

Board of Supervisors
Thursday, January 12th, 2012 @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Kermit E. DeLong, at 6:30 pm in the Municipal Building. Present were Chairman Kermit E. DeLong, Vice Chairman Justin N. Smith, Member Brian C. Dietrich, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Marc Fisher, Road Master Bruce Raber, NW Press Reporter Elsa Kerschner, and approximately 25 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: (1) Chairman of the EAC, Glenn Ed Maurer discussed the 2012 Beautify Lynn Day. He made aware that this year, clean sweep is scheduled for April, 14th and that adopt a highway is done the same week. He asked the BOS if they would want to have Beautify Lynn day on the 14th, or have it on the 21st which is Earth Day. The BOS were in favor of having Beautify Lynn Day the same week as Earth Day.

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 12/27/11 (close-out) meeting and the 01/03/12 (re-org) meeting. Motion carried unanimously. A motion was made by Brian C. Dietrich and Justin N. Smith to direct the treasurer to pay the bills. Motion carried unanimously.*

Road Report: *Bruce Raber, Roadmaster, reported for the month of December:* (1) Built a new pad for new park pavilion in park. (2) Crack sealing in Heidelberg, Lowhill, and Lynn townships. (3) Filled pot holes on dirt roads. (4) Opened pipes in township and picked up branches that fell from heavy rain and wind. (5) Repaired and replaced road name signs and stop signs. (6) Loaded up scrap metal at recycling center; \$171.60. (7) Took down, refaced, and repaired one lane bridge signs on Ross Valley Rd. (8) Started boom mowing. (9) Tree trimming along fences at recycling center and some clean up with loader. (10) Filled in some wash outs alongside of Gun Club Rd. (from Gun Club to top at 309) Anticipated work for January: (1) Continue boom mowing. (2) Tree trimming. (3) Start replacing some of the older road signs.

Ag Security Proposal: *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith authorizing Kevin N. Deppe to draft a letter, to reply and make aware of issues, regarding the proposed Ag Security proposal. Motion carried unanimously.* Marc Fisher stated that property in question is subject to an Ag easement. The landowners want to subdivide 102 acres into 2 parcels one being 50 acres and the other being 52 acres.

Managers' Report: None

Miscellaneous: (1) Appointment of ZHB member: Marc Fisher stated that there have been questions as to the appointment of Steve Feinour as a newly appointed member of the ZHB, for 2012, due to the fact that there was a continuation on 2 hearings that were heard at the ZHB during their December 2011 meeting. Brian Dietrich stated that he had concerns whether the Solicitors for either party would have an issue with cases being mid-stream. Marc Fisher prepared a conflict of interest letter dated January 6, 2012 rendering his opinion on the issue. Marc Fisher's final comments were that he would recommend that the township take the safe route and not have Mr. Feinour serve on both the SA and the ZHB. *A motion was made by Justin N. Smith and seconded by Brian C. Dietrich accepting Steve Feinour's letter of resignation from the Lynn Township Sewer Authority, dated January 12, 2012. Motion carried unanimously.* (2) Conflict of Interest: Brian Dietrich had concerns as to whether or not there would be a conflict with Supervisor Justin Smith in matters dealing with the New Tripoli Bank because his mother sits on its Board of Directors. Marc Fisher prepared a conflict of interest letter dated January 6, 2012 stating in his opinion there is no conflict of interest for Supervisor Smith to act on matters related to the New Tripoli Bank but also included that Mr. Smith, if he chooses, may abstain from voting on such matters. Brian Dietrich stated that he would like Marc Fisher to proceed further with the issue and contact the state ethics for another opinion. (3) Historical Society Key: Brian Dietrich stated that he was in favor of the Historical Society having a key to the new pavilion in the park and that the one key be shared by the President and the Vice President. Kermit DeLong asked Brian Dietrich if a letter was received from Willard Snyder with the request for a key. Brian Dietrich stated that he did receive a letter and was under the impression that the township also received a letter. Kermit DeLong stated that he would like to see the letter because he or the township did not receive the letter. Justin Smith stated he was ok with a key being issued to the Historical Society because they lease land from the township. *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith authorizing the issuance of one key to the Historical Society only to be used by the President or Vice President. Motion carried unanimously.* Kevin Deppe stated that in early spring he will be replacing the locks in the new pavilion to commercial grade locks and upon completion of the installation of the new locks he will issue one key to the Historical Society. Kevin Deppe also stated that the park is winterized after the last event in October and that the facility may not be used after this time. Kevin Deppe also noted that he will not take responsibility for any duplication of keys as well as any problems that may result from having an additional key in circulation. (4) Mission and Goal List: Justin Smith compiled a list of mission & goals for Lynn Township. It was suggested that the list be put on the townships web page as well as circulating to all other boards and committee's for their review and any additions they may have. It was also suggested that the BOS along with all the other boards and committee's meet once a year, in spring, to discuss the mission's and goals. The board decided that Thursday, April 19th @ 6:30 pm would be the date for an open forum. Tammy White will advertise closer to the date. (5)

Brush: Kermit DeLong stated that residents are still making an issue that the township is not accepting brush at the transfer station. The issue was tabled till the February BOS meeting so additional costs can be acquired from Wessner's (Stone Haven).

Public Comment: None

Announcements: 1. Lynn Township re organizational dinner, Saturday, January 14, 2012 @ 6pm; Lynnport Fire Co.
2. NW Lehigh Education Foundation Flapjack Fundraiser Breakfast at Applebee's on Cedar Crest Blvd. on Saturday, January 28, 2012; 8:00 am till 10:00 am

Adjournment: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:15 pm.

As of January 31, 2012

Account	Balance
General Fund	523,670.41
Capital Reserve	5,288.20
CD's	470,000.00
Zoning/Subdivision	15,491.83
HLLW COG	50,041.54
State Road	56,720.75
Street Light	238.10
Park	23,115.45
Recreation	3,504.79
Total	1,148,071.07

	<u>TOTAL</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	2,495.02
301.40 · Delinquent RE Tax-Tax Claim	254.44
Total 301 · Real Property Taxes	2,749.46
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	6,098.05
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	45,479.99
Total 310.20 · Earned Income Tax	45,479.99
Total 310 · Local Tax Enabling Act	51,578.04
331 · Fines	
331.10 · Court - Magistrate	877.25
Total 331 · Fines	877.25
341 · Interest	
341.98 · Interest form EIT Office	704.14
341.99 · Interest income from tax col.	14.20
Total 341 · Interest	718.34
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,100.00
Total 342 · Interest, Rents & Royalties	1,100.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	100.00
361.87 · Sale of Maps & Publications	20.00
361.90 · Mechanical/HVAC Permit	104.00
361.94 · Misc. Billing	42.00
Total 361 · General Government	266.00
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41A · Permit for Ag. Bldg.	435.00

362.41D · Driveway Permit	100.00
362.41F · Building Permit Filed	500.00
362.41N · Re-inspection	50.00
Total 362.41 · Building Permit	1,085.00
362.42 · Electrical Permit	506.00
362.43 · Plumbing Permit	129.00
362.44 · Sewage Permits (SEO Fees)	1,025.00
Total 362.40 · Protective Inspection Fees	2,745.00
362.98 · Sign Permit	30.00
362.99 · Logging/Timber Harvest	100.00
Total 362 · Public Safety	2,875.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,623.00
Total 364 · Sanitation	1,623.00
Total 360 · Gen. Govt. Charges for Services	4,764.00
389 · Unclassified Income	50.00
Total Income	61,837.09

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	413.05
Total 400.00 · Legislative (Governing) Body	413.05
403 · Tax Collection	
403.16 · Commission Paid as Compensation	9,479.13
403.21 · Office Supplies	224.06
Total 403 · Tax Collection	9,703.19
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,133.53
Total 405 · Secretary/Clerk	2,133.53
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,975.46
406.21 · Office Supplies	462.36
406.23 · Postage	102.99
406.32 · Communication - Phone/Wireless	5,403.51
406.38 · Rentals	416.40
406.42 · Membership/Dues	88.04
406.99 · Payroll	274.15
Total 406 · Other General Govt. Admin	8,722.91
408 · Engineering Services	
408.99 · Township engineer	262.50
Total 408 · Engineering Services	262.50
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	537.54
409.44 · Laundry/Other Sanitary Services	152.24
409.99 · Heating - Oil/Propane	2,950.61
Total 409 · General Government Bldg&Plants	3,640.39
Total 400 · General Government	24,875.57
410 · Public Safety	
411 · Fire	
411.98 · New Tripoli FC Fuel	-88.52
411.99 · Fire Company - Miscellaneous	5,784.00
Total 411 · Fire	5,695.48
412 · Ambulance/Rescue	

412.98 · Fuel	-1,950.98
Total 412 · Ambulance/Rescue	-1,950.98
413 · Code Enforcement	
413.31 · Code enforcement pro. service	1,408.56
413.45 · Contracted Services	84.00
Total 413 · Code Enforcement	1,492.56
414 · Planning & Zoning	
414.33 · Transportation Costs	255.85
414.34 · ZB Advertising, Print, & Bind	101.70
414.98 · Zoning Recording/Transcription	907.50
414.99 · Salary Zoning Officer	3,487.56
Total 414 · Planning & Zoning	4,752.61
419 · Other Public Safety	
419.99 · PA One Call	7.47
Total 419 · Other Public Safety	7.47
Total 410 · Public Safety	9,997.14
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	227.55
426.44 · Sanitation Services	956.00
Total 426 · Gen Gov Recycling Col & Dis	1,183.55
Total 420 · Health and Human Services	1,183.55
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	9,852.32
432.15 · P/T Winter Salary	280.07
Total 432 · Winter Maintenance	10,132.39
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	751.14
Total 437 · Repair of Tools & Machinery	751.14
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	1,596.74
438.99 · Truck Fuel	3,094.85
Total 438 · Road/Bridge Maint. and Repair	4,691.59
Total 430 · Public Works Hwy,Rds,Streets	15,575.12
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	158.90
Total 454 · GF Parks	158.90
Total 450 · Culture-Recreation	158.90
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,567.98
481.20 · Employer paid Medicare	366.70
481.30 · Employer paid Unemployment Comp	1,736.95
483.49 · 457 Pension contribution	17,329.70
Total 481 · Employer paid Taxes	21,001.33
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,574.54
487.02 · Life Insurance	40.30
Total 487 · Other Group Insurance Benefits	10,614.84
489 · All other unclassified Expenses	
489.99 · EE withholding taxes	5,560.23

Total 489 · All other unclassified Expenses	5,560.23
Total 480 · Misc. Expense	37,176.40
Total Expense	88,966.68
Net Income	-27,129.59
	Jan 12
Income-LIGHT FUND	
383.11 · Street Lighting Tax	69.69
Total Income	69.69
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	899.75
Total 434 · Street Lighting	899.75
Total Expense	899.75
Net Income	-830.06
	Jan 12
Income-PARK FUND	
387 · Contributions and Donations	152.00
Total Income	152.00
Expense	
454 · Parks	
454.36 · Public Utilities	86.65
454.38 · Rental	247.00
Total 454 · Parks	333.65
Total Expense	333.65
Net Income	-181.65
Total Income (all accounts)	62,058.78
Total Expense (all accounts)	90,200.08
Net Income(all accounts)	-28,141.30

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer