

Board of Supervisors Budget Meeting
Wednesday, September 27th, 2017 @ 6:30 P M
Lynn Twp.- 7911 Kings Hgwy., New Tripoli

Call to Order: The Budget meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Steve I. Feinour, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Road Master Bruce Raber.

NWP Reporter: None.

Public Comment: None.

2018 Budget:

- The current 2017 budget was reviewed with the main focus on the General Fund and the Park Fund.
- The REC Fee chart was reviewed.
- The list of account numbers (392 & 492) that are transfers from one account to another where reviewed and in balance.
- Road Fund monies were discussed. The 2012 – 2013 – 2014 – 2015 – 2016 – 2017 - 2018 years were compared for amounts given from the state for Liquid Fuel money as well as money that was budgeted for truck repairs and road materials both in the General Fund.

The **1st draft of the 2018 Budget** was presented by each individual account with emphasis on the General Fund. The following are some of the items that were discussed:

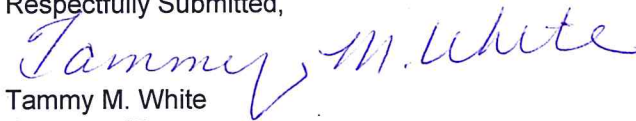
- **Equipment Fund:** 35K has been set aside for future purchase of equipment. Money has been designated since 2009 for truck/equipment purchase. With the 2018 35K, there is \$85,108.01 available. Further discussion was held regarding the purchase of a used 10 wheeler, in 2018, that would be used strictly as a hauler and no hydraulics would be needed. Also discussed was the purchase of a township pickup truck possibly in 2019.
- **General Fund:**
 - 50K has been designated/budgeted in the GF above Liquid Fuel money.
 - 25K has been designated/budgeted in the GF for Truck Repairs.
 - 15K has been designated/budgeted for Zoning Officer.
 - 15K has been designated/budgeted for Solicitor fees.
 - 15K has been designated/budgeted for Engineer fees.
 - 30K has been designated/budgeted in the GF for the Park.
 - 3K has been designated/budgeted in the GF for Street Lights.
 - 50K has been designated/budgeted in the GF for Cetronia Ambulance.
 - 10K has been designated/budgeted in the GF for outside Audit firm.
 - 10% estimated increase has been designated/budgeted in the GF for Health Insurance.
 - 2K has been designated/budgeted for the painting of the Maintenance Garage located at the township to be done in 2018.
 - \$250.00 has been designated/budgeted for Clothing allowance per each road crew employee. *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to give \$250 per each road crew employee for Clothing allowance. Motion carried unanimously.* In previous years the allowance was \$200.00.
 - 3K has been designated/budgeted in the GF for the paving of the office parking lot.
- **Park:**
 - 5K has been designated/budgeted in the Park for repairs & Maintenance.
- **Personnel Reviews:** Employee reviews will be done this year. Steve I. Feinour will do the office staff and Brian C. Dietrich will do the Road master review and Bruce Raber will do the 3 road crew members.
- **Liquid Fuel Fund:** 2018 allocation is estimated to be \$300,616.71.
- **Misc: Office building roof:** The Office building roof will be painted and checked for additional areas needed for caulking before the end of the 2017 year at a cost of \$3,225.86 and will be done by Tim Silfies. *A motion was made by Brian C. Dietrich and seconded by Steve I. Feinour for the expenditure of \$3,225.86 for the painting of the township office roof and work will be done by Tim Silfies. Motion carried unanimously.* **Lily pads:** The BOS asked Tammy White to contact Bobby Acker for the firm that he had a quote for to remove the lily pads in the pond at Ontelaunee Park. **PT Road Crew:** The BOS directed Tammy White to run an ad in the press for 2 PT plowing positions, no CDL required. **Elected Auditors:** Tammy White was directed to contact attorney Marc Fisher in regards to the procedure needed regarding the open elected auditors positions. **Pension:** Discussion was held on the township 6% contribution. Where as of now the townships 6% contribution is almost all self-funded by the state aid. Tammy White was directed to estimate how much the contribution would be if the % is increased. **Park New Pavilion & BB/Volley Ball Courts:** Discussion was held regarding the raising of the old pavilion in Ontelaunee Park and the construction of a new pavilion similar in size to the new pavilion. Also discussed was the installation of a BB Court and a Volley Ball Court. Bruce Raber stated that the road crew would be able to lay the BB Court floor. Further discussion will be held regarding this issue. **Farm Land**

Preservation: A request was sent from Donna Wright regarding a donation of 10K from Lynn Township for Farm Land Preservation. Justin Smith and Steve Feinour were not in favor of giving 10K. **Transfer Station:** Discussion was held regarding the Transfer Station and it will be revisited at the end of the year. **Fire Co.:** The BOS discussed the issue of LPFC interested in purchasing a new truck. The BOS were in agreement that the Township would not help fund the truck purchase based upon the low volume of calls that LPFC has. **Fire Relief Money:** The fire relief money that is received has always been split in half between NTFC and LPFC. The BOS directed Tammy White to further look into the townships distribution responsibilities of the relief money. **Fire Tax:** Discussion was held regarding the Fire Tax. Currently the BOS in not in favor of adopting such a ordinance. Further discussion will be held.

Public Comment: None.

Adjournment: A motion was made by Steve I Feinour and seconded by Brian C. Dietrich to adjourn the meeting at 8:05pm. Motion carried unanimously.

Respectfully Submitted,



Tammy M. White
Secretary/Treasurer