Permit	4.00
362.44 · Sewage Permits (SEO Fees)	500.00
Total 362.40 · Protective Inspection Fees	1,706.00
Total 362 · Public Safety	1,706.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	911.00
Total 364 · Sanitation	911.00
Total 360 · Gen. Govt. Charges for Services	5,708.00
392 · Interfund Operating Transfer	
392.98 · Transfer from SubD/Zoning	3,113.86
Total 392 · Interfund Operating Transfer	3,113.86
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	184.93
Total 395 · Refunds of Prior Yr Expenditure	184.93
Total Income	84,463.49

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	275.86

Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	14.56
403.99 · Misc.	9.00
Total 403 · Tax Collection	23.56
404 · Solicitor/Legal Services	1,405.80
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,421.72
Total 405 · Secretary/Clerk	2,421.72
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,189.15
406.21 · Office Supplies	38.00
406.23 · Postage	49.99
406.32 · Communication - Phone/Wireless	674.18
406.34 · Advertising	309.60
406.38 · Rentals	1,603.84
406.42 · Membership/Dues	1,097.82
406.99 · Payroll	6,340.57
Total 406 · Other General Govt. Admin	12,303.15
408 · Engineering Services	
408.99 · Township engineer	1,215.50
Total 408 · Engineering Services	1,215.50
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	400.19
409.37 · Repairs and Maint.	2,740.00
409.44 · Laundry/Other Sanitary Services	213.45
409.99 · Heating - Oil/Propane	1,882.43
Total 409 · General Government Bldg&Plants	5,236.07
Total 400 · General Government	22,881.66
410 · Public Safety	
411 · Fire	
411.98 · New Tripoli FC Fuel	215.14
411.99 · Fire Company - Miscellaneous	202.68
Total 411 · Fire	417.82
413 · Code Enforcement	
413.31 · Code enforcement pro. service	4,500.00
Total 413 · Code Enforcement	4,500.00
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	1,800.00
414.99 · Salary Zoning Officer	488.25
414 · Planning & Zoning - Other	320.00
Total 414 · Planning & Zoning	2,608.25
419 · Other Public Safety	
419.99 · PA One Call	13.12
Total 419 · Other Public Safety	13.12
Total 410 · Public Safety	7,539.19
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	448.48
426.44 · Sanitation Services	848.00
Total 426 · Gen Gov Recycling Col & Dis	1,296.48
Total 420 · Health and Human Services	1,296.48
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	

432.14 · Salaries Winter Maintenance	10,066.81
432.15 · P/T Winter Salary	<u>207.18</u>
Total 432 · Winter Maintenance	10,273.99
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	173.56
437.99 · Truck Repair	<u>3,314.12</u>
Total 437 · Repair of Tools & Machinery	3,487.68
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	2,006.69
438.47 · Drug & Alcohol Testing	35.00
438.99 · Truck Fuel	<u>1,270.56</u>
Total 438 · Road/Bridge Maint. and Repair	<u>3,312.25</u>
Total 430 · Public Works Hwy,Rds,Streets	17,073.92
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	738.72
454.25 · Repairs & Maint Supplies	<u>1,938.26</u>
Total 454 · GF Parks	<u>2,676.98</u>
Total 450 · Culture-Recreation	2,676.98
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,439.79
481.20 · Employer paid Medicare	336.73
481.30 · Employer paid Unemployment Comp	24.66
483.30 · Non-Uniform Pension Contr.	18,693.23
483.49 · 457 Pension contribution	<u>12,869.00</u>
Total 481 · Employer paid Taxes	33,363.41
486 · Insurance	
486.10 · Insurance - Liability	<u>819.00</u>
Total 486 · Insurance	819.00
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	11,596.50
487.02 · Life Insurance	48.20
487.03 · Workmans Compensation	2,325.25
487.04 · Workers Compensation Vol Fire	<u>4,097.00</u>
Total 487 · Other Group Insurance Benefits	18,066.95
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	<u>322.03</u>
Total 489 · All other unclassified Expenses	<u>322.03</u>
Total 480 · Misc. Expense	52,571.39
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.93 · Transfer to REC	<u>3,000.00</u>
Total 492 · Interfund Operating Transfer	<u>3,000.00</u>
Total 490 · Other Financing Uses-exp	3,000.00

Total Expense	<u>107,039.62</u>
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Net Income	<u><u>-22,576.13</u></u>
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Dec 16

Income-LIGHT FUND

383.11 · Street Lighting Tax	143.09
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Total Income	<u>143.09</u>
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Expense

434 · Street Lighting	
434.36 · Street Lighting Electric	827.08
Total 434 · Street Lighting	827.08
Total Expense	827.08
Net Income	-683.99
	Jan - Dec
	16
Other Income/Expense	
Other Income-CAPITAL RESERVE	
341.02 · Interest on Savings	9,201.84
Total Other Income	9,201.84
Net Other Income	9,201.84
Net Income	9,201.84
	Dec 16
Income-LFF	
341.01 · Interest on Checking	18.91
Total Income	18.91
Expense	
430 · LFF Public Works	
432 · Winter Maintenance	1,363.53
Total 430 · LFF Public Works	1,363.53
Total Expense	1,363.53
Net Income	-1,344.62
	Dec 16
Income-HLLW COG	
341.02 · Interest on Savings	8.96
Total Income	8.96
Expense	0.00
Net Income	8.96
	Dec 16
Income-RECREATION	
341.01 · Interest on Checking	1.02
392 · Interfund Operating Transfers	
392.93 · Transfer from GFMM	3,000.00
Total 392 · Interfund Operating Transfers	3,000.00
Total Income	3,001.02
Expense	0.00
Net Income	3,001.02
	Dec 16
Income-ESCROW	
341.000 · Interest Earnings	
341.001 · Interest Earnings/Heintzelman	0.06
341.01 · Interest on Checking	0.41
341.02 · Interest J&M, LLC	9.36
Total 341.000 · Interest Earnings	9.83
Total Income	9.83
Expense	
414 · Planning and Zoning	
414.39 · Bank Services Charges/Fees	5.00
Total 414 · Planning and Zoning	5.00
492 · Interfund Operating Transfers	

492.02 · Transfer to GFMM	3,113.86
Total 492 · Interfund Operating Transfers	3,113.86
Total Expense	3,118.86
Net Income	-3,109.03
	Dec 16
Income-PARK	
341.01 · Interest on Checking	2.66
342.59 · Rental of Park Facilities	350.00
Total Income	352.66
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	68.00
454.36 · Public Utilities	107.40
Total 454 · Parks	175.40
Total Expense	175.40
Net Income	177.26
Total Income (all accounts)	97,199.80
Total Expense (all accounts)	112,524.49
Net Income(all accounts)	-15,324.69

Respectfully,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer