

Board of Supervisors
Thursday, September 8th, 2016 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Steve I. Feinour, Secretary/Treasurer Tammy M. White, Admin/Zoning office Secretary Kathy A. Hermany, Road Master Bruce Raber, Engineer Chris Noll, Solicitor Marc Fisher, and approximately 15 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: No Representation.

Public Comment: 1. Resident, Anthony Incorvaia of 6743 Madison Street addressed the BOS with concerns of plastic burning at 6733 Madison Street. Engineer, Chris Noll will address the issue and follow up. Mr. Incorvaia also addressed concerns regarding the number of animals allowed for less than a ½ acre of land. Chris Noll stated he will look into it, but noted that livestock is looked at differently than pets. NTFC, Peter Christ added that he would vouch for the number of animals and plastic burning at the address in question.

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Steve I. Feinour and seconded by Brian C. Dietrich to accept the minutes from 08/11/16 and direct the treasurer to pay the bills. Motion carried unanimously.*

Subdivisions: Peter Kahora Final: *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour granting Final approval. Motion carried unanimously.* Peter Kahora also owes REC fees of 3K.

Fire Companies: Fire Chief, Peter Christ reported the monthly report for New Tripoli Fire Company. NTFC will be having a basket social & sandwich night on 9/24/16 from 4-9 pm.; HazMat Awareness & Operations with Pro-Board testing; Narcan Class on 9/19/16; Laptop and financial software were purchased for treasurer. Fire Chief, Clark Mantz reported the monthly report for Lynnport Fire Company. Peter Christ added that unless a control burn is called into the fire company, fires will be extinguished if fire department is called out. NTFC Safety Officer, Donald Christ presented the BOS with loan and grant information for the NTFC expansion. Discussion was held regarding whether or not the township would be needed to co-sign a loan for the expansion. In order for the NTFC to submit for grants, the township Solicitor Marc Fisher will draft a letter/resolution naming NTFC as one of the fire companies in the Township. The letter will be address to the USDA. The BOS were ok with Marc Fisher preparing the letter.

Road Report: Bruce Raber, Road master, reported for the month of August: (1) Finished up the milling on Blue Mt. House Rd. (2) Did some shoulder cutting on black top roads. (3) Regraded some dirt roads and filled pot holes on dirt roads. (4) Hauled scrap metal=\$42.60 & Aluminum Cans=\$147.60. (5) Filled in shoulder of road on Fort Everett Rd. with 4" stone. (6) Set up for night in the country and then did tear down. (7) Did some cold patching. (8) Repaired & replaced some street signs. (9) Still shoulder mowing in between other work. (10) Filled in shoulder of road on Scholler Rd. with 10'x3'x3' baskets & 4" of stones. (11) Repair storm boxes using 6" risers. Anticipated work for September: (1) Continue shoulder mowing. (2) Work on some dirt roads. (3) Do more shoulder cutting. New (used) Truck: Bruce Raber stated that the 2002 Mack Truck was purchased from Upper Macungie and the townships 1991 Chevy Dump Truck is sitting out and has been advertised for bid. Shoulder Mowing: Discussion was held regarding the fact that a township truck must follow the shoulder mower or road closed signs must be posted.

Park: (1) Back Entrance: Chris Noll reported that he is working with PennDOT regarding the 2nd entrance on Allemaengel Road. When exiting onto Allemaengel, a right turn only is not going to work and that the entrance will have to be set up as an easement. (2) Foot Bridge: Chris Noll reported that he wants to get better measurements for the foot bridge and that the cost of the bridge will be 25K to 30K and the permitting will be approximately 8K. (3) Tree Replacement: The BOS were in favor of replacing dead trees that were donated in the past. (4) Cub Scouts: The BOS were ok with the cub scouts doing a night walk in Ontelaunee Park. The scouts will be observing bats etc... The BOS would like to be informed of the date that this will take place. (5) Duck Boxes: Steve I. Feinour stated that John Higgins along with assistants erected duck boxes in the park as well as repairing and relocating blue bird boxes (6) Grass Catcher: The BOS were not in favor of purchasing a grass catcher for use in Ontelaunee Park.

2017 MMO: *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour authorizing the 2017 MMO. Motion carried unanimously.*

Miscellaneous: (1) Trick or Treat: The BOS set Trick or Treat for Saturday, October 29, 2016 from 6pm to 8pm. (2) Ceilings: Tammy White will have HVAC check out the heating and air conditioning system before any steps are taken to fix or replace the ceiling in the Township office. Ceiling quotes for replacement of entire ceiling will be compiled. (3) Park Pavilion Floors: *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to have Gary Blöse refinish the floors in the kitchen and bathroom facilities of the new pavilion in Ontelaunee Park at the cost of \$2,590.00. Motion carried unanimously.* (4) Codification: The BOS were in favor of removing the noise portion of the ordinance. Chris Noll and Marc Fisher will put something together any zoning amendments for the codification. The BOS agreed that the Lynn Twp. Planning Commission also submit any comments they may have regarding any amendments.

Public Comment: (1) Resident, Sherry Leinberger: Mrs. Leinberger asked the BOS what type of recourse would be available evenings, holidays, weekends in the event of someone burning. The BOS stated there was none due to the fact that the township zoning officer is not available at those times. Sherry Leinberger also questioned is the noise section of the ordinance was going to amended or removed. The BOS stated that the whole section will be removed. Discussion was also held regarding section 543.3 artillery & collective roads. The township has no authority on state roads. Marc Fisher added that if there is a public nuisance, you may get faster results by filing a private nuisance complaint with the Magistrate. (2) Abandoned properties: Chris Noll along with the office staff are looking into what plans there are for the burned trailer on Madison Street as well as the house on the Corner of Madison and Camp Meeting that has not been cutting their grass. Chris Noll also suggested that LCA be contacted in regards to the properties.

Announcements: (1) Sunday, September 25, 2016 from 2pm till 5pm "The Large Flowerheads" in Ontelaunee Park, 60's music. (2) Pioneer Day Ontelaunee Park Saturday, October 1, 2016.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:34 pm.

As of September 30, 2016

Account	Balance
General Fund	963,091.27
Capital Reserve	5,368.54
CD's	505,177.34
Zoning/Subdivision	8,509.79
HLLW COG	49,685.70
State Road	59,566.14
Street Light	4,575.12
Park	30,118.16
Recreation	9,595.27
Total	1,635,687.33

	<u>TOTAL</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	1,058.73
301.40 · Delinquent RE Tax-Tax Claim	351.32
301.60 · Real Estate Tax-Interim-Current	29.63
Total 301 · Real Property Taxes	1,439.68
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	5,693.31
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	45,402.74
Total 310.20 · Earned Income Tax	45,402.74
Total 310 · Local Tax Enabling Act	51,096.05
331 · Fines	
331.10 · Court - Magistrate	16.53
Total 331 · Fines	16.53
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,210.00
Total 342 · Interest, Rents & Royalties	1,210.00
355 · Shared Revenue & Entitlements	
355.04 · Alcoholic Beverage Licenses	600.00
355.05 · Gen Municipal Pension State Aid	26,247.87
355.99 · Fire Relief Account	28,666.25
Total 355 · Shared Revenue & Entitlements	55,514.12
356 · State Payments in Lieu of Taxes	
356.02 · Game Commission	2,017.55
356.10 · Fish & Boat 2006 In-Lieu of Tax	222.00
Total 356 · State Payments in Lieu of Taxes	2,239.55
360 · Gen. Govt. Charges for Services	
362 · Public Safety	

362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	927.00
362.41F · Building Permit Filed	150.00
Total 362.41 · Building Permit	1,077.00
362.42 · Electrical Permit	78.00
Total 362.40 · Protective Inspection Fees	1,155.00
Total 362 · Public Safety	1,155.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,179.60
Total 364 · Sanitation	1,179.60
Total 360 · Gen. Govt. Charges for Services	2,334.60
394.000 · Short-Term Debt	
394.200 · Reimbursement to Township	14,281.14
Total 394.000 · Short-Term Debt	14,281.14
Total Income	128,131.67

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	275.86
Total 400.00 · Legislative (Governing) Body	275.86
403 · Tax Collection	
403.16 · Commission Paid as Compensation	52.43
Total 403 · Tax Collection	52.43
404 · Solicitor/Legal Services	467.67
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,421.72
Total 405 · Secretary/Clerk	2,421.72
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,153.69
406.21 · Office Supplies	220.00
406.23 · Postage	409.99
406.32 · Communication - Phone/Wireless	516.44
406.34 · Advertising	212.20
406.38 · Rentals	270.48
406.99 · Payroll	6,108.26
Total 406 · Other General Govt. Admin	9,891.06
408 · Engineering Services	
408.99 · Township engineer	563.00
Total 408 · Engineering Services	563.00
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	426.80
409.44 · Laundry/Other Sanitary Services	629.78
Total 409 · General Government Bldg&Plants	1,056.58
Total 400 · General Government	14,728.32
410 · Public Safety	
411 · Fire	
411.99 · Fire Company - Miscellaneous	28,868.93
Total 411 · Fire	28,868.93
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,988.00
Total 413 · Code Enforcement	2,988.00
414 · Planning & Zoning	

414.31 · Professional services	218.50
414.98 · Zoning Recording/Transcription	75.00
414.99 · Salary Zoning Officer	126.00
Total 414 · Planning & Zoning	419.50
419 · Other Public Safety	
419.99 · PA One Call	13.51
Total 419 · Other Public Safety	13.51
Total 410 · Public Safety	32,289.94
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	532.77
426.44 · Sanitation Services	858.00
Total 426 · Gen Gov Recycling Col & Dis	1,390.77
Total 420 · Health and Human Services	1,390.77
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	1,359.36
Total 437 · Repair of Tools & Machinery	1,359.36
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	9,300.56
438.25 · Repairs & Maint Supplies	1,264.62
438.98 · Twp. paid road maint mat.	200.55
438.99 · Truck Fuel	1,327.96
Total 438 · Road/Bridge Maint. and Repair	12,093.69
Total 430 · Public Works Hwy,Rds,Streets	13,453.05
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	1,789.48
454.25 · Repairs & Maint Supplies	1,369.41
Total 454 · GF Parks	3,158.89
Total 450 · Culture-Recreation	3,158.89
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,463.54
481.20 · Employer paid Medicare	342.28
481.30 · Employer paid Unemployment Comp	76.98
483.49 · 457 Pension contribution	650.00
Total 481 · Employer paid Taxes	2,532.80
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	8,428.33
487.02 · Life Insurance	109.50
487.04 · Workers Compensation Vol Fire	1,137.00
487.98 · Employer Paid Disability	89.28
Total 487 · Other Group Insurance Benefits	9,764.11
Total 480 · Misc. Expense	12,296.91
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.96 · Transfer to HLLW COG	700.00
Total 492 · Interfund Operating Transfer	700.00
Total 490 · Other Financing Uses-exp	700.00
Total Expense	78,017.88
Net Income	50,113.79

	Sep 16
Income-LIGHT FUND	
383.11 · Street Lighting Tax	99.32
Total Income	99.32
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	826.45
Total 434 · Street Lighting	826.45
Total Expense	826.45
Net Income	-727.13
	Sep 16
Income-LFF	0.00
Expense	
430 · LFF Public Works	
430.74 · Purchase Equip & Machinery	30,000.00
438 · Maint./Repair Roads & Bridges	7,438.04
Total 430 · LFF Public Works	37,438.04
Total Expense	37,438.04
Net Income	-37,438.04
	Sep 16
Income-GOG FUND	
342.40 · Rent of Machinery and Equipment	1,268.48
392.01 · Transfer from General Fund	700.00
Total Income	1,968.48
Expense	0.00
Net Income	1,968.48
	Sep 16
Income-PARK FUND	
342.59 · Rental of Park Facilities	1,050.00
387 · Contributions and Donations	-1.29
Total Income	1,048.71
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	1,358.00
454.36 · Public Utilities	171.08
Total 454 · Parks	1,529.08
Total Expense	1,529.08
Net Income	-480.37
Total Income (all accounts)	131,248.18
Total Expense (all accounts)	117,811.45
Net Income(all accounts)	13,436.73

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer